

Syllabus

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Welcome to AGBS 8:  

 **Ag Ambassadors**   

  **REEDLEY COLLEGE SPRING 2024**  

Course Format 2 Units - 1 lecture and 3 lab hours per week.

Instructor Contact Information

Instructor: Jennifer Sousa

Office: AGR 12

Phone: 494-3000 ext. 3681

Office Hours:

- M, W 10:00am - 11:00am, (by appt)
- T/TH 9:00am - 10:00am (by appt)
- Friday – ONLINE BY APPT

E-mail: jennifer.sousa@reedleycollege.edu

Reedley College

Section: 52313

Lecture: AGR1 Thursday 12:00pm - 12:50pm

Lab: As assigned

Basic Skills Advisories: English 1, and transfer-level Math.

Course Description

Welcome to the Ag Ambassador team! We will focus on Agriculture Leadership training through the application of individual and group leadership techniques. Participation as an Agriculture Ambassador Team member in college recruitment activities, including giving

recruitment presentations at off-campus sites, hosting prospective student groups for on-campus visitations, and sponsoring recruitment activities for prospective students.

Throughout the semester, you will experience a range of feelings including success and failure; challenge and boredom; accomplishment and frustration. Please know that your fellow students and I are here to help you through it. In addition, persistence and hard work mean a lot more than “intelligence.” Put in the time and effort and I know you will succeed. As an instructor, I will do everything I can to give you all the resources and support to help you succeed. If I am not doing this, feel free to contact me.

Course Communication

To be successful, there will be times that you will need to contact me to answer questions, clarify assignments, or advise you on your educational journey. I am available via my regular office hours are M, W, F 10:00am - 11:00am, (by appt) T/TH 2:00pm - 3:00pm (by appt)

I prefer email through Canvas so that I can keep track of conversations. I usually respond within 24 hours to your email. If the question requires an in-depth response, I will let you know that I am working on it and the answer will follow. You may also contact me via voicemail through my office phone number 559-559-494-3000 ext. 3681

Text/Materials

Required Text:

- **Strengths-Based Leadership: Rath: ISBN 9781595620255**
- Ag Ambassador Shirt, Tan Pants, or other clothing as appropriate to give professional presentations to groups and special guests

Access to computer email system

Course Objectives

1. Host on-campus Agriculture and Natural Resources career-related events.
2. Prepare and lead outreach activities based on Agriculture and Natural Resources career options for K-12 students.
3. Research Agriculture and Natural Resources career fields.

Course Outcomes

4. **AGBS-8 SLO1: Describe career opportunities in Agriculture and Natural Resources**
5. **AGBS-8 SLO2: Lead a presentation about Agriculture and Natural Resources careers**

Course Outline

Lecture Content:

6. **Communication Skills**
 - Group presentations
 - Interpersonal communication
 - Use of multimedia**Leadership skills**
 - Characteristics of Leaders
 - Team leadership
 - Personal leadership plan
7. **Research Skills**
 - Interviewing/Listening
8. ● Compiling/Organizing data
 - Using data in presentations
9. **Project Skills**
 - Planning/Organizing
 - Implementing
 - Completion/Follow-up
10. **Teamwork Skills**
 - Becoming a team
 - Team Dynamics
 - Sharing roles and responsibilities

LAB Activities depends on the semester

- Develop AGNR Career Outreach Activities
- Agriculture Business
 2. Plant and Soil Science
 3. Animal Science
 4. Forestry and Natural Resources
 5. Mechanized Agriculture
- AGNR Career Outreach Events
- Visits to K-12 Classrooms
- Reedley College Mid-Winter Field Day
- Reedley College Spring Field Day
- Reedley College Sectional Speaking Contest
- State FFA Convention
- Other On-Campus Events

Attendance

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- WEEKLY PARTICIPATION is EXPECTED. Students will be DROPPED FROM THE COURSE after their 3RD WEEK without course interaction.
- All absences are UNEXCUSED. If you do not show up to work, you do not get paid
- Students are expected to log on to Canvas each week and remain on track with a pacing guide.
- If you plan to DROP THIS COURSE, you will need to follow college protocol. If you do not drop-in time, YOU WILL BE HELD ACCOUNTABLE FOR YOUR GRADE.
- At the end of the 9th week of instruction, no withdrawals are permitted, and the student must receive a grade.
- Make-up tests and assignments will only be allowed for EMERGENCY SITUATIONS AND PRE-ARRANGED ABSENCES.

Class cancelation

Notification of canceled class meeting will be announced through canvas email and the notice will be posted on the CLASSROOM door

Methods of Evaluation:

This course will use any or all the following formative and summative assessments:

- Oral and written case analysis,
- Oral and written reflections on students' learning and metacognition,
- Portfolio construction and presentation,
- Academic reports recorded in academic style using A.P.A. formatting,
- Quizzes,
- Summative assessments,
- Presentations and demonstrations, and
- Class participation.

Late Work:

- All work is assigned at 11:59pm on Sunday unless otherwise specified.
- The assignment will remain open for one week after the due date for submission with a deduction of points.
- After the assignment closes, and if you need it reopened, email me with the reason it did not get done on time, and the assignment may not be reopened depending on the situation.

Course Grade Determination

Tests will be true/false, multiple-choice, short answer, and essay questions. Written laboratory reports and written homework will be required. Course emphasis will be placed on the analysis of records and accounting.

Letter grades will be calculated by using the following standard percentage point evaluation:

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = under 60%

Feedback:

I believe in providing timely and effective feedback to all my students and will reply to your email within 1 to 2 days. You will be able to track your class progress in your Canvas shell for this course. Please allow 4 to 6 days for me to get grading done.

Policy on Cheating & Plagiarism

In keeping with the philosophy that students are entitled to the best education available and in compliance with Board Policy, each student is expected to exert an entirely honest and individual effort toward attaining an education. Violations of this policy will result in disqualification from the course.

Accommodations for Students with Disabilities

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

Behavioral Standards

When in a group setting, it is a common courtesy to turn off all electronic devices (i.e., cell phones, mp3 players, etc...). Please exercise this courtesy!

Students are expected to conduct themselves maturely and responsibly, respecting the rights of all other individuals.

General Course Policies:

🔑Keys to success in this class:

- Be attentive to every week's assigned reading. Actively and critically read your text and be sure to read it before attempting any homework. Be prepared to spend about 4 to 6 hours a week working on this course.
- Keep up. If you fall behind it will become increasingly more difficult to get caught up. Make a study plan and follow it.
- Do the homework. You cannot learn the material without doing the homework, and you certainly cannot get a good grade without it.
- Submit all assignments on time.
- Keep me informed. Life happens. I am willing to make allowances for late work under emergency situations **IF YOU LET ME KNOW RIGHT AWAY.**
- Use me as a resource. I am here to help you succeed.
- Have FUN!

****NOTE:** The instructor reserves the right to change the scope and sequence to meet the needs of each class.

Important Dates

Spring 2024

IMPORTANT DATES FOR SPRING 2024

DATE	DAY	EVENT / DEADLINE
January 2	(T)	Campus re-opens after Winter Break
January 5	(F)	Last day to add a full-term or short-term Spring 2024 class in person 5:00 p.m.
January 7	(Su)	Last day to add a full-term or short-term Spring 2024 class through Self-Service 11:59 p.m.
January 8	(M)	Start of Spring 2024 semester
January 8 - March 8	(M-F)	Short-term Spring 2024 classes, first nine weeks
January 15	(M)	Martin Luther King, Jr. Day observed (no classes held, campus closed)
January 19	(F)	Last day to drop a Spring 2024 full-term class for full refund
January 26	(F)	Last day to register for a Spring 2024 full-term class in person with add authorization
January 26	(F)	Last day to drop a Spring 2024 full-term class to avoid a "W" in person
January 28	(Su)	Last day to drop a Spring 2024 full-term class to avoid a "W" on Self-Service
January 28	(Su)	Last day to add a Spring 2024 full-term class with add authorization on Self-Service
February 16	(F)	Lincoln Day observance (no classes held, campus closed)
February 19	(M)	Washington Day observance (no classes held, campus closed)
March 1	(F)	Deadline to apply for graduation for Spring 2024 completion
March 8	(F)	Last Day to drop a Spring 2024 full-term class (letter grades assigned after this date)
March 11 - May 17	(M-F)	Short-term Spring 2024 classes, second nine weeks
March 25 - March 29	(M-F)	Spring recess (no classes held, campus open Mar 25-28)
March 29	(F)	Good Friday observance (no classes held, campus closed) (classes reconvene Apr 1)
May 13-17	(M-F)	Spring 2024 final exams week
May 17	(F)	Last day to change a Spring 2024 class to/from Pass/No-Pass grading basis
May 17	(F)	End of Spring 2024 semester/commencement
May 27	(M)	Memorial Day holiday (campus closed)

SPRING 2024 FINAL EXAM SCHEDULE

IF CLASS MEETS	GROUP
<ul style="list-style-type: none"> • DAILY • MWF • M • W** • F** • MT • MW • MTh • MF • WTh** • WF** • MTW • MTTh • MTF • MWTh • MThF • WThF** • MTWTh • MTWF • MTThF • MWThF 	A
<ul style="list-style-type: none"> • TTh • T • Th** • TW • TF • ThF** • TWTh • TWF • TThF • TWThF 	B
After 4:30 pm on: <ul style="list-style-type: none"> • M • MW 	Night M
After 4:30 pm on: <ul style="list-style-type: none"> • T • Th 	Night T
After 4:30 pm on: <ul style="list-style-type: none"> • W 	Night W
After 4:30 pm on: <ul style="list-style-type: none"> • Th 	Night Th
After 4:30 pm on: <ul style="list-style-type: none"> • F 	Night F

CLASS TIME/GROUP	FINAL DAY	FINAL TIME
All Saturday Classes	Saturday, May 11	Normal Class Time
7:00 am/A	Friday, May 17	7:00 am - 8:50 am
7:00 am/B	Thursday, May 16	7:00 am - 8:50 am
8:00 am/A	Monday, May 13	8:00 am - 9:50 am
8:00 am/B	Tuesday, May 14	8:00 am - 9:50 am
9:00 am/A	Wednesday, May 15	9:00 am - 10:50 am
9:00 am/B	Thursday, May 16	9:00 am - 10:50 am
10:00 am/A	Monday, May 13	10:00 am - 11:50 am
10:00 am/B	Tuesday, May 14	10:00 am - 11:50 am
11:00 am/A	Wednesday, May 15	11:00 am - 12:50 pm
11:00 am/B	Thursday, May 16	11:00 am - 12:50 pm
12:00 pm/A	Monday, May 13	12:00 pm - 1:50 pm
12:00 pm/B	Tuesday, May 14	12:00 pm - 1:50 pm
1:00 pm/A	Wednesday, May 15	1:00 pm - 2:50 pm
1:00 pm/B	Thursday, May 16	1:00 pm - 2:50 pm
2:00 pm/A	Monday, May 13	2:00 pm - 3:50 pm
2:00 pm/B	Tuesday, May 14	2:00 pm - 3:50 pm
3:00 pm/A	Wednesday, May 15	3:00 pm - 4:50 pm
3:00 pm/B	Thursday, May 16	3:00 pm - 4:50 pm
4:00 pm/A	Monday, May 13	4:00 pm - 5:50 pm
4:00 pm/B	Tuesday, May 14	4:00 pm - 5:50 pm
Night M	Monday, May 13	Normal Class Time
Night T	Tuesday, May 14	Normal Class Time
Night W	Wednesday, May 15	Normal Class Time
Night Th	Thursday, May 16	Normal Class Time
Night F	Friday, May 17	Normal Class Time
Exam Conflicts, Makeup Exams, or Exam by Special Arrangement*	Wednesday, May 15	7:00 am - 9:00 a.m.

DAY CLASSES

- If your class does not start on the hour, please assume that it starts at the beginning of the hour in order to determine on which day and at what time your final exam will be. (For example: If you have a 9:30 a.m. Tuesday/Thursday class, your class will then fall into group 9:00 B.)
- Classes which meet two days a week and which have different starting times for those two days will have a final exam determined by the first class meeting of the week. (For example: A class which meets at 9 a.m. on Monday and 10 a.m. on Wednesday will fall into group 9:00 A.)
- Examinations calling for special arrangements and/or approved makeup exams must be scheduled through the class instructor. Final examinations not adhering to this schedule may be made by the instructor and are subject to approval by the division dean.
- Students who have three final examinations scheduled on the same day may seek to have

EXTENDED DAY

(Classes beginning at or after 4:30 p.m. and Saturday classes.)

- Final exams will be given during the final exam week using the above schedule.
- Classes which meet more than once during a week will meet only once during the final exam week, with the class meeting devoted to the final examination. Unless approved by the division dean, such classes will meet on the first normally scheduled night.

NOTE: Instructors must submit their final grades in the Student Services Building, no later than noon on Monday, May 20, 2024

* Open periods are for final exam conflicts, makeup exams, and exam by special arrangement.

** Classes falling into these groups are possibly in conflict with other classes. If so, the other classes have priority for the rooms. The instructor will choose an open period for the final exam.

§ For night classes, the instructor should begin the final exam at the time the class usually begins.