

Willow International Community College Center
Program Review/Student Learning Outcomes Assessment Committee
Minutes
September 13, 2012
3:30 p.m.
AC1-270

Present: Nancy Vagim, Deborah Ikeda, Jeff Burdick, Michelle Johnson, Mike Stannard, Erik Fritz, Tom Mester, Lee Brown, and Melanie Sanwo

Call to order at 3:35 pm by Mike Stannard

Minutes of August 23 meeting revised and approved

I. Program Review

II. Discussion and comment on Willow program reviews:

Criminology

- Mike's notes: fix listing of courses on page 4 to follow template more closely; indicate which classes are for transfer, which are for certificate, etc.

- on page 7 clarify the headcount (Unduplicated)—percentages are off;

- page 8 the drop from 36% to 27% of Hispanic students should be commented on; the graphs do not match with those on page 11. These numbers, Michelle points out, are specific to these programs unless it specifies that it is for the entire campus. Page 8 narrative of graph needs to be clarified to state that there has been 20% growth. The substantial changes indicated by the data need more commentary.

- Lee noticed on page 11, the numbers do not add up, so revise the chart because 0.24 in 08FA does not make sense; Deborah suggests it might be because they have been cross listed.

- Make recommendations to include Willow only

- Deborah says using North Centers on these documents is fine since these docs started last year a critique could include because Crim classes do not have lab, lab facilities are not justified;

- Page 12 Certification narrative does not make sense. Michelle offers to do some cohort tracking of students who take these two classes.

- Page 4, Tom would not want to do this manually, so Margee will be asked to talk to Reedley to do a query. Tom will contact Diana Rodriguez at RC.

- Page 16 SLO assessment results need to include what changes occurred based on SLO assessment

- Jeff will send Melanie his editing comments to be attached with the minutes

History

- Page 10 to gender data narrative add “by gender overall (table not shown)” to make it more clear.
- Page 13 last paragraph makes a logical leap regarding 10%; it is assuming the other Willow classes do not have those same attendance issues; success has so many variables; consider deleting; Michelle recommends doing a campus study
- Deborah will send Melanie her editing comments to be attached with the minutes
- Jeff has notes about recommendations that need to be more complete and better substantiated but overall a really good program review draft—see Jeff’s attached notes.
- Page 7 #2 please see Michelle because there have been some changes, and she can assist
- Under previous goals, Mike has a question about Early Alert and its effectiveness; is pre test and post test an effective assessment measure?

Michelle will email comments to Melanie
Suggestion to set meeting ending time.

Meeting adjourned at 5:10 pm.

Next meeting: Thursday, September 10, 2012 at 3:30

Because we ran out of time, we will review at next meeting:

Philosophy

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Psychology

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III. Discussion and comment on combined Reedley-North Centers program reviews

Art

Political Science

IV. Discuss program review for Music Willow-only: how to do this.

Michael Stannard

WI PR coordinator

Minutes by Melanie Sanwo