**State Center Community College District**

**North Centers**

**College Center Council Meeting**

**Minutes**

**January 22, 2010**

A meeting of the CCC (College Center Council) was held on Friday, January 22, 2010 at Willow International – room 270, Madera Center – room AM-114B, and Reedley College – Presidents Conference Room. The meeting was called to order at 3:03 p.m. Present were Terry Kershaw, Janell Mendoza, Deborah Ikeda, Jim Chin, Kelly Fowler, Monica Cuevas, Doris Griffin, David Richardson, Chris Glaves, Harold Seymour, Kirtley King, Jose Castaneda, Cynthia Elliott, Roger Oraze, Gail Spadafore, Brian Shamp, Lynne Walke, Peggy Marks, and Michelle Johnson. Absent were Clara Marchbanks, Javier Renteria, Tomas McDonald, and Andrea Baylon. Linda Little was present as note taker.

1. **Introduction of New Member**

* Terry Kershaw welcomed Doris Griffin, Dean of Students at Willow International, as the newest member of the council.

1. **Educational Master Plan Update**

* Terry Kershaw said the revised final draft plan has been received
  + The plan will go to the Board of Trustees on February 2nd for their review and acceptance on March 2nd
  + Final draft plan will be available on the North Centers’ website
  + Maas Companies will present district recommendations at the Board of Trustees retreat in March
  + Data from the plan will be driving force for program review, strategic planning, and future development
  + North Center mission statement will also be presented to the Board of Trustees on February 2nd.

1. **Accreditation Update**

* Deborah Ikeda said the Reedley College accreditation committees have been meeting
  + Surveys will be distributed

1. **Orientation – Accreditation Standards & Process**

* Deborah Ikeda reviewed with the CCC a PowerPoint presentation she prepared on an overview of accreditation
  + Self study was discussed
  + The four Standards were discussed
  + The accreditation process, from self study to final recommendations, was reviewed
  + Possible recommendations from the accreditation review team were explained

1. **Program Review**

* Terry Kershaw asked the CCC when and how they would like to have the program reviews presented that were completed in fall 2009
  + There were 12 programs reviewed that include North Centers that will be presented
  + **It was the consensus of the CCC that they will have two program review presentations per meeting throughout the semester, each presentation no more than 10 minutes in length, and each presentation using only one spokesperson**
  + Linda Little will start scheduling the presentations
  + Linda Little will provide the Council members with the recommendation pages for each program review

1. **Budget Update**

* Janell Mendoza discussed the revised 2010-2011 instructional supply/equipment spreadsheet from the action plan funding requests with the final dollar amounts as agreed upon by the CCC
  + This information is due to the district office on February 8th
* Janell indicated expenditures for 2009-2010 need to be encumbered before the end of January 2010
  + Janell will send information to the Division Representatives on expenditures to date so they can see how much money is left in the various programs
* Terry Kershaw discussed the state’s budget plans; community colleges will probably not receive severe cuts
* The Board of Trustees will receive a budget update from Doug Brinkley at their February 2nd meeting; Terry will have more budget information to report after the Board meeting

1. **Handbook/Committees Update**

* Terry Kershaw and Linda Little reviewed the current vacancies on various committees with the CCC
  + David Richardson said the committees vacancies are on the agenda for the next Faculty Association meeting
  + Cynthia Elliott has the vacancy on the Equivalency Committee on the agenda
  + Jim Druley is the contact for the Honors Program Advisory Committee which has 3 vacancies
  + Cynthia MacDonald is the contact for the Library Liaison Committee which has 1 vacancy
  + Kirtley King is the contact person for the Literary Art Journal which has 1 vacancy
  + David Richardson will be filling the vacancy on the Scholarship Committee (replacing Mark Harmon)
  + Cynthia Elliott will be filling the vacancy on the District’s International Education Committee (replacing Ewa Yarbrough)
  + There are also vacancies on 5 committees for student representatives

1. **Activities**

* Terry Kershaw reviewed the list of upcoming events with the CCC asking that they add the memorial plaque dedication ceremony for Fernando Granado being held on March 15th and the Willow Phase II dedication being held on May 14th to the events calendar

1. **Other Items**

* Terry Kershaw discussed the strategic plan
  + Mid-year reports are being completed
  + Strategic plan mid-year reports will be on the February 5th CCC agenda

1. **Adjournment**

* The meeting was adjourned at 3:50 p.m.