

STATE CENTER COMMUNITY COLLEGE DISTRICT
Summary of Meeting of Chancellor's Cabinet
March 25, 2013

Present	Deborah G. Blue, Tony Cantu, Teresa Patterson, Greg Taylor, Diane Clerou, Gurdeep He'bert, Ed Eng, Deborah Ikeda, Michael White, George Railey, Brian Speece, Nina Acosta
<u>Board Retreat Debrief</u>	Cabinet provided feedback from the retreat. Staff preferred the resource documents in spiral bound format instead of binders. The goal next year will be to get the bound information to the board members ahead of time. Communicate with the student advisors to assist with reminders to students for attendance. Make sure a designee is identified as a substitute for constituent leaders unable to attend.
<u>Draft April 2, 2013 Board Agenda</u>	Cabinet reviewed the board agenda.
<u>Summer 2013 Flex Schedules</u>	Mr. Cantu reminded Cabinet of the decision to plan for a flex schedule for summer 2013. Pros and cons to a flex schedule were discussed. The flex schedule would be a 10 hour per day, 4 day work week, with work hours beginning at 7:00 a.m. and ending at 6:00p.m. Diane Clerou stated a change in work hours is a negotiations item. An MOU would need to be agreed upon. Cabinet agreed to proceed.
<u>Recognition of Willow International Senate</u>	Ms. Ikeda announced that the Academic Senate for California Community Colleges recognizes WI as the 113 th member as a senate, effective September 2012. She will make this announcement during the April board meeting and place this item on the May board agenda for approval by the board.
<u>Board Policy on Academic Accommodations for Students with Disabilities</u>	Dr. Railey stated the vice presidents reviewed and prepared a draft policy addressing the new board policy on academic accommodations for students with disabilities and another policy on service animals. Mr. Taylor will meet with Dr. Railey to review. These items will be on a future Cabinet meeting agenda.
<u>Human Subject Research Approval Forms and Process</u>	Dr. Railey reported that he has been meeting on a regular basis with the districtwide research work group. They reviewed the draft human research Policy and Procedures document. The document was revised in order to allow the form to be used districtwide. Dr. Railey asked Cabinet to review and provide feedback. This item will on a future Cabinet agenda for approval.
<u>Negotiations</u>	Diane Clerou moved this item to the Chancellor's Cabinet work group meeting
<u>2013-2014 Budget</u>	Mr. Eng reviewed information regarding the 2013-2014 budget.
<u>Leadership Exercise</u>	Brain Speece led a leadership exercise on the definitions of great organizations compared to good organizations. His resource for the exercise was the book "Good to Great" written by Jim Collins.

Next Meeting

The next cabinet meeting is scheduled for April 1, 2013, at 2:00 p.m., District Office North, Room 301.