

# Reedley College

## SPANISH 1-BEGINNING SPANISH

Section #58626 - 5 Unit Course

Start Date: 03/11/2024 – End Date: 05/17/2024

Term: 2024 Spring | Online Course

<b>Instructor:</b> Monica Esparza Borja	<b>Email:</b> monica.esparza@reedleycollege.edu
<b>Meetings Days/times:</b> Online   Asynchronous	<b>Classroom:</b> N/A
<b>Office Hours:</b> Emails/Canvas Inbox only	<b>Office Location/Modality:</b> N/A

Welcome to Class! *¡Bienvenidos a la clase de español 1!*

### COURSE OVERVIEW

This is a beginning foreign language course covering the main areas of the target language (Spanish): writing, reading, listening, and speaking in different scenarios such as of vocabulary, grammar and culture of Spain, Latin America and the Hispanic cultures of the US.

The class is 100% online, no live/Zoom streaming meetings, and will be taught in Spanish. Material and activities will be posted every Monday under Weekly Modules. You will have the opportunity to learn, practice and express yourself in Spanish. By the end of the semester, you will be expected to see improvements in all main areas above mentioned. Thus, your success is important to me, if you need assistance, do not hesitate to contact me via e-mail or Canvas Inbox.

ADVISORIES: English 1A or 1AH. (A, CSU-GE, UC, I).

### What you will learn

Throughout the course, you will develop language skills in Spanish, will gain a sensitivity to differences and similarities in cultural issues, and by the end of the semester, you will be able to:

1. when shown a drawing of several actions, describe what is happening.
2. discuss your habits, vacation plans, describe your home, friends/family.
3. interview other students to find out their experiences.
4. tell about your daily routine: the 20-30 things you do in a normal day.
5. describe other persons and things using appropriate adjectives.

6. tell some important things you did yesterday, or last summer.

## Computer Readiness

- This Spanish course requires you to access the text and other class materials online, to watch videos, record videos, make voice recordings and many other things that require an updated computer. Have your own laptop or go to the campus library and check one out for free to use during the semester (in any).

## Required Materials

- Laptop or Chromebook. Since you need to read and type, a smartphone or iPad will not work for class exercises and activities. A laptop is a must!
- Webcam, microphone, speakers and earphones/pods.
- A FREE Open Educational Resource will be used in this course. NO need to purchase a text!

## Grading and Evaluation

**This course is self-paced.** All assignments, discussions, oral activities, quizzes, etc. are to be completed no later than 11:59pm PST/PDT on the date indicated.

## Amount of Work

This is a 5-unit course, and the workload reflects that. For every unit, about two hours of work are required outside of class time. You will be reviewing grammar tutorials and completing various activities in class or online to reinforce what you are learning. You will also spend time completing compositions, discussions, lesson quizzes, and preparing for oral presentations, the final exam; this will require on average about **10 hours a week, outside of class time.** Depending on your computer skills and understanding of the materials, the amount of time spent on the class may vary, as you become acquainted with class procedures.

Categories	Percentages	Grading Scale	
Discussion Boards	15%	<b>A</b>	90%-80%
ADAPT Assignments	20%	<b>B</b>	89%-100%
Oral Assignments	15%	<b>C</b>	70%-79%
Writing Assignments	10%	<b>D</b>	60%-69%
Cultura Assignments	10%	<b>F</b>	59%-0%
Lesson Quizzes	20%		
Final Exam	10%		
<b>TOTAL</b>	<b>100%</b>		

## **ADAPT Assignments**

The FREE homework platform that we will use in class is called ADAPT from LibreTexts. The first time you access the site you will need to enter an Access Code, which I will provide to you. You will also be asked for your Student ID. The site wants to ensure that you are a student at Reedley College enrolling in the course. You will only be asked for this information the first time you access the site. This will ensure that your Canvas shell is linked to the ADAPT platform from then on. As a reminder, we are using a FREE Open Educational Resource as the text for the course. It is called *¡Chévere!* Introductory Spanish I from LibreTexts. Know that ADAPT assignments have formative activities that will assess your listening, reading and writing assignments. You will also watch cultural videos and read articles, and you will answer comprehension questions.

- Your weekly ADAPT Assignments **need to be submitted every Sunday night by 11:59 pm PST/PDT** and new ones will be assigned every Monday morning.

## **Canvas & ADAPT Oral Assignments**

Communicating in the target language is an important goal to the class. We will have many opportunities to practice this skill throughout this short-term semester. Exposure and repetition are key. Throughout the modules, you be required to complete **speaking/video assignments** in ADAPT, individually or with a partner(s). These assignments will be scaffolded to help you communicate using the newly acquired language skills. They will be graded with a rubric that evaluates task completion, comprehensibility, pronunciation, intonation, as well as vocabulary and grammatical accuracy.

**IMPORTANT!** Try your own personal best in oral assignments. Online, it is very easy to tell when someone is cheating on camera. It is easy to see eyes moving across a screen or looking down or side to side to check your notes, so please don't try it. There is a zero tolerance for cheating. Prepare for the assignments and look directly into the camera. I do not want to have to give anyone a zero if I suspect that you are cheating. Check Modules for online Oral Assignments due dates.

- **Failure to complete these oral assignments will result in an F in the course regardless of the other points earned!**

**IMPORTANT!** The Oral Assignments, which require you to record your voice, will receive a grade of zero (0) if you record surrounding noise such as music or other people speaking in the background, rather than your own voice with appropriate responses. Additionally, if your recording demonstrates that someone in the background helped you with an assignment or if you record vulgar language, disciplinary actions will be initiated for academic dishonesty and/or misconduct done on your part.

## Canvas Compositions / Discussion Boards

Compositions / Discussion Boards will be assigned in Canvas throughout the semester. Your grade will be based on the breadth and accuracy of grammar and vocabulary, and your correct use of punctuation and accents.

**IMPORTANT!** The use of machine translators for graded assignments is prohibited and constitutes academic dishonesty unless expressly allowed for a particular assignment by the instructor. Please consult the grading rubric on each assignment. Check Modules for Compositions / Discussion Boards due dates.

## Canvas Quizzes

You will be taking Quizzes at the end of every two modules (except after module 1 – you will take the module 1 quiz after we complete module 1). These are designed to match the objectives and student outcomes, and may include listening comprehension, vocabulary, grammar, reading comprehension, culture, and/or writing. You will take these quizzes in-class on Canvas. These are timed quizzes, and you will have only one attempt to complete during assigned days (please see calendar). If you don't complete the quiz by the deadline, you will receive a grade of 0 on the quiz. **I do not allow students to make up quizzes.** Check full semester schedule for Canvas Quizzes dates.

## Canvas Final Exam

At the end of the semester, you will complete a final exam on Canvas that will cover the main topics of Module 1 to Module 11. **I do not allow students to make up the Final Exam.** Check full semester schedule for the Final Exam date.

## Drop and Attendance Policy

Since the emphasis of this class is in development of oral abilities in Spanish, you must complete all activities including oral exercises. Attendance is required and will be recorded weekly according to the amount of work being submitted. It is the student responsibility to stay on track submitting assignments in order to be marked as present. The teacher reserves the right to drop a student if he/she has excessive absences (RC Catalogue pg. 28). **More than two absences are considered excessive absences, so you will be dropped then.** In case of an emergency (ex: car accident, heart attack, ill with Covid-19, etc.) contact me immediately via Reedley College e-mail address or Canvas Inbox. Documentation will be needed as proof of your emergency. Contact me if you have any concerns about your class attendance. I want to help you be successful in this class.

**Present:** 100% of work submitted

**Late:** 90%-50% or less of work submitted

**Absent:** 50% or less submitted

*For more information regarding this Policy review the RC Catalogue 2023-24 on page 20.*

## **Late Work Policy**

You will know the due dates of assignments and exams for this class well in advance. All work, however, must be completed on time. ADAPT Assignments *only* you have a one-day grace period. You may submit those assignments one day late but will receive a 10% deduction on those grades. After that date, grades will be entered on Canvas. No exceptions. Please do not ask. No late Quizzes or Final Exam accepted. If you have an emergency, contact me before the due date. Examples of emergencies constitute a car accident or a heart attack. A planned vacation or a birthday party do not fall into an emergency category.

## **Class Norms**

Students are expected to be respectful in all means among classmates and others including the instructor(s) and class observers; to be responsible turning all classwork on time, be prepared and ready to work, collaborate and participate in all assigned material.

*\*All attached material in Canvas/online is for educational purposes only\**

## **In need of a tutor?**

You may always talk to me during office hours. I am here to help you learn, but you can also work with a tutor from the Learning Center. [Watch this video](#) on information about online tutoring. This is the [Tutor Matching Service](#) that connects you with online tutors. Check it out! We are here to help you.

## **Disabilities**

If you have special needs as addressed by the Americans with Disabilities Act (ADA) and/or need course materials in alternate formats, notify me immediately. We have [Disabled Student Programs and Services](#) on campus. Reasonable efforts will be made to accommodate your special needs. Netiquette Online etiquette is extremely important. We must show respect to one another at all times. Rudeness and disrespect will not be tolerated in this course. Please recognize that communication is rather "flat" online where we cannot see and hear each other. So be cautious when using sarcasm or negative statements. Familiarize yourself with "smileys," online icons that show emotion, so that you lessen the risk of offending the person you are trying to communicate with. Whenever possible, give constructive criticism and treat others the way you would like to be treated. Click [HERE](#) for more information about netiquette.

## **General Notes on Assignments and Academic Honesty**

Usage of English: For assignments, you should only use English when it is EXPLICITLY requested. If a language is not specified, use Spanish.

- Accented Characters: Make sure to use accents marks when needed, as they constitute an important part of the language, and your grade will be affected if you do

not include them. Become familiar with the device (laptop, Chromebook) you will use in class, and learn how to include them.

- **Original Work:** The assignments represent opportunities for you as a student of Spanish to demonstrate your acquired knowledge of the material we have covered. Your work should be wholly original, and only your instructor should provide feedback and corrections on it. While you may use online dictionaries to look up words and expressions, you may NOT use online translators to translate whole sentences. Assignments that contain structures that have not been covered in the course or phrases that have been copied from elsewhere will only receive partial credit. In some cases, if appropriate, you will be asked to redo the assignment. Academic dishonesty also includes cheating or using unauthorized devices during quizzes, exams or the preparation of writing projects. 6 Egregious cases will be forwarded for disciplinary action. Penalties for academic dishonesty range from an “F” on an assignment to dismissal from the course and/ or the college.

## **Equity is Important**

Outside of instructional requirements, there are two key goals for me with this class. My first goal is to celebrate the diverse nature of our college and community. I will do my best to present materials and activities that are respectful and celebratory of this diversity including: gender identify, sexual orientation, ability, age, socioeconomic status, residence status, ethnicity, race, nationality, religion, linguistic background, and culture. My second goal is that all students feel welcome, have their needs met, and feel respected both in and outside of this class. I will work to create a classroom atmosphere of trust and safety to meet this goal. But I will need your help in this work. It is critical that each of us show respect for all worldviews expressed in class whether it be by a classmate or via class materials, even and especially when we may not agree or may not feel comfortable with those views. Please let me know if something is said or done in or out of the classroom, by myself or other students, that is troubling or causes discomfort or offense. We should never ignore these situations and in some cases, we can use these situations as a learning experience. If you're not comfortable talking with me directly, please feel free to email or message me through Canvas or contact your counselor or another trusted faculty member to help with the conversation. Please remember that this does not mean that this is a safe place for hate speech, racism, prejudice, stereotyping, sexism, ablism, ageism, or other comments/actions that intentionally hurt people. These comments will not be tolerated and may be reported. We have some great resources on campus to help make Reedley College as welcoming as possible, please take advantage:

- Contact Todd Davis, Title IX Coordinator, if you feel you have been discriminated against based on sex, experienced sexual harassment, or sexual violence. (Find website for [Title IX link here!](#))

[Todd.davis@reedleycollege.edu](mailto:Todd.davis@reedleycollege.edu) or 559-494-0359

- Contact Darlene Murray, Student Equity Coordinator:

[Darlene.murray@reedleycollege.edu](mailto:Darlene.murray@reedleycollege.edu)

- Complete the Student Complaint form: used by students to report on an unauthorized or unjustified act by an employee. This form can be cumbersome, feel free to reach out to me or a counselor for help.

### [Student Complaint Form](#)

- Visit [Reedley College's Racial Equity and Anti-Racism website](#) to view Reedley College's AntiRacism Statement and resolutions passed by Reedley College's Academic and Classified Senates, and access equity resources.

## **Important dates**

January 15 (M) Martin Luther King, Jr. Holiday (No classes)

January 19 (F) Last day to drop a Spring 2024 full-term class for full refund

January 26 (F) Last day **to register** for a Spring 2024 full-term class in person

January 26 (F) Last day **to drop** a Spring 2024 full-term class to avoid a "W" in person

January 28 (SU) Last day **to drop** a Spring 2024 full-term class to avoid a "W" on Self-Service

January 28 (SU) Last day **to add** a Spring 2024 full-term class with add authorization on Self-Service

Feb 16-19 (F-M) Presidents' Day Holiday (Lincoln and Washington) (No classes)

**March 8 (F) Last day to drop a Spring 2024 full-term class: (letter grades will be assigned after this date).** See pg. 3 on the [Academic Calendar 2023-2024](#) for additional information.

March 25-29 (M-Th) Spring Recess (no classes, campus open)

March 29 (F) Spring Holiday observed (no classes, campus closed, classes reconvene April 1)

May 13-17 (M-F) Spring 2024 Final Exams Week

**FINAL EXAM:** During Finals Week scheduled by Reedley College, May 13-17, 2024.

## **SPANISH 1 COURSE OUTCOMES:**

After the completion of this course the student will be able to:

1. recognize and comprehend basic spoken Spanish within a limited range of contexts at the low beginner level of competency.
2. orally produce comprehensible sentences and phrases in Spanish to respond appropriately to questions, initiate and sustain simple conversations, or describe people, places and activities at the low beginner level of competency.

3. read, identify and comprehend specific pieces of information from selected short readings and authentic, graphically-represented text such as ads or short magazine articles.

4. construct simple sentences and compose basic paragraphs applying correct usage of basic grammatical structures to express ideas at a low beginner level of competency.

5. demonstrate knowledge and appreciation of the diversity of Hispanic cultures and the products of these cultures.

## **SPANISH 1 COURSE OBJECTIVES:**

In the process of completing this course the student will:

1. comprehend and interact in simple spoken Spanish within the range of vocabulary topics and structures covered in this course. These topics include meeting people; describing oneself and others; talking about family, friends, daily activities and pastimes; and making plans.

2. recognize and employ new vocabulary and apply the correct usage of basic grammatical structures in order to communicate ideas, describe events, ask simple questions, and respond, both orally and in writing, to questions in the present tense.

3. comprehend basic written texts using contextual clues, vocabulary recognition, grammar knowledge, cognates, and inference. 8

4. review, recall and use previously learned vocabulary and grammatical structures while continuing to augment and expand this base of knowledge.

5. compare and contrast the target language and cultures with the language and cultures of the U.S.

6. demonstrate a low beginner level of competency in the five skills as mandated by the proficiency guidelines of the American Council on the Teaching of Foreign Languages (ACTFL): listening comprehension, speaking, reading, writing and a basic knowledge and appreciation of the people and cultures of Spanish-speaking countries.

*This course syllabus is subject to change according to extenuating circumstances. The instructor will notify students in advance. It is the student responsibility to contact the instructor for clarification and to follow the course Syllabus policies.*

**Welcome to class!**

**You will have a wonderful short-term semester full of learning about the Spanish language and Hispanic cultures.**