

STATE CENTER COMMUNITY COLLEGE DISTRICT
Summary of Meeting of Chancellor's Cabinet
March 21, 2012

Present	Deborah Blue, Gurdeep He'bert, Robert Fox, Terry Kershaw, Ed Eng, Randy Rowe, Tony Cantu, Teresa Patterson, Nina Acosta, Greg Taylor, Brian Speece, Jothany Blackwood
<u>Administrative Services Unit Review (ASUR) process/ Response Team selection</u>	Dr. Blackwood asked Cabinet to identify team members for the ASUR team. The team will consist of the following: Associate Vice Chancellor, Workforce Development & Educational Services or designee as Response Team Chair- Jothany Blackwood , Vice Chancellor of Finance or designee- Ed Eng , Associate Vice Chancellor, Human Resources –Diane Clerou, 3 Managers at large selected by the Chancellor's Cabinet to represent Instruction, Student Services, and Administrative Services- Deborah Ikeda, Donna Berry, Jennifer Johnson 2 Faculty: Chairs of Fresno City College & Reedley College Program Review Committees or designee- TBD , 1 Classified staff selected by the California School Employees Association (CSEA)- TBD , 1 Classified staff selected by the Classified Senate (To be rotated between FCC & RC)- FCC , 1 Institutional Researcher- Robin Torres , 1 Student Trustee (This may be rotated between the 2 Student Trustees) – Kayla Urbano
<u>Integrated Planning Workshop</u>	The College Brain Trust team will facilitate an integrated planning workshop. Dr. Blackwood asked Cabinet to establish a date for this training and identify who should participate. Cabinet identified April 9, 2012, 2-5 p.m. at the Clovis Center. Dr. Blue shared a draft of a newsletter called "Linkage" which will provide monthly highlights on the significant districtwide planning activities and outcomes. It will provide documented evidence of actions taken for accreditation.
<u>Facilities Master Plan Town Hall Meetings</u>	Brian Speece requested input on establishing dates for town hall meetings. The purpose is to get final input on the draft Facilities Master plan, before the August board meeting. Mr. Speece will work with the campus presidents to establish dates and locations.
<u>Draft April 3, 2012 Board Meeting Agenda</u>	Cabinet reviewed the April 3, 2012 board agenda.
<u>Sabbaticals</u>	Randy Rowe provided an update on sabbaticals. Dr. Blue recommended this item be placed on the board retreat agenda.
<u>Environmental Scan: A&R</u>	Mr. Fox reviewed the information detailed in the third draft of the environmental scan of Admission and Records.
<u>Accreditation Updates</u>	Mr. Cantu reported that Cris Bremer and Kelly Fowler are working on a draft of an academic reading statement for the FCC catalog. Recruitments for 3 administrative positions are underway to replace interims who are currently

filling the positions. He stated work on student learning outcomes continues.

Terry Kershaw reported that with the board's approval of the title for CEO-Campus President Willow International Community College Center. Eligibility Requirement #4 is complete. The following actions have been taken to resolve the accreditation recommendation of the establishment of institutional functions at Willow International:

The academic senate-ad hoc committee has completed a draft of the constitution that is being ratified, and the establishment of subcommittees of the Reedley College academic senate; the program review and student learning outcome assessment committee has been formed and will meet to review current program reviews and report to the Reedley College oversight committee this month to provide evidence that this committee is established; other college committees are being reviewed for membership and operational agreements as they move from the North Centers to the Willow International committees; The vice presidents of the North Centers and Reedley College met on March 16 to discuss issues and areas to address for the July 1, 2012 initiation of the alignments of Madera Center and Oakhurst Center to Reedley College.

Dr. Blue has been meeting with Mr. Taylor regarding the recommendation about the board's responsibility for keeping the board policies up to date. He said there will be training at the board retreat regarding board policies.

Timelines Future
Agenda Items

Cabinet reviewed the future agenda item list. Dr. Blue assigned items to Cabinet members to schedule a date for placement on a Cabinet agenda for discussion.

Chancellor's and
Board's 2011-
2012 Goals and
Accomplishments

Dr. Blue reviewed the document with Cabinet. Individual meetings will be scheduled with Cabinet members to discuss their goals and accomplishments and assign board and chancellor goals and objective accomplishments.

Enrollment
Targets

Mr. Eng reviewed enrollment targets with Cabinet.

Decision Packages

Cabinet reviewed the process and timelines for decision packages. Mr. Eng will meet with the campus presidents to continue the discussion.

Information
Systems

Mr. Eng, Mr. Fox, and Dr. Blue had a meeting with a representative from the Alliance of Schools for Cooperative Insurance Program (ASCIP), the district's insurance provider, who stated they can conduct a cyber-audit of the district's information system's security as a service to the district. Once the evaluation is complete, the report can be presented to the board during the board retreat.

Next Meeting

The next Cabinet meeting is scheduled for March 26, 2012, at 2:00 p.m. in the district office board room.