

STATE CENTER COMMUNITY COLLEGE DISTRICT

**Chancellor's Cabinet Meeting
District Office North, Room 301
Monday, September 23, 2013, 2:00 p.m.**

ACTION/DISCUSSION ITEMS

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| 1. Cabinet Agenda Review | All |
| 2. Priority Registration | Pedro Avila |
| 3. Draft Board of Trustees Meeting Agenda for October 10, 2013 | All |
| 4. Meeting Ground Rules | All |
| 5. Grant Application Approval & Submission Process on the Campus and District Level | George Railey, Presidents, Ed Eng |
| 6. Military Cords | Deborah Blue |
| 7. Commencement Dates for 2014 | All |
| 8. Signature Programs | George Railey |
| 9. Instructional Calendars for 2014-2015 and 2015-2016 | George Railey |
| 10. Board Presentation and Standing Board Item Calendar | All |
| 11. Evaluations from DW managers and confidential employees meeting | Diane Clerou |
| 12. Budget Development Calendar | Ed Eng |
| 13. Vacation Liability Report | All |
| 14. Board Policy 4020 Program, Curriculum and Course Development | George Railey |
| 15. Next Meeting Date and Agenda Items | All |
| 16. Around the Table | All |
| 17. | |

Next Meeting: Regular Cabinet Meeting: September 30, 2013

FUTURE CABINET AGENDA ITEMS

ACCJC Financial Review	All
Sabbatical Leaves	Diane Clerou
District Resource Allocation Model	Ed Eng (October 7, 2013)
Graduation Schedule	All
Administrative Regulation 4020 Program and Curriculum Development	George Railey
Mandated Reporter Training	Tony Cantu
Priority Registration	Tony Cantu

Accreditation Tracking	George Railey
District Accreditation Recommendation 1	Deborah Blue/George Railey
Districtwide Definition of 2+2 Articulation Agreements	George Railey
Spring 2014 Registration and Fees Document	George Railey
Cabinet Leadership Exercise	Gurdeep He'Bert (August) Diane Clerou (September) George Railey (October) Sandra Caldwell (November)
Faculty Obligation Number – 2nd review of HR Operational Guideline	Diane Clerou (September)
New Board Policies and Administrative Regulations on Service Animals and Academic Accommodations for Students with Disabilities	George Railey
New Employee Orientation, Part II	Diane Clerou
Title 5 and Ed Code Management Development	Tony Cantu,, Deborah Ikeda, ,Greg Taylor, Michael White , George Railey
Strategic Planning for Districtwide Facilities Planning Committee Operating Agreement	Brian Speece
Grant Application Approval & Submission Process on the Campus and District Level	Ed Eng, George Railey, Presidents
Program Advisory Committees	Deborah Blue
Committee Structures	Tony Cantu
External Resources	Gurdeep He'Bert
Enrollment Management- The Next Level	George Railey

STATE CENTER COMMUNITY COLLEGE DISTRICT

Summary of Chancellor's Cabinet Meeting Monday, September 23, 2013

ACTION/DISCUSSION ITEMS

<u>Present</u>	Deborah G. Blue, Sandra Caldwell, Greg Taylor, Deborah Ikeda, George Railey, Tony Cantu, Ed Eng, Diane Clerou, Brian Speece, Nina Acosta Absent: Teresa Paterson, Gurdeep He'Bert
<u>Priority Registration</u>	Dr. Railey reviewed SB1456 regarding priority registration. He requested feedback from Cabinet. The information will be reviewed by the constituency groups. Dr. Blue recommended a general agenda item presented to the board during the November board meeting. Dr. Railey will begin to review the board policy and administrative regulation on priority registration with the vice presidents. Greg Taylor will contact CCLC to determine whether they have a model board policy and administrative regulation.
<u>Draft Board of Trustees Meeting Agenda for October 10, 2013</u>	Cabinet reviewed the October 10, 2013 board agenda. Dr. Railey will review his presentation during the Oct 7, 2013 Cabinet meeting.
<u>Meeting Ground Rules</u>	Cabinet reviewed the draft of the meeting ground rules. There was consensus to adopt the ground rules as amended.
<u>Grant Application Approval & Submission Process on the Campus and District Level</u>	Cabinet reviewed the draft of Administrative Regulation 3280. Cabinet approved the AR with recommended changes. The item will be presented to Communications Council for information only.
<u>Military Cords</u>	Dr. Blue recommended identifying the military cords in future graduation programs. A sample from a community college in New Mexico was shared
<u>Commencement Dates for 2014</u>	This item was moved to the workgroup meeting.
<u>Signature Programs</u>	Dr. Railey reviewed the components of the signature program guidelines. Cabinet recommends beginning the consultation process. The recommendations will be forwarded to Communications Council.
<u>Instructional Calendars for 2014-2015 and 2015-2016</u>	This item was moved to September 30, 2013.
<u>Board Presentation and Standing Board Item Calendar</u>	This item was moved to September 30, 2013.
<u>Evaluations of DW managers</u>	This item was moved to September 30, 2013.

and confidential employees meeting

Budget Development Calendar

Mr. Eng reviewed the budget development calendar. Dr. Blue recommended the campus presidents, Dr. Railey, Diane Clerou and Jothany Blackwood work on the process and the calendar. Mr. Eng's support staff will take notes to document the progress.

Vacation Liability Report

The item was moved to workgroup.

Board Policy 4020 Program, Curriculum and Course Development

Cabinet reviewed the latest changes to the draft of BP 4020. **Dr. Railey will incorporate Cabinet's recommended changes and bring the document back to the back to Cabinet on September 30, 2013.**

Next Meeting Date and Agenda Items

The following items will be placed on the next Cabinet agenda: ARC Score Card and the latest draft of the October 10, 2013 board agenda.

Around the Table

The board agenda focused memo will be mailed on Monday October 7, 2013 by noon. Brian Speece and Sandra Caldwell stated Reedley College will participate in an active shooter scenario on October 9.