RC Budget Development Planning Calendar

Approved by CC 4/17/13 Approved by AS 4/16/13 Approved by CS 3/18/13 Presented to CC 9/18/13

gust	Submit to the departments what has been approved Board of Board o		
April – August	Formal review of the budget process District Office Trustees	NY Tentative Budget approved by BOT	June
March 2nd Wednesday	College Council approves Recommendation to President	NY Decision Packages approved by BOT	Мау
	Gather data for assessment and evaluation of budget process	Governor's May Revise	
February 2nd Thursday 4th Wednesday 4th Thursday	Budget Committee complete Submit recommendation to College Council Response from College Council Budget Committee	Submit tentative budgets to District	Ąpri
January 2nd & 4th Thursdays	Overall Prioritization Budget Committee	NY Decision Packages due to District	March
ay	Budget Committee to meet with program contact Budget Budget	NY Budget Calendar approved	
December 2nd Thursday	persons- VP/Dean/Dept. Chair, as required for clarifications Budget Committee	Decision Package Direction & Allocations NY Allocations to College	February
December Prepare Outcome	Determine which Budget will fund the resource request; LTO, XXO, Perkins, etc	Governors' January Budget	January
November 4th Thursday	Budget Committee meets for clarifications with VPs, Dean, & Department Chairs		November
November 2nd Thursday	Budget Committee evaluates overall priorities & ranks Budget Committee Budget Budget		November
October 4th Thursday	Budget worksheets submitted for verifications & audit of linkages to Program Review, Strategic Plan & College Goals President's Cabinet for review of overall consolidation President's Cabinet for review of overall consolidation		October
October End of 3rd Week	Budget worksheets due for consolidation College Center Council for review of M/O consolidation Services		October
October End of 1st Week	Budget worksheets due; Revisions as determined by Dean & VP's, with input from Department Chairs/Division Representatives College Center Council Vice President		October
September End of 1st Week	Budget worksheets due for review & input. Revisions as determined by Department Chairs/Division Representatives & Deans	CY Final Budget approved	September
August End of 4th Week	Budget Worksheet due; Revisions as determined Department Chairs / Division Representatives	by BOT	September
August Duty Day / Budget Development	Worksheets to Programs; develop requests & complete budget worksheet Worksheet Programs Resource Allocation Worksheet	CY Final Budget to District	August

