

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Dining Hall, Reedley College
995 N. Reed Avenue, Reedley, California
2:00 p.m., March 5, 2013
***See Special Notice – Page 3**

- I. CALL TO ORDER
- II. STRATEGIC CONVERSATION #2 – STUDENT SUCCESS AND LEARNING
- III. RECESS AT 4:00 P.M.

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Student Center, Reedley College
995 N. Reed Avenue, Reedley, California
4:30 p.m., March 5, 2013

- IV. RECONVENE MEETING AT 4:30 P.M.
- V. PLEDGE OF ALLEGIANCE
- VI. INTRODUCTION OF GUESTS
- VII. APPROVAL OF MINUTES, Meetings of February 5, 2013
- VIII. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- IX. REPORTS AND PRESENTATIONS

- A. Presidents' Reports Michael White, RC
Tony Cantu, FCC
Deborah Ikeda, WI
- B. Chancellor's Report Deborah G. Blue
- C. Reports by Reedley College Academic Senate,
Classified Senate and Associated Student Body Stephanie Curry
Juan Tirado
Viviana Acevedo

Board Agenda
March 5, 2013 (continued)

D. Reedley College Programs Michael White
Adelfa Lorenzano
Eric Nasalroad

E. Accreditation Update Report Michael White, RC
Deborah Ikeda, WI
Tony Cantu, FCC
Deborah G. Blue

X. CONSIDERATION OF CONSENT AGENDA [13-11HR through 13-15HR]
[13-13G through 13-20G]

XI. HUMAN RESOURCES

XII. GENERAL

A. Consideration to Adopt Resolution Recognizing the [13-07] Michael White
City of Reedley's Centennial

B. Assignment of Board Representatives for Graduation [13-08] Isabel Barreras
Ceremonies

C. Consideration to Adopt 2013-14 Budget Guiding [13-09] Ed Eng
Principles

D. Consideration to Adopt 2012-13 Budget Revision [13-10] Ed Eng
(Proposition 30)

XIII. REPORTS OF BOARD MEMBERS

XIV. FUTURE AGENDA ITEMS

XV. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]

XVI. CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; Pursuant to
Government Code Section 54957

B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining
Unit, SCFT Part-time Bargaining Unit, California School Employees Association
Bargaining Unit, and SCCCD Peace Officers Association]; Diane Clerou,
Pursuant to Government Code Section 54957.6

XVII. OPEN SESSION

XVIII. ADJOURNMENT

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the office of the chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday-Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, executive secretary to the chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday- Friday, at least 48 hours before the meeting.

The board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board of Trustees. General comments will be heard under agenda section *Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items to be considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the board going into closed session. Individuals wishing to address the Board should fill out a request form and file it with interim Associate Vice Chancellor of Human Resources Diane Clerou at the beginning of the meeting.

***SPECIAL NOTICE**

The Board of Trustees will hold Strategic Conversation #2 – Student Success and Learning at the Reedley College Dining Hall on March 5, 2013. Registration and social hour will begin at 1:00 p.m., and the Strategic Conversation will begin at 2:00 p.m.

A recess will be called at 4:00 p.m., and the Board of Trustees will move the meeting to the Reedley College Student Center. The Board of Trustees will reconvene the meeting promptly at 4:30 p.m. at this new location.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
March 5, 2013

HUMAN RESOURCES

1. Employment, Retirement, Academic Personnel [13-11HR]
2. Employment, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [13-12HR]
3. Consideration to Approve Academic Personnel Teaching in Secondary Subject Area [13-13HR]
4. Consideration to Approve 2013-14 Contract Status of Academic Personnel [13-14HR]
5. Consideration to Approve Part-time Limited Term Associate College Business Manager Position [13-15HR]

GENERAL

6. Consideration to Adopt Amended 2014 Spring Semester Instructional Calendar [13-13G]
7. Consideration to Approve Out-of-state Travel for Fresno City College Jazz Ensemble Students [13-14G]
8. Review of District Warrants and Checks [13-15G]
9. Consideration of Report of Investments [13-16G]
10. Consideration of Bids, Life Science Rooms 3 and 4 Remodel, Reedley College [13-17G]
11. Consideration of Bids, Forestry Engineering Room 12 Remodel, Reedley College [13-18G]
12. Consideration of Bids, INC Building Remodel, Phase 2, Reedley College [13-19G]
13. Consideration to Approve SCCC Foundation Fundraising Event [13-20G]

(Unapproved) MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 5, 2013

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m. on February 5, 2013, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Isabel Barreras, President
Richard Caglia, Vice President
Ron Nishinaka, Secretary
John Leal (5:20 p.m.)
Patrick E. Patterson
Eric Payne
Dorothy Smith
Viviana Acevedo, RC Student Trustee
Michael Wilson, FCC Student Trustee

Introduction of Also present were:
Guests

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Michael White, Interim President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCC
Gurdeep He'Bert, SCCC
Wil Schofield, SCCC
Gregory Taylor, SCCC
Brian Speece, SCCC
Lucy Ruiz, RC
David Clark, RC
Chris Villa, FCC

Donna, Berry, RC
Cheryl Sullivan, FCC
Sandra Fuentes, RC
Francis Garza, SCCCCD
Sean Martin, FCC
Donald Promitz
Brian Olowude, FCC
Mary Estelle Anderson, FUSD
Daniel R. Ayala, CSUF
Tim Woods, FCC
Cris M. Bremer, FCC
Cindy Dunn, FCC
Chris Bosworth, SCCCCD
Suzi Nitzel, FCC
Dori McKay, SCCCCD
Venancio Gaona, CCRG

Approval of Minutes

The minutes of the meetings of January 8, 2013, and January 15, 2013, were presented for approval.

A motion was made by Mr. Patterson and seconded by Ms. Smith to approve the minutes of the meetings of January 8, 2013, and January 15, 2013, as presented. The motion passed without dissent.

Delegations,
Petitions, and
Communications

None

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The celebration of African American History Month began February 4 with opening day ceremonies. Organized by the African American Faculty and Staff Association, the theme for this year's activities is "At the Crossroads of Freedom and Equality: The Emancipation Proclamation."
- The Black Caucus of California Community Colleges will be holding its 12th Annual Leadership Conference at Fresno City College on February 15-17. The conference for students, faculty, community organizations and legislative leaders will feature workshops, panel discussions and a career and college fair.
- The FCC financial aid department outreach season is in full swing. Staff are visiting feeder high school campuses and conducting FAFSA workshops as well as hosting Cash for College

Presidents' Reports
(continued)

Workshops in the evenings for students and parents to attend. A total of 13 classroom visits and 18 Cash for College workshops will be conducted before the March 2 application deadline. High school seniors who attend the Cash for College workshops have the opportunity to be entered to win a \$1,000 scholarship.

- On February 23, the FCC Dental Hygiene Program students and faculty will host "Save Our Smiles," a community service event by the Fresno Madera Dental Society, the San Joaquin Valley Dental Hygienists Association and the local Dental Assistants Association. Children will receive a free dental exam, teeth cleaning, emergency restorative treatment and sealants.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- RC physics instructor Lauren Novatne was among the 2012 and 2013 NASA/Infrared Processing and Analysis Center Teacher Archive Research Program participants at the 221st American Astronomical Society meeting in Long Beach on January 7. NITARP teachers discover new stars and galaxy clusters, among other projects.
- RC STEM ambassadors are hosting "SciFri" events inviting middle school students to visit the Reedley College science labs on Friday afternoons. The students are being introduced to the college campus and various science activities. The next SciFri takes place in room PHY 70 on February 8.
- RC STEM Grant Coordinator Marie Byrd-Harris will be inducted into the Wall of Honor February 28 at the African American Historical & Cultural Museum.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- A meeting of the Clovis Unified Title VII Indian Education Parent Advisory group was held January 8 at the Willow International Center. Willow's School Relations Specialist, David Navarro, and Dustin Noji from UC, Merced, co-hosted the event. The event was coordinated with Bob Kampf, CUSD Program Director of Special Projects. Students, parents, and other attendees were informed of the academic and personal advantages of attending college.

Presidents' Reports
(continued)

- Willow International counselor Ralph Munoz participated in the Chicano youth conference held at Fresno State on January 29. The focus of the conference was to inform the 8th through 12th grade boys that they can go to college and be leaders in our community. Mr. Munoz' role at the conference was to speak about our community colleges and the programs and degrees that are offered throughout the district. He also spoke about his own experiences at community college and university levels.
- In honor of African American Heritage month, the ASG and student activities office are hosting Earl "The Pearl" Watson as a guest speaker at Willow International Center on February 20. Mr. Watson will be bringing his experiences from the battlefields of WWII and talking about the sting of the racism he was exposed when he returned. Mr. Watson became the doorman at The Knickerbocker Hotel in Los Angeles where he became the friend and confidant of some of Hollywood's most iconic stars.

Chancellor's Report

Dr. Blue introduced Candy Hanson-Gage, director for the Center for International Trade Development. Ms. Hanson-Gage provided an update on activities for the Center for International Trade Development and the history of the center.

Dr. Blue reported the following:

- The district hosted the Society for College and University Planning (SCUP) Institute Steps I & II; Foundations of Planning in Higher Education and Focused Knowledge for Integrated Planning Processes, January 30 through February 1. There were 40 participants; 33 were selected by Chancellor's Cabinet from administrators, faculty and staff across the district, and 7 seats were opened to external colleges and universities for a fee, allowing the district to generate revenue. The SCUP Institute provided an invaluable experience in learning about integrated planning that is holistic, systemic, and crosses functional operational boundaries. This is part of a districtwide effort to support and develop excellence in strategic planning and leadership. Dr. George Railey has submitted a decision package for consideration to offer Step III in fall 2013, so the same participants can complete all 3 steps in the institute and receive the SCUP certification in planning.
- She participated in the Community College League of California Advisory Committee on Legislation on January 26. The committee reviewed and took positions on a number of early bills, including:
AB 13 [Chavez]--Nonresident Tuition Exemption, Veterans

Chancellor's Report
(continued)

(support); SB 39 [De Leon and Steinberg]—Energy, School Facilities, Energy Efficiency Upgrade Projects (support if amended to specifically include community colleges). There will be a number of bills coming out this session that will specifically address the governor's policy proposals as well as the student success task force report recommendations. The committee will be watching carefully and weighing in on proposed legislation

- The district co-hosted the Peter Buffet fundraiser with Fresno State University's College of Arts and Humanities, University High School, and the Fresno County Office of Education. The concert and conversation was held on February 2 in the OAB auditorium. She had the opportunity to spend some time with Mr. Buffett at a pre-concert luncheon on February 1, as well as a reception that evening at the home of Dan Martin. Dr. Blue thanked Gurdeep He'bert and Foundation staff for the successful event.
- Dr. Blue attended the African American Historical and Cultural Museum's Trailblazer dinner on February 2. The event was well attended as the museum honored former trustee Willie Smith and retired FCC instructor, Kehinde Solwazi. Trustees Isabel Barreras, John Leal, Pat Patterson, Eric Payne, and Dottie Smith attended the event. Mr. Smith was unable to attend due to a family illness, so trustees Dottie Smith and Pat Patterson accepted the award on his behalf
- The district's annual Wall of Honor ceremony will be held on February 28 at the African American Historical and Cultural museum. The honorees this year include Fresno Police Department Deputy Chief of Police Dr. Keith L. Foster, Sr. ; Reedley College Stem Coordinator Marie Byrd-Harris and Dr. Blue. There will also be special recognition for former trustee, Willie Smith
- The Board of Trustees second annual Strategic Conversation is scheduled for March 5, 2013, at the Reedley College cafeteria with faculty, staff, students and administrators. This year the focus of the discussion will be on student success and learning.
- The district is waiting for the final action letters from ACCJC following the November 2012 follow up visits. The district expects to receive the letters this week.
- Dr. Abel B. Sykes passed away on December 19, 2013. Dr. Sykes was president of Reedley College from 1984-1989. He was also the first African American president of Compton Community College District from 1970-1984.

Academic Senate
Report

Jeff Burdick, Willow International Community College District Academic Senate President, reported the following:

- Mr. Burdick stated Willow International faculty has filled over 116 committees and taskforces seats, districtwide, with only 40 full-time faculty members. This says a lot about the commitment and enthusiasm of the faculty and their determination to make Clovis Community College a reality. Adjuncts play an essential role on campus. Nine adjuncts have accepted nominations for a position on the Academic Senate. Adjuncts are also included in campus committee participation, and adjuncts are essential to the success of Willow International. Mr. Burdick thanked the Board for the opportunity to participate in the SCUP training. Mr. Burdick said the faculty senate presidents will be participating in their first informal meeting with the chancellor on February 6, 2013.

Classified Senate
Report

Ernie Garcia, Fresno City College Classified Senate President, reported the following:

- Senate met on January 16 and approved the Facilities Committee operating agreement, the FCC mission, vision and values statement, and the DBRAAC (District Budget and Resource Allocation Advisory Committee) operating agreement. They reviewed the draft Integrated Planning Manual and the Districtwide Technology Committee.
- Susi Nitzel was named chair of the campuswide staff development coordinating committee.
- The Mega Conference is scheduled for March 26, 2013. This year's theme is "Full Steam Ahead."
- Mr. Garcia participated in the classified/student charrette. He had an opportunity to provide input for the FCC goals and objectives.

SCCC Foundation
Report

Ms. Gurdeep Sihota-He'Bert presented the annual report for the SCCC Foundation and reviewed the Foundation's 2012-2013 goals. She presented information on the newly established scholarships, Chancellor's Circle memberships, annual mini-grants and an alumni development update. Ms. He'bert discussed the recent Peter Buffett event and the upcoming Renaissance Feast for Scholars, which will take place on March 9, 2013.

Governor's 2013-14
January Budget
Proposal

Mr. Ed Eng presented information on the Governor's 2013-14 January budget proposal. This is the first time in five years the district is not facing an initial reduction in funding. This is the first step in a long process to develop a state budget. The January budget provides great promise and opportunity for education. The Governor's budget shifts focus for education to "outcomes based," with more local control.

Consent Agenda
Action

Trustee Barreras announced an amendment to 13-06HR. Copies have been made available.

President Barreras asked for a motion to approve the consent agenda.

It was moved by Trustee Nishinaka and seconded by Trustee Patterson that the Board of Trustees approve consent agenda items 13-06HR through 13-10HR and 13-05G through 13-12G, as amended. The motion carried without dissent.

Employment,
Resignation, Change
of Status, Academic
Personnel
[13-06HR]
Action

Approve academic personnel recommendations, items A through C, as presented

Employment,
Promotion, Change of
Status, Leave of
Absence, Resignation,
Classified Personnel
[13-07HR]
Action

Approve classified personnel recommendations, items A through I, as presented

Consideration to
Approve New
Position and Duties,
Human Resources
Specialist, Personnel
Commission
[13-08HR]
Action

Approve the new position and duties of Human Resources Specialist, Personnel Commission

Consideration to Approve New Position, Permanent Part-time Office Assistant I/II, Personnel Commission [13-09HR]
Action Approve the new position of permanent part-time Office Assistant I/II, Personnel Commission

Consideration to Approve Employment of Adjunct Faculty, Spring 2013 [13-10HR]
Action Approve the employment of adjunct faculty for Fresno City College, Reedley College, and Willow International Community College Center for spring 2013

Review of District Warrants and Checks [13-05G]
Action Review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	14,947,319.31	12/12/12 to 01/15/13
Fresno City College Bookstore	1,073,320.85	12/12/12 to 01/15/13
Reedley College Bookstore	918,377.24	12/12/12 to 01/15/13
Fresno City College Co-Curricular	81,382.97	12/12/12 to 01/14/13
Reedley College Co-Curricular	98,847.78	12/06/12 to 01/09/13
Total:	<u>\$17,119,248.15</u>	

Financial Analysis of Enterprise and Special Revenue Operations [13-06G]
No Action Statements provided for Board information, no action is required

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[13-07G]

Action

Approve the December 31, 2012, Budget Transfers and Adjustments Report

Consideration to
Approve 2013-14
Residence Hall and
Meal Plan Rates,
Reedley College
[13-08G]

Action

- a) Establish the residence hall annual rate for 2013-14 at \$3,278 (\$1,639 per semester) plus a non-refundable contract fee of \$150; and
- b) Establish the mandatory residence hall meal plan rates at \$1,600 (\$800 per semester) with an optional augmented plan at \$2,400 (\$1,200 per semester)

Consideration to
Approve 2013-14
Tuition Rate,
Nonresident Students
[13-09G]

Action

Establish the 2013-14 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes a \$17 capital outlay fee, for each unit enrolled

Consideration to
Approve Student
Health Fee Increase,
Districtwide
[13-10G]

Action

Authorize a \$2 increase to student health fees effective fall semester 2013 resulting in the following rates: \$19 per semester and \$16 for summer session for district colleges and centers; with the exception of the Oakhurst and Career Technology centers at the rate of \$11 per semester

Consideration to
Approve Agreement
for Additional
Intrusion Detection
and Access Control
Systems, Districtwide
[13-11G]

Action

- a) Authorize an agreement with Sebastian Corporation, in the amount of \$112,225.28 for the installation of Interlogix/Verex Intrusion Detection and Access Control Systems at Fresno City College, Madera Center and Willow International Community College Center; and
- b) Authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to
Adopt Resolution
Authorizing
Agreement with
Commission on Peace
Officer Standards and
Training, Fresno City
College
[13-12G]
Action

- a) Adopt Resolution No. 2013-02 authorizing the district, on behalf of Fresno City College, to enter into a grant agreement with the Commission on Peace Officer Standards and Training for the POST supervisor course presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

*****End of Consent Agenda*****

Nomination of
Candidate for CCCT
Board
[13-02]
Action

A motion was made by Trustee Smith and seconded by Trustee Patterson that the Board of Trustees nominate Trustee Isabel Barreras as a candidate for the California Community College Trustees (CCCT) board for the election taking place between March 10 and April 25, 2013. The motion carried without dissent.

Consideration to
Approve Agreement
for Executive Search
Services, President of
Reedley College and
Associate Vice
Chancellor of Human
Resources
[13-03]
Action

Ed Eng presented information on the request for proposal process for Executive Search Services for, president of Reedley College and associate vice chancellor of human resources. The committee interviewed four firms and their decision was unanimous.

A motion was made by Trustee Smith and seconded by Trustee Nishinaka that the Board of Trustees authorize entering into an agreement with the Association of Community College Trustees (ACCT) for executive search services for the president of Reedley College and the associate vice chancellor of human resources; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district. The motion carried without dissent.

Acknowledgement of
Quarterly Financial
Status Report,
General Fund
[13-04]
Action

Ed Eng presented the quarterly financial report.

Mr. Patterson asked if the district can provide the board with a monthly or quarterly report of the status of how the district is doing with their budget. Mr. Eng stated this is a report that is requested by the state. The district has reports that will provide the detail Trustee Patterson is requesting, and will provide an update on those reports during the upcoming budget development session.

Mr. Payne asked if the next quarterly report will include proposition

Acknowledgement of Quarterly Financial Status Report, General Fund [13-04] <u>Action</u> (continued)	30 and 39 funds. The Board acknowledged the Quarterly Financial Status Report
Consideration to Adopt 2013-14 Budget Development Calendar [13-05] <u>Action</u>	Ed Eng presented the 2013-14 budget development calendar. A motion was made by Trustee Leal and seconded by Trustee Caglia that the Board of Trustees approve the 2013-14 Budget Development Calendar, as presented. The motion carried without dissent.
Reports of Board Members	<p>Student Trustee Viviana Acevedo reported on activities occurring at Reedley College, including the following highlights:</p> <ul style="list-style-type: none">• Reedley College will be hosting several events honoring Black History Month. Trustee Eric Payne will be speaking on February 6, 2013. On February 21, "Filling the Gap," a 2011 NAACP Image Award nominated film by Tyrone Young will be presented.• Student success workshops are being offered in the Career Center February 26-28. February's topics include setting goals, choosing a major and assisting students in completing the FAFSA application.• Reedley College is hosting a charrette on February 7.• Other activities on campus include a pool tournament on February 8 and Mardi Gras day on February 12. <p>Student Trustee Michael Wilson reported on activities occurring at Fresno City College, including the following highlights:</p> <ul style="list-style-type: none">• Congratulated FCC basketball coach Ed Madoc who achieved his 200th career win on January 23.• Mr. Wilson will be attending the strategic conversation on March 5• FCC weekly update has returned. New episodes are posted every Monday on the FCC ASG Facebook page.• On January 29, FCC ASG approved the health services fee increase by a vote 11-4.• FCC ASG and the Black Caucus of California Community Colleges will be holding its 12th Annual Leadership Conference at Fresno City College on February 15-17.

Reports of Board
Members (continued)

Eric Payne reported the following:

- He attended the CCLC conference in Sacramento.
- He attended the Peter Buffett reception. He thanked the Foundation and the Fresno City College Jazz Ensemble. He appreciated the partnerships between Fresno State and the Fresno County Office of Education who are working together on behalf of all students.

John Leal reported the following:

- He thanked the Chancellor and staff for the new trustee orientation, which took place on January 10.
- He thanked Mr. Eng for meeting with him to give him an orientation regarding FASBO.
- He attended the Fresno County School Association dinner on January 15, immediately following the board's workshop held at District Office North
- He attended the CCLC conference in Sacramento. The conference is very informative.
- He attended the Trailblazer dinner and congratulated Willie Smith for his achievement.

Dottie Smith reported the following:

- She was saddened to learn about the passing of Abel Sykes. He was a great mentor.
- She participated with FCC in the financial aid "Train the Trainer" event.
- Attended the Exemplary Practices in Education conference. She attended a workshop on partnerships, which was very informative.
- Attended and spoke during the opening ceremony at FCC in honor of Black History Month.
- She attended the Trailblazer dinner.
- Attended the Martin Luther King ceremony in Courthouse Park

Pat Patterson reported the following:

- He said he was saddened by the passing of Abel Sykes. He was a great leader and he will be missed.

Trustee Nishinaka reported on several events he attended. The following highlights some of those events:

- The State Center Consortium Advisory Committee meeting on January 16. He thanked the representatives from

Reports of Board
Members (continued)

regional K-12 school districts, community college, state university, and businesses who serve on the committee. February is CTE month and the theme is “Career and Technical Education Works.”

- At the invitation of RC Professor Emeritus Laird Durley who is a board member of the San Joaquin Valley Town Hall, he attended a town hall lecture by noted author Richard Preston about his book, “The Wild Trees,” on January 16.
- On January 16, he attended the community of Parlier’s community gardens planning meeting. The purpose of the meeting was to develop plans for three gardens – small medicinal garden, culinary herb garden, and a nature path garden – for wellness and other educational uses by the community. Partners include the UC Kearney Ag Research and Extension, Parlier USD, City of Parlier, Youth Centers of America, and Reedley College.
- Attended the Reedley College Bullpen Club kick-off dinner and fundraiser on January 19. The keynote speaker was former Major League pitcher Dennis Springer
- As a representative of Tree Fresno, he participated in the January 22nd FCC Volunteer Fair. The event was very well attended by students who were genuinely interested in serving the community. There were 30 non-profit organizations with informational displays. Thanks to the FCC staff for another excellent outreach service event.
- On January 9 he attended the College of the Sequoias Tulare College-Ag and Technology Center ribbon cutting. This state-of-the-art center is the new home of the entire agriculture program as well as its industrial graphic design, drafting, auto, construction technology and architecture programs. It represents the completion of the first phase of the entire \$82M project, which is built on 120 acres of the 540 acre farm.
- Fresno County School Trustees Association meeting on January 15.
- Kingsburg District Chamber of Commerce annual awards dinner on January 31st.
- Reedley College senior citizens vegetable garden tour on January 10.
- Reedley College program tours – Middle College High School, STEM, and automotive on January 17.

Richard Caglia reported the following:

Reports of Board
Members (continued)

- Attended the CCLC legislative conference. He thanked assembly members Jim Patterson and Frank Bigalow for meeting with the trustees during the conference.

Isabel Barreras reported the following:

- Thanked the staff and fellow board members for their participation in the board development workshop.
- She participated in the CCLC legislative conference. There were over 50 newly-elected trustees who participated in the conference. She also had the pleasure of opening the general session during the conference.
- Some of the items discussed during the CCCT board meeting were the proposed state budget, policy reform for a 90-credit unit cap, new financial aid policies, and the transition of adult education to community colleges.

Ms. Barreras thanked Dr. Patterson for assisting her with her presentation to the Oakhurst Democratic Club. She spoke about the future of community colleges with the passing of Proposition 30. The audience spoke about the Oakhurst Center and had questions about eBooks.

Future Agenda Items

Trustee Nishinaka requested a tour of Sequoia Lakes.

Trustee Caglia requested a report on services provided to students who are represented under the Americans With Disabilities Act.

Trustee Barreras requested an update on SB1440

Delegations,
Petitions, and
Communications

None

Closed Session

President Barreras stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCCD Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section

Closed Session
(continued)

54957

1. Interim Dean of Instruction, Business, Fresno City College

President Barreras called a recess at 6:40 p.m.

Report of Closed
Session

The Board moved into open session at 8:35 p.m.

President Barreras stated the board took no reportable action during closed session.

Consideration to
Appoint Interim Dean
of Instruction, Fresno
City College
[13-06]
Action

A motion was made by Trustee Smith and seconded by Trustee Patterson that the Board of Trustees appoint Dr. Rick Santos as the Interim Dean of Instruction, Fresno City College, at an annual salary of \$132,064 effective February 6, 2013.

The motion carried with the following vote:

	YES	NO	ABSENT
Richard Caglia			X
John Leal	X		
Ron Nishinaka	X		
Patrick Patterson	X		
Eric Payne	X		
Dorothy Smith	X		
Isabel Barreras	X		

Adjournment

The meeting was adjourned at 8:40 p.m. by unanimous consent.

Ronald Nishinaka
Secretary, Board of Trustees
State Center Community College District

na

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Employment, Retirement, Academic Personnel

ITEM NO. 13-11HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept the resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Ogawa, Glenn	RC	May 18, 2013	Automotive Instructor
Lopez, Bradley W.	FCC	May 19, 2013	Medical Assisting Instructor

- B. Recommendation to employ the following persons as Training Institute Trainers:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Trejo, Mary	FCC	Trainer IV	\$44.69	January 9, 2013
Newell, Luz M.	FCC	Trainer III	\$39.11	January 16, 2013
Gunland, Michael	FCC	Trainer III	\$39.11	January 22, 2013
Johnson, Vicki	FCC	Trainer III	\$39.11	January 22, 2013

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Employment, Change of Status, Transfer
 Resignation, Retirement, Classified Personnel

ITEM NO. 13-12HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Dix, Tiffany	RC	Job Developer – PPT Position No. 3162	62-A \$25.74/hr.	02/04/2013
Zamora, Celia	MC	College Center Assistant – PPT Position No. 4041	57-A \$22.79/hr.	02/11/2013
Hartman, Bruce	DO	Chief of Police Position No. 1069	44-1 (Mgmt.) \$6,252.33/mo.	03/01/2013

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Hornsby, Christopher	DO	Police Communications Dispatcher Position No. 1118	44-A \$16.58/hr.	12/20/2012
De La Cruz, Anicia	RC	Bookstore Seasonal Assistant Position No. 8049	31-A \$12.02/hr.	01/03/2013
Del Rosario, Kristen	FCC	Sign Language Interpreter III Position No. 8106	48-A \$18.32/hr.	01/07/2013
Sieckman, Cheri	FCC	Sign Language Interpreter II Position No. 8116	45-A \$17.00/hr.	01/07/2013
Garcia, Rebecca	DO	Office Assistant I Position No. 1163	38-A \$14.32/hr.	01/13/2013
Cockrell, Vicki	DO	Accounting Clerk III Position No. 1140	48-A \$18.32/hr.	01/18/2013
Powers-Puahi, Stephanie	DO	Administrative Aide Position No. 1006	53-D \$4,356.42/mo.	01/22/2013
Wyrick, Mitti	RC	Food Service Worker II Position No. 3070	36-A \$13.61/hr.	01/22/2013
Henebury, Caitlyn	DO	Police Communications Dispatcher Position No. 1127	44-A \$16.58/hr.	01/23/2013

Classified Personnel Recommendation

Page 2

- B. Recommendation to employ the following persons as provisional – filling vacant position permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave: (cont'd)

Name	Location	Classification	Hourly Rate	Date
Gross, Nancy	DO	Office Assistant III Position No. 4003	48-E \$3,857.25/mo.	02/07/2013
Dewalt, Deborah	FCC	Office Assistant III Position No. 2019	48-A \$18.32/hr.	02/11/2013
Yang, John	FCC	Upward Bound Assistant Position No. 2258	52-A \$20.17/hr.	02/11/2013

- C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Hopper, Lorrie	WI	Associate College Business Manager Position No. 5043	50-1 (Mgmt.) \$7,921.00/mo.	02/01/2013

- D. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Harris, Elizabeth	DO	Secretary to the Vice Chancellor Position No. 1042	58-A (Confidential) \$25.08/hr.	02/12/2013

- E. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Bruce, Eleanor	FCC	Accounting Clerk III Position No. 2073 to Accounting Technician I Position No. 2073	48-E \$4,053.67/mo. to 57-B \$4,352.75/mo.	10/12/2012 thru 11/15/2012

(Additional compensation for working out of class per Article 33, Section 8 of the CSEA contract)

Martin, Nora	DO	Accounting Clerk II Position No. 1134 to Accounting Clerk III Position No. 1019	41-E \$3,248.75/mo. to 48-C \$3,496.83/mo.	01/02/2013 thru 02/08/2013
-----------------	----	------------------------------------------------------------------------------------------	-----------------------------------------------------	----------------------------------

(Additional compensation for working out of class per Article 33, Section 8 of the CSEA contract)

Classified Personnel Recommendation

Page 3

- E. Recommendation to approve the change of status of the following regular employees:
(cont'd)

Name	Location	Classification	Range/Step/Salary	Date
Garza, Frances	DO	Human Resources Technician – Confidential	51-E (Confidential) \$4,555.33/mo. to	02/05/2013
		Position No. 1040 to	59-C (Confidential)	
		Benefits Specialist - Confidential	\$5,029.33/mo.	
		Position No. 1060		

(Additional compensation for working out of class per PC Rule 3-15)

- F. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Adams, Stefanie	MC	Reg To Go Orientation Assistant Position No. 4040 to	41-B \$16.19/hr. to	01/22/2013
	WI	Reg To Go Orientation Assistant Position No. 5035	41-B \$16.19/hr.	
Gerard, Michael	WI	Instructional Technician – PPT MicroComputer Lab Position No. 5022 to	50-E \$23.39/hr. to 50-E	02/04/2013
	FCC	Instructional Technician – MicroComputer Lab Position No. 2126	\$4,054.42/mo.	

- G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Taylor, Victoria	DO	Secretary to the Vice Chancellor – Confidential Position No. 1042	01/31/2013
Morgan, Nancy	DO	Benefits Specialist – Confidential Position No. 1060	02/28/2013
White, Amber	DO	Accounting Technician I – Payroll Position No. 1064	02/28/2013

- H. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Whittle, Oscar	FCC	Custodian Position No. 2183	01/31/2013

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Approve Academic Personnel ITEM NO. 13-13HR
 Teaching in Secondary Subject Area

EXHIBIT: None

Background:

In accordance with section 52060 of Title 5 of the California Code of Regulations, authorization may be granted for the assignment of instructors to teach in their subject matter minor fields by annual board resolution. Such authorization, when granted, is used judiciously and only when definitely needed and felt not to be detrimental to the educational process.

Recommendation:

It is recommended the board of trustees adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Administrative Code, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this board to provide such authorization as needed to carry out the educational programs of the institutions of this district during the 2013-14 college year;

NOW, THEREFORE, BE IT RESOLVED that whenever the college/campus presidents and the chancellor believe it is necessary and in the best interest of the district's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

- A. before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and
- B. after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Approve 2013-14 Contract
Status of Academic Personnel

ITEM NO. 13-14HR

EXHIBIT: List of Academic Personnel

Background:

Education Code sections 87605, 87608 and 87609 provide for board of trustees' review of first through fourth year contract faculty and consideration of administrative recommendations concerning their re-employment for the next academic year. Based upon the attached list from the Fresno City College president, the Reedley College president and the campus president of the Willow International Community College Center, the chancellor is recommending re-employment of faculty for the 2013-14 academic year.

Recommendation:

It is recommended the Board of Trustees, pursuant to Education Code sections 87605, 87608 and 87609, approve the attached list of academic personnel for re-employment for the 2013-14 academic year, as indicated; subject to assignment by the chancellor and salary placement, as adopted by the Board of Trustees.

Contract Status 2013-14

Fresno City College

To Second

Baker, Brian
Carrigan, Janel

To Third

Allen, Nathan
Brandl, Jeremy
Camacho, Tammy
Davey, Johnathan
Khan, Kherstin
Kirk, Karla
McCorkle, Kent
Moncibais, Gordon
Reyes, Jesus
Teeple, John
Temmerman, Simon
Watson, Matthew

To Fourth

DeAnda, Carolyn
Florence, Christine
Nelson, Gretchen
Soto, Ernestina
Yates, Seth

To Regular

Barnard, Douglas
Cooper, John
Day, Diana
Ezaki, Gretchen
Santos, Jean
Shelley, Deborah
Smith, Mary
Vinicor, Melinda

Reedley College

To Second

Soderlund, Joshua

To Third

Thurber, Julie
Trimble, Samara

To Fourth

Cartwright, George
Fleuridor, Marc
Pearse, Stephen

To Regular

Cole, Michael
Gray, Dean
Meier, David
Snyder, Rebecca
Taintor, Amanda

Madera Center

To Second

To Third

To Fourth

Epperson, Tamara

To Regular

Hanson, Erik

Willow International Community College Center

To Second

Stoner-Brito, Carla

To Third

Alanis, Matthew

LaTorraca, Courtnie

To Fourth

Schoenburg, Diane

Simonson, Jennifer

To Regular

Hirata, Ryen

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Approve Part-time Limited
Term Associate College Business Manager
Position

ITEM NO. 13-15HR

EXHIBIT: None

Background:

As a result of the separation of Willow International Community College Center from Madera Center and the Oakhurst Center effective July 1, 2012, administration has determined there is a need for a part-time limited term Associate College Business Manager, Madera and Oakhurst Centers. This position would be a limited term 19-hours a week position for the next six months. This will allow for a day-to-day management position to oversee the responsibilities of budget, supervision of custodial staff, use of facilities, and miscellaneous duties such as liaison with police and security. By using a limited term position this will also allow for Reedley College, Madera Center and Oakhurst Center administration to evaluate their business/accounting support needs.

Examples of duties:

- Responsibilities include assisting with the development and direction of the accounting program to insure the maintenance of accurate records, recording the receipt/expenditure of funds for all accounts;
- developing recommendations of improvement of operations in the business office;
- providing administrative advice, assist with the approval and monitoring of purchase requisitions and capital outlays;
- coordinate with the Personnel Commission and District Human Resources Office in hiring classified personnel and maintaining records of time and attendance;
- assists with maintaining, repairing and the security of college grounds and facilities;
- responsible for the inventory of equipment, police and security, parking services, collection of data and assist with the coordination of the budget, the telephone and mail services, and other related areas as needed.
- coordinate parking services
- coordinate telephone and mail services

Item No. 13-15HR

Page 2

Recommendation:

It is recommended the Board of Trustees approve the part-time limited term Associate College Business Manager position, effective March 6, 2013.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Adopt Amended 2014
Spring Semester Instructional Calendar

ITEM NO. 13-13G

EXHIBIT: Amended Instructional Calendar

Background:

The current start date for the spring 2014 semester constricts the ability of district financial aid departments to properly serve students through funds distribution and allows students only a short window in which to appeal academic dismissals. As a result, it has been determined that it is in the best interest of the district to move the start date of the spring 2014 semester from January 2, 2014, to January 9, 2014. This will also move the associated flex day and first day of instruction.

Recommendation:

It is recommended that the Board of Trustees adopt the proposed amended 2014 spring semester instructional calendar for Fresno City College, Reedley College/North Centers, and the Willow International Community College Center.



Instructional Calendar 2013-2014

FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS

Fall 2013 Semester

August 8	(Th)	Faculty duty day [no classes held]
August 9	(F)	Flex Day
August 12	(M)	Instruction begins
September 2	(M)	Labor Day
November 11	(M)	Veterans Day
November 28 & 29	(Th, F)	Thanksgiving holidays
December 13	(F)	End of fall semester

Break: December 16, 2013 – January 1, 2014

Spring 2014 Semester

January 9	(Th)	Faculty duty day [no classes held]
January 10	(F)	Flex Day
January 13	(M)	Instruction begins
January 20	(M)	Martin Luther King, Jr. Day observance
February 14	(F)	Lincoln Day observance
February 17	(M)	Washington Day observance
April 14 - 18	(M-F)	Spring recess [classes reconvene April 21]
May 23	(F)	End of spring semester/commencement



Instructional Calendar

FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS

Summer Session 2014

May 26	(M)	Memorial Day
May 27	(T)	Start of 4-week* and 10-week sessions
June 9	(M)	Start of 8-week sessions
June 16	(M)	Start of 6-week
June 20	(F)	End of 4-week session*
July 4	(F)	Independence Day
July 25	(F)	End of 6-week session
August 1	(F)	End of 8- and 10-week sessions

**Tentative dates for a four week summer session.*



Classified and Management * Holiday Calendar 2013-2014

July 4, 2013	(Th)	Independence Day
September 2, 2013	(M)	Labor Day
November 28, 2013	(Th)	Thanksgiving Day
November 29, 2013*	(F)	In lieu holiday
December 25, 2013	(W)	Christmas
December 26, 27 and 30, 2013**	(Th, F, M)	Negotiated holidays
December 31, 2013*	(T)	In lieu holiday
January 1, 2014	(W)	New Year's Day
January 20, 2014	(M)	Martin Luther King, Jr. Day
February 14, 2014	(F)	Lincoln Day
February 17, 2014	(M)	Washington Day
April 18, 2014**	(F)	Spring holiday
May 26, 2014	(M)	Memorial Day

Total: 15 holidays

* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

** New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Approve Out-of-state Travel for Fresno City College Jazz Ensemble Students ITEM NO. 13-14G

EXHIBIT: None

Background

Fresno City College jazz ensemble students have an opportunity to participate in the Reno Jazz Festival in Reno, Nevada, April 25-27, 2013. Twenty-nine students from the two ensembles will perform for a panel of professional performers and established educators. They will receive written and recorded critiques and a personal “clinic” from one of the panel members. The students will also have the opportunity to hear the finest university jazz ensembles from throughout the western United States.

The ensembles will be accompanied by George Ramirez, adjunct instructor and director of the Latin Jazz Ensemble, and Mike Dana, full-time instructor and director of the Jazz Ensemble. The ensembles and their respective directors are seeking Board approval to attend and participate in this out-of-state festival, as this would provide an informative and inspiring opportunity for the students.

Fresno City College students have taken first place in this festival’s competition many times but have not participated in the festival for several years due to the expense. This year, however, there is a superb group of students whose dedication and hard work merit their participation. Students will finance the trip using personal funds and funds raised through a SCCC Foundation account. No college or district funds will be used for travel, lodging or meals.

Recommendation

It is recommended that the Board approve out-of-state travel for the jazz ensemble students and their directors to attend and compete in the Reno Jazz Festival, April 25-27, 2013, with the understanding that the trip will be financed without requiring expenditures of college or district funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Review of District Warrants and Checks

ITEM NO. 13-15G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 12,873,465.86	01/16/13 to 02/12/13
Fresno City College Bookstore	651,212.98	01/16/13 to 02/12/13
Reedley College Bookstore	372,285.85	01/16/13 to 02/12/13
Fresno City College Co-Curricular	126,129.15	01/15/13 to 02/12/13
Reedley College Co-Curricular	88,753.62	01/10/13 to 02/11/13
Total:	<u>\$ 14,111,847.46</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration of Report of Investments

ITEM NO. 13-16G

EXHIBIT: Quarterly Performance Review

Background:

Administrative Regulation 6320 permits the district to invest district funds held by the County Treasurer in the County Treasurer's Investment Pool. Enclosed is the quarterly investment report from the Fresno County Treasurer's Office for the period ending December 31, 2012. Review of the quarterly investment report is recommended by Government Code section 53646. It is presented for the Board's review.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2012.

County of Fresno Treasury Investment Pool

As of December 31, 2012

Portfolio Statistics

	December 2012	September 2012	June 2012	March 2012	December 2011
Market Value \$(000)	2,471,610	2,169,170	1,954,207	2,250,628	2,347,559
Cost Value \$(000)	2,459,614	2,151,918	1,929,610	2,230,844	2,327,064
Unrealized Gain/Loss % on cost value	0.5	0.8	1.3	0.9	0.9
Yield weighted on cost value	1.15	1.25	1.53	1.62	1.55
Years to Maturity weighted on cost value	2.5	2.6	2.8	2.7	2.5

COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE AND COUNTY INVESTMENT POLICY

The County's Investment Portfolio is in compliance with California Government Codes 53601 & 53635. The County's Treasury Investment Pool Statement of Investment Policy is more stringent than the California Government Codes. As of 12/31/12, the Treasurer's Investment Pool portfolio complied with its Statement of Investment Policy.

SUMMARY OF PORTFOLIO

Holdings in the County's Treasury Pool represent a portfolio of assets with a high degree of quality. As of 12/31/12, the portfolio had a market value of \$2.47 billion with an average dollar-weighted quality of "Aaa" as rated by Moody's. Approximately 91.4% of the portfolio's assets are invested in securities with virtually no credit risk (i.e. U.S. Treasury, U.S. Agencies, Collateral-backed Money Markets, and Cash). The dollar weighted average life of the pool is 2.5 years, 17.8% of the portfolio at cost matures within 30 days, 19.2% matures within 90 days, and 21.7% within 180 days.

**THE COUNTY OF FRESNO TREASURY INVESTMENT POOL HAS AN AVERAGE
DOLLAR-WEIGHTED QUALITY RATING OF "Aaa."**

County of Fresno Treasury Investment Pool

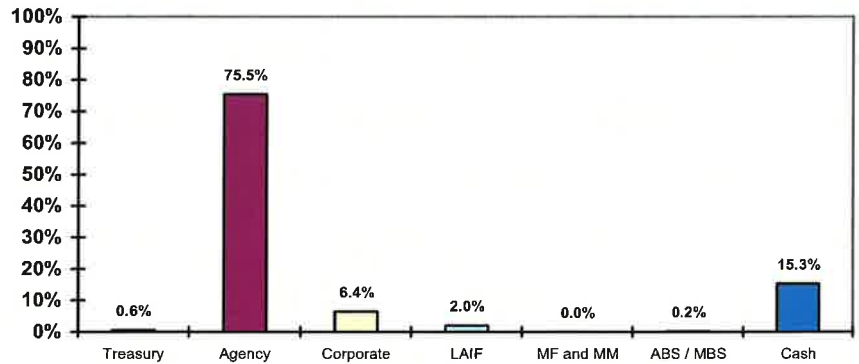
As of December 31, 2012

Portfolio Holdings Breakdown

**Breakdown of Portfolio by Type
(Valued at Cost)**

	\$(000)	%
8.1 US Treasury (b)	13,802	0.6
8.2 US Agency (f)	1,856,193	75.5
8.8 Corporate Note (k)	158,138	6.4
8.9 LAIF	50,000	2.0
8.10 Mutual and Money Market(l)	606	0.0
8.11 ABS / MBS (o)	5,129	0.2
Cash	375,746	15.3
	2,459,614	100.0

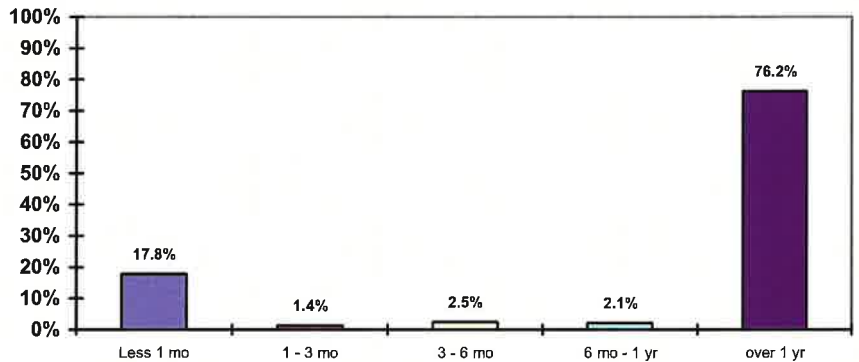
Portfolio Type



**Breakdown of Portfolio by Maturity
(Valued at Cost)**

	\$(000)	%
Less than 1 month	438,172	17.8
1 – 3 months	33,375	1.4
3 – 6 months	60,326	2.5
6 months – 1 year	52,044	2.1
Over 1 year	1,875,697	76.2
	2,459,614	100.0

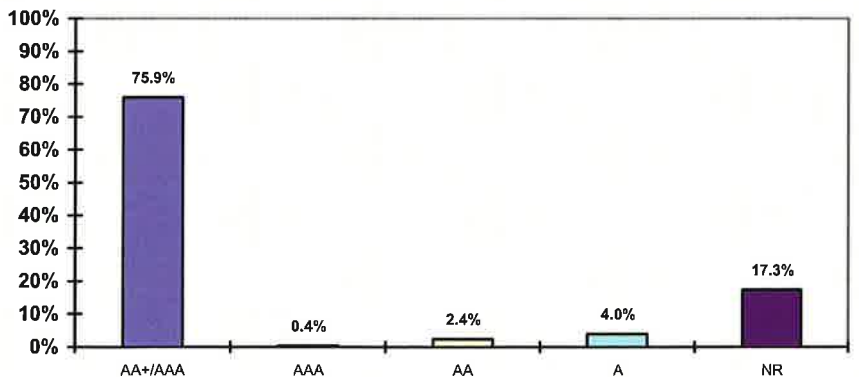
Portfolio Maturity



**Breakdown of Portfolio by Quality
(Valued at Cost)**

	\$(000)	%
S&P AA+ (gov) / Moodys AAA	1,869,994	75.9
S&P AAA	8,711	0.4
S&P AA	57,853	2.4
S&P A	97,310	4.0
Not Rated & Cash	425,746	17.3
	2,459,614	100.0

Portfolio Quality



County of Fresno Treasury Investment Pool

As of December 31, 2012

California Government Code and County Investment Policy Authorized Investments

Investment Type	Fresno's Policy				Code 53601	Government Code			Fresno's Holding		
	Maximum Maturity	Authorized % Limit	Quality	Quality		Maximum Maturity	Authorized % Limit	Quality	Maturity	Holdings %	Quality
US Treasury	8.1	5 years	No Limit	NA	B	5 years	No Limit	NA	3.8 years	0.6%	SP AA+ Moody's Aaa
US Agency	8.2	5 years	No Limit	NA	F	5 years	No Limit	NA	3.1 years	75.5%	SP AA+ Moody's Aaa
Bankers Acceptance	8.3	180 days	40%	Top 150 Banks CP: Prime	G	180 days	40%	NA	---	---	---
Commercial Paper	8.4	270 days	40%	A-1+ or P-1 Debt: A	H and GC53635	270 days	40%	Prime	---	---	---
Negotiable CD	8.5	13 months	30% combined 8.5 and 8.6.1	CP: A-1+ or P-1; or Bauer 4 star	I	5 years	30% combined 8.5 and 8.6.1	NA	---	---	---
Non-Negotiable Secured CD	8.6	13 months	50%	CP: A-1+ or P-1; or Bauer 4 star	N	5 years	No Limit	NA	---	---	---
Non-Negotiable Placement CD	8.6.1		15%; 30% combined 8.5 and 8.6.1	NA	GC 53635.8	5 years	30% combined 8.5 and 8.6.1	NA	---	---	---
Repurchase Agreement	8.7	Overnight; Overweekend	15%	NA	J	1 year	No Limit	NA	---	---	---
Corporate Note	8.8	5 years	30%	A	K	5 years	30%	A	1.4 years	6.4%	SP A+
LAIF	8.9	5 years	\$50 mil	NA	16429 1(B)	5 years	No Limit	NA	1 day	2.0%/\$50m	NA
Mutual and Money Market Funds	8.10	5 years	20%	AAA and Aaa	L		20%	Highest by 2 firms	1 day	0.0%	Aaa, AAAM, NR
Mutual Fund Assets		Per Code		Per Code		5 years		Per Code	Prospectus Checked	---	Prospectus Checked
ABS / MBS	8.11	5 years	10%	AA or Aa Corp: A	O	5 years	20%	AA	2.1 years	0.2%	AAA
Money Held from Pledged Assets	8.12	Per Code or Provision	No Limit	NA	M	Per Code or Provision	No Limit	NA	---	---	---
External Managers	8.13	Per Code		Per Code					Within Code	Included	Within Code
State of California Debt	8.14	5 years	10%	NA	C, E	5 years	No Limit	NA	---	---	---
Cash									1 day	15.3%	NA

Notes: Fresno Investment Policy dated December 4, 2012. Other Code and Policy Investment restrictions may apply.

Projection of Future Cash Flows (\$ millions)

Month	Monthly Receipts (1)	Monthly Disbursements (1)	Difference	Required Investment Maturities	Balance	Actual Investment Maturities (3)	Available To Invest > 6 Months (4)
Beginning Balance (2)					424.9		
01/13	391.5	452.1	-60.6	0.0	364.3	10.0	
02/13	203.4	321.0	-117.6	0.0	246.7	30.0	
03/13	400.8	398.5	2.3	0.0	249.0	0.0	
04/13	467.0	372.6	94.4	0.0	343.4	0.0	
05/13	274.6	427.5	-152.9	0.0	190.5	18.1	
06/13	270.1	482.1	-212.0	21.5	0.0	37.8	
Sum	2,007.4	2,453.8	-446.4	21.5		95.9	74.4
				22%		100%	78%

- Notes:
1. Monthly Receipts and Disbursements amounts are estimates based upon historical cash flows and may change as actual cash flow information becomes available. Provided by Fresno.
 2. Beginning balance is taken from LAIF; Bank of the West MM, and Bank of the West Service Bank.
 3. Actual Investment Maturities exclude vault cash, Wells Capital, Smith Graham, and Blackrock T Fund.
 4. Available to Invest > 6 Months is calculated as Actual Investment Maturities less Required Investment Maturities.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration of Bids, Life Science
Rooms 3 and 4 Remodel, Reedley College

ITEM NO. 13-17G

EXHIBIT: None

Background:

Bid #1213-01 provides for work necessary to remodel an existing laboratory space in the Life Science Building on the Reedley College campus. This project consists of modernization of rooms 3 and 4 to prepare and provide for more efficient instructional delivery methods and upgrades to the nearby restrooms for code compliance. The work of this project includes selective demolition of existing facilities, new lab casework, electrical, mechanical, lighting, communication and plumbing improvements, interior finishes, and other related items of work in support of the remodeled space. Because this is a remodel of existing instructional support space, the work is scheduled to be performed over the summer months with completion prior to the fall semester. This project was necessitated by the need for improved facilities under Science, Technology, Engineering and Mathematics (STEM) grant funding from the federal government.

Funding for this project will be provided by STEM grant funds for Reedley College. Bids were received from four contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Davis Moreno Construction, Inc.	\$127,159.00
Ardent General, Inc.	\$144,674.00
Durham Construction Company, Inc.	\$165,600.00
Forcum/Mackey Construction, Inc.	\$187,900.00

Fiscal Impact:

\$127,159.00 – Science, Technology, Engineering and Mathematics (STEM) grant funds

Item No. 13-17G

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Recommendation:

It is recommended that the Board of Trustees award Bid #1213-01 in the amount of \$127,159.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for the Life Science rooms 3 and 4 remodel at Reedley College; and authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration of Bids, Forestry Engineering
Room 12 Remodel, Reedley College

ITEM NO. 13-18G

EXHIBIT: None

Background:

Bid #1213-03 provides for the work necessary to remodel an existing laboratory classroom into a GPS-GNSS lab in the Forestry Engineering Building at the Reedley College campus. This project consists of the modernization of room 12 to prepare and provide for more efficient instructional delivery methods and upgrades to the nearby restrooms for code compliance. The work of the project includes selective demolition of existing facilities, electrical, mechanical, lighting, communication improvements, interior finishes, and other related items in support of the remodeled space. Because this is a remodel of existing instructional space, the work is scheduled to be performed over the summer months with completion prior to the fall semester. This project was necessitated by the need for improved facilities under Science, Technology, Engineering and Mathematics (STEM) grant funding from the federal government.

Funding for this project will be provided by STEM grant funds for Reedley College. Bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Ardent General, Inc.	\$165,541.00
Davis Moreno Construction, Inc.	\$170,000.00
Marko Construction Group, Inc.	\$175,551.00
Durham Construction Company, Inc.	\$188,900.00
Forcum/Mackey Construction, Inc.	\$189,999.00

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Fiscal Impact:

\$165,541.00 – Science, Technology, Engineering and Mathematics (STEM) grant funds

Recommendation:

It is recommended that the Board of Trustees award Bid #1213-03 in the amount of \$165,541.00 to Ardent General, Inc., the lowest responsible bidder for the Forestry Engineering Room 12 Remodel at Reedley College, and authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration of Bids, INC Building Remodel,
Phase 2, Reedley College

ITEM NO. 13-19G

EXHIBIT: None

Background:

In June 2011 the Board approved the Title V grant purchase of a new portable building for Reedley College to accommodate the needs of new and expanded student services outreach programs. That phase of the project has been completed and Bid #1213-04 now provides for the phase 2 work necessary to remodel the facility vacated by those programs and services occupying the new facility. The work of this project consists of selective demolition of existing facilities, new concrete, walls, doors and interior finishes, electrical and communications improvements, exterior landscaping and an attached exterior canopy structure, and other related items of work in support of the remodeled space. This project was necessitated by the need to remodel recently vacated space for use by faculty, staff and students.

Funding for this project will be provided by Title V grant funds for Reedley College. Bids were received from four contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Davis Moreno Construction, Inc.	\$230,000.00
Durham Construction Company, Inc.	\$238,000.00
Forcum/Mackey Construction, Inc.	\$238,000.00
Marko Construction Group, Inc.	\$239,567.00

Fiscal Impact:

\$230,000.00 – Title V grant funds for Reedley College

Item No. 13-19G

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Recommendation:

It is recommended that the Board of Trustees award Bid #1213-04 in the amount of \$230,000.00 to Davis Moreno Construction Co., Inc., the lowest responsible bidder for the INC Building remodel, Phase 2 at Reedley College, and authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Approve SCCC Foundation ITEM NO. 13-20G
 Fundraising Event

EXHIBIT: None

Background:

State Center Community College Foundation Board is proposing a fundraising event to be held on the Reedley College campus during the 2012-13 academic year and is requesting that alcohol be served at the event, which is permitted for 501(c)(3) activities on a community college campus. The event is scheduled at a time when students will not be utilizing the facilities. Details for this event are listed below:

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
Saturday April 6, 2013	Reedley College Literary Arts Fundraiser	Reedley College Library Periodical Room

Recommendation:

It is recommended that the Board of Trustees approve State Center Community College Foundation Board's recommendation to host the listed event, including the serving of wine and beer, at the location and date listed.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Adopt Resolution
Recognizing the City of Reedley's
Centennial

ITEM NO. 13-07

EXHIBIT: Resolution No. 2013-03

Background:

February 18, 1913 marks the 100th anniversary of the establishment of Reedley, California. Reedley College was established in 1926 by the Reedley Joint Union High School District. For the first 30 years, the college shared facilities with the high school. In 1954, voters for the high school district overwhelmingly passed a bond issue to purchase the site of the historic T.L. Reed Ranch for a permanent campus. Two years later, in 1956, the new campus opened.

Education is a vital part of community life in Reedley and a strong partnership has been formed between the college and the city. Reedley College provides an accessible, student-centered educational environment featuring high-quality learning opportunities. In addition, Reedley College offers basic skills enhancement, associate degree programs, career technical education, and transfer-level courses as an integral component for life-long learning within a diverse local and global community.

Reedley continues to be a community where all residents can feel proud to live, work, and raise their families. The Board of Trustees is being presented with a resolution to recognize the contributions of the city of Reedley as it celebrates 100 years of incorporation.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2013-03 commemorating the 100th anniversary of the city of Reedley and extending the heartfelt gratitude of the entire State Center Community College District for its exemplary partnership with Reedley College and the District.

RESOLUTION NO. 2013-03

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT
HONORING THE CITY OF REEDLEY**

WHEREAS, the city of Reedley was incorporated on February 18, 1913, and celebrates its 100th year;

WHEREAS, the city of Reedley and its citizens established Reedley College in 1926. Reedley College provides an accessible, student-centered educational environment featuring high-quality learning opportunities. It offers basic skills enhancement, associate degree programs, career technical education, and transfer-level courses as an integral component for life-long learning within a diverse local and global community;

WHEREAS, the city of Reedley has served as an advocate for Reedley College faculty, staff, students and administration;

WHEREAS, the city of Reedley which is known as the Fruit Basket of the World, partners with Reedley College Agricultural programs and produces the finest fruit, nut, vegetable, grain and cotton varieties;

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes the **CITY OF REEDLEY** for its centennial anniversary and extends the heartfelt gratitude of the entire State Center Community College District for its exemplary partnership with Reedley College and the District.

ADOPTED, SIGNED AND APPROVED this 5th day of March 2013.

President, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Assignment of Board Representatives for
Graduation Ceremonies

ITEM NO. 13-08

EXHIBIT: None

Background:

The 2013 graduation ceremonies for Fresno City College, Reedley College, and the Willow International and Madera community college centers are scheduled for Friday, May 17, 2013. In preparation for the graduation programs, the campuses would like to have the names of the board representatives who will participate in the graduation ceremonies. The times of the ceremonies are as follows:

Fresno City College	6:30 p.m.
Reedley College	6:30 p.m.
Willow International Community College Center	6:30 p.m.
Madera Community College Center (including Oakhurst Center)	6:30 p.m.

As information, the 2012 representatives were as follows:

Fresno City College	Dorothy Smith
Reedley College	Pat Patterson and Ron Nishinaka
North Centers (at Madera Center)	Ron Feaver and Isabel Barreras

Recommendation:

It is recommended the board president seek volunteers or designate board representatives for the 2013 graduation ceremonies of Fresno City College, Reedley College, and the Willow International and Madera community college centers on Friday, May 17, 2013.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Adopt 2013-14 Budget
Guiding Principles

ITEM NO. 13-09

EXHIBIT: Proposed Guiding Principles for Budget Development

Background:

At the February 26, 2013, budget study session, administration provided the Board of Trustees with a list of proposed guiding principles for development of the 2013-14 budget, as attached. This item is on the March 5, 2013, regular meeting agenda to allow trustees an opportunity to add additional guiding principles to the proposed list, or adopt them as presented.

Development of the 2013-14 budget guiding principles will provide high-level direction to staff as the budget development process begins. Once the guiding principles are finalized, staff will implement them with more definitive operational strategies.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees adopt as presented or modify the attached guiding principles for development of the 2013-14 budget.

Proposed Guiding Principles for Development of the 2013-14 Budget

- Focus on Student Equity, Success, and Completion
- Strategically Manage Enrollment to Enhance Student Access
- Align Programs, Services, and Staffing to the California Community Colleges' Core Mission (CTE, Basic Skills/ESL, Transfer) and the district Strategic Plan
- Ensure Sound Financial Practices and Financial Stability/Sustainability (Accreditation Standard III. D.)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: March 5, 2013

SUBJECT: Consideration to Adopt 2012-13 Budget
Revision (Proposition 30)

ITEM NO. 13-10

EXHIBIT: Proposed Revised 2012-13 Budget

Background:

On Sept 4, 2012, the Board of Trustees adopted the final budget for the general fund, capital outlay projects fund, Measure E projects fund, and other funds. That budget was based on the 2012-13 state-adopted budget passed by the Legislature on June 15, 2012, and signed by the Governor on June 27, 2012, with one exception: the district budget assumes the Governor's tax initiative fails (a more conservative approach); whereas the Governor's 2012-13 state budget assumes the tax initiative passes.

The tax initiative (Proposition 30) has since been approved by the voters of California and the proposed revised 2012-13 budget incorporates the restored funding anticipated from Proposition 30. The proposed revised 2012-13 budget was developed using the following assumptions:

- No cost of living adjustment (COLA)
- Restoration of workload (\$50M statewide) – revised
- Restoration of base apportionment funding of \$338M statewide – revised
- \$801M in deferrals of apportionment funding – revised
- No reduction in major categorical programs
- \$28 per funded FTES in a new state mandates block grant

The district's proposed revised 2012-13 budget, as submitted to the Board for approval, changes the funded enrollment management cap from 23,064 to 24,869 credit FTES.

Recommendation:

It is recommended the Board of Trustees adopt the State Center Community College District revised 2012-13 budget, as presented.

Proposed Revised 2012–13 Budget

Board of Trustees Meeting
March 5, 2013

Proposed Revised 2012-13 Budget

	Adopted Budget FY 2012-13	Proposed Revised Budget FY2012-13	Difference
Apportionment	125,601,726	125,601,726	-
Workload (Reduction)	(8,343,734)	-	8,343,734
Deficit (0.75%)	(880,000)	-	880,000
Workload Restoration	-	1,388,162	1,388,162
Miscellaneous Income	4,700,000	4,700,000	-
Lottery Revenue	3,450,000	3,000,000	(450,000)
Parity Pay	581,380	581,380	-
Total Revenues	125,109,372	135,271,268	10,161,896
Certificated Salaries	65,344,895	65,768,827	423,932
Classified Salaries	26,993,433	27,100,006	106,573
Employee Benefits	28,297,174	27,911,828	(385,346)
Supplies and Materials	2,607,016	2,259,963	(347,053)
Other Operating Expenses	11,572,592	11,951,026	378,434
Capital Outlay	1,819,729	3,635,080	1,815,351
Other Outgo/Contingency	(4,761,459)	432,000	5,193,459
Total Expenditures	131,873,380	139,058,730	7,185,350
Revenues Over/(Under) Expenditures	(6,764,008) **	(3,787,462) **	2,976,546
**Use of General Fund Reserves	6,264,008	2,837,462	(3,426,546)
Use of Lottery Reserves	500,000	950,000	450,000
	6,764,008	3,787,462	(2,976,546)
Core Restructuring	3,400,000	1,625,000	(1,775,000)
Concessions	6,000,000	-	(6,000,000)
Reserves	6,764,008	3,787,462	(2,976,546)