

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**Summary of Meeting of Chancellor's Cabinet**

January 31, 2011, 2:00 p.m., District Office Board Room

Present Deborah Blue, Terry Kershaw, Barbara Hioco, Cynthia Azari, Randy Rowe, Brian Speece, Robert Fox, John Cummings, Teresa Patterson, Ed Eng, Greg Taylor, Willard Wright, Christine Miktarian, Deborah Bristol, Nina Acosta

Guests: Michael White, Gary Nicholes

Mass Notification Testing Christine Miktarian advised Cabinet that the mass notification system's decibel levels need to be tested on the campuses. She asked if the campuses wanted to designate someone to monitor the test, or rely on the technician. Dr. Blue recommended more lead time before testing occurs.

**Ms. Miktarian will provide more background information to the college presidents and vice chancellor, email the script, and establish a date for testing in two weeks.**

February 1, 2011, Board Agenda Dr. Hioco provided information on the recommendation for interim dean of instruction at Reedley College. Dr. Blue reminded Cabinet that February 22, 2011, is the date for the Board's budget study session. Dr. Blue said she received the report from the College Brain Trust. Dr. Blue stated she will not be implementing all of the recommendations made by the College Brain Trust. In addition, she wants to allow sufficient time for a financial analysis of the recommendations.

**A communication plan will be developed to share the information with the district.**

Budget Update/Budget Workshop Mr. Eng reviewed budget scenarios with Cabinet. Dr. Wright reviewed the budget presentation for the February 1, 2011, board meeting.

Enrollment Management Dr. Blue's recommendation at this time is to remain at 4% over cap, as planned prior to her arrival.

John Cummings requested to change the drop date for non-payment from April 21, 2011, to April 28, 2011, because it conflicts with spring break. It was approved by Cabinet

Administrative Regulation 2410 Mr. Taylor advised Cabinet that he reviewed AR 2410 with Communications Council. One of Council's questions/concerns was the mechanism that brings an AR to Cabinet. Council also requested the AR be changed to include students.

**Mr. Taylor will bring draft revisions to AR2410, the flow chart, and AR2510 to the next Cabinet meeting, before moving to the VPs for review and discussion.**

Recommended  
Date for  
Districtwide  
Management  
Meeting

The districtwide management meeting will take place on February 28, 2011, at 8:00 am, at the Clovis Center, Room 308.

Survey Results  
from December  
20, 2010,  
Districtwide  
Management  
Meeting

Dr. Patterson reviewed table discussion remarks with Cabinet. She will send the results to the managers.

Around the  
Table

**Dr. Wright and Mr. Eng will bring a draft budget study session agenda, and an options list for cost containment to the February 7, 2011, Cabinet meeting.**

Mr. Speece provided an update and assessment on the flooding in the dental clinic at the health sciences building.

Mr. Rowe provided an update on the search committees. The first meeting for the FCC presidential search is on February 7, 2011, and February 8, 2011, for the vice chancellor of finance and administration.

Next Meeting

Monday, February 7, 2011, 2:00 p.m., district office board room

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Next Meeting

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**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**Summary of Meeting of Chancellor's Cabinet**

March 21, 2011, 2:00 p.m., Clovis Center Room 301

Present	Deborah Blue, Terry Kershaw, Barbara Hioco, Tony Cantu, Randy Rowe, Brian Speece, Robert Fox, Ed Eng, Teresa Patterson, Greg Taylor, Nina Acosta
AR2410	<p>Mr. Taylor presented information on the proposed revisions for AR2410. He presented a flow chart with details of the process. A concern was raised that a college president or administrator could prevent a recommendation from being presented to Cabinet. Mr. Taylor advised that a college president or administrator has a duty to present such a recommendation, even if they personally do not agree with it.</p> <p><b>Mr. Taylor will present a draft of the text of the revised AR4210 at the next cabinet meeting</b></p>
Board Retreat	Cabinet discussed options for an alternate location if the weather conditions at Bass Lake do not improve. The Clovis Center is an option. Ms. Acosta will research additional alternate locations.
Budget Update	Mr. Eng and Mr. Rowe provided updated information regarding the budget. Dr. Blue advised Cabinet that individual meetings have taken place with each board member to review the budget information. Mr. Eng reviewed the current CCLC's latest projections.
Budget Updates to Campuses	Information will be distributed throughout the district once the Board had made their decision.
Draft District Educational Master Plan	Dr. Blue recommends that the district not publish the district educational master plan. She stated the goals could be rolled into the strategic master plan. There was consensus among cabinet members
Around the Table	<p>Mr. Fox stated the technology retreat would take place on May 25, 2011, 1 p.m. to 5 p.m. Ms. Sihota stated the Foundation retreat would take place on May 25, 8:30 a.m. to 1:00 p.m.</p> <p>Cabinet set June 3, 2011, as the date of the districtwide manager's retreat.</p>
Next Meeting	Monday, March 28, 2011, 2:00 p.m., DO Conference Room

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Summary of Meeting of Chancellor's Cabinet**  
March 28, 2011, 2:00 p.m., District Office Conference Room

Present	Deborah Blue, Terry Kershaw, Barbara Hioco, Tony Cantu, Randy Rowe, Brian Speece, Robert Fox, Ed Eng, Teresa Patterson, Greg Taylor, John Cummings, Nina Acosta
Draft April 5, 2011, Board Meeting	Cabinet reviewed the April 5, 2011, board agenda. Dr. Kershaw reviewed the presentation for the Oakhurst Center.
Administrative Regulation 2410 Text Draft	Mr. Taylor presented the draft text for AR2410. Dr. Kershaw recommended keeping the accreditation standard reference. Dr. Hioco recommended separating the language for the administrative regulation and the board policy to avoid confusion.
ACCT Awards	Dr. Blue stated Trustee Dottie Smith is requesting the district take a look at the ACCT awards and consider potential district nominees. Dr. Blue asked the college presidents and vice chancellor to take this back to their campuses for consideration and return to the April 11, 2011, Cabinet meeting with recommendations.
Vacant Positions	Mr. Rowe reviewed with Cabinet information on the current vacant positions within the district.
Negotiations	Mr. Rowe updated Cabinet on negotiations with the various bargaining units.
Board Retreat Debrief	Cabinet discussed some of the comments made by board members. One of the criticisms is that the board meeting should be something more than a two day board meeting. Cabinet members should share with constituency groups, the guiding principles discussed at the retreat regarding the budget (student access, no lay-offs, and no program reductions)
Join Hands Across California	Ms. Sihota presented information on the fundraiser "Hands across California." The April 17, 2011, event is sponsored by the Foundation for California Community College. It is a fundraising and advocacy opportunity designed to call attention to community colleges, and create a permanent scholarship fund for students. Cabinet agreed to participate electronically.
Student Fee Increase	Dr. Cummings provided information on the fee increase. The drop date was discussed and agreed upon as June 16, 2011. There was discussion about the possibility of an additional fee increase and how the district will address the issues associated with the increase.

Update on  
Deferral

Mr. Eng advised Cabinet that the new \$129 million deferral payment from the state would not be issued until October of this year. This amounts to approximately \$3.2 million in late payments to the District.

Next Meeting

Monday, April 4, 2011, 2:00 p.m., DO Conference Room.