**Department Chairs Meeting**

**November 6, 2012**

**1:30 pm**

**Attending:** David Clark, Jeff Ragan, David Tikkanen, David Lopes, Jan Dekker, Chris Spomer, Eileen Apperson, Michael van Wyhe, Brian Fonseca, Michael Sorensen, Conrad Perez, Vikki Piper, Monica Cuevas, Bill Turini, Brad Millar, Derek Dormedy

**Review Meeting Notes: October 2, 2012**

* No changes

**CVHEC Pilot Project**

* Student Success Taskforce guidelines states there needs to be a statewide common assessment
* 12 C6 schools were selected to do a pilot project for the common assessment.
* 4 faculty members attended a summit on this topic
* Need input from senators
* Question on whether or not senate has to vote and approve our participation
	+ Yes they would have to, but Jeff is still looking into whether or not our participation at the summits implies our participation.
* The next workshop is December 7,8
* Conrad strongly recommends everyone read the grant and fully understand it.

**Budget Allocation Model**

* Donna Berry and budget committee are working on a budget allocation model for RC, MC, OC
	+ Not same model as what is being considered districtwide. This will be used by RC once we get our pot of money
* Form would have 3 years of tracking data
* We would start at a 0 based budget, you would have to do a request for all funding, not just the lottery funds/perkins as we have done in the past
* The college’s entire budget would be tied to program review, Strategic Planning, Goals and SLOs
* This is an attempt to become as transparent as possible
* You have reps that sit on this committee, if you have opinions on this make sure you let them know
* Department Chairs would like to see draft of form, Sarina will see if she can get from Donna and send out

**Faculty Prioritization**

* If combining process with Madera need to change Department Chairs to read Department Chairs/Division Reps
* Need to find out if positions will be allocated to Reedley College as a whole, including Madera or if they will allocate positions to each campus separately
	+ This will determine if we combine process or have two separate processes
	+ Although the process should be done the same, just at separately at each campus
* Need to move forward with something for this year regardless
	+ It was moved, seconded and approved that Reedley will proceed with the process following their normal procedure for this year beginning with our December meeting and that Madera will do the same following their normal process
	+ Until it is determined how positions will be allocated

**Course SLO Progress**

* RC all done except 1
* MC all done except 1
* Willow has about 10

**Program SLO Progress**

* All instructional done for RC and MC

**Program Review Annual Updates**

* All good

**Sabbatical Leave**

* FCC committee voted to forward names from last year
* WI committee voted the same
* Meeting with our committee next week to determine what we want to do
* Still need word from Board if we will even be funding Sabbaticals, but process is contractual so we still have to go through process

**Spring 2013**

* Have lists from RC, MC, OC of total FTES to be reinstated if prop 30 passes
* 303 FTES (out of 350 cut) for RC
* 119 FTES for MC/OC combined

**Fall 2013 Target**

* Cheryl sent out shell to department chairs this morning along with timeline
* We are working on efficiency so therefore targeting LGI classes
	+ Trying to schedule only LGI classes in LGI room, Soc 32, Forum, CCI 203
	+ Deans have worked with department chairs and faculty in creating these LGI schedules
* FTES Target for RC for Fall is 2100
	+ Jim and Vikki will come up with targets fro MC/OC
* As of right now summer will be 80 FTES, receiving pressure to increase our summer offerings. If we do the additional FTES will be pushed forward giving us less to work with for fall and spring

**Other**

**Upcoming Events and Deadlines**

Accreditation Visit November 9

**Next Meeting**

December 4, 2012