

District Strategic Planning Committee (DSPC)  
Meeting Summary  
April 26, 2013  
3:30-5:00 pm

<b>Present:</b>	<b>Discussion</b>	<b>Outcomes</b>
<b>Agenda Items</b> Welcome		Informational.
Informational updates on college strategic plans	<p>Tom Mester presented the status of Willow's strategic planning process and Charrette just so the DSPC was aware of progress at the colleges.</p> <p>Linda Cooley presented the status of Willow's strategic planning process and Charrette.</p> <p>Both colleges will present their 2013-2017 strategic plans to the Board of Trustees in June.</p>	Informational.
Review of Matrix	<p>Mary Ann and Larry led the final editing of the matrix, which was reviewed prior to being submitted as a document to accompany the PowerPoint presentation on accomplishments of the 2012-2016 District strategic plan.</p>	Informational.
Review of draft PowerPoint	<p>The draft PowerPoint was organized by Tom with input by the committee to highlight significant accomplishment by the district and colleges towards the goals.</p> <p>Dr. Railey will actually present it to the Board on behalf of DSPC.</p>	Dr. Railey will provide final touches on it and make any additions based on the data updated by the institutional researchers. DSPC should plan to attend that Board meeting.
Discussion on timeline for next year	<p>After review of the process, DSPC felt the presentation to the Board should be planned for in the fall rather than the end of spring so there is time for the researchers to collect end of spring data to support accomplishments.</p> <p>Linda Cooley submitted the proposed new schedule that will allow the presentation to be in the fall, but the colleges will still need to submit in mid-spring as before.</p>	Change to timeline to occur in the fall.

<p>Review of language in operating agreement</p>	<p>Just an update of the timeline that the agreement was actually approved so it was clear when the agreement would need to be reviewed again.</p> <p>Also there was some discussion about the interest to ensure that individuals selected to serve on DSPC also served on their respective college planning bodies, but the majority of the group determined this could be handled informally by the bodies doing appointments.</p>	<p>Informational.</p>
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