

**Agenda Item Details**

Meeting	Feb 26, 2019 - Communications Council - 9:00 a.m.
Category	4. Reports
Subject	4.03 Communications Council Notes
Access	Public
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Public Content

Communications Council Meeting Notes
Tuesday, January 29, 2019

Introductions	Cheryl Sullivan, Christine Miktarian, Lori Bennett, Lataria Hall, Wendell Stephenson, Karla Kirk, Stephanie Curry, Liz Romero, Jason Mendez, Susi Nitzel, Chuck Rodriguez, Zackery Estes, Claudette Matz
Agenda Review	During the discussion of the draft board agenda for February 5, 2019, Vice Chancellor Miktarian stated her bond update report will include information on West Fresno, districtwide projects and the parking study results. Vice Chancellor Sullivan reviewed the items on the agenda including the audit and budget updates, staffing recommendations and FCC's request to use designated reserve funds. There was discussion regarding the budget calendar and the budget formula and allocations for next year. She stated the budget development is in the early stages and the current projected COLA is 3.46%. Ms. Miktarian will add two property negotiations items to closed session and the employee negotiation item will be removed from the agenda.
Constituents	<p><u>Associated Student Government</u></p> <p>Chuck Rodriguez, FCC Student Trustees, stated with the start of the new semester they are focusing on Welcome Week activities.</p> <p><u>Academic Senates</u></p> <p>Wendell Stephenson, FCC Academic Senate President, reported they reviewed the District Technology Plan at the last meeting and he will be providing feedback to Ms. Ludford. He reported the committees are doing a lot of good work on AB 705 and other committee work that has a major impact on faculty and curriculum.</p> <p>Karla Kirk, FCC Academic Senate President-elect, reported in addition to the AB 705 work, they are focusing on Guided Pathways implementation and had a team visit Skyline Community College. The administrative team at Skyline was very giving of their time and information which made for a productive visit on Guided Pathways.</p> <p>Stephanie Curry, RC Academic Senate President, reported they have reviewed the Technology Plan and will send their complete feedback following their next meeting. She announced nominees for upcoming awards and the work on the early alert pilot was released successfully through Starfish. They approved BP and AR 4240.</p> <p>Liz Romero, Academic Senate President CCC, reported they have been working on the preliminary stages of Guided Pathways and staffing. The CCC Academic Senate is proposing to have the ECPC put AR 4235 back on their agenda. They also requested BP/AR 5040 be added to the Communications Council agenda with minor changes being suggested. She stated per AR and BP the district is following old FERPA rules and list student majors cannot be listed on the roster. This will be on the agenda for February 26th.</p> <p><u>Classified Senates</u></p> <p>Jason Mendez, CCC Classified Senate President, stated they are focusing on improving and strengthening communication. They will participate in a workshop on the fundamentals of body language training relative to dealing with stress in the workplace. He announced Kimberly Duong and Carys Johnson have been selected to attend the Classified Leadership</p>

	<p>Institute. They will be holding the annual Valentine gram fund raiser which supports student scholarships and funding needy students at the holidays.</p> <p>Susi Nitzel, FCC Classified Senate President, reported Emilee Slater from College Relations and Ray Ramirez from Student Equity were guests at their last meeting. They approved ARs 4240 and 4260 and reviewed the ARs and BPs that were for information. They also reviewed and approved a couple of FCC committee operating agreements. She reported the Winter Classified Staff Development event held on December 19th was a great success and well attended. They hosted a teamwork training session in partnership with the Training Institute. The Senate will be sending classified professionals to attend the Training Institute community trainings and have received a positive response on this from district office classified professionals.</p>
President's Reports	<p>Dr. Bennett, CCC President, reported CCC had a great opening day and they are focused on Guided Pathways. She was honored to be the keynote speaker at the Martin Luther King, Jr. garlanding ceremony and she attended several luncheons throughout the weekend honoring Martin Luther King, Jr. She reported on small business training that is taking place to assist vendors in participating in our bond process. They held a successful extreme registration event and the new welcome center handled 4,000 phone calls and several hundred student walk-ins during the first semester. She is happy to see CCC on the right path to making a difference for the students.</p> <p>Lataria Hall, FCC VP of Student Services, reported FCC held a President's Forum last week that was well attended and discussion centered around concerns and updates on the West Fresno project and that same evening they held a community meeting at Gaston Middle School regarding the West Fresno campus. They are visiting colleges to assess their model for Guided Pathways and applying successful principles at FCC. They will be attending the Annual Chief Student Services Officers conference in March where they will receive an Innovation of the Year award for collaboration across the campus with student success teams.</p>
Communications Council Notes	Contact the Chancellor's Office if you have corrections to the meeting notes for December 4, 2018.
Spreadsheet Containing Status of BPs and ARs presented 1/29/19	The spreadsheet containing the review status for the board policies and administrative regulations was provided.
Information Items to Constituent Groups	<p><u>Districtwide Technology Plan</u></p> <p>Ms. Miktarian stated the link to the Districtwide Technology Plan was sent to all members of the Communications Council for review and with a request to provide feedback with the form that was provided in the email. It is also on the College Council agendas to ensure it is being distributed to the constituent groups. Feedback needs to be sent prior to March 13, 2019. Responses to the feedback items will be sent in writing to the each individual. The Technology Plan is on track to be approved by the board in May.</p> <p>Stephanie Curry pointed out a correction, it states the report was developed through the constituency process. It should state it was done through a collaborative process. Ms. Miktarian will make the change to the document.</p> <p><u>Board Policy and Administrative Regulations</u></p> <p>There was discussion regarding the determination of items for constituency review and items that are for information. Ms. Sullivan stated it is determined by the 10+1 and AR 2510 – Participation in Local Decision Making. She also clarified that legal counsel assists in helping make the determination.</p> <p>The Presidents have been sharing all of the board policies that are for information with the understanding they are for review, and if there is a problem or a mistake, that feedback can be provided back to the Chancellor.</p> <p>Ms. Romero asked who made the decision that BP 6200 was not a 10+1 item.</p> <p>It was explained BP 6200 was reported to be for constituent review, however, after further evaluation it was determined that BP 6200 only had recommended changes that were formatting changes. There were no substantive changes to the language of the policy. Last year there was extensive constituent review and input on the corresponding AR 6200. So BP 6200, with no substantive changes, will be moved forward as an information item.</p> <p>Ms. Curry asked to have updates on the following items at the next Communications Council meeting. They are:</p>

	<ul style="list-style-type: none"> • Accreditation process and where we are with recommendations for compliance. The 18-month compliance document is due and the colleges have not yet reviewed a draft yet • Information on the FON and where we are for the numbers for next year. Ms. Sullivan stated the FON information will be part of the DBRAAC agenda on Friday. She said it available on BoardDocs <p>Dr. Bennett asked if there could be an update on the timeline for the Vision for Success plan that is due in May. She stated it will require a first and second read by constituents so it needs to be presented to Communications Council soon.</p> <p><u>Board Policy and Administrative Regulation provided as information to the constituent groups are:</u></p> <p>BP and AR 6150 – Designation of Authorized Signatures BP 6200 – Budget Preparation BP and AR 6300 – Fiscal Management BP and AR 6320 – Investments BP and AR 6330 – Purchasing</p>
Participatory Process Review	<p>BP 4240 and AR 4240 - Academic Renewal – Alleviation of Substandard Grades without Repetition has been approved by: RC Academic Senate CCC Academic Senate FCC Classified Senate The FCC Academic Senate has sent this BP and AR to committee for review.</p> <p>BP 4260 and AR 4260 – Prerequisites and Corequisites were pulled from the participatory governance review process. It was determined the version currently under review was not correct. The ECPC committee will initiate the correct version. It will first go to Chancellor’s Cabinet for review and approval and then it will be presented to the Communications Council and start the participatory governance review process again.</p> <p>AR 4235 – Credit by Examination CCC Academic Senate requested to AR 4235 be revisited by the ECPC committee.</p>

Administrative Content