**RFA Specification Title:** Career Technical Education-Career Advancement Academy

**Funding Performance Period:** April 1, 2011 – June 30, 2012 (15 months)

**Award Amount:** $1,000,000 to $1,666,666

*Only CA Community College Districts are eligible to be fiscal agents.*

**Required Match** 50% of grant award (Cash or In-Kind)

**Number of Awards:** 3-5 grants

**Required Partners:**

Local Workforce Investment Boards, Regional Occupation Centers and Programs (ROCP), Adult Education Programs, business and industry representatives, labor organizations and community-based organizations.

*All partners* ***must*** *complete and sign the Collaborative Data form that includes the active role they will play in the implementation of the proposed project.*

**Regional Centers:**

3-5 Regional centers (primary grantees) consisting of numerous CTE-CAA sites (secondary grantees) across the state, with a variety of CTE Industry Sectors, and a variety of program models. The three regions are ***Northern***, ***Central*** (including SCCCD), and ***Southern***.

**Application Features:**

1. Required chart that identifies the *current* CTE Industry Sector and Career Pathway certificate or degree programs offered in the college service area and/or region including clearly defined destination and transition points and options for additional education and employment.
2. In depth descriptions of partner roles in project (not general letters of support, specifics).
3. Project Management organizational chart required.
4. Relevance of project to regional business, and regional business support.
5. How project will be institutionalized; short and long term. (Projects must be designed to be self-sustaining.)
6. Required Objectives and Activities (see RFA pages 12-14) with measureable Outcomes.
7. Both program and student level data reporting requirements.

**Budget Details:**

1. Indirect cost cannot exceed 4%.
2. **50% match required, cash or in-kind.**
	1. Application Budget Detail Sheets must be prepared for each donor of matching funds.
	2. Budgets must be supported by donor signature, either on form or in a letter detailing the match (no general letters of support).
3. **Equipment purchases cannot exceed 50% of grant funds.**