

-Reedley College Academic Senate
Tuesday September 14, 2010
2:00-3:30pm
Reedley Campus LRC 104
Madera Center AV1-207
Willow/International Center AC1-149

1. Meeting Called to Order at 2:35pm
2. Roll Call / Review of Senate Members, and Guests
 - Officers (6): *PRESIDENT*: B. Turini, *SECRETARY*: S. Curry, *IMMEDIATE PAST PRESIDENT*: T. Mester, *VICE PRESIDENT FOR SENATE BUSINESS*: C. Elliott, *VICE PRESIDENT FOR CURRICULUM*: P. Gilmore, *REPRESENTATIVE TO THE ASCCC*: L. Brown.
 - Members present (15): *AGRICULTURE AND NATURAL RESOURCES*: L. Dinis, *AUXILIARY*: N. Blanco, *BUSINESS*: D. Meier, E. Sandoval, J. Cusaac, *COMPOSITION, LITERATURE, AND COMMUNICATIONS*: R. LaSalle, *COUNSELING & GUIDANCE*: T. Hutchings, *MATH AND TECHNOLOGY*: L. Obid, J. Gilmore, *READING & LANGUAGES*: J. Ragan, N. Frampton, *PHYSICAL EDUCATION/HEALTH SCIENCES*: J.Hacker, S. Jefferies, *SCIENCE & TECHNOLOGY*: L. Novatne, B. Smith-Bush
 - Members absent (8): *PRESIDENT, NORTH CENTERS FACULTY ASSOCIATION*: J. Libby, *COMPOSITION, LITERATURE, & COMMUNICATIONS*: M. Sanwo, R. Garza, *COUNSELING & GUIDANCE*: C. Bos, *FINE ARTS & SOCIAL SCIENCES*: J. Ledgerwood, M. Cole, *MATH & TECHNOLOGY*: R. Hitchcock, *PHYSICAL EDUCATION/HEALTH SCIENCES*: B. Fonseca
 - Vacancies (9): Adjunct Faculty (1), Agriculture and Natural Resources (2), Composition, Literature, and Communications (1), Fine Arts and Social Sciences (1), Science and Technology (1), Manufacturing (1), Physical Education and Health Sciences (1)
 - Guests: Eileen Apperson, Maria Kelly, Michael van Wyhe, Kathleen Reyna, Lacy Barnes, Randy Rowe, Dr. Barbara Hioco, Michael White, Rose Elizondo
3. Review and Approval of August 24, 2010 Meeting Minutes as submitted (M/S/C: L.Dinis, L. Novatne).
4. Vote to amend agenda, if necessary (*minimum 2/3 vote required*)
 - Vote taken and motion approved to add Draft Program Review Annual Report to New Business 10.5 (M/S/C: T. Mester, C. Elliott).
5. Presidents Report
 - 5.1. *SCCCD Communications Council, August 31, 2010*
 - Reviewed the Educational Master Plan for each location in the District. Committee recommended that the District Educational Master Plan be rolled into another district plan. This recommendation will be forwarded to the Board of Trustees.
 - 5.2. *SCCCD Board of Trustees Meeting, September 7, 2010*
 - The Board of Trustees adopted a resolution recognizing Jan Kruger, former Secretary to the President at Reedley College
 - Board Adopted the 2010-2011 budget. The document is available on the District website.
 - Adopted the changes to AR 2712
 - 5.3. *College Council Meeting, September 8, 2010*
 - Received Progress reports on Mission Statement and Core Values revisions.
 - Received Report on Reedley College Technology Plan.
 - 5.4. *CCC Chancellor's Circle Meeting, September 9, 2010*
 - Assistant Chancellor Jack Scott was at FCC for the Chancellor Circle Meeting and presented on issues of access and funding for California Community Colleges. Breakout workshops were offered, including one on the Academic Senate.
 - 5.5. *SCCCD AR 7120 Review Committee, appointments*
 - It is time to review AR 7120. Assistant Vice Chancellor R. Rowe has asked the Academic Senate to appoint 2 RC and 1 NC member to the review committee. President B. Turini volunteered for the committee.
 - 5.6. *SCCCD Free Speech Committee, appointments.*
 - Reedley College and Fresno City College will each have three members on the committee. President B. Turini and Lacy Barnes volunteered for the committee chaired by the District Director for Public Relations Teresa Patterson.
 - 5.7. *Committee Vacancy List*

- Reviewed at College Council and some discrepancies were found on committee compositions. College Council is working on the vacancy list. Please forward names to President B. Turini so we can fill positions as soon as the vacancy list is final.

5.8. Accreditation Update

- RC Steering Committee met last Friday (September 10, 2010). Descriptive Summaries for all Standards are available for review on Blackboard. Committees are charged with reviewing descriptive summaries and drafting self evaluations and planning agendas (Due November 8 for RC). Willow International Descriptive Summaries are also available online. Standard Committees are working on adding the student and faculty survey results to the reports. If anyone would like to sit on an accreditation committee contact Anna Martinez at Reedley College or Chris Glaves at Willow International.

5.9. SB 1440 and the Central Valley Higher Education Consortium (CVHEC) Degree Summit, October 17-19, 2010 at Tenaya Lodge.

- CVHEC will be hosting a Degree Summit to discuss how community colleges will approach the requirements in SB1440. Reedley will be sending a team to the summit. Expected to attend will be Reedley College, Fresno City College and Fresno State and other local colleges. Other topics for the summit will be on obstacles to degree completion. The focus will be Liberal Arts and STEM.

5.10. Others

- Faculty Observation Form. President B. Turini stated that he had received some small language changes to the form from Dr. M. Behringer and the Federation. Dr. M. Behringer requested that we start using the form in Spring 2011. The form will be forwarded to Department Chairs.
- There are three nominees for the Part Time Faculty Representative to the Academic Senate.

6. Department Reports- None

7. Committee Reports

District Standing Committees

- Facilities Planning Committee
- District Ad Hoc Committees
- District Strategic Planning

Academic Senate Standing Committees

- Academic Standards- Had a special meeting on August 13, 2010 to review student petitions for accommodations before instruction. The next meeting will be September 15, 2010.
- Curriculum –Deadline for submission of curriculum will be 5pm on October 15, 2010. There has been very little new business at the last two meetings. Vice President for Curriculum P. Gilmore recommended that departments get their curriculum in as soon as possible. It is easier for articulation if classes are approved in the Fall semester. She will also be doing Curricunet training in the coming weeks at Willow and Madera. Meeting Agendas will also soon change from alphabetical order to first submitted, first heard.
- Faculty Professional Development (Flex)
- Equivalency – One equivalency was retracted and one is due for a decision on Friday September 24.

Academic Senate Ad Hoc Committees

- Joint Committee on Placement Exams
- Committee on Faculty Evaluations
- Committee on Academic Status Requirements for Enrichment Program
- Class Enrollment "Caps"
- Committee on the Mission Statement
-

State Center Federation of Teachers (A.F.T., Local 1533)—

College Committees

- Budget—Meets September 22, 2010
- College Council
- Distance Education- Will be forwarding a distance education statement for students on Blackboard for the next Academic Senate meeting
- Enrollment Management
- Facilities
- Salary Advancement
- Student Conduct
- Health and Safety

- Scholarship and Financial Aid
- Matriculation
- Staff Development
- Program Review
- Strategic Planning
- Sabbatical Leave – Maria Kelly asked about the status of this committee. President B. Turini stated that sabbatical applications will be available this year as discussed at Department Chairs. Maria Kelly asked about last year's sabbatical approvals, do they forward to this year? President B. Turini will follow up on the question if there will be a district guideline about last year's applications and how they will be treated this cycle.
- Student Success

8. Old Business

- 8.1. Reedley College Graduate Survey (referred by Program Review Committee)
 - Ad hoc Committee chaired by State Representative L. Brown will forward comments to Eileen Apperson.
- 8.2. Revised Reedley College Mission Statement (referred by College Council)
 - The Reading and Languages Department had several comments.
 - Reedley College “offers” changed to Reedley College “provides”
 - Questioned the phrase “to all who can benefit”
 - Questioned the use of the term Career Technical Education over Vocational Education
 - Questioned the phrase “preparation for lifelong learning” recommended changing to “an integral component of lifelong learning”
 - Asked should ESL be mentioned in the mission or is it covered by Basic Skills?
 - President B. Turini stated that Career Technical Education is the new term for Vocational Education.
 - Reedley College President Dr. B. Hioco stated that the reason why “to all can benefit” was added was due to a guideline from ACCJC that recommends a college mission statement identify the students it serves.
- 8.3. Revised Core Values Statement (referred by College Council)
 - The Math and Technology department
 - Core values read more like goals.
 - Should not include action verbs. Suggest deleting verbs.
 - Reading and Languages Department
 - Agreed with the recommendation to delete the verbs.
 - Change last bullet from “quality student services” to “services for students to support and enhance their success”.
 - 5th bullet change “reflect” to “promote” or “support” diversity

9. New Business

- 9.1. SLO/PLO/GELO Reporting Grid (referred by the Program Review Committee)
 - Form created to map SLO, PLO and GELO to courses. North Center started using this form during duty day. This form will help align our reports across locations. It is an extension of the mapping that was done in Cycle 2 of Program Review by adding GELO's. Senator R. La Salle moved to suspend the rules and take action in one hearing. (M/S/C: R. LaSalle, C. Elliott) motion approved by 2/3 majority. Senators L. Novatne L. Obid raised concerns over not being able to take the form back their departments for review. Motion to Approve Reporting Grid Approved (M/S/C: T. Mester, R. LaSalle) 4 oppose, and 3 abstentions.
- 9.2. Reedley College Educational Master Plan review (referred by College Council)
 - Departments are requested to review the Educational Master Plan and send comments for the next meeting
- 9.3. Student Conduct Standards and Procedures (referred by the Office of Student Services)
 - Departments are requested to review the Student Conduct Standards and Procedures and send comments for the next meeting
- 9.4. DRAFT resolution regarding ACCJC policy revisions to “Policy on the Rights and Responsibilities of ACCJC and Member Institutions in the Accrediting Process” (referred by the Executive Committee).
 - President B. Turini will have resolution ready for next meeting. Comments to the Commission must be sent by October 11, 2010.
- 9.5. Program Review Annual Report (referred by the Program Review Committee)
 - Departments are requested to review the Program Review Annual Report and send comments for the next meeting

10. SPECIAL ITEM –Report on SCCC and Reedley College –Reedley Campus faculty hiring policies, regulations and practices

- It was requested at the last Senate meeting that a report be provided on the local practices for faculty hiring including prioritization and district policies. These questions arose last semester during the hiring of a baseball coach/instructor.
- Special Guests invited were RC President Dr. B. Hioco, Vice President for Student Services M. White and Assistant Vice Chancellor R. Rowe since they corresponded and met with Senate President B. Turini this summer on these issues.
- Instructor and Department Chair R. Elizondo asked to give some background on the local prioritization process through Department Chairs. She stated that Department Chairs last semester met and reviewed written and oral presentations on requests for new faculty. Department Chairs understood that there were four positions open 1. PE Health Football (due to move to administration), 2. Criminology (due to retirement), 3. Biology (due to transfer), 4. Environmental Horticulture (due to retirement). The PE position was filled by a FCC transfer and the Criminology and Biology positions were opened for applications. The decision on the fourth position was delayed. On May 6, 2010 an emergency Department Chairs meeting was held where Department Chairs were informed by Dr. Hioco that the final position had been designated as Baseball Coach/ Instructor without further discussion. Meeting notes for the January 19th and May 6th Department Chairs meeting were made available to senators on Blackboard. Also available online is the Board Policy on the Hiring Process and AR 7120.
- Maria Kelly asked about the makeup of the hiring committee. President B. Turini stated that the committee did confirm to the required ratio between faculty and administration (1 administrator, 7 certificated faculty and 1 classified member). The Senate Executive Committee had concerns over the constitution of a committee without a degree emphasis. The committee was finalized after human resources reviewed the applicant pool. When it was determined that the only applicants qualified for the position were from Physical Education due to the requirement of that position to teach a baseball theory course.
- Senator L. Novatne asked about the local prioritization process. Dr. Hioco stated that the faculty hiring process and forms need to be reviewed. The current process is that the Department Chairs prioritizations go to the College President as a recommendation. There was a PE position on the prioritization list last year. The PE position was ranked number eight out of nine. Dr. Hioco met with the Department Chairs to announce her final faculty hiring decision on May 6, 2010.
- Maria Kelly asked Dr. Hioco for an explanation as to why she deviated from the prioritization list. Dr. Hioco stated that she believed that for college and the baseball program needed a coach. Maria Kelley asked, in light of the number of class sections cut this year, could we have not hired a coach for a year and rescheduled some of the lost classes.
- Michael van Wyhe stated the faculty staffing request that was presented at Department Chairs was for a PE/Cross Country Coach. Department Chairs only met formally twice during the spring semester. Michael van Wyhe stated that the minutes for the January 19th meeting did not reflect all the comments and discussion. During the presentation by the Chair of the Health Sciences and Physical Education department he stated that this position was not urgently needed but that he wanted to get it on the table. Dr. Hioco stated that hiring a cross country coach would have required Reedley to add a new sport. Dr. Hioco stated that there was no requirement that she take the issue back to Department Chairs when she changed the position from PE/Cross Country Coach to Baseball Coach/Instructor.
- President B. Turini and Dr. Hioco have already discussed the need to review and define more clearly the faculty hiring process.
- Senator L. Obid asked if it would have been possible to hire an adjunct baseball coach instead of a full time position. Dr. Hioco stated that her decision, based on what she thought was best for the college and the baseball program, was to have a full time instructor/baseball coach. Lacy Barnes noted that the Head Tennis and Head Golf Coaches are both part time instructors.
- Maria Kelly asked Dr. Hioco to clarify that she believed at that time at Reedley needed an athletic coach more than an academic instructor. Dr. Hioco stated that she did.
- Rose Elizondo asked how many students were in the baseball program. M. White stated that there were around 50 students in baseball. Dr. Hioco reminded that the coach would also be teaching academic classes. Lacy Barnes asked how many adjunct instructors were lost due to the addition of a full time instructor. It was also asked if we had to add PE classes to make up the load. M. White stated that one adjunct declined the offer of 4.5 LHE and two adjuncts lost 1.5 LHE. Senator J. Hacker stated that they did have to add a PE class and that the new baseball coach is only teaching activity courses this semester, no lecture courses. Maria Kelly stated it seemed that we had the need for a new coach but not a new instructor.

- Dr. Hioco stated that they tried to open the position to all academic disciplines by designating it as Instructor/ Baseball without a specific discipline. It did not work and Dr. Hioco committed that they would not try it again.
- Lacy Barnes stated that is important that all decisions take into consideration how they impacts the most students and should encapsulate the mission and core values of the college. Dr. Hioco stated that she did take into account the college, faculty and students when making this decision. She acknowledged that this was not a popular decision.
- Senator D. Meier stated that we should all remember that the number of students in the baseball program is not relevant. They are all part of the college community. They are not only baseball players they are also academic students. He stated we go down a dangerous path when we state that a program or a group of students has merit due to the number of students since they are all part of this school. We are serving the community by offering athletics like baseball just as much as we do by offering academic programs.
- Maria Kelly stated that due to the controversy it would have been appreciated if the College President had sent an e-mail to faculty during the summer regarding the decision.
- Senator J. Hacker stated that he had a faculty evaluation in March of 2009. There were no issues brought up during this evaluation. He was replaced as baseball coach a year later. Senator J. Hacker stated that he spent his tenure as baseball coach trying to give the students the full college experience both athletic and academic. As Head Baseball Coach he stressed the importance of academics over the number of wins and losses.
- Senator S. Jeffries states that faculty in the Health Sciences and Physical Education department are confused on the criteria for performance they will be evaluated on as instructors and coaches.
- President B. Turini stated, in closing, that this discussion has brought up issues that need to be addressed by a committee. President B. Turini asked departments to send comments and nominate names for this future committee to review the faculty identification and approval process.

11. Call for Future Agenda Items

12. Officers Reports – No Reports. (none due to time)

- 12.1. North Centers' Faculty Council President—Joe Libby
- 12.2. Vice President for Senate Business—Cynthia Elliott
- 12.3. Vice President for Curriculum—Pam Gilmore
- 12.4. State Representative-- Lee Brown
- 12.5. Immediate Past President—Tom Mester

Meeting adjourned at 4:04 pm