

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

January 4, 2011

Present

Deborah G. Blue, Ernie Garcia, Barbara Hioco, Terry Kershaw, Lacy Barnes,, Bill Turini, Melanie Highfill, Danny Gai, Nicholas Sinclair, Jason Sorensen, Kasey Oliver, Greg Taylor, Cynthia Azari, Nina Acosta

Review of Meeting Agenda and Check-in

Mr. Turini requested an addition to the minutes from the 11-30-10 meeting, under the District Educational Master Plan agenda item. During that meeting, Mr. Turini suggested an organization of the functional plans in the form of a “flow chart”.

Review of Board Meeting Agenda for January 13, 2011

Council reviewed the agenda. Dr. Blue reminded Council the meeting will take place at Fresno City College, Old Administration Building (OAB) on Thursday, January 13, 2011. A reception for Ron Nishinaka will take place prior to the meeting at 3:30 p.m. in Room 114 of the OAB.

Dr. Blue referred to the closed session items regarding the search for the Vice Chancellor of Finance and Administration and the President of Fresno City College. She stated interviews are being conducted for the search firm selection. Dr. Blue said it was with great sadness that the District says good-bye to Dr. Azari, and congratulated on her new position as President of Riverside Community College.

Mr. Gai asked if someone internally could be considered for the Fresno City College position. Dr. Blue responded a national search is being conducted and is competitive and open to all prospective candidates. All eligible District employees are encouraged to apply.

Administrative Regulation 2410

Mr. Taylor provided historical background and reviewed AR 2410 (Administrative Regulations) with Council. He said, since the 2008 implementation of the policy, there has been no further review. He stated review and revisions should be an ongoing process.

Mr. Taylor said Dr. Blue is requesting Communications Council review Board Policies as well.

Mr. Taylor asked Council if there was ever a working group in place to review recommendations from Cabinet. The working group or Council should be allowed a cycle of two meetings to allow for adequate review and input.

Ms. Barnes said the discussion should take place during Communications Council to allow for more flexibility.

Administrative Regulation

Mr. Sorensen asked where the process starts. Mr. Taylor said there are annual proposed revisions from the California Community College League. In addition, anyone on campus who wishes to bring an issue with an AR

2410
(continued)

forward may do so. Dr. Blue further stated the issue can be brought from a constituency group or a leadership group. Mr. Taylor advised not all issues at individual campuses need to be codified in an AR.

Council agreed that the AR needs refining. Dr. Blue advised the Council to take the information to their constituency groups and return to Council with recommendations. In addition, Mr. Taylor will outline a pathway for a request for review of the AR. Mr. Taylor will draft revisions of AR 2410 based on Council recommendations, and bring back to the next Council meeting.

Ms. DeKruif asked if an AR is open, is the entire AR up for discussion. Mr. Turini stated the Council could limit discussion or decide by consensus if other issues should be raised.

Ms. Barnes asked why there is a reference to the Accreditation Standard. Mr. Taylor stated it is only a point of reference. Mr. Taylor will review the Higher Education Opportunity Act and advise what the correct citation should be.

Administrative
Regulation
3435 and 5530
Communications
Council Retreat

Ms. DeKruif stated there is an inconsistency regarding the timelines in AR 3435 and 5530. Mr. Taylor agreed and stated the language is incorrect. These AR's will be reviewed.

Dr. Blue updated Council on the upcoming retreat, January 27, 2011, following Communications Council. Victoria Simmons from VLS Consulting will be leading the retreat, with a panel from the Yosemite Community College District.

Around the
Table and
Check-Outs

Mr. Sorensen asked if a workshop could be scheduled for incoming student Communications Council participants.

Future Agenda
Items

1. District budget development and allocation process
2. Crosswalk of college and District strategic plans
3. Reports and Board of Trustee Meetings
4. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems

Next Meeting

The next Communications Council meeting is scheduled for January 27, 2011, at 10:00 a.m. at the Clovis Center, Room 308, followed by the Communications Council Retreat.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

January 27, 2011

- Present Deborah G. Blue, Ernie Garcia, Barbara Hioco, Terry Kershaw, Linda DeKruif, Tony Cantu, Bill Turini, Melanie Highfill, Danny Gai, Jean Carroll, Kasey Oliver, Cynthia Azari, Nina Acosta
- Review of Meeting Agenda and Check-in Dr. Blue stated the Board budget study session will take place on February 22, 2011, 4:30 p.m. at the Clovis Center. The discussion will include planning goals and priorities, as well as enrollment management.
- Dr. Blue advised Council that Dr. Willard Wright will be tasked with formulating a resource allocation model for the District.
- Dr. Blue advised that agenda item AR2410 will be moved to the February 22, 2011 agenda.**
- Review of Board Meeting Agenda for January 13, 2011 Dr. Blue shared the draft February 1, 2011 Board budget presentation with the Council.
- Dr. Blue announced that Tony Cantu is her recommendation to the Board for interim president of Fresno City College.
- Around the Table and Check-Outs Ms. Highfill requested an update on the College Brain Trust's findings. Dr. Blue stated the recommendations are in draft form. The final report should be ready in the next few weeks.
- Dr. Patterson discussed communicating budget information with staff and the public. She is working with IS on establishing a dedicated web page for District budget updates.
- AR 2510 and Communications Council retreat debrief will be added to the February 22, 2011 agenda.**
- Future Agenda Items
1. District budget development and allocation process
 2. Crosswalk of college and District strategic plans
 3. Reports and Board of Trustee Meetings
 4. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems
- Next Meeting The next Communications Council meeting is scheduled for February 22, 2011 at the District Office Conference Room

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

February 22, 2011

- Present Deborah G. Blue, Ernie Garcia, Barbara Hioco, Terry Kershaw, Lacy Barnes,, Bill Turini, Danny Gai, Jean Carroll, Kasey Oliver, Tony Cantu, Michael White, Linda DeKruif, Maria Ensminger, Nina Acosta
- Review of Meeting Agenda and Check-in Correction of January Council minutes to include Linda DeKruif, Tony Cantu as attendees.
Dr. Blue said the planning goals will not be included in the February 22, 2011 Budget Study Session.
- Review of Board Meeting Agenda for March 1, 2011 Dr. Blue presented the draft resolution to support the Governor's proposal for a tax extension. The resolution was drafted by the California Community College League. Mr. Turini stated he is concerned about the reference to the 2020 Vision report in the resolution and that the resolution does more than simply support a ballot initiative. Mr. Turini indicated the resolution has not been on the Academic Senate agenda for approval. Dr. Blue stated the resolution will be corrected to exclude reference to the 2020 Vision report. She welcomed comments from the academic senates.
- Colleges/North Centers Governance Structures Michael White reviewed the Reedley College Participatory Governance handbook with Council. Mr. Turini stated the handbook is a culmination of a two year process involving input and feedback from the various constituency groups. The document is available on Blackboard.
- Mr. Cantu will review Fresno City College's governance process at the March meeting.**
- Administrative Regulation 2410 and Board Policy 2510 Mr. Taylor stated the draft for Administrative Regulation 2410 is complete and will be sent to Cabinet for review.
- Mr. Taylor requested that Administrative Regulation 2410 be placed on the March 29, 2011 Communications Council agenda. There are concerns about citing the accreditation standards in the Board policy.**
- Future Agenda Items
1. Posting Communications Council meeting notes and agenda Timelines (March)
 2. 2020 Vision Resolution (March)
 3. Crosswalk of college and District strategic plans (March)
 4. Board Policy 2510 (March)
 5. Reports and Board of Trustee Meetings
 6. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems
 7. District budget development and allocation process
- Next Meeting The next Communications Council meeting is scheduled for March 29, 2011

at the District Office Conference Room

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

March 29, 2011

Present

Deborah G. Blue, Ernie Garcia, Barbara Hioco, Terry Kershaw, Lacy Barnes, Bill Turini, Tony Cantu, Linda DeKruif, Jothany Blackwood, Greg Taylor, Melanie Highfill, Nina Acosta
Guests: Fran White, Julie Slark, Donna Boatwright

Update of 2008
District
Strategic Plan
update

Dr. Blue introduced Fran White, Julie Slark, and Donna Boatwright from the College Brain Trust, who are working with Dr. Blackwood on updating the 2008 District Strategic Plan. Ms. Blackwood stated the main objective is to update the 2008 Strategic Plan's goals and objectives, which are important for the upcoming accreditation visit. Over one thousand people responded to the survey regarding goals and objectives. The work is also in preparation for a comprehensive update of the plan in 2012. Dr. Blackwood stated a companion piece to this work will be a report on how the planning work group and consultants achieved their goals. Dr. Blackwood will be asking for input on composition on a standing district planning committee.

Dr. Hioco stated that there is a meeting on March 31, at the Clovis Center to continue work on Reedley College's strategic plan.

Review of
Board Meeting
Agenda for
April 5, 2011

Council reviewed the April 5, 2011, board agenda. Dr. Hioco reviewed the agenda item regarding the residence hall rate increase. Mr. Turini asked about the item regarding solar panels. Dr. Hioco stated the panels provide some energy for the residence hall, and they are a learning tool for campus instruction. The project was funded by a STEM grant.

FCC
Governance
Structures

Mr. Cantu reviewed Fresno City College's governance process with Communications Council.

Administrative
Regulation
2410

Mr. Taylor recapped some of the issues regarding AR2410.

1. It is unclear how constituency groups could bring a recommendation before Cabinet
2. How is the working group composed?

Mr. Taylor provided a red-lined draft of the proposed AR2410, as well as a flow chart for illustration. The revised AR includes elimination of the working group.

Dr. Barnes requested that it be noted for the record that her comments regarding this discussion are not considered negotiations.

Dr. Barnes noted that the bargaining units are different than constituency groups. How is this addressed in the process? She asked that although California Community College League makes recommendations regarding AR's and BP's, should the district's human resource department include their

recommendations as well? Dr. Blue advised Mr. Taylor to meet with Mr. Randy Rowe and Ms. Barnes to further discuss this issue.

Ms. DeKruif expressed concern that constituency groups do not have equal access to get their recommendations to the Chancellor's Cabinet. Mr. Taylor stated that the college governance process should not be bypassed.

Dr. Barnes would like to see future discussion about a district senate.

Mr. Turini asked if a recommendation needed to be a "full-blown" written proposal, or a simple request for an AR to be reviewed. Mr. Taylor stated that the Chancellor's Cabinet is responsible for drafting the revisions based on recommendations.

The draft AR will be taken back to the constituency groups for review and returned to Communications Council with recommendations.

Around the Table

Dr. Blue provided an update on the district educational master plan. She is recommending not moving forward with the plan and removing the draft document from the District's website. Dr. Blue will be asking for input from Communications Council on moving forward with some of the recommendations.

Dr. Blue recapped the emergency Communications Council meeting regarding a budget update.

Dr. Hioco said Reedley College will be hosting a budget town hall meeting on March 30, 2011.

Mr. Turini stated Reedley's academic senate is looking at developing a program discontinuance process. Ms. DeKruif responded that Fresno City College has a process and will provide information to Mr. Turini.

Ms. DeKruif stated she attended the Area A Academic Senate meeting. It was interesting to hear how other districts are dealing with the budget crisis. The plenary for the academic senate will take place April 14 through April 16, 2011.

Future Agenda Items

1. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems (April)
2. District budget development and allocation process (April)
3. Reports and board of trustee meetings (April)
4. Crosswalk of colleges/North Centers and district strategic plan and update of the District Strategic Plan (April)
5. Districtwide governance (April)

Next Meeting

The next Communications Council meeting is scheduled for April 26, 2011, at the district office conference room.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

April 26, 2011

Present

Deborah G. Blue, Lacy Barnes, Bill Turini, Tony Cantu, Linda DeKruif, Jothany Blackwood, Greg Taylor, Melanie Highfill, John Bengtson, Ben Anderson, Teresa Patterson, Deborah Ikeda, Michael White, Willard Wright, Kasey Oliver, Nina Acosta

Update of 2008
District
Strategic Plan
Update

Dr. Blackwood reviewed the revisions of the 2008 Strategic Plan Update. She stated the revisions are not substantive. There were minor wording changes, which were compelled by the trends update, survey results, and feedback from the planning group.

Deborah Ikeda voiced concern that there was no goal or objective for the new college or centers. Dr. Blackwood responded that this recommended change would be appropriate for the comprehensive review.

Dr. Blue does not recommend substantive changes to the 2008 Strategic plan. She can address the Council's concerns within her goals and objectives.

Dr. Blackwood stated the work group is recommending a District Planning Council. Dr. Blackwood is working on a draft operating agreement to present to Chancellor's Cabinet for review. The goal is to have the agreement finalized by fall, and the Council in place, to begin the comprehensive review of the District Strategic Plan.

Charter for IS
Priority
Committee

Mr. Bengtson presented the draft charter for the IS Priority Committee. Council made recommendations for the charter. Mr. Bengtson will make the recommended adjustments to the draft, and forward to Chancellor's Cabinet for review at the May 16, 2011, Cabinet meeting.

Review of
Board Meeting
Agenda for
May 3, 2011

Dr. Blue reviewed the May 3, 2011, Board agenda with Council.

Administrative
Regulation
2410

Mr. Taylor requested feedback on the draft AR 2410. Both academic senates requested more time to review. This item will be placed on the next Communications Council agenda for discussion.

Districtwide
Governance

Dr. Blue discussed the need to establish and codify a district governance structure. There is a need for resources to be addressed at the district level. She asked, in addition to a District Planning Council, does there need to be a District Governance Council, a District Resource Allocation Council? Will all of these groups become a burden? Instead, should there be a District

Governance Cabinet? She asked Council to take this information back and begin the dialog in the senates.

Around the Table

Mr. Turini requested a review of AR 4021 (Program Review and Discontinuance – Career and Technical Education). He stated the neither the academic senate nor faculty are include in the program review.

Mr. Oliver thanked Dr. Blue and Cabinet for supporting the resolution to recognize classified school employees week.

Ms. Ikeda stated she attended the Classified Mega Conference and that it was a great event.

Future Agenda Items

1. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems (April)
2. District budget development and allocation process (April)
3. Reports and Board of Trustee meetings crosswalk of colleges/North Centers and district strategic plan and update of the District Strategic Plan (May)
4. Districtwide governance (April)

Next Meeting

The next Communications Council meeting is scheduled for May 31, 2011, at the district office conference room.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Meeting of Communications Council

May 31, 2011

- Present Deborah G. Blue, Lacy Barnes, Bill Turini, Tony Cantu, Claudia Habib, Greg Taylor, Melanie Highfill, Barbara Hioco, Teresa Patterson, Deborah Ikeda, Kasey Oliver, Nina Acosta
- Review of Draft Agenda for June 7, 2011 Board Meeting Dr. Blue reviewed June 7, 2011 Board Agenda with Communications Council.
- Administrative Regulation 2410 Mr. Taylor asked if Council received feedback from their constituency groups. Ms. Habib advised the second read will not be until August. Mr. Turini stated the Reedley process is lengthy. The turnaround is about two months. He commented that the general concern is the filter process of taking something through Chancellor's Cabinet by way of a college president or senior management, instead of taking a concern directly to Communications Council. Ms. Barnes said a district governance process may solve this problem. **Mr. Taylor will bring this item back to Council in August.**
- Board Policies 2010 and 2100 Mr. Taylor presented information on Board policies 2010 and 2100. Both policies are outdated. The policies describe the positions as at-large instead of by area. Chancellor's Cabinet is currently reviewing the policy in preparation to take the item to the July Board meeting. Mr. Taylor stated input on these is not required by Communications Council.
- Consultants and Hiring Processes Mr. Turini stated there are concerns about the way consultants navigate the selection process. During the Reedley College presidential search, the committee did not designate a chair. Mr. Turini referred to AR 7220. Dr. Blue said the AR was written for the internal process, not including consultants. She said one reason to use consultants, is because they have access to a larger pool of qualified candidates. Mr. Turini asked if a consultant could be hired to establish a pool, and not guide the process. Dr. Blue said yes, and that it would be cost saving as well.
- District Governance Dr. Blue said a district governance group was a recommendation from the result of the 2008 strategic plan update. Dr. Blue asked Council if they were ready to take a look at models. Dr. Barnes volunteered to chair the sub-committee and research district governance models. Kasey Oliver, Claudia Habib, Greg Taylor, Tony Cantu, and Melanie Highfill agreed to serve on the sub-committee. Dr. Barnes will ask Dr. Kershaw if he would like to serve on the committee, or designate a member for the North Centers.
- Around the Table Dr. Barnes expressed concerns about board agenda items involving grants. She asked if the grants had the potential to create more work for existing staff. Dr. Blue stated she will have a discussion with Shelly Conner about the grant process and Dr. Barnes' concerns.

Mr. Turini asked if the District supported AB515. Both the Academic senates and Federation request to know the District's position on senate and assembly bills. Dr. Patterson in a follow-up email responded to Council stating, historically with a few exceptions, the District has taken positions on legislation in alignment with the recommendations of the League and/or the State Chancellor's Office. It is not uncommon for different constituency groups within a district to have opposing views on various legislative issues.

Future Agenda
Items

1. District responses to accreditation standards and the policies and procedures for the evaluation of institutions in multi-college/multi unit systems
2. District budget development and allocation process
3. Reports and Board of Trustee meetings crosswalk of colleges/North Centers and district strategic plan and update of the District Strategic Plan
4. Districtwide governance

Next Meeting

The next Communications Council meeting is scheduled for July 26, 2011, at the district office conference room.