***Reedley College*** *– Natural Resources/Forestry/Wildland Fire Technology*



**Course:** NR 19V – Section 51663

**Title:** Cooperative Work Experience

Various Work Schedules

**Dates:** A 08th , 2022 to Dec 07th , 2022

**Room:** Multiple & frequent off-site locations

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**Syllabus**

**Instructor:** Samuel Escutia

**Office Telephone:** 559. 638.0300

**Email:** [Samuel.escutia@reedleycollege.edu](mailto:Samuel.escutia@reedleycollege.edu)

**Office Location:** EMAIL

**Office Hours: CANVAS, EMAIL or ZOOM:** TBD

**Final Exam:** TBD

# Text Book:

No text Book will be required.

**Laboratory Guidebooks & Packets**

Assignment Materials on Canvas

**PREREQUISITES:** NONE

**LIMITATION ON ENROLLMENT:** NONE

**Course Description:**

This course is a work experience internship for natural resources students. Students will be monitored and advised through this class. Documentation of work progress will be provided to the instructor by the student and the work supervisor. Students will learn specific and general career skills in preparation for more advanced responsibilities upon completion of the educational program. The student must be employed or serving as a volunteer with an entity which is approved by the instructor. Employer must agree to participate in this internship, provide appropriate skills instruction and supervision, and submit a performance evaluation to the college. Students may enroll for a maximum of 8 units per semester. Students earn units using the following formula: 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units in work experience of which only 6 may be in COTR 19G. Note: Repetition of Cooperative Work Experience courses is allowable under Title 5, §55253. (A, CSU)

**Course Objectives:**

1. Learn to write individualized learning objectives.

2. Demonstrate the ability to be a dependable and reliable worker and develop a strong work ethic.

3. Develop the ability to follow directions and complete tasks as assigned, in a timely fashion

4. Identify new skills needed to accomplish the tasks as outlined by the employer.

5. Identify and differentiate those elements of human relations that have a realistic effect on gainful employment, through on the job experience.

6. Identify critical areas of work responsibility of each position, as assigned.

**Student Learning Outcomes:**

In the process of completing this course:

1. **NR-19v SLO1: Apply elements of human relations that maintain gainful employment.** Expected SLO Performance: 70.0

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| * **Assess current knowledge, skills, and abilities to further develop them and apply them to new situations.** |
| * **Make ethical personal and professional choices.** |
| * **Demonstrate sensitive and respectful treatment of a variety of ethnic, religious, and socioeconomic backgrounds.** |

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1. **NR-95 SLO2: Demonstrate technical skills specified by work objectives training agreement.** Expected SLO Performance: 70.0

* **Assess current knowledge, skills, and abilities to further develop them and apply them to new situations.**
* **Make ethical personal and professional choices.**

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1. **NR-95 SLO3: Investigate work experiences that lead to career decisions.** Expected SLO Performance: 70.0

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| * **Employ critical and creative modes of inquiry to solve problems, explore alternatives, and make decisions.** |
| * **Assess current knowledge, skills, and abilities to further develop them and apply them to new situations.** |
| * **Organize ideas and communicate precisely and clearly to express complex thoughts both orally and in writing.** |
| * **Interpret various types of written, visual, and verbal information.** |
| * **Make ethical personal and professional choices.** |

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**Online:**

Materials for this class will disseminated and turned in via email or online and will be announced by the instructor. **CANVAS** and **REMIND App** will be used for disseminating messages, information and assignments.

**Class Notification:** Class notifications will be made by your instructor through the **REMIND App** and or **CANVAS.** you are ***required*** to monitor these mediums for course updates, information sharing and assignments.

**Cancelled Class Notification:** Communications for class cancellations will be made by your instructorthrough **CANVAS** and or the **REMIND App.**

**Academic Dishonesty, Plagiarism and Cheating:**

Students at Reedley College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly obtained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences. Refer to the college catalog for further details surrounding actions that will be implemented regarding academic dishonesty.

Plagiarism is the adoption or reproduction of the ideas or words or statements of another person without due acknowledgment. Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers in an attempt to gain an unearned academic advantage. Cheating can take the form of the storing of information in graphing calculators, pagers, cell phones, and other electronic devices. Therefore, no items of any kind may be on the desktop, including water bottles, during testing. Students may not wear hats/caps during testing. Incidents of cheating and plagiarism may result in a variety of sanctions and penalties, which may range from a failing grade on a particular examination, paper, project, or assignment in question to a failing grade in the course at the discretion of the instructor and depending upon the severity and frequency of the incidents.

**Accommodations for students with disabilities**:

If you have a verified need for an academic accommodation or materials in alternate media (e.g., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act please contact me as soon as possible. **A formal counseling assessment to determine the appropriate accommodation is required before any accommodation(s) can be made. The counseling center facilitates the process.**

**Field Trip**: Field trips will be frequent and will require personally acquired transportation

**Grading Policy:**

Grading will be based on the results of four assignments. Assignments must be submitted on the due date or earlier.

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| **Grade Distribution** | |
| A = | 90-100% |
| B = | 80-89% |
| C = | 70-79% |
| D = | 60-69% |
| F = | Below 60% |

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| **Assignment Type** | **Possible Points** |
| Job/work unit Information | 15% |
| Performance/Work Objectives | 20% |
| Performance/Work Evaluation | 30% |
| Work Hours | 35% |
| **TOTAL Points Possible** | **100%** |

Grading will be based on the results of the 4 completed assignments. Assignments must be submitted on the due date or earlier.

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| **SUMMER SCHEDULE OF ASSIGNEMNTS** | | |
| Job/work unit Information | **Aug 23st 2022** |  |
| Performance/Work Objectives | **Aug 31st 2022** |  |
| Performance/Work Evaluation | **Prior to Nov 31th 2022** |  |
| Work Record-Hours | **Dec 1st2022** |  |