

Reedley College, Madera and Oakhurst Centers
College Council Minutes
August 20, 2014 at 3:00 p.m.
PCR/AV1 101D

Present	Donna Berry, Sandra Caldwell, Stephanie Curry, Nick Deftereos, Sandra Fuentes, Mary Helen Garcia, Rick Garza, Stephen Kodur, Jim Mulligan, Brett Nelson, Maria Ortiz
Absent	Christina Buzo, Marie Byrd-Harris, Caitlyne Herrera, Kristen Mattox, Lisa McAndrews
Guests	Jan Dekker, Eileen Apperson-Williams
Roll	Quorum was confirmed. Dr. Caldwell welcomed everyone to the 2014-2015 school year and thanked the campus for their hard work in getting the semester started.
Review Agenda	The new agenda format was reviewed. Dr. Caldwell thanked Jim Mulligan for his help in developing it. The former process was holding up decision-making. There were no additions to the agenda
Minutes	Rick Garza moved to approve the minutes of May 7, 2014 as submitted. Stephanie Curry seconded. Motion carried.
	Presentation, Information, Discussion Topics & Potential Single Action Items
Program Review Summaries	Eileen Apperson-Williams presented the Computer Services, ESL, Office of Instruction, and Student Activities Office program review summaries. ESL had been asked to revise their report. Goals from the updated report were all substantiated. Goals 1, 2, 3, and 11 in the Computer Services report were substantiated. The rest were not. All Office of Instruction and Student Activities Office goals were substantiated. It was clarified that the Computer Services Program Review Summary was approved but that the unsubstantiated goals could not be used for resource request justification. Stephanie Curry moved to acknowledge the Program Review Summary Reports of ESL, Office of Instruction, Computer Services, and the Student Activities Office. Nick Deftereos seconded. Motion carried.
PAC Year in Review	The PAC year in Review was discussed with College Council. It was a compilation of items that were accomplished by the college during the 2013-2014 year.
Committee Operation	President's Advisory Cabinet (PAC) discussed the idea of a Committee Chair Orientation at their last meeting. They wanted to ensure that College Council was involved in the preparation and execution. Their thoughts were to have an orientation that identified the COAs and committee purpose as something that the chairs should be knowledgeable about and communicate with their members. PAC also recommended reviewing and clarifying the role of a recommending body, discussing protocol, consistency and follow through. The members of College Council suggested that the orientation also include information about 10+1 and what needs to go through constituent review as well as defining constituent review. Voting models, quorum, agendas, and minutes were also suggested as topics. Jim Mulligan, Rick Garza, and

	Kristen Mattox will serve on a subcommittee to develop this orientation quickly.
	1st Read Items for Constituency Review
Student Success and Support Programs Plan	<p>Claudia Habib and Sandra Fuentes presented on the new Student Success and Support Program Plan that will be submitted to the state. It was done together for Reedley College and Clovis Community College Center. The report has to be completed as a result of the Student Success Act of 2012. The process and report was formerly referred to as Matriculation.</p> <p>The first section of the report contains information about the committee and the institution. The second portion contains information on the SSSP core services which include orientation, assessment, counseling, advising and other education planning services, and follow-up for at-risk students. The budget provided is based on actuals for today. The last section contains information about policies and professional development. Dr. Habib thanked Ms. Fuentes for her hard work. They are both available to give presentations to other groups as well.</p>
Accreditation Mid-Term Report	<p>Jan Dekker and Eileen Apperson-Williams are the accreditation co-chairs. They reviewed the timeline since the last comprehensive visit in Fall 2011. It was noted that there were two district and three college recommendations. The recommendations and responses to them were reviewed as were the self-identified improvement plans. It was reported that Academic Senate would need the most up-to-date version by noon on August 21st to post.</p>
RC HR Staffing Plan	<p>Dr. Caldwell reported that the plan has not changed since the May College Council meeting. It is ready to go out for constituent review.</p>
Adjournment	<p>Maria Ortiz moved to adjourn the meeting. Mary Helen seconded.</p>