REEDLEY COLLEGE
Developmental Services

DEVSER 285 Spring 2022 Course Syllabus
Course Title: Learning Tools for Reading and Writing
Schedule #53999
Instructor: Linda Reither, M.A., CCC-SLP, Learning Disability Specialist
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What is this class about?
This two-unit class is designed for students who know they have a learning disability or who know that college level reading and writing is hard for them. *The course focuses on helping students discover and practice using learning and technology tools that will help them to be successful in college courses such as English 1A. If* you understand what works for you, you will be more successful!

How much time will this take? 5-6 hours: approximately 1 hour a day, 5-6 days a week. New work for this course will be assigned on Tuesdays and due the next Tuesday by 11:59 p.m.

What textbook do I need?
No separate textbooks are required. You will be using Open Education Resource books that are free to students available on Canvas and the books assigned by your English 1A instructors along with the learning tools that you learn to use in this class.

What Course Materials do I need?
All course materials will be available on Canvas.

What will I learn in this class?
This is your chance to increase your use of technology, and for DSPS students, expand your use of accommodations so that you are more successful.

Student Learning Outcomes
1. Identify the learning and technological tools that you need to use to be successful in college courses.
2. Explain the benefits of computerized tools for mapping/organizing ideas, text to speech, speech to text, and recording information from instructors and tutors.
3. Demonstrate the use of learning and technology tools while completing a college level assignment that requires reading and writing.

What EXACTLY does that mean?
- Use a recording device to record explanations and instructions and then verbally summarize to demonstrate comprehension.
- Use computer programs to complete reading and writing tasks.
- Explain the purpose and potential benefits of specific technological tools.
- Use a computer program to map thesis statements, topic sentences, and supporting evidence for multi-paragraph essays according to instructor's prompt.

- Use text to speech software to annotate college level readings.
- Use text to speech software for editing.
- Use text to speech software to find details in text to support main ideas and transfer to notes.
- Use campus based remedial programs for listening, memory, reading and spelling.
- Use computer based programs to organize and track citations and sources.

Grading

Graded Assignments: Total possible points: 500
NOTE: This course is a pass/no pass course. All grades are posted on Canvas.
350 points are needed to earn a "pass" in this course

Grade Distribution

Letter Grade	Percentage	Points
A	90-100%	450-500 points
B	80-89%	400-449 points
C	70-79%	350-399 points
D	60-69%	300-349 points
F	Less than 59%	0-299 points

What are the course requirements?

4 Skill Demonstrations

Value: 160 points (40 points each)
Students will demonstrate use of learning tools while completing skill demonstration assignments. NOTE: If they are done incorrectly, you will be given feedback and expected to resubmit them.

10 Discussion Boards and 6-8 Other Assignments for Practice

Value: 200 points (each DB or assignment will be 10-20 points)
Assignments and discussion board posts will provide opportunities for students to practice using learning tools while building skills needed for college level reading and writing. NOTE: If they are done incorrectly, you will be given feedback and expected to resubmit them.

Fast ForWord Elements 1 (this is the REQUIRED "lab" part of the course)

Value: *40 points for completing FFW Elements 1*
The exercises in Fast ForWord Elements 1 (50 minutes 3 times a week) will give you the practice you need to build listening skills including memory, attention, sequencing and processing which will make you a more efficient learner.
TARGET: Elements 1 should be completed by week 9 so you can move on to Elements 2 and Reading Comprehension. *You can earn extra credit points for completing the additional programs.*

Exams

Value: 100 points
Quizzes (40 points) Quizzes based on lecture material.
Final Exam (60 points): Based on SLOs 1 and 2.

Students with Disabilities/Special Accommodations

If you have a verified need for an academic accommodation or materials in alternate media (e.g. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act or Section 504 of the Rehabilitation Act, please contact your instructor as soon as possible.

Course Policies

Communication Policy

I want you to communicate with me and I look forward to getting to know each of you! I am available Monday through Friday from 8 am to 4 pm by appointment. Let me know if you need an evening appointment and we will find a time!

If you communicate with me over the weekend, I will reply on Monday.

- Email me ONLY using the Canvas Inbox: this is a great way to connect with me because I can immediately see who you are.
- Text me (559) 250-6728: be sure to say who you are and which class you are in.
- Post a question in the Q/A discussion. I check these 2 to 3 times a day.
- NOTE: posting a question there may get you a faster answer because a classmate may see if before I do and give you a response!
- Monday through Friday, expect a response to a text or email within 24 hours. I will catch up on weekend communications on Mondays. If it has been more than 24 hours, please resend your message!
- Zoom meetings can be scheduled by contacting me. My zoom room ID is reitherzoom. At your appointment time, use the starfish link in your college email or from your zoom account on your phone or computer, just open the app and click "Join Meeting" and type in reitherzoom or 783 330 1664 password 1926. This will put you in my waiting room and I will let you in as soon as I can.

A Note about "Netiquette"

"Netiquette" is what to say online and how to say it

- Email to Me: begin all communication with Hi Mrs. Reither or Dear Mrs. Reither. Ask the question that you have. Do not just say hello. Re-read and use Kurzweil or Read&Write to listen to the email before sending to be sure your question or message is clear.
- Discussion Board Comments to Classmates: Be thoughtful and kind in providing feedback, treat others as you would want to be treated, and notice what they did well as well as suggesting corrections. Re-read and use Kurzweil or Read&Write to listen before submitting to be sure your post is clear.

Announcements

Watch for video and/or written announcements from me every week. Announcements will be reminders and explanations that will be helpful. Check the Canvas Inbox and your student email EVERY day.

Attendance and Drop Policy

Attendance

In an online class, attendance happens when you spend time online DOING, not just BEING.

- Watching all videos and lectures AND reading all announcements
- Posting responses on discussion boards
- Completing skill demonstrations and assignments
- Answering questions on quizzes (both actual quizzes and mini-quizzes in lectures)
- Completing the required time on Fast ForWord Elements 1 to build listening skills (50 minutes, three times a week)
  NOTE: I can see and track you participation on Canvas and the Fast ForWord Programs!

Attendance (Action) Requirements

Note: There are TWO important checkpoints for all Reedley College courses: end of week 3 and end of week 9. Students who drop (or are dropped by me) by the end of week 3 will have no grade mark of any kind on their transcript. Students who drop by the end of week 9 will get a W on their transcript. After that, students will get letter grades.

Get Off to a Strong Start! EVERY week do all the "learning time" lecture videos and readings – *Complete these tasks to stay on track:*

Week 1

Watch all videos and PowerPoint lectures, complete the Syllabus Quiz and post to the discussion board topic Introduce Yourself, including responses to at least two classmates.

Week 2

Login to MySciLearn and complete three 50 minute sessions of Fast ForWord Elements 1, set up a Kurzweil account, and post to the discussion board topic of Fixed and Growth Mindsets, including responses to at least two classmates. **Important note: If you want to drop the course to get a refund, you must drop by the end of week 2.**

Week 3

Check in and talk with me during a zoom meeting, either during my office hours or by appointment, submit Quiz 1: Differences Between High School and College, and respond to the discussion board on the topic Procrastination Buster Ideas, including responses to two classmates.

End of Week 3 Checkpoint

You may be dropped if any tasks listed above are incomplete.

Keep it Going - *Complete these tasks to stay on track:*

Weeks 4 to 9

Complete all Quizzes, Discussion Boards, and Skill Demonstrations with 70% of the points possible, complete at least 20 sessions of Fast ForWord Elements 1, and work with me at least once to edit an assignment for your English 1A course.

End of Week 9 checkpoint

You may be dropped if your task completion is below the standards stated above.

ALSO: This will be a checkpoint for your English 1A course. Please talk with your English 1A instructor, talk with me, AND talk with a counselor during week 9 to make the best choices for yourself based on your goals, past progress, and financial aid.

Finish Strong

NOTE from the tenth week forward, students are assigned grades unless they withdraw from ALL courses due to extenuating circumstances.

Weeks 10 to 18: You must earn 350 points to pass this class!
- Complete all Quizzes
- Complete all Assignments and Discussion Boards
- Complete all Skill Demonstrations including meeting with me to edit English 1A assignments
- Complete Fast ForWord Elements 1 (40 points)
- Complete Final Exam Parts 1 and 2

Important Spring Semester 2022 Dates
January 10: First day of fall semester
January 17: HOLIDAY Martin Luther King, Jr. Day
January 21: Last day to drop a full term class and receive a refund
January 28: Last day to drop a full term class and avoid a mark on your transcript
January 28: Last day to add a full term class
February 18: HOLIDAY Abraham Lincoln Day
February 21: HOLIDAY George Washington Day (President's Day)
March 11: Last day to drop a full term class and receive a W. Letter grades are assigned after this date.
April 11-15: SPRING BREAK
May16-20: Final Exams Week
May 20: End of Spring 2022 semester