

STATE CENTER COMMUNITY COLLEGE DISTRICT
Summary of Meeting of Chancellor's Cabinet
October 15, 2012

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| Present | Deborah G. Blue, Deborah Ikeda, Michael White, ,Teresa Patterson, Greg Taylor, Ed Eng, Diane Clerou, Gurdeep He'bert, Brian Speece, Nina Acosta, Darren Cousineau |
| | Absent: Tony Cantu |
| <u>Administrative Regulation 2410</u> | Mr. Taylor stated he did not receive comments from the Fresno City College and Willow International Academic Senate. Dr. Blue advised Mr. Taylor to contact Jeff Burdick and Claudia Habib for their comments and advise that Cabinet will consider AR2410 for adoption at the October 22 cabinet meeting. |
| <u>Classification Study</u> | Ms. Clerou provided an update on the status of the classification study. |
| <u>Board and Chancellor's 2012-2013 Goals</u> | Dr. Blue will send the assignments via email this week. |
| <u>New Trustee Orientation Workshop – Content and Timeline</u> | Dr. Patterson reviewed the draft of a schedule for the new trustee orientation. She recommended splitting the orientation into several smaller sessions. Cabinet will review the draft and provide feedback to Dr. Patterson. This item will return to the October 22, 2012 Cabinet agenda. |
| <u>Mass notification, prep and testing</u> | Darren Cousineau provided an update on the mass notification preparation and testing. He reviewed the six methods to communicate emergency notifications, and nine predefined notification messages. Mr. Cousineau said the testing of the mass notification system will occur at least monthly. Mr. Cousineau reviewed the system testing and proposed enhanced daily testing. To ensure the outdoor speaker system is operational, Mr. Cousineau recommends implementing tone system at the noon hour. Mr. Speece said the district is working on installing this system for district office north. Dr. Blue is concerned that the district does not yet have emergency drills scheduled for each campus. |
| <u>Format of Sabbatical Leave recommendations to Chancellor</u> | This item will be deferred to a future meeting. |
| <u>Volunteer Service Agreements</u> | Ms. Clerou and Mr. Taylor reviewed the current volunteer service agreement and the changes made to the form. Mr. Taylor suggested placing sample resolutions provided by ASCIP on a future board consent agenda. |

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Districtwide Enrollment
Management Taskforce

Dr. Blue stated she will be meeting with Dr. Railey to discuss this item.
This agenda item will be moved to a future agenda.

Proposed Signature
Programs Taskforce

Dr. Blue moved this item to the October 22 cabinet meeting.

Negotiations Update

Ms. Clerou provided an update on negotiations.

District Resource
Allocation Model
Taskforce Update

Mr. Eng provided an update on the district resource allocation model taskforce meeting. The taskforce is currently working on phase two, including lottery and matriculation fund allocations. The next meeting is scheduled for Friday, October 19.

Mr. Eng provided an update on the forums at FCC and Willow International. Three additional forums are scheduled for the District Office, Madera Center, and Reedley College.

Technology Taskforce

Ms. Ikeda stated the first meeting will take place Thursday October 18.

Police Services Update

Mr. Speece provided an update on the police department.

Next Meeting

The next cabinet meeting is scheduled for October 22, 2012, at 2:00 p.m., District Office North, Room 301.