**Department Chairs Meeting**

**Tuesday, December 7, 2010**

**1:00 pm**

**Attending:** Marilyn Behringer, Randy Whited, Michael van Wyhe, Tom West, Bill Turini, Eileen Apperson, John Heathcote, Everett Sandoval, Barry Warmerdam, Barbara Hioco, David Tikkanen, Lois Parento, Case Bos, Dave Lopes, David Clark, Janice Ledgerwood, Jan Dekker

Reminder from Eileen

* If you have not sent her the dates and times of your department meetings that you are having before the end of the semester, please do so ASAP
* If you are not meeting, please let her know so she can get the information out in another way

Question on Replacement positions for Grant funded faculty employees

* Positions do not go into the prioritizations, because they are required to be replaced by the grant

Should Bill be allowed a vote in the prioritizations as a member of Academic Senate and not a Department Chair?

* Vote was split 50/50
* Chair made deciding vote that yes he could

Position Requests

* Dental
  + Used to have 3 full-time faculty, now down to 2
  + Student learning and professionalism is main focus
  + Scheduling for students not consistent
  + Part time faculty sharing lecture and lab
  + Added 3rd cohort
  + Required by state that director work less than full time, currently director is working full time plus overload
  + When there were 3 full time, it was a degree program, now it’s a certificate program
* Aviation Maintenance
  + Two year program, used to be 4 full time instructors
  + 2000-2005 enrollments went down
  + 2006 retiree-position not replaced
  + Filling in with adjuncts for now. Adjuncts can only work 9 weeks because of the number of hours in program
  + Difficulty finding qualified adjunct
  + Enrollments and retention have improved
* Biology
  + Continuous growth due to growth in nursing profession
  + Can’t add more students to lab classes, need more classes
  + 7 biology adjuncts average per semester
  + Very hard to find adjuncts for day classes
  + Classes full with high waitlists
* Counselor-general Bilingual-English/Spanish
  + Used to have 8 counselors, went down to 6
  + In 2008 got one more counselor
  + Due to contract lessening days, there are less hours to serve students
  + Only 1 bilingual counselor currently on staff
  + Need to fund student success counselor through other means
  + Effect on students?
    - Trouble getting appointments
    - Not enough bilingual counselors for large bilingual population
* EH/AG Tech
  + Replacement for Ron Nishinaka from 2008
  + EH program been running without a full time faculty member for 2+ years
  + Revised curriculum, degree in Ag Tech now
  + Looking for someone to teach EH and other AGNR courses
  + Would also need to manage EH facility
  + Instructional tech currently has no supervision by faculty member
  + Using 5 adjunct to run program
  + Enrollment trends come from Program review
  + Impact on enrollment?-no promotion or recruitment of program
* Forestry
  + Replacement for Jason Pinkerton
  + Currently have full time instructor out on long term illness
  + Only program accredited in the western US, coming up for reaccreditation
  + Strict rules on faculty/student ratio (25-1 lecture.20-1 lab)
  + Safety issues, if not enough supervision
  + Currently 120 students in program
  + Solid job placement
* Math
  + Many classes, very full, large waitlists
  + Trouble finding qualified adjunct
  + Listed as recommendation in program review
  + Increase in traffic with Math Study Center
* Reading
  + Anticipation of retirement next semester
  + Not able to be selective of adjunct
  + Adjunct being assigned who are only minimally qualified
  + Classes very full, full waitlists
  + Classes being canceled due to no instructor
  + 205 students on waitlists being turned away
* Ranking sheets due by end of the day Thursday
* Not sure how many positions we will have. Currently it’s just one, due to Jason’s leaving. Possibility of two retirees
* Plan to meet at noon on duty day
* There will be time for division/department meetings around 3 pm on duty day
  + Talk to Division Dean and work out what you want to do

**Next Meeting: January 6, 2010@ Noon in the PCR**