



**Clovis Community College Center
Associated Student Government
Constitution, Bylaws
& Policies**

Revised August 2014

TABLE OF CONTENTS

OATH OF OFFICE	3
PREAMBLE	3
Article I Name, Colors, Symbol, Slogan, and Mascot	3
Section 1 Name	3
Section 2 Colors.....	3
Section 3 Symbol	3
Section 4 Slogan	3
Section 5 Mascot.....	3
Article II Purpose	4
Article III Affiliations	4
Article IV Non-Use and Non-Liability	4
Article V Authority	4
Article VI Membership	4
Article VII The Executive	4
Section 1 Executive Authority.....	5
Section 2 Executive Cabinet.....	5
Article VIII Student Senate	5
Section 1 Legislative Power.....	5
Section 2 Membership	5
Article IX Student Court	5
Section 1 Judicial Authority.....	5
Section 2 Membership	5
Article X Elective Officers	5
Section 1 Positions	5
Section 2 California Education Code Section 76061	5
Section 3 Residency Requirement	6
Article XI Rules of Order	6
Article XII Quorum	6
Article XIII Amendments	6
Section 1 Amending the Constitution	6
Section 2 Amending the Bylaws	6
Section 3 ASG Policy Manual.....	7
Article IX Dissolution Clause	8

OATH OF OFFICE

I (name) as duly elected (or appointed) (office) of the Associated Student Government of Clovis Community College Center, do swear (or affirm) that I will faithfully uphold the duties of this office as provided by the established Constitution and Bylaws. I will uphold the rules and regulations of the State Center Community College District, Clovis Community College Center, and the Constitution, Bylaws and policies of the Clovis Community College Center Associated Student Government.

CONSTITUTION OF THE ASSOCIATED STUDENT GOVERNMENT

Clovis Community College Center

PREAMBLE

We, the students of Clovis Community College Center, in order to more effectively share in the governance of this campus, advocate on behalf of the collective needs of the student body, create an environment conducive to learning and free expression, create more opportunities for extra-curricular activities that enhance academic, cultural, and social well being, and engage with other community stakeholders, hereby establish this Constitution for this Clovis Community College Center Associated Student Government.

Article I Name, Colors, Symbol, Slogan, and Mascot

Section 1 Name

The name of this organization shall be the:
Associated Student Government of Clovis Community College Center

Section 2 Colors

The colors of this organization shall be blue and white.

Section 3 Symbol

The symbol of the organizations shall be the blue fleur-de-lis. The fleur-de-lis shall include the name of the organization along with the slogan.

Section 4 Slogan

The slogan of this organization shall be “One Community. One Body. Endless Opportunities.”

Section 5 Mascot

The official mascot of this organization shall be a blue colored bear named “Willow Blue”.

Section 6 Mission Statement

The mission of the Associated Student Government (ASG) of Clovis Community College Center is to enhance the quality of student life and foster a college environment in which provides opportunities for each student to achieve success, no matter how they define it. We accomplish this through the following measures:

The ASG labors to advocate student interests in local, state and national forums in order to influence legislation relevant to the students we serve.

The ASG promotes diversity and equity in all actions and works to build an organization that reflects the makeup of our collective students body and their interests.

We are dedicated to serving on behalf of the students in the shared governance of Clovis Community College Center and State Center Community College District.

The ASG strives to provide both community members and students with important cultural, social, and recreational opportunities in conjunction with the various clubs and organizations recognized by our organization.

Article II Purpose

The purpose of the Associated Student Government (hereinafter referred to as the “Associated Student Government” or “ASG”) of Clovis Community College Center shall be to serve as a means for responsible and effective participation by students in the shared governance of Clovis Community College Center (hereinafter referred to as “Clovis Center” or the “College”) as the recognized student body organization; provide an official means through which student opinions of Clovis Center shall be expressed; assist in the protection of the rights and interests of individual students and the student body of Clovis Center; provide services and programs as deemed necessary by the Associated Student Government to meet the needs of the student body; and to create and maintain adequate activities in the furtherance of student welfare. The purposes herein are those which all of Clovis Center recognizes as the privileges, rights, and responsibilities of the students.

Article III Affiliations

This organization is affiliated with the Clovis Community College Center and the State Center Community College District.

Article IV Non-Use and Non-Liability

All property of the Associated Student Government of Clovis Community College Center shall be irrevocably dedicated to charitable and dedicational purposes set forth in Article II above. No part of the net earnings or assets of the Associated Student Government shall be used to the benefit of any elective officer, member, or any private individual without prior approval of a simple majority vote of the Student Senate. No officer or member of the Associated Student Government shall be personally liable for debts incurred by the Associated Student Government of Clovis Community College Center. No officer or member of Associated Student Government may use his or her office or title to represent a private business or financial enterprise. Officers or members of the Associated Student Government may use their office or title to represent a political cause when the Student Senate has taken an official position on said issue.

Article V Authority

The authority of this organization and its officers as established in this Constitution shall be subject to the rules and regulations of the Board of Trustees of the State Center Community College District and Education Code Section 76060 of the State of California.

Article VI Membership

Membership in the Associated Student Government of Clovis Community College Center shall be granted to any student who is enrolled at Clovis Community College Center. Honorary membership shall be granted as outlined in the Bylaws.

Article VII The Executive

Section 1 Executive Authority

All executive authority of the Associated Student Government shall be vested in the President. The President's powers, duties, responsibilities, qualifications and method of election or selection and removal shall be established by the Bylaws of this organization.

Section 2 Executive Cabinet

The president shall assemble an Executive Cabinet which shall serve as an advisory board. The provisions governing the Executive Cabinet, its powers, the number of members (both voting and non-voting), their duties, responsibilities, qualifications and method of election or selection and removal shall be established by the Bylaws of this organization.

Article VIII Student Senate

Section 1 Legislative Power

The legislative power of the Associated Student Government of Clovis Community College Center shall be vested in the Student Senate.

Section 2 Membership

A Student Senate shall be elected annually by the members of the Associated Student Government of Clovis Community College Center. The provisions governing the Student Senate, its powers, the number of Senators, their duties, responsibilities, qualifications, and method of election or selection and removal shall be established by the Bylaws of this organization.

Article IX Student Court

Section 1 Judicial Authority

All judicial authority of the Associated Student Government shall be vested in the Student Court.

Section 2 Membership

A Student Court shall be selected by appointment of the President of the Associated Student Government and confirmed by the Student Senate. The provisions governing the Student Court, its powers, the number of Justices, their duties, responsibilities, qualifications and method of selection, and removal shall be established by the Bylaws of this organization.

Article X Elective Officers

Section 1 Positions

The elective officers of the Associated Student Government of Clovis Center shall be the President, Vice President, Vice President of Finance, Secretary/Archivist, Vice President for External Affairs, Department Senators, and Senators At-Large.

Section 2 California Education Code Section 76061

All officers shall meet the requirements of California Education Code Section 76061:

- i. The student shall be enrolled in the community college at the time of election, and throughout his or her term, with a minimum of five semester units, or its equivalent.

ii. The student shall meet and maintain the minimum standards of scholarship prescribed for community college students by the State Center Community College District.

Section 3 Additional Requirements

i. Officers cannot serve as an officer in the Associated Student Government or similar organization of any other college in the State Center Community College District.

ii. Candidates for all elective offices designated in this Constitution shall be subject to all rules in the Election Code.

iii. Appointees to fill all vacant elective office positions shall meet all of the requirements set forth in this Article of the Constitution.

Article XI Rules of Order

Robert's Rules of Order, revised current edition, shall be the parliamentary guide for the conduct of meetings when not in conflict with the Articles of Incorporation, Bylaws, or specific actions of the Senate.

Article XII Quorum

Quorum shall be as prescribed in the Bylaws.

Article XIII Amendments

Section 1 Amending the Constitution

Amendments to the Constitution may be proposed by a petition signed by at least 10% of the present student body at the College and submitted to the Student Activities Director, or by at least a two-thirds (2/3) vote in favor by two-thirds of the total membership the Student Senate then in office.

i. Proposed amendments to the Constitution shall be read in full and final form at the first meeting of the Student Senate following their proposal. After such a meeting, no more than 30 days and no less than 15 school days shall have elapsed until a special election will be held on the proposal. If a general election falls within this time frame, then the proposed amendment can be included on the general election ballot.

ii. Proposed amendments must receive at least a two-thirds vote of the electorate to be ratified. The number of students who vote in the election for the Amendment must be equal to or exceed the average of the number of students who voted in the previous three Associated Student Government elections.

Section 2 Amending the Bylaws

Amendments to the Bylaws may be proposed by a petition signed by at least 10% of the present student body at the College, or by at least a two-thirds (2/3) vote of the total membership by the Student Senate then in office.

i. Proposed amendments to the Bylaws shall be read in full and final form at the first meeting of the Student Senate following their proposal.

ii. In order to be ratified, proposed changes shall require a three-fourths ($\frac{3}{4}$) majority vote of the total membership of the Student Senate then in office. Amendments to the Bylaws may be proposed only at regular meetings of the Student Senate and action cannot be taken until the next regularly scheduled meeting.

Section 3 ASG Policy Manual

In order to ensure continuity of operations of the ASG, the student Senate may establish by a resolution of two-thirds (2/3) of the members then in office, operating policies and procedures to direct the affairs and business of the organization. These operating policies and procedures shall be collectively referred to as the ASG Policy Manual.

- i. Operating policies and procedures may be temporarily suspended by Executive Order or by a two-thirds (2/3) vote of the Student Senate.
- ii. Operating policies and procedures may be amended or revoked by a two-thirds (2/3) vote of members the Student Senate then in office. In the event an operating policy is revoked, the Chair of the Senate shall provide written notice to the President, ASG Advisor, Student Activities Director, and shall post a notice to the public on an official ASG or student activities posting board.

Article IX Dissolution Clause

Upon dissolution of the Associated Student Government of Clovis Community College Center, all net assets and trust funds of the Association shall be distributed to a Trustee/Successor, appointed by the Associated Student Government Student Senate and approved by the President, and approved by the President of the College and the Board of Trustees.