**Student Services Managers and Coordinators**

**January 26, 2011**

**STC 104**

**AGENDA**

1. ROLL:  Adelfa Lorenzano, Anastascia Klimek, Case Bos, Chris Cortes, Dan Kilbert, Diana Banuelos, Frank Mascola, Javier Renteria, Ken Zech, Letty Alvarez, Lisa McAndrews, Pat Jackson, Ryen Hirata, Chuck Cekola

GUESTS: Linda Nies, Samara Trimble

1. ADDITIONS TO AGENDA
2. Diana Banuelos – Vision 2020 Presentation
3. REPORTS ON PROGRESS TOWARDS GOALS:
   1. **Business Services (Linda Nies)**
   2. **DSPS (Samara Trimble)**
   3. **Admissions & Records (Letty Alvarez)** – Need 2011 Goal
   4. **Athletics (Javier Renteria)** – Need 2011 Goal
   5. **CalWORKs** **(Frank Mascola)** - Need 2011 Goal
   6. **Counseling (Case Bos)** – Update SARS Alert Goal
   7. **EOP&S (Anastascia Klimek)** - Need 2011 Goal
   8. **Financial Aid** **(Chris Cortes)** – Implementation of new scholarship application software program.
   9. **Health Services (Pat Jackson)** - Medicat
   10. **Title V/K – 16 Bridge (Adelfa Lorenzano)** - Development of the K-16 curriculum, blending the established concepts with those more appropriate to Reedley College – bilingual lessons, novella projects targeting parents and first generation college students, etc.
   11. **Outreach & Testing (Ryen Hirata)** – Matriculation Plan Updated
   12. **Residence Hall (Lisa McAndrews)** - Develop a culture volunteerism, partnerships and contribution within our community through increased programs and activities – an example of which would be our participation in the Youth Leadership Institute for 2010-2011.
   13. **Student Activities (Dan Kilbert)** – Need 2011 Goal
   14. **SSS Grant (Chuck Cekola)** - Need 2011 Goal
   15. **Tutorial Center (Ken Zech)** - Need 2011 Goal
   16. **Upward Bound (Diana Banuelos)** – 1. Increase male participation in the program. Continue to find ways to recruit male students into the three UB grants at Reedley College. 2. Invest in staff training on both Blumen database and using data for program improvements. 3. Increase the use of RC UB laptop loan program among it’s students. **Specify Goal**
4. OLD BUSINESS:
   1. Faculty Award Update – Lisa McAndrews
   2. *Vacation Balances*
   3. *Holiday Adopt-A-Family Outcomes*
   4. *Second Cycle of Student Services Satisfaction Surveys*
   5. *Assembly – TBA*
5. NEW BUSINESS:
   1. Processing Time for VPs Office – ***at least*** one week
   2. Gov. Brown’s Budget Proposal Fact Sheet - ***Print from Blackboard***
   3. Fixed Asset Inventory - ***Print from Blackboard (if appropriate)***
   4. 2011 Building Services Report
   5. Classified Employee of the Year
   6. Safety Training
   7. Early Alert
   8. Wells Fargo Grant
   9. MAA
6. HOMEWORK:
   1. Integrated Planning curriculum dispersed in dept. meetings
   2. Pat Jackson – pop quiz
7. BOARD REPORT ITEMS PROVIDED TO LUCY
8. FUTURE AGENDA ITEMS:
   1. B.I.T. – Behavior Intervention Team/Crisis Intervention
   2. Next Meeting: **February 23, 2011**