**Department Chairs Meeting**

**March 6, 2012**

**1:00 PM**

**Attending:**, John Fitzer, Eileen Apperson, David Lopes, Marilyn Behringer, Michael van Wyhe, Michael Sorensen, Conrad Perez, Jeff Ragan, David Clark, Randy Whited, Case Bos, Jan Dekker

**Review of Agenda**

**Review of Meeting Notes: February 14, 2012**

**Summer/Fall 2012 Schedule**

* Summer and Fall 2012 schedules have been posted on the website.
* Registration begins March 8, 2012.

**Spring 2013 Schedule**

* The Spring 2013 shell has been sent out to your Division Deans.
* There are less classes being offered in the Spring 2013 compared to Spring 2012.
* Before sharing schedule with your faculty members, take a look at what we don’t need and what we have too much of.
* Anticipate the FTES allocation from the State is going to be cut.
	+ This year our FTES was 5100, estimate 4800 next year.
	+ Do not anticipate backfilling any Fall 2012 classes that are canceled due to low enrollment. If classes are low enrolled, they will not be replaced.
	+ For Spring 2013, we will accommodate to our target FTES.
* There was a $149 million cut from the Community Colleges; this is in addition to the 3.5 million that we were cut earlier. District’s estimated budget cut is $12 million or 10%. This will be a challenge for the District, because district-wide 85-90% of monies are allocated to salaries.

**CVHEC Summit Report**

* The CVHEC Workshop Summit concentrated on 4 disciplines: Business Administration, Criminology, Early Childhood Education and Kinesiology.
* Brought together people from Community Colleges throughout the Central Valley including CSU Bakersfield, CSU Fresno, UC Merced, and CSU Stanislaus.
* Conrad Perez explained the procedure and the process of getting a transfer degree accomplished and a panel of students spoke on what it meant to them.
* CSU’s are giving students a GPA increase if they declare a transfer degree.
	+ We have one Reedley College student who is completing a transfer degree this semester in Communications. CSU granted her a .2 increase in her GPA. She went from a 3.2 to 3.4, which gives her higher priority in terms of admission.
* It is an advantage for our students to get into a CSU by having a transfer degree. Some of the CSU’s are turning students away especially if they are declaring a major.
* If your area has not started a transfer degree, may want to start considering it.
* The next transfer degree is business. Will to go CCCAOE for regional approval, State Chancellor’s for state approval, and then to Accreditation Commission for final approval.

**Accreditation**

* Department chairs received a copy of the letter from ACCJC regarding our Accreditation.
* Talks about Integrated Planning Model and SLO’s.
	+ Eileen is working with faculty to make sure we reach our proficiency level.
* One of the biggest challenges we have in reaching proficiency level is the number of classes we have not done any assessments on because they have not been offered.
	+ Encourage you to take a look at all classes in your area. If classes have not been offered in while need to make the decision to either keep or delete.
	+ Please forward to Marilyn and Eileen two separate lists: 1) courses you are not going to offer, but do not intend to delete; and 2) a list of classes you do intend to delete.
		- Need to know if the Accreditation Commission will accept this list with an explanation that these courses are in abeyant, hence they cannot be assessed.
* ACCJC Rubric
	+ Look at what needs to be done in terms of planning and the SLO rubric. We are supposed to be at sustainable quality improvement and SLOs are supposed to be at proficiency level.
* Anything going to curriculum, including deletions, must be submitted by March 30, 2012.

**Other**

* Applying for a Title V Grant. This is a collaborative between State Center and CSU Fresno.
	+ Primary emphasis of the grant is engineering, but looking at engineers as entrepreneurs and how to assist them in setting up their own business. It involves our business and engineering and at Fresno State it involves the College of Business and College of Engineering.
	+ This is a 5-year grant worth approximately $3-5 million.
	+ Submission deadline is March 15.
* Applied for a $150,000 grant for bicycle paths, racks and access to campus.
	+ Will establish entry points by dorms and behind the student center.
* Board Meeting tonight on our campus.
	+ The firm we hired to develop the facilities master plan will present to the Board on what they envision the colleges (Reedley College, Fresno City, Willow International and Madera Center) will look like in 2020. This will require a bond.
	+ Plans at Reedley College are as follows:
		- New Science complex
		- Additions to Ag
		- Demolishing and rebuilding specifically Administration and Annex.
		- Expand Reed Avenue to include a roundabout.
	+ Will take a farm tour in the new electric bus purchased by Kings Canyon Unified School District.
	+ Presentations will be made to the Board by Reedley College faculty and students.
* Main Concerns are our budget and accreditation.
* Update on SLO process
	+ Eileen has completed the inventory and has forwarded it to Department Chairs. Inventory includes courses, programs, degrees and certificates.
	+ Department Chairs need to identify which courses or certificates can be deleted. If deleting, need to be submitted to Curricunet by March 30, 2012.
	+ The Commission requires the follow up report be submitted by October 15, 2012.
* Updates from Division Deans
	+ Division A
		- Changes with Music Department. Trying to set up an organization similar to Fresno City’s Friends of the Arts group and will ask faculty and administration to make a small donation via payroll deduction to fund the performance groups. Orchestra, concert band and the jazz ensemble will continue to perform, but will be funded through a Foundation account.
	+ Division B
		- Still working on the 1st Year Experience cohort. Working with counselors and departments to have a process ready for RTG.
		- Working on grants.
* Updates from Departments
	+ Michael van Whye is currently on the Academic Standards Committee for Willow International.
	+ Update on Dustin Sperling’s son.
		- Dustin’s son, Austin, was diagnosed with brain cancer. His 2nd surgery was successful and he is scheduled to start radiation treatment this week.
		- Was asked by David Lopes to keep Dustin and his family in our prayers.
		- Kingsburg High School FFA has a started a “Team Austin” shirt drive.
	+ Marilyn encouraged faculty to join Reedley College’s Bullpen Club.
	+ CVC Commission Meeting is next week

**Upcoming Events and Deadlines**

* Deadline to submit Curriculum March 30
* Next Meeting: April 10, 2012 at 1:00 pm