

STATE CENTER COMMUNITY COLLEGE DISTRICT  
Summary of Communications Council Meeting  
October 8, 2013

Present

Deborah Blue, Tony Cantu, Teresa Patterson, Sandra Caldwell, Deborah Ikeda, Jeff Burdick, Leslie Rata, Jeff Ragan, Lacy Barnes, Nate Saari, Mary Ann Valentino, Nina Acosta  
  
Pedro Avila, Jothany Blackwood

SB1456 Priority Registration /Enrollment Management - Information

Mary Ann Valentino requested to discuss the process as it relates to 10 + 1. Pedro Avila stated the districtwide enrollment management taskforce met on September 10 for the first time to discuss SB1456. A draft of the feedback will go to Chancellor's Cabinet on October 14, 2013. The committee will meet today to work on a draft of the enrollment priorities. Mr. Avila said it is very important to meet these deadlines in order to make sure students are informed before students register, so the district can prepare adequately. Mr. Cantu stated it is important to have student input on this item since they will be directly affected by any change. Mr. Avila stated students were invited but have not been participating in the taskforce committee meetings. Mr. Cantu stated that high school students are not able to get priority registration. Communications Council discussed this as a matter of collegial consultation and mutual agreement. FCC and Willow will provide feedback by November 7 and RC by November 14.

Integrated Planning Model and Manual- Discussion

Dr. Blackwood reminded Communications Council that the latest draft was provided during the last meeting. She said she received feedback from FCC and tentative approval of the documents from RC. She will bring this item to Chancellor's Cabinet on Monday October 14th. It will return to the next Communications Council meeting (October 29) with Cabinet's recommendations. The board will have their first read of the documents during the November board meeting. Dr. Blackwood asked Reedley College to confirm if they had any recommendations as she did not receive anything in writing. Jeff Ragan stated their main concern is the Resource Allocation Model as it relates to the integrated planning model. Mr. Cantu is concerned about FCC's comment "top down".

Mary Ann Valentino stated she is concerned that input wasn't requested on the development of the strategic plan. Dr. Blackwood responded the college representatives on DSPC were responsible for sharing that information during the development stage of the plan, and the Charrette provided an additional opportunity to provide feedback on the development of the plan. Mr. Cantu stated communication from college representatives serving on district committees need to report back information from their meetings. Lacy Barnes stated this is a big shift from the past. In addition, this shift impacts constituency meetings in addition to their business they conduct.

Dr. Blackwood confirmed the academic senates will have an opportunity for comment, prior to the second read of the documents in December.

Review of meeting notes for  
August 27, 2013 -Information

The meeting notes were approved as corrected.

FCC October 15, 2013  
accreditation follow-up report  
and RC October 15, 2013,  
accreditation follow-up report -  
Discussion

Dr. Barnes asked how Cabinet is addressing the follow-up letters from ACCJC. Dr. Caldwell reported on a follow-up conversation regarding the letters from ACCJC. She reviewed a letter from ACCJC dated October 3, 2013. The letter clarifies that the May 2013 letter is not to be used as intent to change language from the initial Feb 2013 letter and the Dec 2012 team Report.

Dr. Blue reviewed an additional letter received by ACCJC. At the request of Trustee Patterson, the district will be addressing the letter at the October 10, 2013 board meeting.

Mary Ann Valentino discussed FCC academic senate's concerns regarding the follow-up report. Communications Council reviewed the report in August, not September, as reported. She said the term feedback does not accurately reflect what is being asked of the academic senate. She would like stronger language, such as "collegial consultation" or "to provide feedback in an effort to achieve mutual agreement."

Review of October 10, 2013  
Board Agenda Information

Dr. Blue reviewed the board of trustee agenda.

Dr. Blue reviewed item 13-88, the West Fresno Initiative funding Proposal. Dr. Barnes is concerned about how the issue of adult education will impact district employees.

Administrative Regulation  
3280- Grants - Information

Dr. Railey reviewed the draft submittal process for AR 3280. Dr. Blue stated this process is a result of the administrative review (ASUR) of the grants department. Dr. Barnes asked if there was discussion regarding funding for positions or the use of existing personnel, especially if a positions existence relies on the funding. Dr. Railey stated the process and grant application forms thoroughly address all requirements and resources to administer the grant, including personnel. Dr. Railey stated this is an informational item for the constituency groups. Any concerns regarding the document should be directed to Dr. Railey and Dr. Shelly Conner.

Signature Programs -  
Discussion

Dr. Railey reviewed the process, composition and charge for the signature program taskforce. Dr. Railey also reviewed the signature program definition and application template. Dr. Railey requested that the constituency groups review the provided documents and provide feedback. This item is a matter of collegial consultation to achieve mutual agreement. Dr. Railey will forward the timeline for the process to Communications Council. This is a time sensitive issue, in order to meet accreditation deadline.

Administrative Regulation 7120  
Procedures for Recruitment and  
Employment of College Faculty  
-Discussion

Mary Ann Valentino asked for a status on the review of AR 7120.

Diane Clerou stated that former AVC Randy Rowe started reviewing this AR about a year or two before he retired, and did not finish the process. Bill Turini contacted Ms. Clerou in August of 2012 asking to put it back on the schedule. The first meeting took place in January of 2013. There were two subsequent meetings but the committee did not finish the revisions, mainly because the faculty could not agree on concepts between the campuses and the participants could not find any additional dates for the meetings. Human Resources spent a tremendous amount of time trying to get the committee members to agree on dates but schedules did not match up, which is an ongoing challenge. Ms. Clerou recommends including the vice presidents of instructions or their designees in the meetings.

Constituent Reports -  
Information

Dr. Blue will research other districts to see how they formalize there reports.

Check Outs

Dr. Barnes stated CFT continues to assist California community colleges with issues involving ACCJC.

Nate Saari stated Reedley College classified senate continues to focus on two-way reporting.

Mr. Cantu thanked Dr. Patterson and her staff for their work on the Governor's visit.

Next Meeting: October 29, 2013

STATE CENTER COMMUNITY COLLEGE DISTRICT  
Summary of Communications Council Meeting  
October 29, 2013

Present

Deborah G. Blue, Tony Cantu, George Railey, Jeff Ragan, Mary Ann Valentino, Ernie Garcia, Pedro Avila, Jeff Burdick, Leslie Rata, Jared Dalley, Deborah Ikeda, Teresa Patterson, Sandra Caldwell, Gabby Campos, Lacy Barnes

Review of meeting notes for  
October 8, 2013

The meeting notes were approved as corrected.

Jeff Ragan stated that Diane Clerou's statements regarding AR7120, as recorded in the October 8, 2013 Communications Council meeting notes, did not align with what was being reported to the Reedley College Academic Senate. Mr. Ragan stated that he has been provided with e-mail correspondences dating back to January 2012 that demonstrate the efforts of the faculty involved. Mr. Ragan said her statements which, as recorded in the notes, implied that faculty stalled the process, which is an implication that he felt needed to be corrected for the record. The faculty on the committee met, developed a joint proposal, and submitted it to former Associate Vice Chancellor Randy Rowe, and that that proposal was later submitted to current Associate Vice Chancellor Clerou during the period in which she was serving in an interim capacity. Mr. Ragan offered to share the material that he had been provided, but did not do so because of the Communications Council meeting time constraints. Mr. Ragan stated that the evidence is available for review. Mr. Ragan wanted it on record that the involved faculty were not at fault for the failure of this process.

Review of November 7, 2013  
Board Agenda

Communications Council reviewed the draft November 7, 2013 board of trustee meeting agenda.

Dr. Barnes reviewed the integrated planning model. She is concerned that other plans such as the decision making model and manual are not integrated as described in the integrated planning model. Someone needs to make sure they are linked so they are truly integrated. The district needs to make sure there is consistency in terminology and titles for all planning documents.

Diane Clerou reviewed the human resource items on the November 7, 2013 agenda.

Enrollment Priority Draft

Pedro Avila reviewed the latest draft of SB1456 Priority Registration. He requested feedback from the senates.

Administrative Regulation and  
Board Policy 4020 (Program,  
Curriculum, and Course  
Development -

Dr. Railey reviewed the draft board policy 4020. The changes are based on recommendations from the Community College League of California. Dr. Barnes wants to see the changes in the law first, before considering the board policy. She is concerned about how it could potentially affect

workload. She said if the recommended changes affect the board policy, the changes still needs to be negotiated with the union. Jeff Ragan asked where ECPC is delineated in the draft Administrative Regulation 4020. Dr. Railey stated the draft Administrative Regulation 4020 is not ready for consideration. The academic senate presidents will take the draft board policy for review by the senates. Dr. Barnes stated that Human Resources department needs to be aware that if the changes are approved, because this will affect workload and needs to be negotiated. **Feedback will be provided by the senates in the spring of 2014.**

#### Signature Programs

Dr. Railey reviewed the draft definition and process for signature programs. He requested the provided documents be reviewed by the senates and provide feedback. Jeff Ragan said RC senate's first reading took place October 22, and second reading on November 12. Willow International has the same timeframe as RC. FCC has a first reading on November 6.

#### District Resource Allocation Model-

Mary Ann Valentino reported FCC's first reading of the model will take place on November 6 and the second reading will take place on Nov 20. Jeff Ragan reported RC's first reading will take place on November 12 and the second reading on November 26.

#### Administrative Regulation 3280 - Grant Process documents-

Dr. Railey reviewed the process for AR3280. Jeff Ragan introduced this to the RC academic on October 22 as an informational item. Given the influence grants have on curriculum and other areas of 10 plus one, the senate believes this process should come to them for consideration and approval. He asked if the district grants office is to only assist campuses with grant applications. Dr. Railey replied the district would take the lead depending on the requirements of the granting institution. RC senate requests that this item be considered as a 10 plus one issue. If not, then Jeff Ragan requested that Dr. Railey or Dr. Shelly Conner explain the reasons this is not a 10 plus 1 issue to the senate on October 22. Deborah Ikeda recommended this item be placed on the next Chancellor's Cabinet meeting agenda. Jeff Ragan and Mary Ann Valentino will send their concerns in writing to the Chancellor's office to be placed on the November 11, 2013 Cabinet agenda. Mr. Cantu asked if the approval process and submittal is a concern. Jeff Ragan replied, yes it is... Mr. Cantu stated that campus processes should be reviewed as well. Deborah Ikeda stated she believes this a procedural process. The issue with grants is that it is a time sensitive process with deadlines, which is why this process has been put into place. Dr. Barnes is also concerned about sustainability and personnel, once a grant has be approved and accepted.

#### Constituent Reports

Jeff Burdick reported the WI senate approved the Signature Program Definition and Program Application Template. They had a first reading on the priority enrollment document, and hope to approve it at the next meeting. DRAM is out for discussion, with the first reading at the next senate meeting. The senate approved the distance education tech

committee. He reported that all three academic senate presidents will not attend the November board meeting due to a conflict with the fall plenary.

WI ASG president Jared Dalley reported that fall harvest on Thursday, October 31. A big topic on campus is the lack of bus transportation to the Willow International campus. The students circulated a petition and will be attending the November 14 Fresno City Council meeting to address the council on this issue.

Gabby Campos stated RC ASG is working on a smoking policy.

Jeff Ragan approved the district technology advisory committee operating agreement. Executive officer election will take place on November 12.

Jeff Ragan requested that Communications Council re-visit the restructuring of the Communications Council agenda. He is concerned about what the expectation is of the senate regarding each item. Dr. Blue will ask the district decision making committee to make a recommendation for the agenda structure. The RCAS will have a second read for potential approval on enrollment priorities and signature programs on 11/12/13.

Mary Ann Valentino reported the FCC academic will discuss and vote on the enrollment priorities, have first reading of the signature programs documents, and a first reading of the district resource allocation model on November 6. The senate will discuss and vote on the signature programs documents and the DRAM on November 20.

Leslie Rata stated the senate completed the revisions to WI classified senate constitution and bylaws. They will be sending the document to CCCC for approval. WI classified senate held its first fundraising event and raised over \$350.00.

Ernie Garcia reported FCC classified senate will be hosting a staff development day November 11. Susie Nitzel is the chair.

Dr. Barnes stated SCFT is looking at the committees the union participates in and decide which ones would be appropriate. She asked Mr. Cantu to include her in the decision-making taskforce.

Dr. Barnes reported SCFT is continuing their efforts in addressing the issues regarding ACCJC.

Dr. Barnes explained the difference between SCFT and AFT. She is the president of State Center Federation of Teachers (SCFT), which is one of many locals (within many states) chartered by the American Federation of Teachers (AFT). AFT is the national organization which does work through state affiliates. The state affiliate for California is the California Federation of Teachers (CFT). Randi Weingarten is the president of AFT and Josh Pechthalt is president of CFT.

Sandra Caldwell stated the accreditation site visit will take place on November 4, 2013. College Council approved a newsletter that will be

published 4 times a year called “M.O.R. in Motion” M.O.R. stands for Madera Oakhurst and Reedley. M.O.R. in Motion describes planning and implementation across Reedley College and is a means to increase communication and build unity among the college and its centers as we work towards continuous quality improvement. RC is forming a new taskforce, focused on assessing general learning outcomes. RC is in conversation with Kings Canyon Unified regarding Middle College High School.

Deborah Ikeda stated 10 WI staff members attended ACCJC training at San Joaquin Delta. WI submitted the need studies to State Chancellor’s Office. No timeline for approval has been established.

Mr. Cantu stated FCC is preparing for the 20 anniversary of the Veteran memorial ceremony. FCC is hosting a districtwide job fair in the FCC cafeteria to increase the pool of part-time faculty at Fresno City College, Reedley College, Madera, Oakhurst and Willow International Centers. FCC is working on the accreditation mid-term report for next October, and beginning to look to the 2017 accreditation process. Safety training continues on campus.