

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 10, 2013

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:35p.m.on October 10, 2013, in Madera Center Assembly Room 120, 30277 Avenue 12, Madera, California.

Trustees Present Isabel Barreras, President
Richard Caglia, Vice President
Ron Nishinaka, Secretary
John Leal
Patrick E. Patterson (arrived at 4:55 p.m.)
Eric Payne
Dorothy Smith
Ben Anderson, Student Trustee, Fresno City College
Gabriela Campos, Student Trustee, Reedley College

Also present were:

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Assoc. Vice Chancellor of Human Resources, SCCC
Teresa Patterson, Director of Public and Legislative Relations, SCCC
Brian Speece, Assoc. Vice Chancellor of Business and Operations, SCCC
Greg Taylor, General Counsel, SCCC
Nina Acosta, Executive Secretary to the Chancellor

Introduction of Among the others present, the following signed the guest list:
Guests

Cheryl Sullivan, FCC
Mary Alfieris, FCC
Vikki Piper, OC
Jeff Ragan, MC
Jim Chin, MC

Teresa Patterson, SCCC
Donna Berry, RC
Randall Vogt, SCCC
Diana Tapia-Wright, RC
Guadalupe Garcia, MC
Saul Fernandez, MC
Gonzalo Nava, MC
YzhaRoslaes
Lacy Barnes, SCFT
Jeff Burdick, WI
Mary Ann Valentino, FCC
Tracie Scott Contreras, Madera WIB
Christopher Guillen, Madera Oakhurst Student Body President
Jay Leech, Madera/Oakhurst
Cris Bremer, FCC
Shelly Conner, SCCC
Nathan Saari, RC
Gary Sakaguchi, RC
Bruce Hartman, SCCPD
Claudia Hernandez, MC
Peggy Marks, MC
Anne Watts, FCC
Raul Perez, CSEA
Lucy Ruiz, RC
Michelle Johnson, RC
Marie Byrd-Harris, RC

Approval of Minutes Board President Barreras announced that the minutes of September 3, 2013, and September 17, 2013, are being presented for approval. A motion was made by Trustee Caglia and seconded by Trustee Nishinaka to approve the minutes of the meetings of September 3, 2013, and September 17, 2013, as presented. The motion passed without dissent.

Delegations, Petitions and Communications None

Technology Visioning Statement Liz Murphy reviewed the draft technology visioning statement that was distributed to the board prior to the meeting. In addition, she reviewed a second version of the statement that included recommended changes by Trustee Nishinaka. The board adopted the second statement which reads as follows: "By December 2017, provide seamless integration of technology throughout an

Technology Visioning
Statement
(continued)

environment that promotes student access and learning that prepares the District's students to be innovators and leaders in the global workforce."

Trustee Leal remarked that the adoption of the visioning statement will require significant infrastructure support.

Trustee Smith is concerned about the timeframe for implementation.

Trustee Payne noted the district needs to implement the technology funding through other sources, such as a bond measure.

Liz Murphy provided details on what will be required to reach the December 2017 goal. She stated the date is aspirational and signifies a very important commitment by the Board of Trustees.

Trustee Caglia stated he is concerned about the expedience with which the district is moving. He said that although he was unable to attend the special board meeting, he believes this is the same presentation the board heard over 18 months ago. He stated he asked for the district to address the bond measure issue several months ago. He said the district needs to focus on a bond measure in order to move forward on this technology issue more expeditiously.

Chancellor Blue stated the district has been dealing with numerous financial issues for the past three years that limited the district making large financial investments. In addition, the district was given an enormous accreditation recommendation that has required a tremendous amount of work for employees throughout the district over the last two years. However, the district is ready to move forward with the board's interest in moving forward on the bond measure.

Ms. Murphy said CampusWorks made a presentation in December 2011, which was the result of a second opinion assessment. CampusWorks made a proposals and recommendations to move forward with addressing the district's technology issues, however, the district was hit with a number of financial issues that prevented it from moving forward. In March of 2013, the chancellor asked CampusWorks to come back to restart the process by developing a technology vision and defining the student experience.

Dr. Blue reminded the board that during the retreat in April 2012, the

Technology Visioning
Statement
(continued)

board was presented information regarding the implementation of a cyber-audit. CampusWorks provided an extensive proposal at a cost of 2.4 million dollars. This proposal was set aside due to budget reductions and negotiations with bargaining units. At the recommendation of the board, the district requested that ASCIP conduct an audit. As a result of the audit, the district's information technology (IT) department began to take corrective actions.

Trustee Smith stated she is concerned about the 2017 timeframe. She thinks it is too long and is concerned about student access.

Dr. Railey provided an update on the numerous corrective actions the district has taken in response to the cyber audit the board requested in April 2012

Liz Murphy stated the next steps will be included in the second assessment review with Trustees Leal and Payne. CampusWorks will conduct another review of security and an IT capacity assessment.

Trustee Caglia asked what the cost will be for this work. Dr. Blue stated the preliminary work by CampusWorks was \$25,000 and the visioning facilitation will cost \$14, 000.

Trustee Nishinaka requested monthly updates on technology.

Trustee Patterson is concerned that the board is not involved in what the expectations are with regards to the contract with CampusWorks. If this is going to be comprehensive, the district and the board should take a good look at the expectations with regards to technology. He would like to see a map of where the district is and where it is going.

Dr. Blue said during the retreat in April 2012, she presented a spreadsheet compiled by CampusWorks for services to address all of the IT issues. The board was not ready to make the commitment and move forward. The board recommended ASCIP conduct a security audit, which they did. She is recommending that once CampusWorks finishes their assessment they conduct an organizational review at a cost of \$44,000. Dr. Blue also recommends the district put out a request for proposal for all of the additional recommendations made by CampusWorks.

Trustee Patterson asked about the status of Datatel. Dr. Railey stated the district is doing an assessment of Datatel to integrate several of

Technology Visioning
Statement
(continued)

the processes that need to be automated. Dr. Blue reminded the board that the inadequate use of Datatel preceded her tenure as the chancellor. When she began in the summer of 2010, she was told by IT staff that they were told to maintain the status quo. The board informed her that they did not want to continue this way. In addition, the district faced three of the worst fiscal years in its history. The district also needs a chief technology officer and will be moving forward with a recommendation for that position.

Presidents' Reports

Dr. Caldwell introduced Madera Workforce Investment Board Director Tracie Scott Contreras and thanked her for attending the board meeting. Dr. Caldwell reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the board and interested attendees, and included the following highlights:

- Reedley College animal science instructor David Lopes received The Big Fresno Fair Community Champion Award in the category of educator during opening ceremonies on October 2. The award honors those people whose involvement and efforts make a positive difference in Fresno County.
- She hosted Pizza with the President in Reedley on September 25 and in Madera on September 26. This town-hall style gathering allowed the students to ask questions and gave her an opportunity to keep abreast of student issues. Madera Center will host another one in December and Reedley College will host one in October and December
- She has attended nine city council meetings to introduce herself and share information about the educational opportunities that Reedley College, Madera and Oakhurst Centers provide for the communities. She thanked trustees Barreras, Nishinaka and Leal for attending the meetings with her.

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the board and interested attendees, and included the following highlights:

- Fresno City College Psychological Services and Active Minds Club hosted "Send Silence Packing" on October 2. More than 4,300 students attended the event, which consisted of 1,100 backpacks displayed in the Free Speech Area. Each backpack contained the personal story of a victim of suicide.
- The Pre-Health Society Club will hold its second free medical clinic on October 12 in the Cafeteria. The Tzu Chi Medical Foundation and the medical clubs from Reedley College and Fresno State will

Presidents' Reports
(continued)

also participate. Services will include acupuncture, dental, lab tests and pediatric and adult medical services.

- The 2013 Photo Faire was held on campus September 26 with over 525 students participating in multiple seminars and mini-workshops. The event was sponsored in part by 14 vendors from various camera and accessory companies. The event was organized specifically for students by the FCC photo department and Horn Photo.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided for the board and interested attendees, and included the following highlights:

- Students, faculty, and staff at Willow participated in a number of cultural and student events during the month of September. Included in these activities was a lunch meeting between Campus President Deborah Ikeda and the ASG leaders, Patriot Day, Constitution Day, Mexican Independence Day, and films for Hispanic heritage month.
- Willow International Center's annual university outreach event, Rocktoberfest, was held on October 9. This year's event also included a "Rock Your Career" portion. The event included career professionals, university representatives, food booths, and music.
- At the Student Success and Support Program Implementation Summit held in Sacramento on September 23-24, Erica Johnson, Brett Nabors, Doris Griffin and Kelly Fowler from Willow International Community College Center gave an online support services presentation. The summit was hosted by the State Chancellor's Office to assist community colleges in the transition of the new SB1456 regulation related to the new student success law.

Chancellor's Report

Dr. Blue reported the following:

- On October 3, Governor Brown visited Fresno City College for a historic bill signing ceremony. The bill, AB 60, grants drivers licenses to undocumented residents. The bill signing was a momentous event and the turnout at the ceremony was outstanding. Included in the platform parties were elected officials including the author of the bill Assembly Member Luis Alejo, local dignitaries including Fresno Chief of Police Jerry Dyer, author and farmer David Mas Masumoto, students, community members, and former SCCC trustee, Mr. William Smith. Unfortunately, the timing of the event coincided with the ACCT Annual Congress, so

Chancellor's Report
(continued)

Dr. Blue and most of the board were in Seattle. The district was well represented by Board President Isabel Barreras who delivered the opening remarks. Despite the short notice, the campus was able to pull together a first-class event. The governor and his staff were so impressed that they asked if they could come back to the campus for future events. Dr. Blue commended the FCC public information office, the grounds and operations departments and all others who were involved in making the governor's visit a huge success.

- As a member of the Title V Advisory Board, Dr. Blue attended the Title V Commitment to Latina/Latino Academic Success and Excellence Awards reception at Fresno State on October 9. Interim CSUF Provost Andrew Hoff hosted the reception honoring the Title V CLASE Program as a finalist for the 2013 Example of Excelencia Award. The program is being recognized for its work to accelerate Latino student success at the baccalaureate level. Serving on the advisory board is just one way we can demonstrate our support for our CSU partner, Fresno State.
- Nomination forms for the 2013 Muro de Honor honorees have been sent out. The Muro de Honor recognizes the contributions of dedicated and outstanding members of the Chicano/Latino community associated with State Center Community College District. This year the event will take place on November 13 at Arte Americas Casa de La Cultura.

Dr. Blue introduced Dr. George Railey to provide an update on several upcoming events regarding the district's ongoing commitment to workforce development.

- Dr. Railey stated the district is partnering with the Fresno Workforce Investment Board in a program called Multi-craft Pre-apprentice Training Program that will involve several trade unions along with the district in training union members in preparation for work on the high speed rail. The Career and Technology Center will be offering pre- engineering classes November 11-14, which will cover topics related to the high speed rail construction. FCC hosted a career tech night that involved high school students from the service area. There were booths that covered auto construction and metal work. The district also offered the State Chancellor's Office to host a town hall meeting regarding AB86 (adult education). If selected, the event will be held on October 29, 2013, at District Office North.

Madera Faculty
Association Report

Madera Center Faculty Association representative Jay Leech reported the following:

- The Madera/Oakhurst faculty is currently accepting nominations for officers. The election will take place in November.
- He thanked Chancellor Blue and President Caldwell for attending the August 27 Academic Senate meeting.
- Academic senator orientation took place on August 20.
- At the first regular meeting, the senate reviewed and approved the District Technology Committee operating agreement and approved the Reedley College accreditation follow-up response to ACCJC.
- On September 24, the senate approved the *SCCCD Integrated Planning Model and Manual* and provided feedback on the instructional calendars for 2014-2015.
- The senate will review program review procedures and staff development committee procedures at a future meeting.
- The Madera/Oakhurst Faculty Association executive board met on September 18 with Dr. Caldwell.

Mr. Leech thanked Linda Cooley and the Strategic Planning Committee for their work on the district and college level strategic planning. He also reported that Stephanie Curry, the state Academic Senate representative, will be attending the fall plenary session and presenting on student services for online classes.

Classified Senate
Report

Reedley College Classified Senate President Nate Saari reported the following:

- Thanked Vikki Piper for facilitating Oakhurst Center's support of Reedley College's coat drive.
- Thanked Claudia Hernandez and Yolanda Garcia of the Madera Center for working together with Reedley College on issues involving the Classified Senate.
- Transfer Day was a success
- Worked with Emilie Gerety to write a mini-grant proposal for a food pantry on campus.
- Working on a program called "Campus Kudos." There will be a link on the Reedley College website for the program.

Madera Upward
Bound

Director of Grant Funded Programs Ms. Diana Tapia-Wright and Madera High School student Ms. Tyzha Rosales made a presentation on the Madera Upward Bound program. Ms. Rosales described the impact the program has had on her life and the opportunities available for her.

Madera Foster Youth Adjunct counselor Ms. Donna Fujioka-Hatfield and Madera Center student Ms. Gissel Martinez reported on the Madera Foster Youth program. Ms. Fujioka-Hatfield described the services offered in the program, including academic counseling, financial aid advice, and regular monitoring of student progress to assess additional assistance. Ms. Martinez described her experience as part of the Guardian Scholars Program and her future plans for obtaining a college degree.

Draft SCCC
Integrated Planning
Model and Manual George Railey and Jothany Blackwood provided an update on the current status of the *SCCCD Integrated Planning Model and Manual*. They reviewed the constituency participation in the development of the document, composition of the planning group, and the relationship to the college/center planning processes. They reviewed the components of districtwide integrated planning, including the SCCC mission statement, the *2012-2016 SCCC Strategic Plan*, resourced allocation, assessment of progress on district goals, assessment of planning and decision-making processes and an in-depth description and timeline for each component of planning. The Board of Trustees will have a first reading of the document at the November board meeting, and a second reading and request for approval during the December meeting.

Trustee Nishinaka asked what is the criteria is for the different programs such as vocational vs. lecture classes, small vs. large classes as it relates to the resource allocation model.

Mr. Eng provided an update on the resource allocation model and the work of the committee. Cabinet will be reviewing the final draft of the resource allocation model and then send it to Communications Council.

Trustee Nishinaka is concerned that it will have impact on all programs. Mr. Eng stated it is up to each campus/site to allocate the funds that are distributed to their campus/site.

Reports of Board
Members and Future
Agenda Items FCC Student Trustee Ben Andersen reported the following:

- Hosted a Constitution Day event
- CIT Zero and Google Developers Group of Fresno held a tech session in the OAB. Over 250 students and members of the community participated in the tech session for Google development software.
- Attended the FCC scholarship award ceremony.

Reports of Board
Members and Future
Agenda Items
(continued)

- FCC implemented Saturday hours for the tutorial center.
- Ram Burger Round-up will take place on October 16
- Homecoming will take place on October 19
- The Fall Carnival will take place on October 31

RC Student Trustee Gabriela Campos reported the following:

- The Reedley College ASG hosted the Student Senate for California Community College's Region 5 meeting.
- 40 RC students participated in The Fresno Fair
- RC center ambassadors will host "Sci-Fri" on October 26 to introduce local elementary and middle school students to the campus.
- The Oakhurst Center will be hosting their annual Trunk-and-Treat on October 31.
- The Madera Center will be hosting a Dia de Los Muertos art exhibit October 28-31.
- Thanked Trustee Nishinaka for providing lunch during their ASG meeting

Trustee Payne reported the following:

- Attended the Board of Governors meeting September 8-10.
- Attended the State-of-the-County Breakfast on September 25
- Attended College Night at the Exhibit Hall
- Attended the Children's Summit on September 27 in Clovis
- In honor of October being Black Male Achievement month, he will be speaking to students October 23 at FCC.
- He will be the moderator for the Urban Leadership Conference on October 16
- He thanked FCC staff, administration, and the student body for hosting the governor for the AB60 signing event. He thanked the governor for signing SB440, which will make student transfers to CSUs more cost effective and achievable. He congratulated John Leal for his selection to the nomination committee for ACCT. He also congratulated Dottie Smith for her years of service on the ACCT board and being recognized by the California African American Caucus for Community College trustees.

Trustee Leal reported the following:

- Attended the EDCare meeting on September 17
- On September 19 he attended the Science, Art, and Mathematics Academy grand opening in Sanger.
- Attended the State-of-the-County Breakfast on September 25

Reports of Board
Members and Future
Agenda Items
(continued)

- Met with Fresno County School Superintendent Jim Yovino and discussed working with the district
- Attended the ACCT Leadership Congress.
- Will be meeting with Sanger City Council representatives, Dr. Caldwell, and Trustee Nishinaka to discuss the possibility of establishing a learning center in their community.
- Thanked Dr. Blue for meeting with him on October 9.

Trustee Smith reported the following:

- Finished her 6-year term on the ACCT board of directors. It was great to celebrate the occasion with her fellow board members. She thanked Dr. Blue for presenting her with flowers in celebration of the event.
- She was selected as first vice president for the national African American Trustee Association.
- She had the opportunity to take a bus tour of Fresno. It began in West Fresno, and went up north to the bluffs. She recommended that trustees, faculty and staff take a similar tour to see how people live in the areas they serve.
- She participated on a panel regarding integrity and ethics during the ACCT Congress.
- She was invited to attend the student success symposium.
- Trustee Smith stated SCCCD should be achieving national awards for diversity.

Trustee Patterson reported the following:

- Attended the ACCT Congress. Congratulated Trustee Smith and thanked her for her service representing the district
- Attended an insurance conference in San Antonio. The main topic was the implementation on the Affordable Care Act. He asked if the district was aware of all of the timelines and fines involved with compliance of the new health care policies.

Trustee Nishinaka reported on 21 events he attended during the month of September, including the following:

- On September 4, 18, and 24, and October 1 he joined Dr. Sandra Caldwell in her visits to city council meetings in Kingsburg, Madera, Dinuba, and Fowler where she formally introduced herself as the new president of Reedley College and presented information about the college and centers.
- On September 9, he attended the Clovis City Council along with Chancellor Blue at which Deborah Ikeda presented an update on Willow International.

Reports of Board
Members and Future
Agenda Items
(continued)

- On September 11 he attended the Fresno Area College Night and Environmental Expo 2013. Over 4,000 valley students participated in this one-stop college shopping event at the Fresno Convention Center.
- On September 17 he participated in the Counselors for Real Estate externalstakeholders meetings at Reedley College, Madera Center, and Fresno City College. He listened to numerous suggestions on potential projects for maximizing our educational/financial opportunities on our campuses.
- On September 18 he attended the State Center Consortium Advisory Committee meeting at District Office North. The agenda covered highlights, old and new business items, and announcements on future events.
- On September 19 he joined Reedley College President Sandra Caldwell and other campus representatives for the Reedley Taste of the Town event. This Reedley Downtown Association event provides a nice venue to enjoy an evening of good fellowship and food with members of the community.

Trustee Barreras reported the following:

- She attended the Madera City Council meeting with Trustee Nishinaka as President Caldwell presented information to the council on the Madera and Oakhurst centers.
- She attended the Foundation for California Community Colleges board meeting at which they are working on a strategic plan.
- Attended the Joint CCCT and Community College CEO board meeting. They are working on a plan to combine the boards.
- She recognized FCC for hosting the governor's signing. She thanked Brian Speece, Teresa Patterson and all of the staff who worked on the event.
- She congratulated and thanked Trustee Smith for her service on the ACCT Board of Directors.

Prioritize Future
Agenda Item
Requests

Chancellor Blue reviewed the list of prioritized agenda items identified by the Board of Trustees. She reviewed the results of the survey completed by the board. Trustee Caglia requested to move technology update and bond measure to the top of the list. He requests the district report back to the board whether or not a bond measure in 2014 is feasible. The next opportunity is 2016 and that would be too late.

Trustee Payne stated the district needs to conduct a feasibility study for a bond. He advised the board of two potential items that will be

Prioritize Future
Agenda Item
Requests (continued)

on the June ballot in Fresno that include a tax for animal control services and the zoo measure, and possibly two additional items. He believes a November 2014 forecast is favorable for the district to move forward on the bond measure.

Trustee Caglia stated two of the biggest bond measure efforts that people were concerned about 4 to 5 months ago is the Governor's water bond and the rail bond. He requested that the district report back on the status those two measures.

Trustee Smith said the district needs to have a committee that includes trustees.

Mr. Speece stated a committee met for a year prior to making a recommendation to the board. Dr. Patterson stated the district also did a year-long public information campaign prior to the actual campaign launch. Mr. Speece stated a consultant conducted a survey of voters to see what voters would approve and the amount they would consider appropriate.

The board agreed to move a bond measure to the top of the priority list. This item will be placed on the November agenda.

Trustee Payne requested a resolution to support immigration reform be discussed at a future board meeting.

Consent Agenda
Action

President Barreras asked for a motion to approve consent agenda items 13-41HR through 13-43HR and 13-79G through 13-90G, as presented.

It was moved by Trustee Caglia and seconded by Trustee Patterson that the Board of Trustees approve consent agenda items 13-41HR through 13-43HR and 13-79G through 13-90G. The motion passed without dissent.

Employment, Change
of Status, Academic
Personnel
[13-41HR]
Action

Approve the academic personnel recommendations, items A through B, as presented

Employment,
Promotion, Change of
Status, Resignation,
Retirement, Classified
Personnel
[13-42HR]
Action

Approve the classified personnel recommendations, items A through F, as presented

Consideration to
Approve Employment
of Fall 2013 Adjunct
Faculty
[13-43HR]
Action

Approve the employment of adjunct faculty for Fresno City College, Reedley College (including Madera and Oakhurst centers), and Willow International Community College Center for fall 2013

Review of District
Warrants and Checks
[13-79G]
Action

Review and approve the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period:</u> |
|-----------------------------------|-------------------------|-------------------------|
| District | \$15,559,473.26 | 08/14/13 to 09/10/13 |
| Fresno City College Bookstore | 521,579.07 | 08/14/13 to 09/10/13 |
| Reedley College Bookstore | 433,043.17 | 08/14/13 to 09/10/13 |
| Fresno City College Co-Curricular | 87,692.92 | 08/13/13 to 09/09/13 |
| Reedley College Co-Curricular | 72,871.47 | 08/10/13 to 09/06/13 |
| Total: | <u>\$ 16,674,659.89</u> | |

Consideration to
Accept Construction
Project, Interior
Painting, Music
Speech Building,
Fresno City College
[13-80G]
Action

- a) Accept the project for Interior Painting, Music Speech Building at Fresno City College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration to
Accept Construction
Project, INC Building
Remodel, Phase 4,
Reedley College
[13-81G]
Action

- a) Accept the project for INC Building Remodel, Phase 4, at Reedley College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration to
Accept Construction
Project, LSF 3 and 4
Stockroom Remodel,
Reedley College
[13-82G]
Action

- a) Accept the project for LSF 3 and 4 Stock room Remodel at Reedley College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration to
Accept Construction
Project, Trash
Compactor Enclosure
Project, Reedley
College
[13-83G]
Action

- a) Accept the project for Trash Compactor Enclosure Project at Reedley College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration to
Adopt Resolution
Authorizing
Agreement with the
Commission on Peace
Officer Standards and
Training, Fresno City
College
[13-84G]
Action

- a) Adopt Resolution No. 2013.26 authorizing the district, on behalf of Fresno City College, to enter into an agreement with the Commission on Peace Officer Standards and Training for the POST Institute of Criminal Investigation program presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2013, through June 30, 2014, with funding in the amount of \$556,930;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Approve Agreement
for Purchase of Police
Vehicles, Districtwide
[13-85G]
Action

Approve participation in California state Contract No. 1-12-23-14 with Folsom Lake Ford for the purchase of police vehicles, districtwide, and authorize purchase orders to be issued against this agreement

Consideration to
Authorize Sale of
Surplus Property,
District Office North
[13-86G]
Action

Authorize the sale of surplus property at District Office North

Consideration to
Adopt 2014-2015 and
2015-2016
Instructional
Calendars
[13-87G]
Action

Adopt the 2014-2015 and 2015-2016 instructional calendars for Fresno City College, Reedley College/North Centers, and the Willow International Community College Center

Consideration to
Approve Out-of-State
Travel for Wrestling
Team, Fresno City
College
[13-88G]
Action

Approve out-of-state travel for Fresno City College wrestling students to compete in the Lassen College Wrestling Tournament, November 1-3, 2013, with the understanding that the trip will be financed without requiring expenditures of district funds

Consideration to
Approve Out-of-
State Travel for
WICCC Business
Students
[13-89G]
Action

Approve out-of-state travel for eight business students to attend the 2013 Annual National CEO Conference in Chicago, Illinois, from October 31 through November 3, 2013, with the understanding that the trip will be financed without requiring expenditures of college or district funds

Consideration of
Amended Claim,
Kevynn Gomez
[13-90G]
Action

Reject the amended claim submitted by Kevynn Gomez, and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Honoring Dr. Pete
Mehas
[13-84]
Action

The Board of Trustees recognizes individuals for their service to the community by adopting formal resolutions to acknowledge their contributions. The board is being asked to recognize the contributions of Dr. Pete Mehas, whose passing leaves a deep void in the hearts of the many lives he touched throughout his illustrious career. The Board of Trustees and district administration and staff send their most heartfelt condolences to his family and friends.

It is recommended that the Board of Trustees adopt Resolution No. 2013.27 honoring Dr. Pete Mehas for his many accomplishments, exemplary service and outstanding leadership.

Trustee Smith recommended including information regarding Dr. Mehas receiving the CCLC Distinguished Alumni award in 2005. Trustee Patterson recommended including Dr. Mehas' role as the educational liaison to the California Legislature.

A motion was made by Trustee Smith and seconded by Trustee Patterson to adopt Resolution No. 2013.27, as amended, honoring Dr. Pete Mehas for his many accomplishments, exemplary service and outstanding leadership. The motion carried without dissent.

Second Reading of
Accreditation Follow-
Up Reports and
Consideration to
Approve Submittal to
ACCJC/WASC
[13-85]
Action

The campus presidents reviewed the follow-up reports to ACCJC. Dr. Caldwell reported that the follow-up visit will take place on November 4, 2013

A motion was made by Trustee Payne and seconded by Trustee Leal to approve and certify the accreditation follow-up reports for Fresno City College and Reedley College. The motion carried without dissent.

Consideration to
Approve the Willow
International
Community College
Center Needs
Assessment and
Adopt Resolution to
Establish an
Independently
Accreditation College
[13-86]
Action

President Ikeda introduced Bobby Khushal from Teter, LLP, who reviewed the final draft of the Willow International Needs Assessment study. Trustee Leal asked about the course offerings at Willow International. President Ikeda stated Willow International will offer general education courses, and technology courses that will not be replicated at the other campuses.

A motion was made by Trustee Smith and seconded by Trustee Patterson to officially adopt Resolution No. 2013.28 to establish the third independently accredited college in the district and approve the Willow International Community College Center Needs Assessment study for (eventually to be called Clovis Community College). The

motion carried without dissent.

Consideration to
Accept 2012-2016
SCCCD Strategic Plan
Annual Assessment
[13-87]
Action

Dr. Railey and Dr. Blackwood reviewed the district's progress for the 2012-2016 strategic plan implementation.

A motion was made by Trustee Leal and seconded by Trustee Smith to accept the 2012-2016 SCCC Strategic Plan Annual Assessment, and accept the Revised Planning Calendar and Timeline for continued implementation of the 2012-2016 SCCC Strategic Plan. The motion carried without dissent.

Consideration to
Approve West Side
Initiative Funding
Proposal
[13-88]
Action

Mr. Eng provided historical background for the West Side Initiative. He reviewed the fiscal impact of the proposal.

Dr. Blue stated the funding is for continuing the training for theremainder of 2013-2014. The intent would be to come back to the board next year during the normal lottery decision package process for funding for 2014-2015. The district anticipates receiving adult education money for the program in 2015-2016. She stated there have been two meetings with Michael Hanson and his team, including the adult education director. She asked Mr. Hansen if he would consider providing additional funding of \$100,000 forthe program. He requested the district present a proposal. Dr. Blue said it is appropriate since K-12 receives adult education money that they partner with the district.

A motion was made by Trustee Caglia and seconded by Trustee Payne to approve 2013-2014 funding to continue the West Side Training Initiative in west Fresno.

Trustee Smith stated that any discussion about the West Fresno area needs to include the entire service area. She requests to be on the committee that represents this initiative.

Trustee Patterson asked if funds will be going to outside sources, or will the funds be expended by people within the district. George Railey introduced Anne Watts, who runs the program. Ms. Watts stated the courses offered through the program are not-for-credit classes. The individuals the programs target are not prepared for college admission. They are not a part of the FTES allocation. The program does not hire outside of the district for the program.

Trustee Patterson is concerned about using lottery funds for non-

Consideration to
Approve West Side
Initiative Funding
Proposal
[13-88]
Action (continued)

credit classes not in the realm of a college education, student success, and growth. He has concerns that lottery funds should not be used for this particular program. He supports the partnership with K-12 and the potential for future adult education funds. Trustee Barreras stated that these people are potential students. Anne Watts said that by providing an opportunity for these students in their own community to be successful academically, they will consider and take action to enroll in college.

Trustee Payne stated there was a motion on the floor.

President Barreras stated this is about providing a lifetime opportunity to those students who may never get this opportunity.

Trustee Leal stated that at the turn of the century 80 percent of all jobs did not require college degrees. The district needs to keep a balance and talk about access, and consider all of the students and potential students that need training and jobs.

The motion passed as follows:

Ayes - 6
Noes - 1 (Patterson)
Absent -

Trustee Payne thanked staff and stated, as a community college, the district has a responsibility to serve the “at risk” populations and perform due diligence by reaching out to those communities of need and providing them with access and an opportunity to be successful.

ACCJC/WASC Letters
to Fresno City College
and Reedley College
[13-89]
No Action

This item is to officially inform the Board of Trustees of the correspondence received from the Accrediting Commission for Community and Junior Colleges, Western Association of School and Colleges (ACCJC/WASC), forwarded to the board on September 11, 2013, in a Friday memo. No action is required at this time; however, district administration welcomes any questions or guidance by the Board of Trustees.

Dr. Railey reviewed the fall 2012 briefing held by the United States Department of Education (USDE). The USDE felt that there were regulatory areas in accreditation that needed increased scrutiny, including monitoring and evaluating institutions, institutional compliance and regulation, institution strength, and institutional performance with respect to student achievement. USDE stressed the

ACCJC/WASC Letters
to Fresno City College
and Reedley College
[13-89]

No Action
(continued)

need for accreditors to ensure indicators of institutional fiscal health are included in regular monitoring of institutions fiscal health. This was the basis for the letters.

In the 2012-2013 accreditation cycle, 13 of 25 colleges that were reviewed lacked appropriate and sustainable financial management. In the spring of 2013, ACCJC conducted institutional financial stability audits. Mr. Eng reviewed the audit report conducted by ACCJC. He stated ACCJC focused their report on five areas including salary and benefits, OPEB liability, cash balances, enrollment management, and changes in leadership.

Mr. Eng reminded the board that this is a new report. When the colleges reported the information, they reported it by colleges rather than at a district level. Mr. Eng reviewed the salary and benefits, OPEB liability and cash balances for years 2009-2010, 2010-2011, 2011-2012, and 2012-2013.

Mr. Avila reviewed definitions for full-time equivalent students (FTES) and unduplicated headcount trends. Mr. Avila, Mr. Cantu and Dr. Caldwell presented information on loan default rates for Fresno City and Reedley colleges.

Trustee Patterson asked, if a college is over the 30 percent threshold for two calendar years, does the college lose Pell grant funding and the ability to award student loans? Mr. Cantu said the threshold does not affect the Pell grants, but he will follow-up to get more information.

President Ikeda said the district has only 2.5 percent of its students receiving loans, so the district is not in danger. The “for profit” institutions have over 90 percent of their students taking out loans, and over 40 percent of those students have defaulted on the loans. Trustee Smith stated students should be provided information and training about loans before they apply for them. Mr. Cantu said that the financial aid directors are creating a loan default policy. Dr. Caldwell stated the number of loans issued for Reedley College is declining. Dr. Caldwell stated Reedley College holds a very intensive financial aid workshop for students during the summer.

Mr. Cantu and Dr. Caldwell reviewed the changes in leadership since October 2011 and the current status of administrative positions at Fresno City College and Reedley College.

ACCJC/WASC Letters
to Fresno City College
and Reedley College
[13-89]

No Action
(continued)

Trustee Patterson stated he is concerned about the drop in student enrollment. He said he has argued against it in the past, because the district receives a different funding allocation. The district needs to look at the funds it has allocated and do the best it can with it. He said he would have appreciated getting notice of these documents as soon as they were sent to the district. Dr. Blue said she was on vacation when the letters arrived at the Chancellor's office. She returned to the office a week later. Once she was aware of the letters she requested the vice chancellors research the issues and get some background because this is a new process. She wanted to provide as much contextual information to the board as possible. Dr. Blue said when she served as a vice president for the ACCJC, she worked with the taskforce to establish the financial review indicators. It was an in-house process back then, but this year they have taken it to an entirely different level. She said if the board looks at the budgets for 2012-2013 and 2013-2014, these are the reasons why the district has been working with the board for the past three years, to identify the district's liabilities and to recommend budgeting differently to address those liabilities.

Consideration to
Approve Revised Job
Duties for
International Trade
Specialist
[13-90]

Action

A motion was made by Trustee Caglia and seconded by Trustee Nishinaka to approve revised job duties for the International Trade Specialist position. The motion carried without dissent.

Consideration to
Approve New
Veterans and
International Student
Services Coordinator
Duties
[13-91]

Action

A motion was made by Trustee Payne and seconded by Trustee Caglia to approve new Veterans and International Student Services Coordinator duties. The motion carried without dissent.

Consideration to
Approve Six-Month
Limited Term
Accounting
Technician I Position,
Fresno City College
[13-92]
Action

A motion was made by Trustee Payne and seconded by Trustee Smith to approve a six-month limited term Accounting Technician I position at Fresno City College, effective October 11, 2013. The motion carried without dissent.

Delegations,
Petitions, and
Communications

None

Closed Session

The board will discuss the following:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 - 1. Interim Dean of Instruction, Reedley City College

Closed Session
(continued)

President Barreras called a recess at 9:25p.m.

Open Session

The board moved into open session at 9:45p.m.

President Barreras stated the board did not take any reportable action during closed session.

Consideration to
Appoint Interim Dean
of Instruction,
Reedley College
[13-93]
Action

A motion was made by Trustee Smith and seconded by Trustee Caglia that the Board of Trustees appoint Marie Byrd-Harris as the Interim Dean of Instruction for the Math, Engineering and Computer Sciences, Science, and Health Sciences Division at Reedley College; with placement on the management salary schedule at monthly salary of \$8,929.92, effective October 11, 2013. The motion carried without dissent.

Adjournment

The meeting was adjourned at 9:50 p.m. by unanimous consent.

Ronald Nishinaka /s/

Ronald Nishinaka

Secretary, Board of Trustees

State Center Community College District

na