



STATE CENTER COMMUNITY COLLEGE DISTRICT  
FRESNO • REEDLEY • CLOVIS • MADERA • OAKHURST • WILLOW INTERNATIONAL



State Center Community College District

**DECISION MAKING**  
**RESOURCE MANUAL:**  
Structure, Function, and Alignment

Review by Decision Making Workgroup May 7, 2013; Review by Chancellor's Cabinet August 22, 2013; Review by Sub working group of Cabinet March 3, 2014; March 6, 2014.

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- Tony Cantu, President of Fresno City College
- Dr. Jim Chin, Madera Dean of Instruction
- Larry Dickson, Former President of **Classified School Employees Association (CSEA)**
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- Dr. John Fitzer, RC Dean of Instruction
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## Prologue

As the region's premiere community college district, State Center Community College District (SCCCD) relies on its collegial culture, dialogue, and trust amongst its ~~Board of~~ trustees, faculty, staff, administration, and students, all of whom provide the foundation for student success. Members of the district are committed to a shared vision of ensuring the highest quality education and meeting diverse learner needs.

Making progress toward this collective vision can only be fostered in an atmosphere of mutual collaboration and respect. In an effort to provide a transparent and accessible definition of this goal of collaboration and respect, SCCCDD developed a Strategic Plan, which reinforces our commitment to the following values:

**Excellence:** So that every student will have the opportunity to benefit from an educational experience of the highest quality, we are committed to excellent teaching, learning, quality instruction, support services, and co-curricular activities.

**Diversity:** We are committed to cultivating a welcoming environment for all and we will promote and celebrate diversity in our student body, faculty, staff and administration.

**Integrity:** We will be accountable, honest, transparent and adhere to the highest professional standards to ensure that every student has the opportunity to receive an excellent education. We are committed to removing barriers to student success.

**Continual Improvement:** We will continually evaluate our policies and practices to sustain and improve the quality of our programs and services. We will utilize effective planning procedures and commit to making decisions based upon the systematic use of relevant data.

**Stewardship:** We are committed to the enhancement, preservation, conservation, and effective utilization of our resources.

**Community:** We value the community we serve and strive to work as a good neighbor, and partner with the people, businesses and organizations of the San Joaquin Valley.

**Communication:** We are committed to open communication among all members of the District, and with the external community of which we are an integral part. We will ensure freedom of speech, collaboration and mutual respect.

The purpose of this resource manual is to describe how decisions are made in the State Center Community College District and has been developed with the goal of improving communication and trust across SCCCDD. These decision-making processes reflect the mechanisms by which

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SCCCD ensures that there are opportunities for meaningful collaboration and that the voices of the constituent groups are heard in making decisions.

Effective communication is of particular relevance to this document. The following suggestions were offered as strategies for strengthening trust within SCCCD:

- Clearly define roles for employees at all levels of SCCCD;
- Clearly articulate decision-making processes;
- Develop goals and priorities through collaboration;
- Develop systems of accountability to ensure consistent adherence to those goals and priorities;
- Rely on data to make decisions and set priorities;
- Create venues for representatives of the sites to collaborate with each other for the benefit of students Districtwide.

This document delineates the processes by which recommendations to the Chancellor are developed by describing:

- The structure and function of each group that contributes to the development of those recommendations and
- The alignment of the groups to one another.

The State Center Community College District Decision Making Manual: Structure, Function, and Alignment is reviewed and updated annually to maintain credibility as a valuable ~~resource~~ **document**. The annual update prepared by the Communications Council, reflects minor changes, such as in descriptions, timelines, or processes. In addition to this annual review of content, the processes described in this document are evaluated every four years. This assessment occurs as part of the SCCCD's assessment of its SCCCD's strategic planning processes. This timeline and assessment process is described in the "Assessment of Planning and Decision-Making Processes" section of the State Center Community College District Integrated Planning Model and Manual.

As an overview, the assessment includes gathering input Districtwide and then using those results to prepare an assessment report that is submitted to the District Consultation Council. The District Consultation Council reviews the assessment report and recommends revisions to decision-making processes as warranted based on that assessment. The State Center Community College District Decision Making Manual: Structure, Function, and Alignment is then updated to reflect any agreed-upon changes. Through these two review processes, one completed on an annual basis and one completed every four years, this document is maintained to reflect the

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inevitable changes in decision-making processes that are to be expected as part of SCCCD's cycle of continuous quality improvement.

## **ROLES OF CONSTITUENTS IN DISTRICT-LEVEL DECISION MAKING**

The constituents in SCCCD participate in decision-making at the district level as appropriate within the scope of their roles in the District. The California Code of regulations describes the roles for each constituency in making decisions. The scope of decision-making for each constituency group is also outlined in SCCCD Board Policies, and the practices, procedures and job descriptions within the District. References to California Code of Regulations, SCCCD Board Policies and Administrative Regulations are included in the appendix of this manual.

### **Board of Trustees**

The State Center Community College District Board of Trustees acts as an independent policy-making body that oversees the colleges' educational programs and guarantees District integrity and fiduciary health.

The role of the Board in decision-making is to operate in accordance with applicable laws and regulations. The Board is responsible for ensuring that SCCCD's mission is fulfilled and that SCCCD's financial resources are dedicated to the educational programs that SCCCD provides.

The Board of Trustees consists of seven elected members, who reside in the area from which they are elected. The term is four years. The Board annually elects a president, vice president, and secretary. The Chancellor serves as the Board's professional advisor.

The Board includes two non-voting student members whose term of office is one year. The student member shall meet the requirements at the time of nomination and during the term of service as outlined in Board Policy 2015. The student member shall be recognized as a full member at Board meetings, participate in open discussions, and asks questions, ~~with the exception of closed sessions.~~ On or before May 15 of each year, the Board shall decide whether or not to afford the student member the privilege to make and second motions.

California State Education Code 70902 identifies the Board of Trustees as the legal and fiduciary body for the State Center Community College District. The Board affirms its role and

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responsibility in Board Policies 2012, 2270, and 2410. These responsibilities and specific duties are outlined below:

- Select and appoint the Chancellor of the district;
- Fix and approve the annual budget;
- Through the adoption of annual budgets, approve the expenditure of all funds;
- Appoint or dismiss employees of the district upon the recommendation of the Chancellor;
- Fix the rate of compensation for all employees and review all salary schedules annually;
- Act upon recommendations of the administration on matters of repair and maintenance of buildings, grounds, and equipment;
- Request and consider reports from the Chancellor regarding the educational program, financial positions, and other matters pertaining to the welfare of the district;
- Consider and act upon the curricular offering of the colleges upon the recommendation of the Chancellor;
- Consider and adopt a District annual calendar;
- Provide for the establishment of necessary procedures to assure proper accounting of all District funds, student organization funds, cafeteria funds, bookstore funds, and any other funds that fall under the supervision of the District;
- Provide for the annual audit of all funds;
- Consider communications and requests from citizens or organizations on matters of policy and administration; and
- Serve as a board of appeal for students, employees, and citizens of the District.

(BP 2012: Role of the Board Powers, Purposes, Duties; BP 2270 Board Member Authority; BP 2410: Policy and Administrative Regulations Education Code Section 70902; Accreditation Standard IV.B.1.b & e).

## **Chancellor**

The decision-making role of the State Center Community College District Chancellor is determined by the authority delegated by **the** Board of Trustees.

The Chancellor is the chief administrative agent of the Board of Trustees and is responsible directly to the Board. The Board delegates authority to the Chancellor, allows him or her to make decisions in the best interest of the District, and holds him or her accountable upon executing those decisions. All constituency groups within the District reserve the right to speak

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to the Board directly regarding the Chancellor's recommendations to the Board. (See Board Policy 2430: Delegation of Authority to Chancellor).

### Administrative Regulations

The Chancellor's Cabinet develops Administrative Regulations as a means to implement Board Policy as necessary for the administration of the District. Any member of the Chancellor's Cabinet may propose a new or revised regulation.

AR 2410 - BP#: BP 2410 Education Code Section 70902; Accreditation Standard IV.B.1.b & e

SCCCD governance and **administrative** groups forward recommendations to the District Communications Council (DCC), who then makes a recommendation to Chancellor's Cabinet. **Chancellor's Cabinet then makes recommendations to the Chancellor.** The Chancellor reviews the recommendation and does one of the following:

- Approves the recommendation and devises and executes an implementation plan; or
- Makes minor modifications, returns to DCC with the revised modifications, and devises and executes an implementation plan based on the modified recommendation; or
- Returns the recommendation with comments for further consideration.

### College President

The role of the College Presidents in making broad decisions at the District level is to articulate recommendations directly to the Chancellor in matters assigned in their job description and responsibilities. In addition to making decisions at the campus level, their role includes serving as the principal advocate for their college/**center** at the District level and with the Board of Trustees for financial requirements, policy, special projects and the advancement of campus goals.

## **Faculty**

Full- and part-time faculty members participate in decision-making at the district level in several ways:

- Participate in committees, councils, and task forces that impact professional and academic matters as outlined in state regulations;
- Develop recommendations related to the District Strategic Plan, goals, and objectives to the Chancellor through constituency representation.

The Board recognizes that the Academic Senates on each SCCCD campus are representative of faculty and the Board will rely primarily on the advice and judgment of the Academic Senates on the following academic and professional matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Standards or policies regarding student preparation and success
- Faculty roles and involvement in accreditation processes, including self-studies and annual reports; and
- Policies for faculty professional development activities.

(Board Policy 2510 and Title 5 sections 53200-53204).

The Board and the Academic Senates will mutually agree on the following professional and academic matters:

- Educational program development and educational program discontinuance;
- District and college governance structures as related to faculty roles;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic and professional matters as mutually agreed by the Board of Trustees and

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Senates.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. The processes the Board follows when considering the above academic and professional matters are spelled out in AR 2510. Full- and part-time faculty are represented by the State Center Federation of Teachers (SCFT), Local 1533, in matters related to working conditions within the scope of collective bargaining. SCFT is responsible for appointing representatives from the faculty to specified committees.

### **Classified Professionals**

The role of classified professional members in making decisions at the district level is to participate in:

- The development of recommendations to the Chancellor on issues that have or will have a significant effect on them and
- The processes for developing those recommendations.

Title 5, section 51023.5(a) (4) outlines in which committees or staff shall be provided the opportunity to participate (i.e., those involved in “the formulation and development of district policies and procedures”); Education Code section 70901.2 specifies that for those governance groups in which staff are entitled to participate, the exclusive representative of classified staff shall appoint the staff representative to the group.

“Shared governance” is not defined in the Education code, Title 5, nor any other statute or regulation. There is, however, the provision in Title 5, California Code of Regulations section 51203.5(a) (4) that “[s]taff shall be provided with opportunities to participate *in the formulation and development of district and college policies and procedures*, and in those processes for jointly developing recommendations for action by the governing board, that the governing board reasonably determines, in consultation with staff, have or will have a significant effect on staff.”

Education Code Section 70901.2 also provides that, if the District consults other classified employee organizations on matters not within the scope of representation, these other classified employee organizations may “not receive release time, rights, or representation on shared governance task forces, committees, or other governance groups exceeding that offered to the exclusive representative of classified employees.”

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The specific matters identified as having a significant effect on Classified Professionals are identified in the California Code of Regulations. Participation in local decision-making affirms that recommendations and positions developed by classified professionals will be given every reasonable consideration prior to action on a matter having a significant effect on them.

- Classified School Employees Association Chapter 379 (CSEA) represents members in matters related to working conditions within the scope of collective bargaining. As the exclusive representative of State Center Community College District classified professional employees, CSEA is responsible for appointing representatives from the classified professionals to specified committees.
- Classified Senate – The senate will serve in an advisory and recommendation role for district planning, policy and the decision making process. **Classified** Senate promotes communication among the classified members by sharing information and addressing concerns. (Title 5, section 51023.5)
- **Peace** Officers Association (POA) - Represented by Teamsters Union.
- Classified Management - Classified **m**anagers do not bargain collectively, ~~but are represented in their working relationship with State Center Community College District.~~

The web addresses for the following resources related to the role of staff in making decisions at the District level are included in the appendix of this document:

- 1) California Code of Regulations Title 5, section 53200
- 2) Board Policy **&** AR 2510
- 3) Education Code Section 70902(b) (7) Title 5 Sections 53200, et. Seq.,
- 4) ~~Shared~~ **Participatory** Governance SB35

## Students

The role of students in making decisions at the District level is to participate in:

- The development of recommendations to the Chancellor on issues that have or will have a significant effect on them and
- The processes for developing those recommendations.

Students will be provided an opportunity to participate in the formulation and development of District policies related to:

1. Grading policies;
2. Codes of student conduct;
3. Academic disciplinary policies;
4. Curriculum development;
5. Courses or programs that should be initiated or discontinued;
6. Processes for institutional planning and budget development;
7. Standards and policies regarding student preparation and success;
8. Student services planning and development;
9. Student fees within the authority of the District to adopt; and
10. Any other District and college policy, procedure or related matter that the District governing board determines will have a significant effect on students.

Students will exercise their opportunity through the Associated Student organization and through appointments to District committees that review, analyze, and formulate District policies and procedures. (AR 5400: Associated Students)

The students of the District are authorized to organize student body associations. The Board recognizes ~~those associations the Associated Students of the District~~ **the following student associations**: Associated Student Government, Fresno City College, Reedley College, Willow International Community College Center; Associated Student Body, Madera Community

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College Center, and Oakhurst Center Site as the official voices for students in District and college decision-making processes. (Board Policy 5400: Associated Student Organizations and Administrative Regulation 5400 Associated Students). These organizations are recognized as the representative bodies of students designated to fulfill the shared governance rights and responsibilities of State Center Community College District students. (Board Policy 5400, Administrative Regulation 5400, California Code of Regulations Title 5, Section 53200).

The web addresses for the following resources related to students' role in making decisions at the District level are included in the appendix of this document:

- (1) Board Policy 5400 and Administrative Regulation 5400.
- (2) California Code of Regulations Title 5, Section 53200.

### **Educational Administrators**

Educational administrators are those who exercise direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services programs of the district. All district administrators are expected to:

- Provide effective leadership in planning, evaluation, and continuous improvement;
- Implement **SCCCD's** district's mission, vision and strategic directions;
- Make contributions to the development and improvement of all district functions;
- Adhere to ethical standards, policies, procedures, and regulations established by the board of trustees;
- Perform the duties and responsibilities outlined in their job descriptions;
- Remain current in the best practices in their positions, education and student learning;
- Create and maintain a stimulating intellectual and learning environment for students, faculty, and staff;
- Provide responsible stewardship of district resources;
- Make appropriate decisions for their areas based on all information available;

- The role of administrators in the decision making process of the District is dependent upon the specific duties and responsibilities of each particular position. (AR 3150).

## **TYPES OF GROUPS THAT DEVELOP RECOMMENDATIONS**

Groups that develop recommendations in the decision-making process are organized ~~into three categories,~~ according to their membership, their sources of authority, and their tasks. The work of these groups is essential to sharing input from all constituent groups, communicating information of districtwide importance back to those constituent groups, and making informed decisions. These groups contribute to dialogue throughout the district and produce recommendations that will be forwarded to the next individual or group in the decision-making process.

### **1. Governance Groups**

SCCCD ~~governance groups'~~ authority is from laws and regulations or delegated by another group that possesses the same authority.

~~District-level governance groups are Communications Council. This group forward information from their constituencies group into district-level dialogue and back to their~~ ~~constituencies~~ ~~constituent groups~~ at the campus level.

Campus governance groups ~~are identified at the campus level and identified in participatory governance handbooks.~~

~~The~~ membership and charge of ~~the~~ ~~governance~~ groups are described in this document. All recommendations by District and ~~Campus~~ ~~college/center~~ governance groups go through a series of reviews before the recommendations are forwarded to the Chancellor.

## ~~2. Administrative Groups~~ **Planning and Operational Groups**

**Planning and Operational Administrative** groups assist the Chancellor in implementing the Board's plans and policies by coordinating operational, procedural and policy implementation. The authority for the members of **planning and operational administrative** groups is derived from the Board of Trustees through the assignment of responsibilities on job descriptions and appointment to positions within State Center Community College District. ~~State Center Community College District is comprised primarily of administrative groups. Most groups at SCCCD are planning and operational administrative by nature.~~ Membership in State Center Community College District **administrative** groups is determined by the committee makeup. ~~For example: Some committees may need a representative from each area such as Classified Senate, Faculty Senate, and CSEA.~~ The membership and purpose of these groups are described in this document.

### **3. Taskforces**

Taskforces are formed to address a specific topic that has districtwide impact and requires timely attention. The duration of the taskforce is dependent upon the completion of the task and is decided upon by taskforce members and ~~the District~~ **Chancellor's Cabinet**. The membership and purpose of these groups will differ according to the project at hand.

### **4. Workgroups**

~~Workgroups are formed to address a specific topic that has districtwide impact and requires timely attention. A workgroup typically reports back to a committee or Chancellor's Cabinet and is generally short-term in its duration. A workgroup may not reflect traditional constituent participation as the workgroup may be comprised of only members from a specific group i.e. Chancellor's Cabinet may identify a workgroup of only the college presidents to discuss an issue and make recommendations to the larger Cabinet.~~



## SCCCD GOVERNANCE/ **PLANNING AND OPERATIONAL GROUPS**

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
<b><i>Districtwide Governance Groups Administrative</i></b>					
Communications Council	Chancellor	<ul style="list-style-type: none"> <li>The Communications Council was formed to provide a venue for college/district constituency groups to participate in local decision-making.</li> <li>The Communications Council reviews the Board agenda and discusses items on the agenda as well as other topics regarding shared governance. See Administrative Regulation 2510</li> </ul>	<ul style="list-style-type: none"> <li>College and campus Presidents</li> <li>Academic Senate Presidents or designee</li> <li>President of each college's Classified Senate or designee</li> <li>President of the faculty exclusive representative or designee</li> <li>President of the classified employee's exclusive representative or designee</li> <li>One additional representative of the classified employees</li> <li>A student representative from each college</li> <li>Chancellor</li> </ul>	<ul style="list-style-type: none"> <li>Meets the Tuesday before a scheduled Board meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Reviews operating agreements and manuals; forwards documents to constituency groups for review.</li> <li>AR 2610. Government Code Section 3547. Adopted by Chancellor's Cabinet on August 18, 2008.</li> <li>Makes recommendations to Chancellor's Cabinet.</li> </ul>
Educational Coordinating Planning Committee (ECPC)	VC, Educational Services & Institutional Effectiveness	<ul style="list-style-type: none"> <li>After review by the Academic Standards Committee and Pre-ECPC Committee, the ECPC Committee reviews new courses, course revisions, new programs, and program revisions being represented by the colleges.</li> <li>After approval, these are submitted to the Board of Trustees for approval.</li> </ul>	<ul style="list-style-type: none"> <li>College and Campus Presidents</li> <li>Vice Presidents of Instruction</li> <li>Vice Presidents of Student Services</li> <li>Academic Senate Presidents</li> <li>College Curriculum Committee Chairs</li> <li>Curriculum Analysts</li> </ul>	<ul style="list-style-type: none"> <li>1<sup>st</sup> week in November</li> <li>1<sup>st</sup> week in May</li> </ul>	<ul style="list-style-type: none"> <li>Reviews and supports curriculum action and makes recommendations to the Board of Trustees.</li> <li>Approval by vote.</li> <li>AR 4030. Title 5 Section 51023, Accreditation Standard II.A.7. Adopted by Chancellor's Cabinet:</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
					August 18, 2008
District Budget and Resource Allocation Advisory Committee (DBRAAC)	VC of Finance & Admin	DBRACC is the district's highest-level resource planning body. Its purpose is to recommend an allocation plan for the distribution of district resources and to provide input into financial matters of the district. This includes, but is not limited to, cost savings strategies, revenue generation strategies, and resource allocation modifications.	Administrators (6) Classified Staff (6) Faculty (7) Students (3)	Every other Friday from 2:00=5:00pm	<ul style="list-style-type: none"> <li>The committee makes recommendations to Chancellor's Cabinet.</li> </ul>
District Strategic Planning Committee (DSPC)	VC, Educational Services & Institutional Effectiveness or designee	<ul style="list-style-type: none"> <li>Recommend to Chancellor's Cabinet districtwide goals and objectives.</li> <li>Recommend priorities and provide oversight of district's long term planning.</li> <li>Recommend guidelines and monitor progress towards completion of goals and objectives.</li> <li>Recommend ad hoc committees essential to district strategic planning implementation.</li> </ul>	<ul style="list-style-type: none"> <li>Administrators (4)</li> <li>Classified Staff (4)</li> <li>Faculty (3)</li> <li>AFT (1)</li> <li>Students (3)</li> </ul>	<ul style="list-style-type: none"> <li>Every other Friday from 3:30-5:00pm.</li> </ul>	<ul style="list-style-type: none"> <li>This group forwards recommendations to Communications Council.</li> </ul>
District Human Resources Staffing Taskforce	Associate Vice Chancellor of HR	<ul style="list-style-type: none"> <li>Ensure sufficient staffing resources are allocated for the effective operations of the colleges, centers, sites, and district office/centralized services</li> <li>Ensure integration of the</li> </ul>	<u>District Office:</u> <ul style="list-style-type: none"> <li>Vice Chancellor of Finance and Administration or designee</li> <li>Vice Chancellor Educational Services and Institutional Effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>Scheduled as needed.</li> </ul>	<ul style="list-style-type: none"> <li><del>Still to be determined other than it will be made as a committee with no one person having more input or "weight" than another.</del></li> <li>The taskforce makes recommendations to</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
		<p>colleges', centers' and district's HR staffing plans with the other planning processes in the district, i.e. strategic plan, facilities, technology, and resource allocation.</p> <ul style="list-style-type: none"> <li>• Ensure human resources planning and decision-making processes at each college, center, site and district office/centralized services align with districtwide human resources planning and resource allocation decisions</li> <li>• Recommend the formation of a standing districtwide HR Staffing resources planning committee including its purpose and composition.</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Classified Personnel</li> <li>• Provisional Director of Human Resources</li> </ul> <p><u>Fresno City College:</u></p> <ul style="list-style-type: none"> <li>• Administration (1 Representative)</li> <li>• Faculty Senate (1 Representative)</li> <li>• Classified (1 Representative assigned by President of CSEA)</li> </ul> <p><u>Reedley College (Madera Center and Oakhurst Center)</u></p> <ul style="list-style-type: none"> <li>• Administration (1 Representative as assigned by center and college presidents)</li> <li>• Faculty Senate (1 Representative)</li> <li>• AFT President/designee</li> <li>• Classified (1 Representative as assigned by President of CSEA)</li> </ul> <p><u>Willow International Community College Center</u></p> <ul style="list-style-type: none"> <li>• Administration (1 Representative as assigned by center and college presidents)</li> <li>• Faculty Senate (1</li> </ul>		Chancellor's Cabinet.

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
			<ul style="list-style-type: none"> <li>Representative)</li> <li>• Classified (1 Representative as assigned by President of CSEA)</li> <li>•</li> </ul>		
<p>Administrative Regulation 7120 Hiring Workgroup</p>	<p>Associate Vice Chancellor of HR</p>	<ul style="list-style-type: none"> <li>• Administrative Regulation 7120 for Recruitment and Employment of College Faculty.</li> <li>• A joint committee of administration and academic senate reviews these procedures every five years or at the request of either of the academic senate or administration.</li> <li>• This AR was last reviewed in 2005.</li> </ul>	<ul style="list-style-type: none"> <li>• VP Instruction, FCC</li> <li>• Assoc. VC, HR</li> <li>• VP Instruction, RC</li> <li>• VP Instruction &amp; Student Services, Willow</li> <li>• Academic Senate, FCC (2 Representatives)</li> <li>• Academic Senate, RC and/or Madera Center (2 Representatives)</li> <li>• Academic Senate, Willow (1 Representative)</li> </ul>	<ul style="list-style-type: none"> <li>• Meets every other Monday- usually in the spring semester.</li> </ul>	<ul style="list-style-type: none"> <li>• The Committee recommends revisions to the AR and presents them to the Chancellor's Cabinet for approval.</li> <li>• AR 7120. Adopted by Chancellor's Cabinet: August 18, 2008.</li> </ul>

## SCCCD **PLANNING AND OPERATIONAL ADMINISTRATIVE GROUPS**

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
<b><i>Districtwide Planning and Operational Groups Administrative</i></b>					
Chancellor's Cabinet  <i>(Chancellor's Workgroup is a subgroup of Cabinet).</i>	Chancellor	<ul style="list-style-type: none"> <li>• Solve administrative problems of Districtwide concern that are not solved elsewhere in the organization.</li> <li>• Share administrative information of Districtwide interest/concern.</li> <li>• Coordinate/guide Districtwide planning and budgeting for Districtwide attention and input.</li> <li>• Clarify and/or define Districtwide operational policies and procedures and make recommendations to the Chancellor as appropriate.</li> <li>• Define standards of fairness and equity among the colleges/district office regarding resource allocations.</li> <li>• Make management decisions or recommendations to the chancellor regarding personnel, litigation or collective bargaining matters.</li> <li>• Clarify or interpret, from a management perspective, union contracts for Districtwide</li> </ul>	<ul style="list-style-type: none"> <li>• Chancellor</li> <li>• Vice Chancellors</li> <li>• Associate Vice Chancellors</li> <li>• College and campus Presidents</li> <li>• Exec. Director, Public &amp; Legislative Relations</li> <li>• Exec. Director, Foundation</li> <li>• General Counsel</li> </ul>	<ul style="list-style-type: none"> <li>• Every Monday from 2pm-4pm.</li> </ul>	<ul style="list-style-type: none"> <li>• Chancellor's Cabinet makes recommendations to the Chancellor.</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
		consistency in implementation.			
<b>Educational Services &amp; Institutional Effectiveness</b>					
Workforce/Economic Development (WEB) Deans Working Group (formerly called Perkins Planning Team or VTEA)	VC, Educational Services & Institutional Effectiveness	<ul style="list-style-type: none"> <li>• WEB Taskforce</li> <li>• Perkins Planning</li> <li>• High Speed Rail Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chancellor of Ed. SVS &amp; Inst. Effectiveness</li> <li>• VP's of each college/center</li> <li>• CTE Deans of Instruction at each college/center</li> <li>• Director of Grants, DO</li> <li>• Directors of Cal Works</li> <li>• Director of FCC Training Institute</li> <li>• Director of Foundation</li> <li>• Director of DSPS</li> <li>• Director of Consortium</li> <li>• Dean of Admissions</li> </ul>	<ul style="list-style-type: none"> <li>• Every Third Thursday from 8:30-10:30AM</li> </ul>	<ul style="list-style-type: none"> <li>• The committee makes recommendations to the Vice Chancellor.</li> </ul>
District Research	VC, Educational Services & Institutional Effectiveness	<ul style="list-style-type: none"> <li>• Develop comprehensive plan to increase research capacity districtwide</li> <li>• Develop common research models and definitions</li> <li>• Develop district research agenda</li> <li>• Design menu of standards to guide the production of studies</li> <li>• Develop common data elements</li> <li>• Develop procedures to review and prioritize research requests</li> <li>• Maintain accessible online repository of completed research studies</li> </ul>	<ul style="list-style-type: none"> <li>• Dir. of Institutional Research, Assessments and Planning (FCC)</li> <li>• Coordinator, Institutional Research (FCC)</li> <li>• Coordinator, Institutional Research (RC/WI/MC)</li> <li>• Institutional Research Coordinator (DO)</li> <li>• Research Counselor (FCC)</li> <li>• C6 Institutional Researcher (DO)</li> <li>• VC Educational Services &amp; institutional Effectiveness</li> </ul>	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Thursday from 8:15-9:30AM</li> </ul>	<ul style="list-style-type: none"> <li>• Provides data for decision-making upon request from constituent groups.</li> <li>• The committee makes recommendations to the Vice Chancellor.</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
		<ul style="list-style-type: none"> <li>Develop procedures to respond to research requests not included on the established agenda</li> <li>Provide training and resources to enable faculty and staff to become informed users of research and to successfully undertake basic research projects.</li> </ul>			
District Enrollment Management Planning Committee	VC, Educational Services & Institutional Effectiveness	The Districtwide Enrollment Management Committee will operate on a strategic level focusing on districtwide enrollment management issues, and recommend to the Chancellor's Cabinet districtwide initiatives and enrollment strategies to support the achievement of the District's annual enrollment goals.	<ul style="list-style-type: none"> <li>3 Administrators</li> <li>3 Faculty</li> <li>3 Counselors</li> <li>3 Classified</li> <li>3 Students</li> <li>Resource Members: A &amp; R Dean, District Researcher, &amp; Director of Finance</li> </ul>	2 <sup>nd</sup> Tuesday from 3:00-4:30PM.	<ul style="list-style-type: none"> <li>Makes recommendations to Chancellors Cabinet.</li> </ul>
Student Success Committee:  District Student Services Workgroup	Dean of Student Services, Counseling, Fresno City College	Sub-committee of District Enrollment Management	<ul style="list-style-type: none"> <li>Interim District Vice-President of Admissions &amp; Records</li> <li>Dean of Student Services, Counseling, FCC</li> <li>Dean of Students, Madera</li> <li>Matriculation Coordinator, Reedley, College</li> <li>Counselor, Willow</li> <li>Matriculation Coordinator, FCC</li> <li>Coordinator of Special Programs, Reedley College</li> <li>Interim Dean of Students, Willow</li> <li>Interim Dean of Students,</li> </ul>	Meet a couple times during the semester as schedules allow; there is no set day and time	<ul style="list-style-type: none"> <li>No district-level decision-making process.</li> <li>Information sharing group.</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
			Reedley College		
Registration-To-Go (RTG)  Acts as a sub-work group to the District Matriculation Committee;	N/A	Sub-committee of District Enrollment Management			
Vice President's Committee	VC, Educational Services & Institutional Effectiveness	<ul style="list-style-type: none"> <li>The Districtwide Vice Presidents meet to ensure the consistent and timely interpretation and application of district and governmental policies and regulations.</li> <li>Ensure consistent provision of quality services.</li> <li>Share information and other resources in a timely manner; provide effective communication regarding cross enrollment.</li> </ul>	<ul style="list-style-type: none"> <li>VC, Educational Services &amp; Institutional Effectiveness</li> <li>VP Student Services, FCC</li> <li>VP Student Services, NC Admissions &amp; Records (DO)</li> <li>VP Student Services, (MC)</li> <li>VP Student Services, (RC)</li> <li>Dean of Students (WI)</li> </ul>	<ul style="list-style-type: none"> <li>One time per month.</li> </ul>	<ul style="list-style-type: none"> <li>Brief paper SCCC Vice Presidents</li> <li>Vice Presidents' Charge.</li> <li>The committee makes recommendations to the Vice Chancellor.</li> </ul>
<b>Facilities</b>					
Districtwide Facilities Planning Committee	Assoc.VC, Business and	<ul style="list-style-type: none"> <li>The Strategic Planning for Districtwide Facilities Committee is responsible for assisting in</li> </ul>	<ul style="list-style-type: none"> <li>Academic Senate (3 Reps)</li> <li>Classified Senate (3 Reps)</li> <li>CSEA (3 Reps)</li> </ul>	<ul style="list-style-type: none"> <li>Every four months on the fourth Thursday</li> </ul>	<ul style="list-style-type: none"> <li>The Committee is overseen by the Committee Chair and reports and makes</li> </ul>



COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
	Operations	the development of planning for the support of new and modernized facilities Districtwide.	<ul style="list-style-type: none"> <li>• Faculty Union (1 Rep)</li> <li>• Students (3 Reps)</li> <li>• VP's of Instruction (3 Reps)</li> <li>• VP's of Business Services (2 Reps)</li> <li>• <del>Assoc. Business Manager (1 Rep)</del></li> <li>• Chancellor</li> <li>• VC, Finance &amp; Administration</li> <li>• Assoc. VC, District Operations</li> </ul>	of the month at 10:00 a.m. in the District Office Conference Room with Polycom available at Reedley PCR, Willow Room 270, and the Madera Center PCR	recommendations to the Chancellor's Cabinet.
<b>Human Resources</b>					
<del>Administrative Regulation 7120 Hiring Workgroup</del>	<del>Associate Vice Chancellor of HR</del>	<ul style="list-style-type: none"> <li>• <del>Administrative Regulation 7120 for Recruitment and Employment of College Faculty.</del></li> <li>• <del>A joint committee of administration and academic senate reviews these procedures every five years or at the request of either of the academic senate or administration.</del></li> <li>• <del>This AR was last reviewed in 2005.</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>VP Instruction, FCC</del></li> <li>• <del>Assoc. VC, HR</del></li> <li>• <del>VP Instruction, RC</del></li> <li>• <del>VP Instruction &amp; Student Services, Willow</del></li> <li>• <del>Academic Senate, FCC (2 Representatives)</del></li> <li>• <del>Academic Senate, RC and/or Madera Center (2 Representatives)</del></li> <li>• <del>Academic Senate, Willow (1 Representative)</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>Meets every other Monday usually in the spring semester.</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>The Committee recommends revisions to the AR and presents them to the Chancellor's Cabinet for approval.</del></li> <li>• <del>AR 7120. Adopted by Chancellor's Cabinet: August 18, 2008.</del></li> </ul>
<del>District Human Resources Staffing</del>	<del>Associate Vice Chancellor of</del>	<ul style="list-style-type: none"> <li>• <del>Ensure sufficient staffing resources are allocated for the</del></li> </ul>	<del>District Office:</del>	<ul style="list-style-type: none"> <li>• <del>Dates and times are still being</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>Still to be determined other than it will be made as a</del></li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
<del>Taskforce</del>	HR	<p>effective operations of the colleges, centers, sites, and district office/centralized services</p> <ul style="list-style-type: none"> <li>• Ensure integration of the colleges', centers' and district's HR staffing plans with the other planning processes in the district, i.e. strategic plan, facilities, technology, resource allocation; and</li> <li>• Ensure human resources planning and decision-making processes at each college, center, site and district office/centralized services align with districtwide human resources planning and resource allocation decisions</li> <li>• Recommend the formation of a standing districtwide HR resources planning committee including its purpose and composition.</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chancellor of Finance and Administration or designee</li> <li>• Vice Chancellor Educational Services and Institutional Effectiveness</li> <li>• Director of Classified Personnel</li> <li>• Provisional Director of Human Resources</li> <li>-</li> </ul> <p><u>Fresno City College:</u></p> <ul style="list-style-type: none"> <li>• Administration (1 Representative)</li> <li>• Faculty Senate (1 Representative)</li> <li>• Classified (1 Representative assigned by President of CSEA)</li> <li>-</li> </ul> <p><u>Reedley College (Madera Center and Oakhurst Center)</u></p> <ul style="list-style-type: none"> <li>• Administration (1 Representative as assigned by center and college presidents)</li> <li>• Faculty Senate (1 Representative)</li> <li>• AFT President/designee</li> <li>• Classified (1 Representative as assigned by President of CSEA)</li> <li>-</li> </ul> <ul style="list-style-type: none"> <li>• Willow International Community</li> </ul>	determined. Next meeting scheduled on Dec. 6, 2012 at 8:00 am.	committee with no one person having more input or "weight" than another.

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
			<u>College Center</u> <ul style="list-style-type: none"> <li>• <del>Administration (1 Representative as assigned by center and college presidents)</del></li> <li>• <del>Faculty Senate (1 Representative)</del></li> <li>• <del>Classified (1 Representative as assigned by President of CSEA)</del></li> </ul>		
District Classified Professionals Staff Committee	District Director of DSPS	<ul style="list-style-type: none"> <li>• Includes scope of work from <del>subgroup</del> Classified Training Committee</li> <li>• Recommend to Chancellor's Cabinet districtwide goals and objectives for classified personnel.</li> <li>• Develop and implement an on-going, systematic process to train classified employees throughout the District based on an annual needs assessment survey of classified staff and managers.</li> </ul>	<ul style="list-style-type: none"> <li>• Administrators (1)</li> <li>• Classified Staff (27 – various campus and centers)</li> <li>• Retiree (1)</li> </ul>	<ul style="list-style-type: none"> <li>• One Thursday a month</li> </ul>	<ul style="list-style-type: none"> <li>• The committee makes recommendations to Chancellor's Cabinet</li> </ul>
<b>Information Technology</b>					
<del>IS Priority Committee ( Has Been Integrated into the Technology Committee</del>	<del>VC of Educational Services and Institutional Effectiveness or designee is</del>	<ul style="list-style-type: none"> <li>• <del>To approve projects and set priorities for the Datatel programmers within the District's Information Systems Department.</del></li> <li>• <del>The Committee's activities include:</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>Assoc. VC, HR or designee</del></li> <li>• <del>VP, Admissions &amp; Records</del></li> <li>• <del>VP, Instruction from each college</del></li> <li>• <del>VP, Student Services from each college</del></li> <li>• <del>VP, Instruction and Student Services from WI</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>First Friday of each month.</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>Reviews project list request, prioritizes, and reports to Vice Chancellor regarding processes and priorities.</del></li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
	<p>the chair of the Committee</p> <p>Designee is Director of IS at District Office</p>	<ul style="list-style-type: none"> <li>—• Approving the addition of</li> <li>—any new major</li> <li>—programming projects to the</li> <li>—Committee's official Datatel</li> <li>—programming project list.</li> <li>—• Identifying issues to be</li> <li>—researched for possible</li> <li>—implementation (e.g., new</li> <li>—Datatel capabilities)</li> <li>—• Providing project stats</li> <li>—updates.</li> </ul>	<ul style="list-style-type: none"> <li>—• VP, Administrative Services from each college</li> <li>—• Assoc. College Business Manager from WI</li> <li>—• Senior Representative from HR</li> <li>—• Classified Senate Representative from each college and WI</li> <li>—• CSEA appointee from each college</li> <li>—• NC Faculty Representative from each college and WI</li> </ul>		
<p>Districtwide Technology Planning Committee (Integrated the former IS Priority Committee into this committee)</p>	<p>VC of Ed Serv. &amp; Institutional Effectiveness</p>	<ul style="list-style-type: none"> <li>• Review report from College Brain Trust and CampusWorks regarding districtwide technology issues</li> <li>• Review &amp; identify objectives met and unmet in the 2000 District Technology Strategic Plan</li> <li>• Work plan with timelines for development of a Districtwide Technology Master Plan that aligns with 2012-2016</li> </ul>	<ul style="list-style-type: none"> <li>• VC, Ed Serv. &amp; Institutional Effectiveness</li> <li>• VC, Finance and Administration</li> <li>• Director, Information Systems</li> <li>• FCC Director of Technology</li> <li>• RC/WI Director of Technology</li> <li>• VP, A &amp; R and Institutional Research</li> <li>• VP, WI Instruction &amp; Student Services</li> <li>• FCC Financial Aid Director</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting dates and times decided at each meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Reports to VC of Ed Serv. &amp; Institutional Effectiveness.</li> <li>• The committee makes recommendations to the Vice Chancellor.</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
		<p>Districtwide Strategic Plan, the colleges/centers technology plans and governing board's future vision for technology</p> <ul style="list-style-type: none"> <li>• Establish timelines and objectives to be completed by the taskforce prior to transitioning to a standing Districtwide Technology Committee</li> <li>• Ensure the taskforce's recommendations meet the accreditation standards</li> <li>• Transition to a standing Districtwide Technology Committee after the taskforce completes its objectives</li> </ul> <p>Recommend an operating agreement to establish a standing Districtwide Technology Master Plan Committee.</p>	<ul style="list-style-type: none"> <li>• RC Financial Aid Director</li> <li>• FCC Financial Aid Programmer</li> <li>• FCC Director, Institutional Research, Assessment &amp; Planning</li> <li>• RC Institutional Research Coordinator</li> <li>• 3 faculty reps from college Technology Committees recommended by college/campus presidents</li> <li>• President – Willow International</li> </ul>		
District Administrative Services Unit Review (ASUR) Response Team	VC of Ed Serv. & Institutional Effectiveness or Designee	<ul style="list-style-type: none"> <li>• The Response Team provides recommendations and commendations to the administrative unit based on its Self-Study Review and Planning Report and accepts or declines additional resource requests based on the Annual Operational Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Associate Vice Chancellor, Educational Services and Institutional Effectiveness or designee as Chair,</li> <li>• Vice Chancellor of Finance or designee,</li> <li>• Associate Vice Chancellor, Human Resources or designee,</li> <li>• 3 Managers at large to represent Instruction,</li> </ul>	<ul style="list-style-type: none"> <li>• Last Friday of each month from 9:00am - 11:00am.</li> </ul>	<ul style="list-style-type: none"> <li>• The committee makes recommendations to</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
			<p>Student Services, and Administrative Services,</p> <ul style="list-style-type: none"> <li>• 3 Faculty: Chairs of Fresno City College, Reedley College and Willow International Community College Center Program Review Committees or designee,</li> <li>• One (1) classified representative shall be appointed by the California School Employees Association (CSEA). One (1) classified representatives shall be selected by the Classified Senates. These appointments and selections will be done in collaboration to ensure broad representation from the colleges and centers,</li> <li>• 1 Institutional Researcher,</li> <li>• 1 Student Trustee (Rotated between the 2 Student Trustees).</li> </ul>		
District Decision Making Taskforce	VC of Ed Serv. & Institutional	<ul style="list-style-type: none"> <li>• Clarify and describe the purpose, membership, and</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chancellor of Finance and Administration or</li> </ul>	<ul style="list-style-type: none"> <li>• Every other Tuesday from</li> </ul>	<ul style="list-style-type: none"> <li>• Will provide recommendations to</li> </ul>

COMMITTEE NAME	FACILITATOR	CHARGE/FUNCTION	MEMBERSHIP	MEETING DAYS/TIMES	DECISION MAKING/ APPROVAL PROCESS
(DDMT)	Effectiveness or Designee	<p>reporting structure of current district-level governance and decision making processes.</p> <ul style="list-style-type: none"> <li>• Evaluate the effectiveness of current district-level governance and decision making processes.</li> <li>• Identify gaps in the district-level governance and decision making processes and recommend strategies to fill those gaps.</li> <li>• Create a manual to describe the structure, function, and alignment of governance and decision making.</li> </ul>	<p>designee,</p> <ul style="list-style-type: none"> <li>• Vice Chancellor of Educational Services and Institutional Effectiveness or designee (Chair).</li> <li>• 1 Administrator from each college and center that has applied for candidacy.</li> <li>• 1 faculty from each college and center that has applied for candidacy.</li> <li>• 1 faculty from AFT.</li> <li>• 1 student from each college and center that has applied for candidacy.</li> <li>• 2 classified reps from CSEA.</li> <li>• 2 classified reps from Classified Senates</li> </ul>	3:00-5:00pm.	Chancellor's Cabinet.

\*Districtwide committees align and integrate the work of the colleges, centers, and the district.

\*District committees are primarily focused on the work of the district.

## Appendices

### **CALIFORNIAL EDUCATION CODE**

#### **Section 70902**

<http://law.onecle.com/california/education/70902.html>

#### **Section 88060**

<http://law.onecle.com/california/education/88060.html>

### **CALIFORNIA CODE OF REGULATIONS, TITLE 5. EDUCATION**

#### **§51023.5. Staff**

<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS51023%2E5&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT97263122015105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

#### **§53200. Definitions**



<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS53200&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT46187101415105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

### **§53201. Academic Senate or Faculty Council**

<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS53201&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT69250571515105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

### **§53202. Formations; Procedures; Membership**

<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS53202&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT83444511615105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

### **§53203. Powers**

<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS53203&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT6480531715105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

### **§53204. Scope of Regulations**

<http://weblinks.westlaw.com/result/default.aspx?cite=5CAADCS53204&db=1000937&findtype=L&fn=%5Ftop&pbcd=DA010192&rlt=CLID%5FFQRLT61744361815105&rp=%2FSearch%2Fdefault%2Ewl&rs=WEBL13%2E04&service=Find&spa=CCR%2D1000&sr=TC&vr=2%2E0>

## **SCCCD BOARD POLICY AND ACADEMIC REGULATIONS**

### **Board Policies**

#### **BP2012: Role of the Board (Powers, Purposes, Duties)**

[http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202012%20-%20Role%20of%20the%20Board%20\(Powers,%20Purposes,%20Duties\).pdf](http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202012%20-%20Role%20of%20the%20Board%20(Powers,%20Purposes,%20Duties).pdf)

#### **BP2015: Student Members**

<http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202015%20-%20Student%20Members.pdf>

#### **BP2270: Board Member Authority**

<http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202270%20-%20Board%20Member%20Authority.pdf>

#### **BP2410: Policy and Administrative Regulations**

<http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202410%20-%20Policy%20and%20Administrative%20Regulations.pdf>

#### **BP2430: Delegation of Authority to Chancellor**

<http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202430%20->

[%20Delegation%20of%20Authority%20to%20Chancellor.pdf](#)

**BP2510: Participation in Local Decision-making**

<http://retrieve.scccd.edu/trustees/BP/Chapter%202%20-%20Board%20of%20Trustees/BP%202510%20-%20Participation%20in%20Local%20Decision-making.pdf>

**BP5400: Associated Students Organization**

<http://retrieve.scccd.edu/trustees/BP/Chapter%205%20-%20Student%20Services/BP%205400%20-%20Associated%20Students%20Organization.pdf>

**Administrative Regulations**

**AR2410: Policy and Administrative Regulations**

<http://retrieve.scccd.edu/trustees/AR/Chapter%202%20-%20Board%20of%20Trustees/AR%202410%20-%20Policy%20and%20Administrative%20Regulations.pdf>

**AR2510: Participation in Local Decision-Making**

<http://retrieve.scccd.edu/trustees/AR/Chapter%202%20-%20Board%20of%20Trustees/AR%202510%20-%20Participation%20in%20Local%20Decision-Making.pdf>

**AR2610: Presentation of Initial Collective Bargaining Proposals**

<http://retrieve.scccd.edu/trustees/AR/Chapter%202%20-%20Board%20of%20Trustees/AR%202610%20-%20Presentation%20of%20Initial%20Collective%20Bargaining%20Proposals.pdf>

**AR3150: Code of Ethics – Administrators**

<http://retrieve.scccd.edu/trustees/AR/Chapter%203%20-%20General%20Institution/AR%203150%20-%20Code%20of%20Ethics%20-%20Administrators.pdf>

**AR5400: Associated Students**

<http://retrieve.scccd.edu/trustees/AR/Chapter%205%20-%20Student%20Services/AR%205400%20-%20Associated%20Students.pdf>

**AR7120: Procedures for Recruitment and Employment of College Faculty**

<http://retrieve.scccd.edu/trustees/AR/Chapter%207%20-%20Human%20Resources/AR%207120%20-%20Procedures%20for%20Recruitment%20and%20Employment%20of%20College%20Faculty.pdf>

*\*Language adapted from the North Orange Community College District 2012 Decision Making Resource Manual.*