**HC 302**

**August 24, 2018**

**9:00 am to 10:30 am**

**AGENDA**

Present - Scott Olds <scott.olds@scccd.edu>; Gary Sakaguchi <gary.sakaguchi@reedleycollege.edu>; John Forbes <john.forbes@cloviscollege.edu>; Doug Schreiner <doug.schreiner@fresnocitycollege.edu>; Christine Miktarian <christine.miktarian@scccd.edu>; Keith Johnson <keith.johnson@scccd.edu>; Kevin Miller <kevin.miller@scccd.edu>; Teng Her [teng.her@cloviscollege.edu](mailto:teng.her@cloviscollege.edu)

Not Present – Andrew Ho.

MIP status update, participation, next steps, and schedule through to completion

– Scott, input from Kevin, input from Christine, all

Notes - Scheduling – very early in the day on the 16th. 6 to 7 am - first round of testing

We raise the ad functional level to 2016 - that is a big deal.  Mitigation – we have to fix the applications, if not go buy the updates to the applications, fix it and move forward.  This is a one way trip and we can’t go back.

0365 - We don’t have adfs4.0   Moving ad connect to 2016 servers. We will be federated, using shib for o365.  Azure will be deployed

Future we may need cloud servers - future project

On Monday and Tuesday – the 17th and 18th each campus should expect to complete application testing. Student helpdesk will be effected on Monday – let Mirna know.

Huge leap forward and 0365 offering students one click into portal.

Convert public shared folder to room mailbox and shared mailbox - change in the default behavior - g5 suggesting in their document to us on how to do this. Please review. We understand RC and CCC are the most impacted with the use of public calendars.

Please review the attached PDF document on the tasks and schedule for the 16th. Please review the Smartsheet for updated dates and the general schedule.

We will discuss the 0365 Pilot group during the next meeting on the 7th.

We spent 45 minutes on the subject and had to move on to other agenda items.

Cambridge West/Deborah Ludford: intent, scope, etc.

- Christine

Notes - Cambridge has been hired and will develop a scope of work. Deborah is here for a couple of days to speak to us general and what some issues are. Christine and Anne will schedule time with each It director and Tuesday and Wednesday would be great.

Tech plan RFQ status

- all, Christine

Notes - Will move this to Sept 21

Campus updates and District update (summer projects, fall goals)

- each of the IT Directors

Notes - Will move this to Sept 7 and present if we have time.

Staffing

- Christine, all

Notes - Scott made requisition for a 2nd lead, as we know Keith won’t be with us forever. We are hopeful this will allow Keith to pass on his knowledge to a new hire this year. We also made a requisition for a new dba. We may be adding other positions.

Increase in SPAM/Phishing Attacks

* Scott

Notes – we are battling this every hour of every day. The attacks are on the rise and the awareness of the staff has been effective. They are now sending Scott all of their spam, and although he welcomes it, he is getting bombarded with spam and overwhelmed.

The group talked about the use of a honeypot and is this a solution to train our staff on where to send their spam?

We decided to include each of the campuses and the respective helpdesks in the next mail all. We will train our users to report their spam / phishing/ attack issues to the local helpdesks and the campus will escalate issues up to the DO if they determine it is widespread or harmful. The campuses will be training their staff to delete spam.

Review IS project list and status of each

- Scott

Notes – we never get to this on the agenda. If we do, we might spend one minute. Scott is looking for collaboration and will be converting it to Smartsheet and inviting directors in to review and edit. The list was updated as of yesterday and is attached to the calendar invite. Please send Scott suggestions, especially with due dates and resources or any project that is missing or not developed.

Discussion on duration of meeting and ideas on increasing meeting and/or including additional day per month

- Scott

Notes – there is so much to cover and we are consistently running long. We have scheduled the 3rd Friday of each month in addition to meeting after DTAC for one hour.