

AGENDA

Strategic Planning for Districtwide Facilities Committee

Thursday, December 2, 2010

10:00 a.m.

District Office Conference Room

Polycom: Reedley President's Conference Room

Polycom: Willow/International Room 270

Polycom: Madera Center President's Conference Room

Meeting called by:

Brian Speece

Type of meeting:

Planning

Facilitator:

Brian Speece

Agenda Items:

Review of Minutes of Sept. 23, 2010

Brian Speece

Update on District Projects

Brian Speece

RFP for the Facilities Master Plan

Brian Speece

Miscellaneous Items

Committee Members

Additional Information

Special notes:



Strategic Planning for Districtwide Facilities Committee Minutes

Thursday, September 23, 2010

Call to Order

Brian Speece called the meeting to order at 10:00 a.m. Members present: Linda DeKruif, Doug Brinkley, Michael Guerra, Anthony Romero for Janell Mendoza, Scott Thomason, Debbie Ikeda, Donna Baker-Geidner, Thomas Mester, Thomas Martinez, Bill Turini, Patty Barendse. Guest: Cheryl Sullivan.

Review of Minutes

The minutes of the meeting of May 27, 2010 were reviewed and approved by the committee members.

Update on District Projects

A PowerPoint presentation was given by Brian Speece with pictures of on-going and completed projects.

1. *FRESNO CITY COLLEGE OLD ADMINISTRATION BUILDING*

Pictures:

- Finishes on interiors of classrooms/large group instruction areas at the SW corner
- Lighting - keeping in line with the historical fixtures
- Fountain in the west courtyard is now up and running
- East courtyard
- South lawn just completed - had the Chancellor's Circle dinner on the new lawn
- View of Auditorium from the stage and another view from the mezzanine - 650 people can be seated in the mezzanine area

2. *WILLOW INTERNATIONAL, PHASE II*

Pictures:

- New Fitness Center
- Large Group Instruction Classroom
- Library
- Chemistry and Biology Labs

3. *REEDLEY COLLEGE RESIDENCE HALL*

Picture:

- The completed Residence Hall which was occupied last fall

4. *REEDLEY RESIDENCE HALL DEMOLITION & NEW PARKING LOT*

Picture:

- The demolished building which will be the site for a new parking lot to be constructed in spring 2011 - will add 101 parking spaces

5. *REEDLEY FACILITIES MODERNIZATION PROJECT*

Picture:

- The newly remodeled Student Union completed last fall

Report on Completed Measure E Projects

Brian continued his presentation on all the completed projects funded by Measure E.

1. COMPLETED MEASURE E PROJECTS

- FCC LAN/WAN Network & Cross Connect Rooms Upgrade
- FCC Applied Technology Modernization
- Reedley Classroom Addition
- FCC Student Services Modernization
- Physical Performance Center
- Madera Fitness Center - remodel of two portable buildings
- Willow International Phase 1
- Bookstore/Foodservice Building at Willow
- Child Development Center at Willow
- Madera Center for Advanced Manufacturing
- Oakhurst New Classrooms

Report on Current and On-going Projects

1. DISTRICTWIDE MASS NOTIFICATION

This project has been awarded and is currently underway. This system will be installed at all District sites to notify staff and students when we have emergency situations on campus. The system will send out one of several tones to either "evacuate", "shelter in place" or "all clear". Loudspeakers that will sound the tones will be roof-mounted on specific buildings on each campus as per the architect's design. The loudspeakers are solar powered. The choice of placement was based on a study of the best areas (taller buildings) so that the tones can be heard evenly over the entire campus. If we find that the system has "blank" areas where we have no sound, Doug mentioned that we can bring on additional units. The project will also include installation of emergency phones at all the North Centers and the Career Technology Center. We are looking at a spring 2011 completion depending on DSA approval.

Once the system is in place, it will require training of all District employees to become familiar with the emergency tones and what response is necessary. This training will be on-going for any new employees hired by the District in the future.

2. CLOVIS CENTER TWO STORY HVAC UPGRADE

This project will upgrade the HVAC unit that supplies heating and cooling to the Training Institute.

3. UPS ELECTRICAL AT THE DISTRICT OFFICE

This project will upgrade the Information Systems UPS allowing for an uninterrupted power source.

4. OLD ADMINISTRATION BUILDING ON-GOING

- Auditorium will complete in November
- Seating restoration is on-going
- OAB Phase 3 has \$9 million to complete the North and East Wings. The project is at DSA now and can begin once the State budget has been signed.

5. ADA ACCESS COMPLIANCE PROJECTS

Subsequent to a lawsuit filed by an FCC student, the District has a timeline to complete several projects that relate to ADA accessibility:

- Door levers, signage, and parking projects
- Restroom upgrades
- Miscellaneous in-house maintenance projects

6. Fresno City College LOTTERY PROJECTS

- Child Development Shade Structure - prebid job on 9/23/10
- Air conditioning for the Gym Dance Studio
- Music-Speech Security FOBS
- Music-Speech Door Upgrade
- Tennis Courts

7. REEDLEY LFS 2 and LFS 11 REMODELS

- Upgrade to the LFS 2 Storage Room is nearing completion
- Remodel of LFS 11 Laboratory is at DSA
- Photovoltaic project for power savings and educational purposes is in the planning phase

8. REEDLEY BASKETBALL COURT RESURFACING

Blair, Church & Flynn has completed the design documents for the Reedley Basketball Courts resurfacing. The design includes a new surface and standards for two basketball courts and standards for the volleyball courts. A lawn will be planted in the area for spectator use and also for the residence hall occupants. This project was designed in conjunction with the new parking lot and will be funded by Reedley College.

9. REEDLEY COLLEGE TECHNOLOGY INFRASTRUCTURE PROJECT

This project will modernize the Intermediate Distribution Frame (IDF) Rooms and connectivity at the campus to bring the system up to the same standard as Fresno City College and the North Centers. The design engineer is reviewing as-builts and preparing design documents.

10. MADERA CAM SECURITY INSTALLATION

The project will install security cameras in the rooms for the Madera CAM building - project nearing completion.

11. WILLOW INTERNATIONAL PARKING LOT/BEHYMER ROADWAY

Blair, Church & Flynn is working on the design for an additional parking lot and an access roadway from Behymer Avenue.

12. NEW SOUTHEAST CENTER

We have \$30 million of Measure E funding for completion of this project. We are waiting to see if the State will pass a bond measure in 2012 at which time we would receive \$40 million of State committed funding. We have already purchased the land for the site and completed improvements to the property in preparation for construction of the new facility.

Development of a Facilities Master Plan

Doug Brinkley discussed the steps the District needs to take in order to develop a Facilities Master Plan that will include all campuses and centers. To begin the process, each campus needs to determine what new classes, programs, and support services they are developing which will be a part of the Educational Master Plan. The next step will be to determine what types of facilities will be needed to support the educational goals of their campus. This preliminary information will be the foundation for the Facilities Master Plan. Each campus will be required to prioritize their facility projects and then submit them for District level review and prioritization. The Facilities Master Plan will be the guiding force as to what our most critical needs are. We hope to have the plan completed by next year in preparation for a possible local bond measure in 2012. If the climate is right for a 2012 bond measure, the District will be prepared and already have its project priority list completed.

Staffing Comparison

Brian presented a staffing comparison between the years of 2008 and 2010 with the enrollment figures for summer, fall and the following year spring semester for each. The comparison reflects the number of Maintenance, Grounds, Custodial and Police employees that are allocated for each campus under four different categories; FTES, Head Count, Campus Acreage, and Building Square Footage. Each category is used to add value to the overall comparison.

Brian noted that in 2008 the square footage for the entire Old Administration Building was included for FCC, whereas in 2010, only the square footage that is actually being used is included in the comparison. The square footage for CTC is included under Fresno City College, and the square footage for the Oakhurst Center is included under the North Centers. The Clovis Center is now a District site and not included in the North Centers. Overall, we have only seen an increase in Custodial staffing at FCC (1) and North Centers (.25) and Grounds North Centers (.05) over the last two years. We have seen a decrease in Maintenance FCC (1) and Custodial RC (.5) over the last two years. We have seen an increase in all categories (FTES, Head Count, Acreage, ASF) at Willow, but with all new buildings and grounds, less maintenance is required.

A request was made by committee members, for accreditation purposes, to have all minutes, agendas, and PowerPoint presentations copied to a CD in PDF format. Brian will follow-up on this request and work with the District IS Department.

Adjourn

There being no further business, the meeting adjourned at 11:00 a.m. to meet again on Thursday, December 2, 2010 at 10:00 a.m.

/peb

Mass Notification Construction Schedule

Activity	Duration	Start	Complete	August	September	October	November	December
Notice to Proceed	1 day	8/2/2010		<div></div>				
Submittal Preparation	30 days	8/2/2010	9/1/2010	<div></div>				
DSA Review/Backcheck/Approval	unknown	9/1/2010	11/19/2010		<div></div>	<div></div>	<div></div>	
Procurement of Speakers & Supports	3 weeks	11/20/2010	12/5/2010				<div></div>	<div></div>
Installation of Supports & Speakers	4 weeks	12/6/2010	1/4/2010					<div></div>
Procurement/Installation of Emergency Phones, Head-end Equipment		8/2/2010	12/30/2010		<div></div>	<div></div>	<div></div>	<div></div>