# North Centers Library Liaison Committee

# Meeting Minutes

December 4, 2009

1. Call to order

Cynthia MacDonald called to order the meeting of the North Center Liaison Committee at 2:00 p.m. on December 4, 2009. The meeting was held simultaneously at the Madera Center (MC207) and the Willow International Center (AC1-149) via video conferencing telecast.

1. Roll call

The following persons were present:

Madera: John Hirstein

Willow: Robin Huigen, Becky Kellam, Arla Hile, Lee Brown, Stephen

Dent, Susan Hansen, Lucas Reyes, Cynthia Elliott

Absent : Francine Underwood, Jim Chin, Joan Murphy, Maria Ensminger,

Liz Ehrlich

1. Approval of minutes from last meeting

The minutes from the September 25, 2009 meeting were distributed to the attendees. A motion by Lucas Reyes was made to amend the minutes to include “Lucas Reyes” to the attendees listed for Willow International Center. The minutes were then approved pending this addition.

1. Open issues

* Blackboard
  + All members are now enrolled in the North Center Library Liaison Committee group listed on Blackboard
  + Members can now use Blackboard to find details on operating procedures, agendas, minutes, and book orders placed by the libraries
  + Attendees were told how to access this information via their own Blackboard homepages
* Library book orders
  + An explanation was given describing the process the library goes through to order books
    - What vendors can be used
    - State ruling – only closed captioned media may be purchased
  + Cynthia gave an update as to how many books have currently been placed on order for the library
    - 647 title ordered so far, equaling approximately $16,000 or 20% of the total to be spent
  + Resources for book selection were discussed
    - How titles are recommended
    - Online access full-text Choice reviews is now closed and the decision was made not to purchase
    - Select by level of significance
    - Keep current within 5 years unless core titles
    - Look for “core titles by discipline” and “best of” recommendation from publishers
  + There was discussion as to how “Mini-Grants” can be written for library materials
    - Willow International Center Library has received a $500 for multicultural media

1. Adjournment

The meeting was adjourned by Cynthia MacDonald at 2:30 p.m. It was agreed to set up the next meeting at the end of January.

Minutes submitted by: Susan Hansen