# Class Syllabus Spring 2024

ESL-212LS-53121 Low-Intermediate Listening and Speaking (credit)

ESL-312LS-53122 Low-Intermediate Listening and Speaking (noncredit)

## Key Information

Description  ESL 212LS/ESL 312LS is a listening and speaking course for ESL students who want to develop oral language skills at the low-intermediate level. Students learn to exchange information on a variety of common topics, expressing ideas in an extended series of phrases and sentences. This course may be taken concurrently with other ESL 212/312-level courses. Successful completion of this course will prepare students for ESL 213LS or ESL 313LS. (Formerly ESL 264LS.) This is a 100% online course.

Time Commitment To succeed in this class, you need to spend time studying. You should plan on spending at least 12 – 18 hours studying and completing your work each week. Most assignments will be completed on Canvas and MyEnglishLab.

Optional Zoom Meetings  Optional live Zoom meetings will be held on Tuesday and Thursday evenings, 6:00 pm -7:30 pm. The Zoom link is on Canvas. **Attendance at these live meetings is highly recommended!** You will have the opportunity to ask questions and practice your listening and speaking skills with your classmates and with me. Zoom lectures will be recorded and available in Canvas so you can watch them later, too.

Technology Requirements  Students must have a computer with a working camera and microphone.

### Instructor Information

* **Name:** Clara Zimmerman
* **Email:** [clara.zimmerman@reedleycollege.edu](mailto:clara.zimmerman@reedleycollege.edu)
* **Zoom office:** [https://scccd.zoom.us/my/**clarazimmerman**](https://scccd.zoom.us/my/clarazimmerman)
* **Office hours:** TBA

## Office Hours and Communication Policy

**Office hours** is a time that I reserve for you. You can make an appointment or just join me at these times. I am available to meet on Zoom. In addition to office hours, I’m often available Monday through Friday, 8 a.m. – 5 p.m. So, if my office hours don’t work for you, please contact me to set up an appointment at a different time. If you contact me on Saturday or Sunday, I will reply on Monday.

There are four easy ways to contact me this semester:

* **Canvas Inbox:**Send me a message using the Canvas Inbox. I will respond within 24 hours. If you send me a message on the weekend, I will reply on Monday.
* **Email:** Send me an email at [clara.zimmerman@reedleycollege.edu](mailto:clara.zimmerman@reedleycollege.edu). I will respond within 24 hours. If you send me an email on the weekend, I will reply on Monday.
* **Zoom Office**: [https://scccd.zoom.us/my/**clarazimmerman**](https://scccd.zoom.us/my/clarazimmerman) Log in and I’ll received a message that you are waiting for me. Please be patient. It may be several minutes before I answer. I’ll join you, and we can talk face-to-face on our screens.
* **The Weekly Welcome Discussion on Canvas**: This is a place you can post questions that everyone will be able to see and answer. I will check this discussion every day and will respond within 24 hours. If you post a question over the weekend, I will reply on Monday.

**If you have questions, please don't be shy! I am here for you!**☺

## Textbook

*Top Notch 2 Students Book & Interactive Book w/ MyEnglishLab & Resources*

* Edition: 3rd
* ISBN: 9780137332335
* Author: Saslow
* Publisher: Pearson Education

## Advisories

ESL 211LS or ESL 311LS or placement through a multiple-measure process.

## Repeatability

ESL 212LS may not be repeated after successful completion. ESL 312LS is repeatable after successful completion.

## Course Objectives

In the process of completing this course, students will:

1. Identify and use patterns of intonation and pronunciation.
2. Converse on everyday social and familiar topics. Listen and identify global and discrete meaning.
3. Listen to low-intermediate materials on familiar topics from a variety of sources.

## Course Outcomes

Upon completion of this course, students will be able to:

1. Communicate orally at the low-intermediate level.
2. Listen and understand spoken English at the low-intermediate level.

## Drop and Attendance Policy

This is a 100% online course. Completing required coursework is how you attend this class. This class also has optional Zoom meetings. Please let me know if you have concerns about your attendance. If you stop turning in your classwork for a week, I will likely contact you to make sure everything is okay; if you miss two weeks in a row, it will be difficult to pass the class.

## Late Work Policy

You will know the due dates of assignments and exams for this class well in advance. The due dates are there to help you progress successfully through our course and gain fluency and accuracy in English. Please do your best to complete your work on time. **If you have technical problems or personal issues that keep you from completing your work, contact me so we can make alternate arrangements.**

## Grades

If you are taking this course for credit, you will receive a grade. If you are a non-credit student, this will be a pass / no pass course.

Current grades will be available to students throughout the semester on Canvas.

Final grades will be calculated as follows:

* Pass (P) >70%;
* No Pass (NP) <70%

### Grading Categories

* 25% Oral Presentations/ Oral Assessment Interviews
* 25% Class Conversations (Panopto)
* 25% Unit Assignments/ MyEnglishLab Assignments
* 25% Unit Exams/ Review Exams

## Accommodation for Students with Disabilities

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact the instructor.

## Cheating and Plagiarism

You will receive no credit for an assignment or exam if in the opinion of the instructor you have cheated or plagiarized. You may be reported to the college for academic dishonesty.  Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another’s work, supplying one’s work to another, giving or receiving copies of examinations without an instructor’s permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.  Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. (Reedley College Catalog)

## Important Dates

* Start of the semester: 1/7
* Last day to drop and get a refund: 1/19
* Last day to drop the class to avoid a “W” (withdrawal): 1/28
* Last day to drop the class to avoid a grade: 3/8
* No Classes: 1/15, 2/16, 2/19, 3/25 – 3/29
* Final Exam Due: Tuesday, May 14th, 2024

# Class Schedule

Our schedule may change – if it does, I will announce the changes in class and give you an updated schedule.

| **Weeks** | **Topic** |
| --- | --- |
| 1 | WELCOME! |
| 2 – 3 | Unit 1: Getting Acquainted |
| 4 – 6 | Unit 2: Going to the Movies  **Oral Presentation #1** |
| 7 – 8 | Unit 3: Staying at Hotels |
| 9 – 10 | Unit 4: Cars and Driving  **Oral Progress Check #1** |
| 11-13 | Unit 5: Personal Care and Appearance  **Review Exam #1** |
| 14 – 15 | Unit 6: Eating Well  **Oral Presentation #2** |
| 16 – 17 | Unit 7: About Personality  **Oral Progress Check #2** |
| 18 | Tuesday, May 14th, 2024  Final Exam Due |