

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
January 24, 2012

Call to Order

A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 3:35 p.m., January 24, 2012, at the Clovis Center, 390 W. Fir Avenue, Room 308, Clovis, California.

Trustees Present

H. Ronald Feaver, President  
William J. Smith, Vice President  
Richard Caglia, Secretary  
Isabel Barreras  
Ronald H. Nishinaka  
Patrick E. Patterson  
Dorothy Smith  
Christopher Coronado

Absent: Kayla Urbano

Also present were:

Deborah G. Blue, Chancellor, SCCC  
Ed Eng, Vice Chancellor – Finance and Administration, SCCC  
Tony Cantu, Interim President, Fresno City College  
Mitjl Capet, President, Reedley College  
Terry Kershaw, Vice Chancellor – North Centers  
Robert Fox, Acting Assoc. Vice Chancellor – Workforce Dev.  
& Ed. Services  
Randy Rowe, Assoc. Vice Chancellor – Human Resources,  
SCCC  
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Dori Barthold-McKay, SCCC  
Chris Villa, FCC  
Janelle Mendoza, FCC  
John Bengtson, SCCC  
Marilyn Behringer, RC  
Jerry Neff, SCCC  
Randall Vogt, SCCC  
Paula Demanett, FCC  
Harry Zahlis, FCC  
Gary Sakaguchi, RC  
Otha Lewis, FCC

Michael Bourbonnais, FCC  
Don Lopez, FCC  
Robin Torres, SCCCCD  
Phil Howard, SCCCCD  
Brian Speece, SCCCCD  
Caroline Kubin, SCCCCD  
Ralph Schwehr, SCCCCD  
Wil Schofield, SCCCCD  
Keith Johnson, SCCCCD  
Steve Grusis, SCCCCD  
Henry Chen, SCCCCD  
Christine Miktarian, SCCCCD  
Claudia Habib, FCC  
Robin Fox Avedesian, SCCCCD  
Teresa Patterson, SCCCCD  
Nancy Kast, SCCCCD  
Tom Mester, WI  
Doris Griffin, SCCCCD  
Mart Dietz, Darden Architects  
Paul Halajian, Paul Halajian Architects  
Kelly Fowler, FCC

Delegations, Petitions, and  
Communications

None

Board of Trustees  
Visioning for the Future

Dr. Fran White introduced Julie Slark, Jothany Blackwood, and Diane Clerou, who assisted with the visioning process. Dr. White divided the Board into two work groups. Ms. Slark identified five lessons learned from the data.

- The district is growing faster than most community colleges in the state.
- The district's service area is among the most depressed in the state.
- The district does not have the resources to support the growing enrollment.
- The district continues to demonstrate positive rates for retention, completion of courses, progress through programs, and high numbers of transfer students.
- The district is complicated and needs sophisticated research tools to track the data.

Trustee Barreras asked how the Board can incorporate the recommendations of the student success task force.

Board of Trustees

Ron Nishinaka stated Kings and Tulare counties were not included. If they were included, would it have impacted the

Visioning for the Future  
(continued)

study? Ms. Slark did not know if it would have made an impact. She said this is another reason why the district needs better research tools.

Report out of visioning groups:

Table One (Dorothy “Dottie” Smith, Ronald Feaver, Richard Caglia, and Ron Nishinaka):

- Identify priorities for student access and success.
- Streamline degrees with shorter courses
- Identify innovative funding beyond the state to support the district budget
- Greater collaboration between programs and state and local manufacturers and employers
- Collaboration with K-12 and private universities to meet student needs
- Focus on entrepreneurship
- As population increases and funding allows, expand educational services to rural areas
- Emphasis on facilities and technology
- Identify data in making decisions on institutional effectiveness

Table Two (Pat Patterson, Willie Smith, Christopher Coronado, and Isabel Barreras):

- Comprehensive vocational/technical program
- Student support for employment after education complete
- Develop educated work force for modern world
- Student Success
- Institutional Effectiveness
- Innovative approaches to education
- Maximizing delivery of services and educate as many students as possible
- Decreasing enrollments but increasing population
- Be creative/innovative in addressing student needs
- Tidal Wave 2 – we did not have sufficient resources to enroll all who needed it
- Lottery for priority enrollment by high school
- Increasing signature programs
- Looking at needs of valley industries and gear our programs toward providing that workforce
- Enroll foreign students to pay costs
- Solar program
- Social science programs
- Partnering with local businesses, community education and

Board of Trustees

Visioning for the Future  
(continued)

adult education programs for job creation

- Facilities Master Plan should support expansion
- Programs should be easily understood, accepted and supported by the community

Dr. Blackwood stated the next step will be the strategic conversation, which will take place on February 7, 2012.

Consideration to Approve  
2012-13 Nonresident  
Student Tuition Rate  
[12-06]  
Action

Ed Eng presented information to increase nonresident student tuition fees.

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board establish the 2012-13 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes the \$13 capital outlay fee, for each unit enrolled.

Mr. Coronado stated students' number one concern is the increase in student fees. Every dollar increase affects students significantly more than the average person. For students, the unemployment rate is higher and income is lower. Fresno City College ASG is concerned that district is increasing fees in order to generate revenue.

Mr. Smith stated that the increase in fees is to plug a fiscal gap based on a lack of funding from the state, not to increase revenue. Unfortunately the district does not have the money to maintain operations as they did last year. Mr. Smith stated if it appears the district has more money next year, he would be in favor of reducing the rate.

The motion passed as follows:

Ayes	-	6
Noes	-	1 (Caglia)
Absent	-	0

Announcement of  
Proposed Board of  
Trustees Appointment to  
the Personnel Commission  
[12-07]  
Action

Mr. Smith stated that it has come to his attention that the Board will consider appointing a candidate to the Personnel Commission with whom he had a profession relationship in his law practice. In order to prevent even the appearance of a potential conflict of interest, Mr. Smith will not participate in any deliberation or actions on this item. Mr. Smith left the room at 5:35 p.m.

Announcement of

Randy Rowe reviewed the process to select a personnel

Proposed Board of Trustees Appointment to the Personnel Commission [12-07]  
Action  
(continued)

commissioner. The Board of Trustees shall publicly announce the name of the person it intends to appoint. At a board meeting to be held after 30 and within 45 days of the date the Board publicly announced its candidate, the Board shall hold a public hearing, to provide the public, employees, and employee organizations the opportunity to express their views on the qualifications of the person recommended by the Board of Trustees for appointment.

Following the public hearing the Board may make its appointment or may make a substitute appointment without further notification or public hearing. Interviews were held on January 11, 2012. The interview committee consisted of three board members and the chancellor. Five applicants were interviewed by the committee.

The committee is recommending Ms. Melinda Rodriguez. She has been employed with the Madera Unified School District for 29 years. She began her career as a human resources clerk I, then became a human resources technician II, an administrative assistant V, and since 2003, has served as a human resources technician III. She has excellent human resources knowledge in the areas of planning, organizing, and directing the operations of the human resource department, including recruitment, selection, orientation, classification, compensation, labor and employee relations, promotion, evaluation process, lay-offs, collective bargaining and state and federal employment laws.

Following the review of resumes and the interviews, the committee is recommending that the Board of Trustees announce Melinda Rodriguez as its candidate for personnel commissioner and designate March 6, 2012, as the public hearing prior to the Board of Trustees' appointment of the district's commissioner.

A motion was made by Ms. Barreras and seconded by Mr. Caglia to nominate Melinda Rodriguez as the Board's candidate for Personnel Commission.

The motion passed as follows:

Ayes	-	5
Noes	-	1 (Patterson)
Absent	-	1 (Willie Smith)

Announcement of

Following discussion, the Board announced Melinda Rodriguez

Proposed Board of Trustees Appointment to the Personnel Commission [12-07]  
Action  
(continued)

as its candidate for Personnel Commission and designated the regular board meeting of March 6, 2012, for the public hearing prior to the Board of Trustees' appointment of the district's commissioner.

Information Technology Assessment – First Look Report  
No Action

Deborah G. Blue introduced the following presenters from CampusWorks: CEO Liz Murphy; executive advisory board member Del Anderson Handy; and senior IT executive Peter Bosco. Ms. Murphy presented the results of the districtwide technology assessment conducted in December 2011. CampusWorks was charged with completing a comprehensive review of information technology, which included administrative systems, networks, planning, process, decision making and security. During the process CampusWorks interviewed over 100 individuals throughout the district, held one-on-one interviews with IT professionals throughout the district, and held focus groups with faculty, staff and students. She thanked the district for its participation and enthusiasm during the process.

Ms. Murphy stated CampusWorks assessed district practices against distinctive practices in higher education. Distinctive practices are identified as “good, solid, IT practices in the community college.” Since 1999, CampusWorks has been exclusively working in an IT leadership role in community colleges. CampusWorks also looked at what Educause, the preeminent association for information technology in higher education, has advised as IT practices. Ms. Murphy identified 11 best practice items, and how the district compares to those best practices. The number one issue identified during the interviews was the lack of mature technology governance. Another key issue identified was the lack of seasoned executive-level leadership. Ms. Murphy identified the following specific opportunities for improvement:

- Challenges with governance and overall decision-making
- Lack of planning, including project management
- Disconnect between Datatel users and technical support
- Inconsistent life cycle replacement
- Low adoption of course management system
- Unreliable wireless network

Ms. Murphy identified the following issues for the district:

- Network vulnerable to intrusion
- Network saturation at Reedley College
- Disorganized and inconsistent delivery of services

Information Technology

Assessment – First Look  
Report  
No Action  
(continued)

- Multiple security issues
- Inadequate leveraging of prior technology investments
- Significant lack of technology leadership and vision

Ms. Murphy recommended the following next steps for the district:

- The hiring of a seasoned , executive -level chief information officer who reports to the chancellor
- Comprehensive multi-year technology Plan
- Resource management plan
- Governance that will align with the strategic direction of the institution
- Execution through the best practices support model

Mr. Smith asked if it is possible for the district to go paperless and does the district have enough band width to serve the district's needs. Ms. Murphy said yes, but it will take an investment of money and time. She said the district needs to fix some of the processes first. She does not have enough information to answer the question about band width.

Ms. Smith asked if Datatel should have provided updates for the system. Ms. Murphy said that the district participated in Datatel's user group conferences and forums. The problem comes back to the issue of a lack of governance structure and leadership.

Mr. Coronado asked if any savings were found during the assessment. Ms. Murphy said there are services that are being duplicated. The savings would be in personnel time and redeploying those employees to other areas. Ms. Murphy stated there is not a written report to innumerate the savings. The recommendations are a "broad stroke."

Mr. Caglia asked if Ms. Murphy has worked with another district comparable to SCCC. She said she can refer the Board to similar districts outside of California who have successfully gone through the transition. CampusWorks is currently working with two California districts that use Datatel and who are experiencing similar challenges. Ms. Murphy stated she worked for Datatel 14 years ago and was involved in the implementation of Datatel for the district. However, she did not recommend many of the customizations the district implemented. Mr. Caglia stated the more efficient the district becomes in operation, the more competitive it can become in all other areas.

Information Technology  
Assessment – First Look  
Report

No Action  
(continued)

Mr. Nishinaka asked how long it will take to get the district's technology in order. Ms. Murphy said 2-3 years.

Dr. Blue thanked Liz Murphy and CampusWorks for their tremendous commitment to this assessment. The presentation will be placed on the district website by January 25, 2012.

Delegations, Petitions, and  
Communications

None

Closed Session

President Feaver stated that in closed session the Board would be discussing:

A. CONFERENCE WITH SECURITY CONSULTANT:  
Pursuant to Government Code Section 54957(a)

Mr. Feaver called a recess at 6:55 p.m.

Open Session

The Board moved into open session at 8:35 p.m.

Report of Closed Session

Mr. Feaver stated there was no action to report from closed session.

Adjournment

The meeting was adjourned at 8:36 p.m. by the unanimous consent of the Board.

Richard Caglia /s/  
Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

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