

REEDLEY COLLEGE

2013/14 BUDGET WORKSHEET

Department Art
 Unit Code 294010
 Contact Person Garrett Maiterson, ext. 3333 & Janice Ledgerwood, x3250

1000's - Temporary Labor w/Benefits (student workers, lab aides, etc.) excludes Acc'ts adjusted faculty	All Funding Source	Priority	Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
92010 Student Employees												
92010 Student Employees												
Subtotal of Temporary Labor/Benefits												
4000's Supplies, Food, Materials												
84310 Misc Supplies			1 kin staves, post, brics, misc. oos	2,356	1,561	1,222	1,500	1,800	RDNC 5, RC 1	2,3,4	3,8	supplies provided for quality of education and safety of studio operation
84310 Misc Supplies (Library)	LIT		1 Cover Fanter 12 (price for 25 library)*			111		1,796	RDNC 5, RC 1, MC 1,3, W1 1, 2	3,6	3,5,8	RC cannot offer a degree or certificate in computer animation or graphic design without this software
84315 Software/Instructoral	LIT		1 Motion Camera 40 (price for 25 library)*					2,500	RDNC 5, RC 1, MC 1,3, W1 1, 2	3,6	3,5,8	RC cannot offer a degree or certificate in computer animation or graphic design without the software
84315 Hardware/Instructional	L		1 Purchase graphics tablets for Art 154 (22 Wacom Bamboo Control tablets)					2,178	RDNC 5, RC 1, MC 1,3, W1 1, 2	3,6	3,5,8	Graphic design and animation software require graphics tablets to fully function
84315			*MONEY EXPENDED FOR THIS SOFTWARE SHOULD COME FROM THE IT BUDGET.									NO TAXES OR SAH FEES WERE INCLUDED IN THE REQUESTS!
84320 Material Fees/Supplies			1 1/2 liter cans, sig, chemicals, & low prices	859	960	1,913		1,500	RDNC 5, RC 1	3,6	3,5,8	materials students consume for their required projects
84320 Material Fees/Supplies			1 Specialty ink & paper for Art 154 printers	103	74	198		707	RDNC 5, RC 1	3,6	3,5,8	Students pay material fees in order to print their digital creations
84410 Office Supplies												
84490 Other Supplies												
Subtotal of Supplies				3,318	2,625	3,545	1,500	10,474				
5000's Services, travel, guest speakers, memberships/dues												
95225 Equipment Repair & Maint			1 Main shafts & wheel paths replacement	245	1,164	300	600	700	RDNC 5, RC 1, MC 1,3, W1 1, 2	3,6	3,5,8	kin elements, controller components, vent fan & wheels in disrepair
95235 Computer HW/SW Maint & Lic	IT		1 Adobe Creative Suite 6 or higher* SOFTWARE SHOULD COME FROM THE IT BUDGET.									Maintain currency in software in order to offer classes, certificates, and degrees. Cost for licenses are paid by IT dept so no monetary value has been inserted
95235 Computer HW/SW Maint & Lic (Library)												
95310 Conference												
95315 M/age												
95530 Confer/Leav/Service												
95725 Postage/Shipping												
95720 Printing & Binding												
Subtotal of Services/Travel				245	1,164	300	600	700				
6000's Equipment (new or replacement)												
96610 Equip. 1, 10K (Library)			1 10K kin & wheel replacement			21,337		7,000	RDNC 5, RC 1	3,6	3,5,8	elec kin replacement, 2 wheels replacement, Raku kin replacement
96210 Contribution/Improvment			1 Covering for kin yard			26,000		26,000	RDNC 5, RC 1	3,6	3,5,8	Caprot covering over kin yard to protect equipment and improve studio safety. With the covering, the kins will last 20 years. Without this covering, kins will need to be replaced every 2-3 years.
96610 Library Books (Library)												
Subtotal of Equipment				3,563	3,789	25,162	2,100	32,600				
TOTAL OF BUDGET REQUEST								43,774				

13-14 request

**REEDLEY COLLEGE
2014/15 BUDGET WORKSHEET**

Department Art
Unit Code 294010
Contact Person

1000's 3000's Accts	Temporary Labor w/Benefits (student workers, lab aides, etc.) excludes adjunct faculty	Description of Requested Expenditure	Priority	One Time Project	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
					-	-	639	639	-				
Subtotal of Temporary Labor/Benefits													
					-	-	639	639	-				

4000's Accts	Supplies, Food, Materials	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
			1,561	1,323	68	1,800					
				111	2,269						
			960	1,913	1,232						
			74	196	193						
		Subtotal of Supplies	2,625	3,545	3,782	1,800	-				

5000's Accts	Services, travel, guest speakers, memberships/dues	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
			1,164	300		700					
				300							
		Subtotal of Services/Travel	1,164	300	-	700	-				

6000's Accts	Equipment (new or replacement)	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
			-	21,337		7,600					
				21,337							
		Subtotal of Equipment	-	21,337	-	7,600	-				
		TOTAL OF BUDGET REQUEST	3,789	25,182	4,421	10,100	-				

Approved
3/11/15

**REEDLEY COLLEGE
2013/14 BUDGET WORKSHEET**

Department Building Services
Unit Code 431000
Contact Person James Burgess

1000's- 3000's Accts	Temporary Labor w/Benefits (student workers; lab aides, etc.) excludes adjunct faculty	Alt. Funding Source	Priority	Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
92310	Student Employees				9,007	20,764							
	Subtotal of Temporary Labor/Benefits				9,007	20,764							
4000's	Supplies, Food, Materials			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
94310	Inst Supplies				1,706	5,391	727	500					
94410	Office Supplies				336								
94420	Concessional Supplies				85,436	56,022	49,973	50,000	50,000	2	1,7,7,3		
94420	Custodial Supplies (Lottery)			0 General operational supplies for campus clean									
94435	Vehicle Supplies			1 Annual purchase of bulk paper products					20,000	2	1,7,7,3		
94490	Other Supplies				65	71							
	Subtotal of Supplies				87,543	62,384	50,700	50,500	70,000				Needed to provide a clean and safe environment for students and staff. One time bulk purchase is cost effective.
5000's	Services, travel, guest speakers, memberships/dues			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
95225	Equipment Repair & Maint				2,434	173	113	500	2,500		7,20		0 Golf Cart Repairs
95210	Equipment Rental				2,878	1,119		1,500					
95220	Vehicle Repair & Maint							1,000					
95310	Conference												
95315	Mileage												
95530	Contract Labor/Service				8,759	11,840	112	9,500	8,000				Contract requires to provide uniforms for custodians
95530	Contract Labor/Service (Lottery)												
95725	Postage/Shipping						11,264						
95720	Printing & Binding												
95720	Department Equipment New Lottery			1 New departmental equipment					9,800				Washer and Dryer for linhouse, washing of mops and towels, All in one restroom cleaning system for sanitizing restrooms, Steam operated carpet cleaner, Depmental tools
96510													
	Subtotal of Services/Travel				14,071	13,132	11,489	12,500	20,300				
6000's	Equipment (new or replacement)			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
56510	Equip LT LIX				8,703	1,665							
96410	Construction (Lottery)				10,076								
96810	Library Books (Lottery)												
	Subtotal of Equipment				18,779	1,665							
	TOTAL OF BUDGET REQUEST				129,400	97,945	62,189	63,000	90,300				

13.14 request

**REEDLEY COLLEGE
2014/15 BUDGET WORKSHEET**

Department Building Services
Unit Code 431000
Contact Person James Burgess

1000's - Temporary Labor w/Benefits (student workers, lab aides, etc.) excludes adjunct faculty	Priority	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2012/13 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
52310 Student Employees			20,764		441						
Subtotal of Temporary Labor/Benefits			20,764	-	441	-	-				
4000's Supplies, Food, Materials		Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2012/13 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
94310 Inst Supplies											
94410 Office Supplies			5,381	727	563						
94410 Office Supplies (Lottery)											
94425 Categorical Supplies					17,694	50,000					
94425 Categorical Supplies (Lottery)			56,922	49,973	36,905	20,000					
94435 Vehicle Supplies			71								
94490 Other Supplies											
Subtotal of Supplies			62,384	50,700	55,389	70,000	-				
5000's Services, travel, guest speakers, memberships/dues		Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2012/13 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
95225 Equipment Repair & Maint			173	113	18	2,500					
95220 Equipment Rental											
95220 Vehicle Repair & Maint			1,119		851						
95310 Conference											
95315 Mileage				112	252	8,000					
95530 Contract Labor/Service			11,840		9,848						
95530 Contract Labor/Service (Lottery)				11,264							
95725 Postage/Shipping					22						
95720 Printing & Binding											
Subtotal of Services/Travel			13,132	11,489	11,011	10,500	-				
6000's Equipment (new or replacement)		Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2012/13 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
96510 Equip LT 10K			1,655			21,500					
96410 Construction (Lottery)											
96910 Library Books (Lottery)											
Subtotal of Equipment			1,655	-	-	21,500	-				
TOTAL OF BUDGET REQUEST			97,945	62,189	66,841	102,000	-				

Approved
12/14

REEDLEY COLLEGE

2013/14 BUDGET WORKSHEET

Department Library
Unit Code 221010
Contact Person Stephanie Curry

1000's Temporary Labor w/benefits (student workers, lab aides, etc.) excludes Assets adjunct faculty	AM Funding Source	Priority	Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initial/Goal #	Link to College Goals (if applicable)	Justification for Expenditure
90210 Student Employees Student Employees		1	Student Workers	388	3,002	2,113	1,000	1,000	1,000	34		Library is significantly understaffed, we need more student workers to fulfill essential services. We also need to have skilled student workers or library material will be lost.
90210 Student Employees		2	Student Workers					2,000	2,000	31		Library is significantly understaffed, we need more student workers to fulfill essential services. We also need to have skilled student workers or library material will be lost.
			Subtotal of Temporary Labor/Benefits	388	3,002	2,113	1,000	3,000				
4000's Accts Supplies, Post, Materials			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initial/Goal #	Link to College Goals (if applicable)	Justification for Expenditure
94410 School Non-Instructional Office Supplies			1) Supplies includes Ball Pens, Sticky Tapes and Office Supplies, etc.	477	2,542	1,914	1,500	1,500	1,500	34		Consumable supplies to maintain the library and its collection. Also includes security strips to deter theft of library materials.
94410 Newspaper			1) Regional and 4 Local Newspapers	729	150	20	20	1,000	47	34		Provides students with access to local issues. The electronic copies of newspapers are available on the website, however, the increase in cost from previous years denotes the true cost of the newspapers. In previous years it had partly been paid out of other budgets.
94410 Office Supplies		L	Library Cards				7,200	7,200	7	34		Due to budget constraints we have been without library cards for 2 years. This adds extra work for library staff and FCC will not allow our students to check out materials at their location without a library card.
			Subtotal of Supplies	477	3,271	1,964	1,750	9,500				
5000's Services, Travel, guest speakers, Accts membership dues			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initial/Goal #	Link to College Goals (if applicable)	Justification for Expenditure
96028 Equipment Repair & Maint			0) IBM Security Gates Maintenance	6,114	8,812	6,522	-	7,500	3	72	-	Standard IIC Accreditation requirement that the library have a functioning security system.
96038 Computer HW/SW Maint & Lic												
96038 Computer HW/SW Maint & Lic (Contn)			2) Maps to Mexico					150	3,637	31		Librarians are making several trips during the year to help Masters Membership to the CCL Consortium that negotiates our Library Database Licenses.
96014 Music			1) CCL Consortium Network					150	45	33		
96410 Dues/Memberhips												
96725 Postage/Shipping												
96720 Printing & Binding												
			Subtotal of Services/Travel	6,114	8,812	6,522	-	7,500				
6000's Accts Equipment (new or replacement)			Description of Requested Expenditure	2009/10 Actuals	2010/11 Actuals	2011/12 Actuals	2012/13 Budget	2013/14 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initial/Goal #	Link to College Goals (if applicable)	Justification for Expenditure
96010 Equip LT 10K		L	1) Fax Machine/Scanner					1,500	1,500	8		Current fax machine is over 25 years old and needs to be replaced unavailable in the library.
96010 Equip LT 10K		L	1) Replacement Over Ink LDC 10K					10,000	10,000	72		The current chairs in LRC 104 are rapidly breaking and will soon become a safety issue. LRC 104 is a busy room holding many meetings, classes and instructional presentations.
96010 Library Books			6) Manual Detector	1,392	18,927	13,605	10,000	10,000	3,647	34		Standard IIC Accreditation Requirement but maintain and update our collection. All other locations in the district are awarded more funds to update and expand collections.
96010 Library Books			1) E-books					5,000	3,637	3334.81		Standard IIC Accreditation Requirement students have access to library materials "regardless of location". We need to purchase our e-books in bulk through our consortium but they are no longer available so we need to be more strategic and purchase individual files to support the curriculum.
			Subtotal of Equipment	1,912	18,103	14,210	10,000	31,500	5,000	3,637		Expand and update special collections.
			TOTAL OF BUDGET REQUEST	6,831	33,188	24,869	12,750	51,500				

Library Program Review Recommendations:

1. Maintain and increase classified staffing at the Reedley College Library. Replace certificated librarian in the event of retirement. (Fall 2009-Fall 2014)
2. Hire a full time or adjunct certified librarian to coordinate online services for students (Fall 2010-Fall 2014)
3. Update and expand print and audio visual materials (Fall 2011)
4. Increase information literacy opportunities for students on campus and remotely. (Fall 2010)
5. Expand Library Services for Distance Education Students (Spring 2010)
6. Identify funds to maintain subscriptions to Online Databases and E-books. (Spring 2010)
7. Purchase Resources and Expand Services for Basic Skills Students and other targeted populations. (Fall 2010)
8. Create new information access opportunities for students using technology. (video reference, IM, Texting.) (Spring 2010)

13.14 requests

REEDLEY COLLEGE

2014/15 BUDGET WORKSHEET

Department Library
 Unit Code 221010
 Contact Person Stephanie Curry

1000's 3000's Accts	Temporary Labor w/Benefits (student workers, lab aides, etc.) excludes adjunct faculty	Alt. Funding Source	One Time Project	Priority	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
	92310 Student Employees					3,002	2,113		1,000					
	Subtotal of Temporary Labor/Benefits					3,002	2,113		1,000					

4000's Accts	Supplies, Food, Materials	Alt. Funding Source	One Time Project	Priority	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
	9441S Software Non- Instructional					2,542	1,814	1,497	1,500					
	9441D Office Supplies					79	150	170	500					
	9451O Newspaper								7,000					
	9449O Other Supplies													
	Subtotal of Supplies					3,271	1,964	1,667	9,000					

5000's Accts	Services, travel, guest speakers, memberships/dues	Alt. Funding Source	One Time Project	Priority	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
	9522S Equipment Repair & Maint					8,812	6,522	6,522	7,200					
	9523S Computer HW/SW Maint & Lic							14,656	76,300					
	9523S Computer HW/SW Maint & Lic (LT5)													
	9523S Computer HW/SW Maint & Lic (Lottery)													
	9531O Conference								150					
	9531S Mileage								150					
	9541O Dues/Memberships													
	9572S Postage/Shipping													
	9572O Printing & Binding													
	Subtotal of Services/Travel					8,812	6,522	21,178	83,800					

6000's Accts	Equipment (new or replacement)	Alt. Funding Source	One Time Project	Priority	Description of Requested Expenditure	2010/11 Actuals	2011/12 Actuals	2012/13 Actuals	2013/14 Approved Budget	TOTAL 2014/15 Request	Link to Program Review Substantiated Goal	Request Link to Strategic Plan Initiative/ Goal #	Link to College Goals (if applicable)	Justification for Expenditure
	9651O Equip LT 10K					18,103	13,830		1,500					
	9681O Library Books						390		10,000					
	9681O Library Books (Lottery)							62,084	55,400					
	9681O Library Books (LT5)													
	Subtotal of Equipment					18,103	14,210	62,084	67,900					
	TOTAL OF BUDGET REQUEST					33,188	24,809	84,929	161,700					

13-14 approved

13-14 approved

Accepted on 7/16/2013 12:18 PM
Organizer: Donna Berry
Subject: 2013-14 Budgets
Location: Madras
Start time: Tue 7/23/2013 8:30 AM
End time: Tue 7/23/2013 12:00 PM

First Budget meeting with Madras
(13-14 Budget)

In Shared Folder: Calendar

Click on a photo to see social network updates and email messages from this person.
Connect to social networks to show profile photos and activity updates of your colleagues in Outlook. Click here to add networks.



Donna Berry
VP of Business Services



Jim Chin



Monica Cuevas



Melanie Highfill
Accounting Director

Madera budget - Meeting

Accepted on 7/23/2013 2:24 PM
The organizer created this meeting in the following time zone: America/Los_Angeles.

Sent: Tue 7/23/2013 2:24 PM

Organizer: Donna Berry
Subject: Madera budget
Location: Madera

Start time: Tue 7/30/2013 10:00 AM
End time: Tue 7/30/2013 4:00 PM

2ND Budget meeting with Madera
(13.14- Budget)

In Shared Folder: Calendars

Click on a photo to see social network updates and email messages from this person.

Connect to social networks to show profile photos and activity updates of your colleagues in Outlook. Click here to add networks.



Donna Berry



Jim Chun



Melanie Highfill



Monica Cuevas



Pattie Fitzgerald



Peggy Marks



Yolanda Garcia

Oakhurst budget - Appointment

File Edit View Options Window Help

Appointment Scheduling Assistant

Subject: Oakhurst Budget
Location: Madera
Start time: Wed 8/7/2013 2:30 AM
End time: Wed 8/7/2013 4:00 PM

Budget Meeting with Oakhurst
13.14 Budget

Do Shared Folder: Donna Berry
Last modified by Savannah Cardenas on 8/6/2013

Donna Berry
Jim Chin
Monica Cuevas
Dikk. Piper
Pathe Fitzgerald
Yolanda Garcia
Peggy Marks

Melanie Highfill

From: Melanie Highfill
Sent: Friday, August 30, 2013 3:44 PM
To: Michael White; Renee Dauer; George Sanchez
Subject: 14-15 Budget Worksheets
Attachments: VP STUDENT SERVICES - WHITE.xlsx

Attached please find the Program Budget Worksheet which will be used for **General Fund, Perkins, Instructional Equipment and Lottery** requests for the 2014/15 fiscal year. This form, is designed to link our budget with your departments Program Review Substantiated Goals, Reedley College Goals and Strategic Plans. Included on your worksheets is your 13-14 approved budget (column I) and 12-13 actual expenditures (column H). Below are the due dates for your Program Budget Worksheets:

DUE DATES

REEDLEY COLLEGE DUE DATES

Programs submit budget requests to Department Chairs	BY	September 20, 2013
Department Chairs submit budget requests to Deans	BY	October 4, 2013
Deans submit budget requests to Vice Presidents	BY	October 18, 2013
Vice Presidents submit budget requests to Admin Services	BY	November 1, 2013

We have set up the following dates and times for training:

TRAINING DATES, TIMES, AND LOCATION

REEDLEY MEETING DATES AND TIMES

Each Meeting will last approximately 1 1/2 hours

September 3, 2013 @ 1pm Department Chairs Meeting
September 4, 2013 @ 11am LRC 104
September 4, 2013 @ 1pm LRC 104
September 5, 2013 @9:30am Deans Meeting
September 10, 2013 @ 8am LRC 104
September 10, 2013 @ 2pm LRC 104
September 11, 2013 @ 10am Student Services Meeting
September 13, 2013 @ 9am LRC 104
September 13, 2013 @ Noon LRC 104
September 16, 2013 @10am CCI 208
September 16, 2013 @3pm CCI 208
September 18, 2013 @ Noon LRC 104
September 18, 2013 @ 4pm LRC 104

Please let me know if you have question.

Thank you,

Melanie Highfill

Accountant/Auditor

Reedley College

559-638-3641 ext. 3452 Fax 559-638-0305

melanie.highfill@reedleycollege.edu

