

# Course Syllabus

SYLLABUS – ESL 210/310 RWG - Spring 2022

January 10, 2022 - May 20, 2022

Instructor: Diana Facione

Class Meetings: Mondays and Wednesdays 9:00 A.M. - 10:50 P.M.

Hybrid course: Online learning and assignments required: hours will be discussed

Curso híbrido: se requieren tareas y debates en línea: se discutirán las horas

COURSES: ESL 210-53207 - Low-Beginning Reading, Writing, and Grammar (credit)

- Units - 6

ESL 310-53208 - Low-Beginning Reading, Writing, and Grammar (non-credit)

- Units – 0

MATERIALS: Required: Project Success 1 (My English Lab) If you don't have a book by the end of Week 3, you may be dropped from the class. Please see me if you have a problem buying the book.

**\*(Si no tiene un libro al final de la semana 3, es posible que lo retiren de la clase. Visítame si tienes problemas para comprar el libro).**

**(\*This is a workbook. Used books are NOT allowed) (\* Este es un libro de trabajo. NO se permiten libros usados)**

**Description:** ESL210/ESL 310 is an integrated skills course designed for speakers of other languages who want to learn reading, writing, and grammar at the low-beginning level. This course may be taken concurrently with ESL 210/310 level courses. ESL 210/310 is an entry-level course in the ESL sequence. Students who successfully complete this course will be prepared for ESL 211 or 311 level courses. **This is a hybrid course - Face to face and online.**

**\*Descripción:** ESL210 / ESL 310 es un curso de habilidades integradas diseñado para hablantes de otros idiomas que desean aprender a leer, escribir y gramática en un nivel inicial bajo. Este curso se puede tomar al mismo tiempo que los cursos de nivel ESL 210/310. ESL 210/310 es un curso de nivel de entrada en la secuencia de ESL. Los estudiantes que completen con éxito este curso estarán preparados para cursos de nivel ESL 211 o 311. **Este es un curso híbrido: presencial y en línea.**

**PREREQUISITES:** None

**REPEATABILITY:** ESL210 may not be repeated after successful completion. ESL310 is repeatable after successful completion.

**STUDENT LEARNING OBJECTIVES:** In the process of completing this course, students will:

1. Read low-beginning materials on life skills topics and everyday situations
2. Identify main ideas and supporting details
3. Use strategies to recognize vocabulary in context
4. Use strategies to increase reading comprehension and speed
5. Write and edit simple sentences
6. Identify and use grammatical structures in written English
7. Identify and correct grammatical errors

**COURSE OUTCOMES:** Upon completion of this course, students will be able to:

1. Read and understand in low-beginning texts
2. Write simple sentences in the low-beginning level
3. Recognize and use low-beginning grammar structures

### **TAMBIÉN PUEDE IR A MÓDULOS Y ENCONTRAR EL VIDEO EN MI LABORATORIO DE INGLÉS: CÓMO UNIRSE**

Cuando haya completado todos estos pasos, podrá ver su trabajo en MyEnglishLab. Si tiene problemas para configurar MEL, hágamelo saber para que pueda ayudarlo.

**OBJETIVOS DE APRENDIZAJE DEL ESTUDIANTE:** En el proceso de completar este curso, los estudiantes:

1. Leer materiales básicos sobre temas de habilidades para la vida y situaciones cotidianas.
2. Identificar las ideas principales y los detalles de apoyo.
3. Usar estrategias para reconocer vocabulario en contexto.
4. Utilizar estrategias para aumentar la velocidad y la comprensión lectora.
5. Escribe y edita oraciones simples.
6. Identificar y utilizar estructuras gramaticales en inglés escrito.
7. Identificar y corregir errores gramaticales.

**\*RESULTADOS DEL CURSO:** Al finalizar este curso, los estudiantes podrán:

1. Leer y comprender en textos de bajo comienzo.
2. Escribe oraciones simples en el nivel inicial bajo.
3. Reconocer y usar estructuras gramaticales de bajo comienzo.

### **OFFICE HOURS AND COMMUNICATION POLICIES**

You can contact me during the times listed below or make an appointment. I will keep these times open and available for you. If you need a different day or time, contact me via email and we can arrange something that works for both of us. I am here to help you, as well as answer questions or concerns.

### **HORARIO DE OFICINA Y POLÍTICAS DE COMUNICACIÓN**

Puede ponerse en contacto conmigo durante los horarios que se indican a continuación o concertar una cita. Mantendré estos horarios abiertos y disponibles para ti. Si necesita un día u hora diferente, contácteme por correo electrónico y podemos arreglar algo que funcione para ambos. Estoy aquí para ayudarlo, así como para responder preguntas o inquietudes.

## **ZOOM OFFICE HOURS: Will begin on week 4**

**Mondays - 3:00 - 4:00 P.M. Individual tutoring for those who need extra help (scheduled appointments preferred). Tutoring times can be scheduled for those who need extra help. Contact me via email: [diana.facione@reedleycollege.edu](mailto:diana.facione@reedleycollege.edu).**

Lunes - 3:00 - 4:00 P.M. Tutoría individual para aquellos que necesitan ayuda adicional (se prefieren citas programadas). Se pueden programar horarios de tutoría para aquellos que necesitan ayuda adicional. Contácteme por correo electrónico

[diana.facione@reedleycollege.edu](mailto:diana.facione@reedleycollege.edu)

You can email me any day of the week, Monday thru Thursday, 8:00 a.m. to 8:00 P.M.

**Friday, 8 a.m. until 3 p.m. I'll try to get back to you as soon as possible.**

**On Saturdays and Sundays, I'm not available. I'll respond to Saturday and Sunday emails on Mondays between 12:30 p.m. and 8 p.m. or Mondays during class.**

**\*If I do not respond to your email within 24 hours, please send your email to me again.**

**Zoom Office: <https://cccconfer.zoom.us/j/8261856292> (Links to an external site.)**

Puede enviarme un correo electrónico cualquier día de la semana, de lunes a jueves, de 8:00 a.m. a 8:00 p.m.

Viernes, de 8 a.m. a 3 p.m. Intentaré comunicarme con usted lo antes posible.

Los sábados y domingos no estoy disponible. Responderé los correos electrónicos de los sábados y domingos los lunes entre las 12:30 p.m. y 8 p.m. o los lunes durante la clase.

**\* Si no respondo a su correo electrónico dentro de las 24 horas, envíeme su correo electrónico nuevamente.**

**Zoom Office: <https://cccconfer.zoom.us/j/8261856292> (Enlaces a un sitio externo).**

## **ATTENDANCE/DROP POLICIES**

Your weekly attendance will be based on your active participation in class, discussion boards, My English Lab, Canvas, online assignments, and ZOOM meetings. If you do not actively participate in the course, you will be considered absent.

This is a six-unit course, so if you have actively participated in the course, submitted My English Lab and/or Canvas assignments, or any other weekly assignments, then you will have completed your six instructional hours for the week. **You will also need to set aside an additional 12 hours of study time** (2 hours per 1 unit class. Otherwise, a 6-unit class equals 12 hours).

**Remember: If you don't complete your online assignments when they are due, you may be considered absent**

**\*Recuerde: si no completa sus tareas en línea cuando vencen, es posible que se considere que está ausente.**

If you do not participate in this class or complete the assignments for more than one week, you may be DROPPED from the class. **Please CONTACT ME immediately if there is a problem.**

**\* Si no participa en esta clase o completa las asignaciones durante más de una semana, es posible que lo BAJEN de la clase. POR FAVOR CONTACTE CONMIGO inmediatamente si hay un problema.**

## LATE WORK POLICY

Assignments are due on the due date. Late work will be accepted **only** if the instructor has been notified **before** the due date. **Late assignments will drop one letter grade.**

**\*Las asignaciones vencen en la fecha de vencimiento. Se aceptarán trabajos tardíos solo si el instructor ha sido notificado antes de la fecha límite. Las asignaciones tardías perderán una calificación de una letra.**

**WRITING:** Your assigned work might be read by other students in this and future classes. This may include sharing and reading papers for the purpose of review. **Choose writing topics that you are willing for others to read. Your writing will NOT be private.**

**\*ESCRITURA:** Es posible que otros estudiantes lean su trabajo asignado en esta clase y en las futuras. Esto puede incluir compartir y leer artículos con el propósito de revisarlos. Elija temas de escritura que esté dispuesto a que otros lean. Tu escritura **NO** será privada.

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:** If you have a verified need for academic accommodations or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, **please contact me as soon as possible. It is important that your needs are met.**

**\*ALOJAMIENTOS PARA ESTUDIANTES CON DISCAPACIDADES:** Si tiene una necesidad verificada de adaptaciones académicas o materiales en medios alternativos (es decir, Braille, letra grande, texto electrónico, etc.) según la Ley de Estadounidenses con Discapacidades (ADA) o la Sección 504 de la Ley de Rehabilitación. , Por favor, póngase en contacto conmigo tan pronto como sea posible. Es importante que se satisfagan sus necesidades.

## **CHEATING AND PLAGIARISM**

You will receive **NO CREDIT** for an assignment or exam if in the opinion of the instructor you have **cheated or plagiarized**. You may be reported to the college for academic dishonesty. In certain circumstances, you will be asked to complete a comparable assignment under the supervision of the instructor.

**\*No recibirá CRÉDITO por una tarea o examen si, en opinión del instructor, ha hecho trampa o plagio. Es posible que lo denuncien a la universidad por deshonestidad académica. En determinadas circunstancias, se le pedirá que complete una tarea similar bajo la supervisión del instructor.**

**ASSIGNMENTS AND EXAMS (Subject to Change)****My English Lab - Project Success 1**

---

<b>WEEKS</b>	<b>EXAMS</b>	<b>Assignments</b>	<b>Reading/Writing/Grammar</b>
1 – 2	Unit 1 EXAM	Unit 1	Unit 1
January			
3 – 4	Unit 2 EXAM	Unit 2	Unit 2
January/February			
5 – 6	Unit 3 EXAM	Unit 3	Unit 3
February			
7 – 8	Unit 4 EXAM	Unit 4	Unit 4
February/March			
9 – 10	Unit 5 EXAM	Unit 5	Unit 5
10	Review Exam 1-5		Units 1 - 5
March			
11 – 12	Unit 6 EXAM	Unit 6	Unit 6
April			
12 – 13	Unit 7 EXAM	Unit 7	Unit 7
April			
13 – 14	Unit 8 EXAM	Unit 8	Unit 8
April/May			
15 – 16	Unit 9 EXAM	Unit 9	Unit 9
May			
16 – 17	Unit 10 EXAM	Unit 10	Unit 10
18	Review Exam: 6 - 10 (subject to change)		

---

**WEIGHTED CATEGORIES**

<b>CATEGORIES</b>	<b>WEIGHT</b>
<b>MEL Lab Assignments</b>	25%
<b>Class Assignments/Writing/Grammar</b>	25%
<b>Unit Exams &amp; Review Exams</b>	30%
<b>Book Report</b>	20%

**PASS (P) > 70%**

**NO PASS (NP) < 70%**

**Book Reports** - Due Dates: to be announced

Book 1: Select a children's book

Book 2: Young adult level

Book 3: Pending - Teacher selected

This is a **pass/no pass** course. Current grades will be available to students throughout the semester in Canvas.

**End of Spring Semester: May 20, 2022**

**Final Exam - May 17 (subject to change)**

## Important Dates for Spring 2022

<b>DATE</b>	<b>DAY</b>	<b>EVENT/DEADLINE</b>
January 3	(M)	Campus re-opens after Winter Break
<b>January 7</b>	<b>(F)</b>	<b>*Last day to add a full-term Spring 2022 class in person or in Web Advisor (5:00 p.m.)</b>
<b>January 10</b>	<b>(M)</b>	<b>Start of Spring 2022 semester</b>
Jan 10 - Mar 11	(M-F)	Short-term classes, first nine weeks
<b>January 17</b>	<b>(M)</b>	<b>Martin Luther King, Jr. Day observed (no classes held, campus closed)</b>
<b>January 21</b>	<b>(F)</b>	<b>*Last day to drop a Spring 2022 full-term class for full refund</b>
<b>January 28</b>	<b>(F)</b>	<b>*Last day to register for a Spring 2022 full-term class in person w/ authorization code</b>
<b>January 28</b>	<b>(F)</b>	<b>*Last day to drop a Spring 2022 full-term class to avoid a "W" in person</b>
<b>January 30</b>	<b>(Sun)</b>	<b>*Last day to drop a Spring 2022 full-term class to avoid a "W" on Web Advisor</b>
<b>January 30</b>	<b>(Sun)</b>	<b>*Last day to add a Spring 2022 full-term class with an authorization code in W.A.</b>
<b>February 11</b>	<b>(F)</b>	<b>*Last day to change a Spring 2022 class to/from Pass/No-Pass grading basis</b>
<b>February 18</b>	<b>(F)</b>	<b>Lincoln Day observance (no classes held; campus closed)</b>
<b>February 21</b>	<b>(M)</b>	<b>Washington Day observance (no classes held; campus closed)</b>
March 1	(T)	Deadline to apply for graduation for Spring 2022 completion
<b>March 11</b>	<b>(F)</b>	<b>*Last day to drop a full-term class (letter grades assigned after this date)</b>
Mar 14-May 20	(M-F)	Short-term classes; second nine weeks
<b>April 11-April 15 (M-Th)</b>		<b>Spring recess (no classes held, campus open)</b>
<b>April 15</b>	<b>(F)</b>	<b>Good Friday observance (No classes held; campus closed / classes resume April 18)</b>
May 16-20	(M-F)	Spring 2022 final exams week
May 20	(F)	End of Spring 2022 semester/commencement
<b>May 30</b>	<b>(M)</b>	<b>Memorial Day holiday (campus closed)</b>