



Strategic Planning for Districtwide Facilities Committee Minutes

Thursday, September 22, 2011

Call to Order

Brian Speece called the meeting to order at 10:00 a.m. Members present: Ed Eng, Kelly Fowler, Marilyn Behringer, Donna Berry, Penny Cristan, Janell Mendoza, Donna Baker-Geidner, Claudia Habib, Homer Greene, Bill Turini, Michael Bourbonnais, Melanie Highfill, Laura West, Bob Petithomme, Christine Miktarian, Patty Barendse.

Review of Minutes

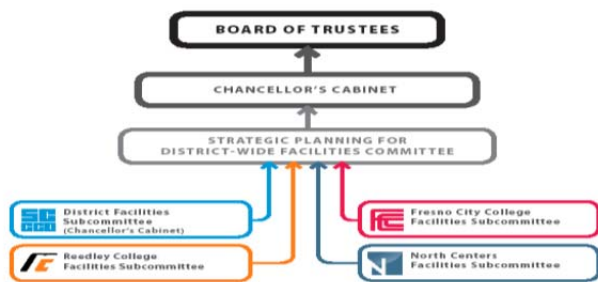
The minutes of the meeting of May 19, 2011 were approved as presented.

Since there are several new members on the committee, Brian asked that everyone introduce themselves. For those new members, Brian explained that this committee has an open agenda to discuss districtwide projects to include those that have been funded through state, local, and Measure E allocations. That information can be passed from our committee members to the campus facilities committees and campus constituency groups. Items can be placed on the agenda by any committee member.

Update on the Facilities Master Plan - PowerPoint presentation by Brian Speece.

The Facilities Master Plan is now in the development stage and will follow the direction of the Educational Master Plan. Darden Architects has been selected as the consultant for developing the plan and will work with campus constituency groups/subcommittees to ensure that the focus is on future educational needs and will identify future and existing signature programs. The FMP will be the planning document used for future modernization and new construction projects. We have already formed the working subcommittees to assist the architect and the district facilitators in working through this process. The initial meeting between Darden and the district team was held to identify the work plan, identify the projected schedule, and identify the contacts and groups. The Facilities Master Planning organizational chart is shown below:

Facilities Master Planning Organizational Chart
State Center Community College District



The Darden team includes Marty Dietz, Bob Petithomme, and Paul Halajian as well as specialized consultants in the areas of accessibility, traffic, sustainability, energy efficiency, technology and landscaping. The district facilitators will be Brian Speece and Christine Miktarian. Darden and the district team will also address strategies to maximize state funding and also to analyze funding options which will include grants, foundation, and state and local bonds.

Our committee will have the responsibility of reviewing the “draft” FMP presented by the campus subcommittees, the district facilities subcommittee, and the architect/district team after their thorough review and confirmation of educational goals, facility needs, and the districtwide project prioritization list. It will also include the funding analysis. The “draft” FMP will then move to Chancellor’s Cabinet with a target date of March, 2012 to present a final “draft” to the Board of Trustees. Our goal is to adopt the Facilities Master Plan in April-May, 2012.

Bob Petithomme, Darden Architects

Bob Petithomme addressed the committee on the stages necessary to complete the Facilities Master Planning process. The subcommittees from Fresno City College, North Centers, Reedley College, CTC and the district (cabinet) will begin the review process, including the site assessment, and merge their information into a “draft” working document that will be reviewed by our strategic committee. The site assessment will include the following phases:

Site Assessment

1. Physical Condition
Facilities Conditions Audit (Completed Summer 2011). A facilities condition index (FCI) has been given to each campus space on the FUSION web-based site for community colleges. A rating of fair or poor will be the determining factor for eligibility of state funding. The district also uses the Five Year Scheduled Maintenance Plan as another tool to assess the condition of facilities.

2. Educational Suitability. This is where the Educational Master Plan will help guide us, along with campus input, as to what facilities will be needed to meet our educational goals. We need to determine which programs are growing and which are shrinking. Bob briefly explained WSCH as it relates to allowable ASF (assigned square footage) and how that allowance affects our state funding. This phase is part of the demographic analysis which reviews enrollment projections, campus capacity and load ratios, campus utilization strategies, and student housing and program considerations.

3. Site Conditions (Parking, Traffic, Pedestrian Flow, Landscape). Darden is working with a traffic consultant to plan for improved campus entrance and exit from the Fresno City College and Reedley College as well as pedestrian, bicycle and vehicle circulation. Increased parking options will also be addressed.

4. Accessibility. A consultant will create a database for each campus after all buildings are assessed and inspected for ADA accessibility. It will address areas where we have deficiencies and associated costs so the district can develop an ADA transition plan. This plan will establish accessibility project priorities that will allow better access for larger groups of people. A building modification analysis will be conducted to ensure that access issues are addressed.

5. Energy Efficiency. Guidelines will be developed for energy efficiency projects such as re-lighting and boiler retrofits. These guidelines will be the basis for a Request for Proposal for an energy services company. In addition to prioritizing energy efficient projects, this energy services company will be instrumental in gaining access to energy rebates and grants that will benefit our district. We have already received PG&E rebates for several of our large construction projects.

6. Sustainability (LEED, Cal Green). Sustainability guidelines will be developed to be used by our district through 2025.

7. Technology. As an example of planning for district technology needs, a consultant will be working with district IT staff to develop a standardized plan for security, intrusion and detection systems. This plan will function as the equipment specification for each campus and will standardize

security systems districtwide. Darden will also be looking at the impacts of new technologies in education.

Recap

This plan will also address the faces of our campuses and how students and the general public perceive our learning environments. It will speak to ways of improving the internal and external perception of our campuses.

The Facilities Master Plan development is an intense planning effort between all the campuses and centers districtwide. The document that emerges from the planning groups must be merged into a districtwide “working” document by this committee. Bob foresees that this committee will need to meet more often after December 1, 2011 to keep the planning process on schedule.

At the next meeting of the committee on December 1, 2011, we will set up a new meeting schedule in order to keep the FMP planning process moving quickly in the right direction.

Adjourn

There being no further business, the meeting adjourned at 11:15 a.m.



Strategic Planning for Districtwide Facilities Committee Minutes
Thursday, December 1, 2011

FILE COPY

Call to Order

Christine Miktarian called the meeting to order at 10:00 a.m. Members present: Marilyn Behringer, Janell Mendoza, Deborah Ikeda, Lorrie Hopper, Donna Baker-Geidner, Claudia Habib, Homer Greene, Bill Turini, Michael Bourbonnais, Melanie Highfill, Thomas Mester, Bob Petithomme, Christine Miktarian, Patty Barendse.

Review of Minutes

The minutes of the meeting of September 22, 2011 were approved as presented.

Update on District Projects - presentation by Christine Miktarian, District Construction Manager.

FRESNO CITY COLLEGE PROJECTS:

1. FCC and RC Parking, FCC ADA Improvements at Parking Lots (\$500k District)

This project will replace the pavement at Lot A of FCC and the central/south end of Lot D at RC. The project has been designed and submitted to DSA for approval. This project is scheduled to take place summer 2012.

2. FCC & RC Cafeteria Walk-in Box (\$200k District/Scheduled Maintenance)

This project will replace the cafeteria walk-in boxes (refrigerators). The walk-in box will be replaced at Reedley, but only the doors will be replaced at FCC. This project was bid and awarded and scheduled to start early December and complete February 2012.

3. Switchgear Replacement at Clovis, CTC, FCC, & RC (\$60k District/Scheduled Maintenance)

This project will clean and calibrate existing switchgear equipment. Additionally, the project will replace switchgear and parts as needed. Clovis is complete, CTC is scheduled for equipment replacement in February, and FCC is tentatively scheduled for 2011 holiday break. *Debbie Ikeda noted that a main breaker had failed at the Madera Center last week. Christine will follow-up on the progress of the replacement of the breaker and respond to Debbie.*

4. Districtwide Mass Notification Project (\$550k District)

This project installs exterior speakers and emergency phones at buildings throughout the District. Construction is complete and connections will be made to the LAN through IS. Training on the new system is on-going internally at this time. Training will be offered at a later time. *Complete*

5. ADA Improvements - Handrails, ramps, restrooms, etc. (\$575k District)

Subsequent to a lawsuit filed by an FCC student, the District has a timeline to complete several projects that relate to ADA accessibility.

This project will upgrade various restrooms, replace/install handrails, and repair ramps and landings throughout the campus, as required to meet ADA. The design is complete and the project was submitted to DSA.

6. Building A-Part 1 & 2: ADA Upgrades (\$175k Campus) and Print Services Electrical (\$75k Campus)

Part 1: This project will provide necessary ADA upgrades at the building previously used for administration, in preparation for the move of DSP&S from Student Services. The project is under construction and scheduled to be complete mid-December and move-in of the DSP&S group immediately following.

Part 2: This project will provide electrical in the area east of the existing Print Services and modifications to the existing Print Services area. This will allow for Print Services to expand their existing area and vacate T500. This project was submitted to DSA and should be approved before the end of 2011.

7. Tennis Court Drainage (\$40k Campus Decision Package)

This project will add drainage to the south side of the tennis courts. This system will help alleviate the problem with water that backflows and causes damage. The project is bid and scheduled to begin late 2011.

8. Panic Button to VOIP Conversion (\$209k District)

This project will replace the classroom panic buttons with VOIP phones. Many of the panic buttons are failing and will be replaced with VOIP phones. The project is currently in design. It will be a formal bid process in early 2012 with construction to begin the following May/June. Reedley will also convert to VOIP as a part of their Technology Infrastructure project.

9. Tennis Court Building Re-Roof (\$85k District SM)

This project will re-roof the building adjacent to the tennis courts. This project will be released for bid January, 2012.

10. Old Administration Building, Phase 3 (\$10.098M: \$9.388M State plus \$710k Local).

This project activates 22ksf of unassigned space in the historic old administration building (OAB) for academic use. This project addresses the east and north wings of the building (excluding the auditorium). The project is staying on schedule with no delays to date. This project is under construction and will complete Summer 2012 which will allow the improved areas to be occupied fall 2012.

11. OAB Landscape (\$550k District)

This project will bring the green space to the west of OAB back to its original condition. The project will also reconfigure the parking area to the north.

FCC Completed Projects:

- Dance Studio AC Installation (\$100k Campus Decision Package)
- Health Sciences Parking Improvements (\$100k District)
- Re-roof Ratcliffe Restrooms (\$75k District/Scheduled Maintenance)
- Underground Hot Water Pipe Replacement (\$225k Scheduled Maintenance)
- Underground Chilled Water Pipe Replacement (\$100k Scheduled Maintenance)
- Concrete Replacement @ Cafeteria (\$45k Campus)
- ADA Improvements - Hardware replacement (\$50k District)

NORTH CENTERS PROJECTS:

1. Willow Access Road & Behymer Entrance (\$1.022M Measure E)

This project will construct an access road at the south portion of campus with an entrance from Behymer Avenue. The design is complete and approved by DSA. The dedication of an easement on Behymer was approved to be granted to the city at the November board meeting. The city plans should be returned in December, allowing the bid process to proceed early 2012. This project will complete summer 2012.

2. Madera Student Center Remodel (\$500k Measure E)

This project will remodel the Cafeteria within the Student Center, along with acoustical upgrades in the LGI and minor modifications to the bookstore buyback entrance. The Cafeteria will be 20-30% larger than its current size. This project is in the early design stage. Anticipated construction is summer 2012. *Debbie Ikeda noted that the campus is looking at funding a sound system upgrade in the Cafeteria - this will not be necessary if the remodel covers the system upgrade. Debbie will consult with Christine on this issue.*

3. Madera Infrastructure Upgrades (\$600k Measure E)

This project will upgrade the existing camera system, add cameras, replace Fujitsu phone system with VOIP, and place fiber where needed at the CDC and other relocatable buildings. Camera conversions are underway with cameras and fiber being added. The campus Fujitsu system is offline and all phones are VOIP. Christine has been working with Phil Nelson during the planning phase. They will now include Gary Sakaguchi in the review process to make sure the plans meet the needs at Madera.

4. Oakhurst Erosion Control (\$60k District)

The area between the buildings and the river at the Oakhurst Center are eroding. This project is in design to control this erosion by installing a drainage system and backfilling gravel to make the area drain more effectively. Construction will begin in spring/summer 2012.

REEDLEY PROJECTS:

1. INC Remodel/Portable Addition (\$550k Title V)

This project will make interior and exterior modifications to the INC building and purchase a new portable. The new portable will be placed north of the Art building with upgrades to the portable that allows it to blend in with the surrounding buildings. The necessary site work for the portable is now at DSA and will bid after the first of the year. The portable installation will take place late 2011-spring 2012. Minor modifications to the INC building are complete with the remaining modifications taking place in 2013. The grant funding is tiered over a three-year period, so the project has been phased to accommodate that schedule.

2. Technology Infrastructure Upgrade (\$3.48 M Measure E)

This project will upgrade the network infrastructure by the addition of telecommunication rooms, fiber installation, and data connections. The conversion from Fujitsu to VOIP will be completed during this project as well. This project was submitted to DSA in summer 2011. Construction is expected to start early 2012. *Marilyn Behringer talked about the problems Reedley is experiencing with the band width and the need for Verizon to expand that system. Donna Baker-Geidner asked about the placement of the IDF rooms; Christine reported that the locations have not been confirmed, and she will keep the campus updated when decisions are being made.*

3. Welding Building Partial Re-roof (\$50k Scheduled Maintenance)

This project replaces the roof at the Industrial building above the welding area. The project is complete with the exception of two roof drains.

4. Storm Water Outfall Improvements (\$160k District)

This project will divert an existing storm water line from a failing outfall that feeds into the Kings River to a secondary outfall on campus. This project is in design, to bid in January/February 2012, and is expected to be under construction summer 2012. *Marilynn Behringer noted that the project area includes the air strip and that must be available for Fall 2012 classes.*

Reedley Completed Projects:

- LFS 11 (\$125k STEM)
- Photovoltaic Solar Arrays (\$50k STEM)
- FEM Parking Lot (\$7k Campus)
- Basketball Court Upgrades (\$225k Campus Funds)
- Parking Lot Addition (\$422k Measure E)
- FEM 4E - Data, electrical, paint cabinets, carpet (\$25k STEM)

Update on the Facilities Master Plan - Bob Petithomme, Darden Architects

The Facilities Master Plan is now in the development stage, and meetings have been held with the campus/center facilities committees. A second meeting with the Reedley College group will be scheduled as well as a meeting with the District Operations Managers on December 2, 2011. We have collected a significant amount of data which will now be evaluated and prioritized for inclusion in a "draft" version of the plan. Concurrent with the campus constituency group meetings, Darden and its consultants have been working to develop the following:

- Traffic, Parking, and Circulation Studies
- ADA Compliance Services
- Energy/Sustainability Analysis
- Technology Studies
- Review Space Needs in Accordance with Title V
- Asset Management Plan for District property
- Public Private Partnerships (private management or outsourcing of services)
- Potential Future Colleges/Centers
- Relocation of the District Office and District Operations

The committee was provided with a recap of meeting notes from the Master Planning sessions held to date. Some of the most critical areas that are being considered for each campus include:

- Space needs for Willow Laboratories
- Vocational Facility at Willow (currently in FUSION/IPP pending)
- Gymnasium at Willow for sports programs
- New Library/LRC at Willow
- Lab and classroom space at Reedley
- Modernize the campus image with new entry and signage at Reedley
- Gymnasium Modernization (currently in FUSION/FPP approved)
- Modernize the 1956 Classroom Wings at Reedley
- Ag Pavilion Center at Reedley
- Develop the Southeast Center (currently State and Meas. E funded)
- Additional parking at Fresno City College
- Math-Science Building at Fresno City College
- Improve campus image/entrance to Fresno City College
- Child Development (currently in FUSION/FPP approved)
- Improve Athletic Facilities at FCC
- Improvements to the sewer and water systems at Madera

Strategic Planning for Districtwide Facilities Committee
December 1, 2011

- Child Development Center at Madera
- Technology Building at Madera
- New permanent building at the Oakhurst Center
- Technology improvements at Oakhurst (Wifi access)

For a more comprehensive view of all the meeting notes and evaluation of projects for the FMP, Christine Miktarian encouraged the committee members to visit the District Intranet Website, Facilities Master Plan link, where all the meeting notes and important information can be viewed.

Bob talked about the California Community College FUSION database where each community college inputs the annual upgrades to the District Space Inventory, 5 Year Construction Plan (including all project IPP and FPP's for future project funding), and our 5 Year Scheduled Maintenance & Repair Report. There is also a building assessment module which is updated every three years by a team of consultants hired by the State Chancellor's Office where our building conditions are evaluated. FUSION is a valuable tool for project planning and management, and the annual updates are mandatory for our district to qualify for State funding.

At this time, the California Community College Foundation has been integrating a new system within the FUSION database which is an amazing platform that allows users to view buildings through graphics, 3D models with condition codes, and Google Earth features rather than just viewing raw data. Through this system we can explore the advantages of BIM (Building Information Model) for construction of new buildings, modernizations, and on-going building maintenance. The District will need to purchase a license to access this system. It will be a useful tool both in the development of the Facilities Master Plan, the ongoing planning process, and maintenance and operation of district facilities.

The Darden and Operations Management team have reached a point where we need to evaluate all the data collected and put it in a workable format for the review process. Once this has been accomplished, we will set up a series of meetings with this committee to review all the data and then develop a "draft" FMP format. The "draft" FMP will then move to Chancellor's Cabinet with a target date of March, 2012 to present a final "draft" to the Board of Trustees. Our goal is to adopt the Facilities Master Plan by April-May, 2012.

Adjourn/Next Meeting

There being no further business, the meeting adjourned at 11:15 a.m. The next meeting of the committee will be held on Thursday, February 23, 2012 at 10:00 a.m.



Strategic Planning for Districtwide Facilities Committee Minutes

Thursday, February 23, 2012

'DRAFT'

Call to Order

Christine Miktarian called the meeting to order at 10:00 a.m. Members present: Janell Mendoza, Lorrie Hopper, Tabitha Villalba for Claudia Habib, Michael Bourbonnais, Melanie Highfill, Thomas Mester, Kelly Fowler, Ed Eng, Donna Berry, Lacy Barnes, Bob Petithomme, Christine Miktarian, Patty Barendse.

Review of Minutes

The minutes of the meeting of December 1, 2011 were approved as presented.

Update on District Projects - presentation by Christine Miktarian, District Construction Manager.

Districtwide PROJECTS:

1. FCC & RC Cafeteria Walk-in Box (\$200k District/Scheduled Maintenance)

This project has been completed within the last several weeks. The new walk-in box at Reedley is up and running with a walk of the punchlist items to be held in the near future.

2. FCC ADA Improvements at Parking Lots (\$500k District)

This project will replace the pavement at Lot A of FCC and the central/south end of Lot D at RC. The project has been designed and submitted to DSA for approval. This project is scheduled to take place summer 2012. ADA parking lot upgrades will convert approximately 30 regular parking stalls to 20 ADA stalls. Several ADA stalls will be converted back to regular stalls as well.

FRESNO CITY COLLEGE PROJECTS:

3. OAB Parking Lot and landscape (\$500k Measure E)

This project will reconfigure Lots K & L, as required by the EIR, and re-landscape the grass area west of OAB. The design of the project is near completion and will be submitted to DSA for approval in the next few weeks. We anticipate going to bid in two months with the landscape part of the project to be completed in the spring 2012. The parking lot reconfigure will be done during summer 2012.

4. ADA Improvements - Handrails, ramps, restrooms, etc. (\$575k District)

Subsequent to a lawsuit filed by an FCC student, the District has a timeline to complete several projects that relate to ADA accessibility.

This project will upgrade various restrooms, replace/install handrails, and repair ramps and landings throughout the campus as required to meet ADA standards. The handrail/restroom portion of the project has been approved by DSA. The handrails and restroom upgrades will be in various locations on campus where they are not currently ADA compliant. The project is out to bid at this time.

5. Building A-Part 1 & 2: ADA Upgrades (\$175k Campus) and Print Services Electrical (\$75k Campus)

Part 1: This project is now complete to provide necessary ADA upgrades at the building previously used for administration. The DSP&S program has now been relocated to the remodeled building from the Student Services building.

Part 2: This project will provide electrical in the area east of the existing Print Services and modifications to the existing Print Services area. This will allow for Print Services to expand their existing area into the northeast corner where some of their equipment will be relocated. The printing services at T500 will also be relocated to the expanded area. The project has been approved by DSA and is out to bid.

Construction will take place in late spring through summer of 2012.

6. Old Administration Building, Phase 3 (\$10.098M: \$9.388M State plus \$710k Local).

This project activates 22ksf of unassigned space in the historic old administration building (OAB) for academic use. This project addresses the east and north wings of the building (excluding the auditorium). We are now eight months into the project with no delays by the contractor or major issues that could cause interruption to the schedule. The completion date is June 27, 2012 which will allow the remodeled areas to be occupied by fall 2012.

7. Tennis Court Drainage (\$40k Campus Decision Package)

This project will add drainage to the south side of the tennis courts. This system will help alleviate the problem with water that backflows and causes damage. The project complete.

8. Tennis Court Building Re-Roof (\$85k District SM)

This project will re-roof the building adjacent to the tennis courts. The design is complete, bids have been received, and the project will be awarded at the March Board meeting.

9. OAB Tiered Seating, Room 231 Project (\$150k Decision Package)

This project will add tiered seating to OAB 231. The project is in design with the architect. The chairs and fabric specs were selected by campus and sent to Darden. The project will take place during the summer of 2012.

10. Business Education Computer Lab Conversion Project (\$160,744 Decision Package)

This project will convert three classrooms to computer labs in the BE building. The bids have been received and awarded to Patton. The work will begin late February through spring break, and will be done during off hours and through the week of the break.

11. Health Science 270 Conversion to Computer Lab Project (\$60k Grant)

This project will convert HS 270 to a computer lab. The project is out to bid at this time.

12. Panic Button to VOIP Conversion (\$209k District)

This project will replace the classroom panic buttons with VOIP phones. Many of the panic buttons are failing and will be replaced with VOIP phones. The project is currently in design and will be released for bidding in March, 2012. It will be a formal bid process with construction to begin the following May/June.

NORTH CENTERS PROJECTS:

1. Willow Access Road & Behymer Entrance (\$1.022M Measure E)

This project will construct an access road at the south portion of campus with an entrance from Behymer Avenue. The design is complete and approved by DSA. The dedication of an easement on Behymer was approved by the City of Fresno. The project was bid and will be presented for award at the March Board meeting.

2. Madera Student Center Remodel (\$500k Measure E)

This project will remodel the Cafeteria within the Student Center, along with acoustical upgrades in the LGI and minor modifications to the bookstore buyback entrance. The project will also include HVAC for an IDF room, lighting controls, and upgrades to EMS controls. The design is complete and will be sent to DSA for approval in February.

3. Madera Infrastructure Upgrades (\$600k Measure E)

This project will upgrade the existing camera system, add cameras, replace Fujitsu phone system with VOIP, and place fiber where needed at the CDC and other relocatable buildings. The work to convert the existing cameras and add cameras to the system is complete. The fiber connections to the portables has been reviewed, and we awaiting recommendations from IS/IT for data locations. The CDC portable will have both new cameras and fiber.

4. Oakhurst Erosion Control (\$60k District)

The back side of the buildings at the Oakhurst Center are experiencing a problem with erosion. As recommended by the engineers, the design for the work will extend the area behind the buildings to allow drainage, increase the slope at the bank of the river, and add an erosion control blanket. The project is out to bid and will go the April Board meeting for award. Construction will begin in spring/summer 2012.

REEDLEY PROJECTS:

1. INC Remodel/Portable Addition (\$550k Title V)

This project will make interior and exterior modifications to the INC building and purchase a new portable. The new portable will be placed north of the Art building with upgrades to the portable that allow it to blend in with the surrounding buildings. The portable installation will take place late spring 2012. Minor modifications to the INC 001 took place in summer 2011 with the remaining modifications taking place in 2013. The grant funding is tiered over a three-year period, so the project has been phased to accommodate that schedule.

- Phase 1 - INC 001 interior modifications - complete
- Phase 2 - Purchase 4-wide portable - currently being manufactured and at DSA.
- Phase 3 - Site improvements for the portable at DSA
- Phase 4 - INC Remodel (except 001), including site work and entrance at south end at DSA.

2. Technology Infrastructure Upgrade (\$3.48 M Measure E)

This project will upgrade the network infrastructure by the addition of telecommunication rooms, fiber installation, and data connections. The main point of entry for telephone will be relocated from the Student Services Building to the Library. The Library will be getting a new generator. Additionally, the project will purchase equipment for support of the new telecom rooms and VOIP phones. This project was submitted to DSA and the architect/engineer are ready for an over-the-counter back-check; however, there are two outstanding projects from Reedley that are in the areas of construction that need to be closed prior to final signoff. Construction is expected to take place mid-2012 to mid-2013.

3. Storm Water Outfall Improvements (\$160k District)

This project will reroute an existing storm pipe to divert it from an outfall (outlet) that is in need of major reconstruction. By diverting the pipe we are able to use one of the existing ponds to capture the storm water where it can be absorbed into the ground, or if the pond becomes too full, it can be diverted to a secondary outfall. The project is out to bid and expected to be in construction late spring through mid-summer.

4. Chiller Pipe Modifications (\$15k District)

This project will modify piping in the Utility building to direct chiller water more efficiently. Work will begin late February and be complete in March, 2012.

5. FEM 12 Remodel Project (\$2,500 STEM)

This project is approved to have an architect review a project to remodel FEM 12 by reconfiguration of the room to allow for a GPS/GNSS lab. A meeting is scheduled in March with the architect to review the scope.

6. Building 30 Manufacturing Lab Project (\$15k, FD2 STEM)

This project will improve electrical for efficiency and safety. The first step is to have an electrical engineer review the area for compliance and scope of work. A meeting will be held in March with the engineer and staff.

7. LFS 3,4 Stockroom Remodel Project (\$100-139k STEM)

This project will remodel the stockroom by adding new casework, counters, and sinks. It is under design at the present time and will then go through the DSA approval process. The project design will begin in February, 2012 with construction expected to take place summer 2013.

Update on the Facilities Master Plan - Bob Petithomme, Darden Architects

The Facilities Master Plan is now in the “draft document” review stage, after meeting with the campus/center facilities committees, District Operations managers, and Chancellor’s Cabinet. We are now at a point where we will meet with this planning group for review and input.

An Educational Master Plan was completed for Fresno City College, Reedley College and the North Centers. The Facilities Master Plan will help implement the goals and needs established in that plan.

Bob gave a PowerPoint Presentation previewing the “draft” Facilities Master Plan developed to date:

- **Connection to the Constituents**

Darden worked with multiple FMP planning committees at each campus and developed a preliminary “draft” plan for each site. Each included recommended modifications to the specific campus including site improvements, modernization projects and potential new building structures to meet the needs of the EMP through 2025. These “drafts” were then reviewed by Chancellor’s Cabinet, College Presidents, and the President’s Advisory Committee. Adjustments to the plan were addressed and incorporated where appropriate.

- **Enrollment and Growth - State Funding Eligibility**

Bob discussed the Title 5 Policy on utilization and space standards which sets forth the criteria used to qualify projects for State funding. Other projects not defined in Title 5 will be potentially State supportable based on ASF and program requirements. Finally, those projects that do not qualify for State funding due to Title 5 requirements for utilization and space standards will be funded by the District.

- **Enrollment and Growth - Current Space Analysis**

1. Fresno City College and Southeast Center will qualify for an additional 163,000 ASF based on growth projections through 2025.

2. Reedley College has a need for additional space in the lab and classroom categories. However, due to the new projects already in the FUSION database including a CDC, Gym Modernization, and potential new academic facility, Reedley is now showing an overage of 13,331 ASF through 2025.
3. Madera also has a new academic facility in FUSION as well as plans for a Child Development Center leaving them with a net overage of 8,409 ASF through 2025.
4. Since Willow lost the ASF from the Clovis Center, that campus shows a need for an additional 82,686 ASF to meet growth through 2025. A Vocational Center project is currently in FUSION for that Center.
5. The Clovis Center is now designated as a District Office facility. The FMP includes plans for the District Office and District Operations to relocate to the Clovis Center which will result in 16,942 square feet of available space for expansion of FCC programs/services.

- **Sustainability and Energy Efficiency Goals**

SCCCD is committed to a policy of sustainable design, green building and energy efficiency as well as the reduction of pollution and greenhouse gases. The FMP will provide guidelines to support the sustainable commitment during the design and construction of all new projects, as well as strategies to maximize efficiency in existing facilities. The FMP will include a list of principles to serve as a guide in the development of sustainable design.

- **Sustainability and Energy Concepts** - the FMP will include a list of sustainability concepts that will be incorporated into all modernization and new construction projects.
- **Modernization Standards** - the FMP will define eight areas of examination for modernization projects.
- **Accessibility Policy Goals** - a report will be developed that identifies accessibility compliance issues and recommended solutions to correct the deficiencies. The District will then proceed with the development of an ADA Transition Plan.
- **Technology Policy Goals** - the FMP will standardize new technologies and methods in educational delivery.
- **Total Cost of Ownership** - A Total Cost of Ownership Model should be considered to address the cost of operating and maintaining facilities. This will also apply to the design and construction of new facilities.

Bob continued with the Powerpoint slides for each campus/center

- **FRESNO CITY COLLEGE**

The Strategic Plan goals and objectives for Fresno City College are a part of the FMP and were reviewed.

The Facilities Condition Assessment page was reviewed which showed the building conditions rated as good (green), fair (blue), and poor (red).

The Long Range Master Plan slide showed the new and modernized buildings prioritized list through 2025. The campus facilities committee established a project priority list:

- A. *Modernization and addition to the Math-Science Building*
- B. *New Student Services Building*
- C. *Language Arts expansion*
- D. *Library Addition/Expansion*
- E. *Foodservice/Café*
- F. *Art/Home-Ec Modernization*

A Circulation Diagram was presented. The plan includes developing roundabouts in areas where traffic does not flow well, to modify the campus entry points, and reface the front of the campus . It is also in the plan to increase parking on the FCC campus.

- **REEDLEY COLLEGE**

The Strategic Plan goals and objectives for Reedley College are a part of the FMP and were reviewed.

The Facilities Condition Assessment page was reviewed which showed the building conditions rated as good (green), fair (blue), and poor (red).

The Long Range Master Plan slide showed the new and modernized buildings prioritized list through 2025. One of the major goals is to remove the “finger wing” 1950’s style buildings to make the campus look more like a college. Following is a list of priorities (not in order):

- A. *Science Addition*
- B. *Classroom/Admin*
- C. *Classroom/Labs*
- D. *Student Services*
- E. *Child Development*
- F. *Ag/Forestry Expansion*

A Circulation Diagram was presented. The plan includes developing roundabouts in areas where traffic does not flow well and also to modify the campus entry points. The plan will also focus on improved campus pathways.

- **MADERA CENTER**

The Strategic Plan goals and objectives for North Centers are a part of the FMP and were reviewed.

The Facilities Condition Assessment page was reviewed which showed the building conditions rated as good (green), fair (blue), and poor (red).

The Long Range Master Plan slide showed the existing, new and modernized buildings prioritized list through 2025. Following is a list of priorities (not in order):

- A. *Academic Village 2*
- B. *Academic Village 1 Expansion*
- C. *Vocational Technology*
- D. *Child Development Center*
- E. *Learning Resource Center*

- **WILLOW CENTER**

The Strategic Plan goals and objectives for the the North Centers are a part of the FMP and were reviewed.

The Facilities Condition Assessment page was reviewed which showed the building conditions rated as good (green), fair (blue), and poor (red).

The Long Range Master Plan slide showed the existing, new and modernized buildings prioritized list through 2025. Following is a list of priorities (not in order):

- A. *Classrooms/Labs*
- B. *Vocational Technology*
- C. *Administration*
- D. *Gym/Soccer Field*
- E. *Media Center*
- F. *Student Services/Food Court*

- **OAKHURST CENTER**

The Facilities Condition Assessment concluded that the portables at the Oakhurst Center are in good condition.

The Long Range Master Plan removes all the portables from the site and would build a multi-story building to meet the needs of the students in the community.

- **SOUTHEAST CENTER**

A master plan for the Southeast Center had been previously developed. We will continue to monitor the growth figures for that area and establish the programs/services that support that growth through 2025.

- **CLOVIS CENTER**

As mentioned earlier in this report, the Long Range Plan includes the relocation of the District Office and District Operations to the Clovis Center which has approximately 33,143 ASF of available space. Subsequent to the relocation of these services, there will be 16,942 ASF of available space for FCC programs and services.

Final Review Phase

The “draft” Facilities Master plan will be reviewed by this committee on a special date called by the Chair, Brian Speece. The “draft” will also be reviewed again by the Chancellor’s Cabinet with a target date of March, 2012 to present the “draft” to the Board of Trustees. Our goal is to adopt the Facilities Master Plan by April-May, 2012.

Adjourn/Next Meeting

There being no further business, the meeting adjourned at 11:00 a.m. The next regularly scheduled meeting of the committee will be held on Thursday, May 24, 2012 at 10:00 a.m.