

STATE CENTER COMMUNITY COLLEGE DISTRICT
Summary of Meeting of Chancellor's Cabinet
August 13, 2012

- Present Deborah G. Blue, Diane Clerou Ed Eng, Deborah Ikeda, Michael White, Teresa Patterson, Brian Speece, Robert Fox, Greg Taylor, Gurdeep He'Bert, Robert Kim
- Districtwide calendar Dr. Patterson and Robert Kim provided an update on the progress of the districtwide calendar. Mr. Kim reviewed the meeting with Vision Internet. He explained that all campus calendars are separate. In addition, the Willow, Oakhurst, and Madera share the same CMS, under the North Centers title. Vision Internet was advised about the districts requirements for the calendar. On August 10, the district had a conference call with Vision Internet, and asked them to look at separating Madera and Oakhurst from Willow International Community College Center.
- Deborah Ikeda asked if Madera and Oakhurst could be moved to Reedley's site. Robert will follow-up and ask Vision Internet to provide a quote for cost for the changes.
Dr. Patterson will report back to Cabinet on the progress.
- District Governance Structure Ms. Clerou, Mr. Eng, Dr. Blackwood, and Mr. Cantu met to review the district and campus committees. Ms. Clerou stated there are major gaps in the districtwide committees. A link needs to be established between the committees. They will be recommending a list of committees to Cabinet soon. Ms. Clerou advised that more members to the district governance committee. The committee will have met and a draft completed by the time the site visit for accreditation takes place.
- Counselors of Real Estate Mr. Eng advised Cabinet of the board's request to look at new sources for revenue. Dr. Blue met with Counselors of Real Estate during the SCUP conference in Chicago. It is a group of volunteers who are required to have 10 years of real estate consulting to me a member. Membership is by invitation only. The organization will look at the district's use of property and recommend ways to achieve resource optimization. They volunteer their time for projects. The only cost is their travel and expenses. An estimated cost for the district would be 20-30 thousand dollars. If the district agrees to this project, the president or vice president of the company will come out to meet with district leaders. Cabinet agreed to move forward. Mr. Eng will contact the Counselors of Real Estate to set up a meeting.
- California Preservation Foundation Award Mr. Speece advised Cabinet that the OAB received an award from the California Preservation Foundation. Mr. Speece requested a list of names of attendees from the district.

for OAB

Trustee Candidate Orientation

Dr. Patterson requested input as to how the candidate orientation should be organized. Dr. Blue recommends meeting with each candidate, if they make the request. Dr. Blue asked Cabinet members to let her know if a candidate or current board member contacts them.

Re-designation of the Clovis Center

Mr. Fox recommends re-designating the Clovis Center as District Office North. Cabinet agreed, and recommends placing in on the September board agenda. Dr. Blue asked Mr. Speece to be prepared to answer any questions about the costs associated with the re-designation.

Academic Managers Stipends

Ms. Clerou discussed the extra pay assignments for managers. She said the district also needs to define titles, such as acting, interim, administrator in charge. The goal for the change is to have consistency. **This will come back to a future Cabinet meeting.**

Volunteer Service Agreement and Guideline

Ms. Clerou addressed the issue regarding the District's liability when students, or any volunteers, are traveling to and from volunteer events. Ms. Clerou reviewed the current agreement and the HR operational guidelines. Mr. Taylor will review the memorandum of coverage through JPA. **Ms. Clerou will meet with Mr. Taylor and report back to Cabinet.**

List of Vacancies – Rules for consistency of comparisons

Ms. Clerou requested clarification for the vacancy list. Should the lists included funded, unfunded, categorical, or not. Dr. Blue requested a report which identifies vacancies by employees who accepted the retirement incentive, and whether or not any of those positions were filled.

HR Staffing Plan Update

Ms. Clerou reported HR continues to work on the plan. She reviewed the committee composition for the HR staffing plan committee.

Accreditation District recommendations- Organizational Reporting Relationship of Presidents and Centers

Dr. Blue stated there will be a consent board item to acknowledge the reporting relationship for Willow International Community College Center.

Timelines for Future Agenda Items

Dr. Blue asked Cabinet to review the future agenda items and provide a date certain for presentation of the items to Nina Acosta.

Negotiations

Ms. Clerou provided an update on negotiations.

Management
Duties on
Furlough Days

The campuses will discuss this issue during their cabinet meetings.

Around the Table

Dr. Blue requested input on the presentations for the September board meeting. The Chancellor and Board's goals, and the ARCC report will be presented to the board in September.

Mr. Eng asked for the campuses list of reserves priorities.

Next Meeting

The next cabinet meeting is scheduled for August 20, 2012, at 2:00 p.m., Clovis Center, Room 301.