

# English 1A: College Reading and Composition

Fall 2022

<b>Reedley College</b>	<b>Instructor: Justin Santos</b>
<b>Course: English 1A (4 units)</b>	<b>Transfer to CSU and UC</b>
<b>Days and Time: M-F 5th period</b>	<b>E-Mail: <a href="mailto:justin_santos@sangerusd.net">justin_santos@sangerusd.net</a></b>
<b>Location: Sanger High School</b>	<b>Office Hours: No traditional office hours. I will make myself available during the school day when needed.</b>

## Course Description

Please take the time to read through my syllabus carefully and closely. Be sure to take notes regarding late work, attendance policies and how to communicate with me. In addition, be sure to read through the course overview and course objectives. Moreover, you can sign-up for additional assistance with the Writing Center and/or Learning Center online (see links at the end of syllabus).

**English 1A: College Reading and Composition** is a course created to extend your opportunities for reading, writing, thinking and inquiry. This course is designed to develop your abilities as a reader and writer—a literacy user—to join academic and public conversations as citizens in our society. This course will teach you to use reading and writing to make meaning, to analyze, to join a conversation and to address an audience. We will focus on reading texts that focus on the theme of bildungsromans (coming of age) and writing as a form of critical thinking practice that will help facilitate growth in your own personal journey. We will learn how to read and analyze arguments and how to write clearly and persuasively as well as research various topics in regards to entering adulthood. This course will, in some ways, prepare you for the future writing tasks you will perform both in and beyond the university.

Students will read, analyze, and compose college-level prose, with emphasis on the expository; study writing as a process; explore different composing structures and strategies; edit and revise their own writing; and conduct research (gather, organize, evaluate, integrate, and document information), culminating in a term research paper and annotated bibliography. Students will write a minimum of 5,000 words in formal academic language.

Please keep in mind that learning is recursive and it takes time and effort to learn how to read and write effectively at the college level. Don't hesitate to ask questions when anything we do seems unclear to you.

## Course Materials

### Required Texts:

- Coelho, Paulo. *The Alchemist*. Harper Collins, 2014. (will be provided by the Sanger High School library)
- Various other narrative and nonfiction readings/samples that have yet to be determined.

You will need access to a computer/internet, access to Canvas and to your SCCCD email account. Some course materials are also under “[Pages](#)” on the course Canvas for shorter reading assignments.

### Where Do I Look for Assignments?

- Go to [Canvas](#) English 1A
- Click on [Home](#) where shorter and larger assignments will be posted or click [Modules](#) to go directly to a list of all assignments and other resources
- Click on the different [page titles](#) to open the different resources for instructions and be sure to complete [assignments](#) by the due date listed

### Course Objectives

Upon completion of this course, students will be able to:

- A. Write a documented research paper that includes:
  - A sophisticated introduction, multiple body paragraphs, and conclusion
  - A clearly defined, arguable thesis sentence
  - Supporting details that exhibit critical thinking and use credible secondary sources
  - Correct usage of MLA format, including a works cited page
  - Sentences that exhibit a command of the complex/compound with minimal comma splices, sentence fuses, fragments, and other mechanic problems
  - Controlled and sophisticated word choice
  - An avoidance of logical fallacies
  - Demonstrating an awareness of purpose and audience
  - Appropriate and purposeful use of quotations
  - Correct in-text citations
  - An annotated bibliography of multiple sources
  - An avoidance of intentional and unintentional plagiarism
- B. Complete a timed essay independently in class
- C. Summarize and comprehend college level prose (will include a full reading)

## Course Requirements and Policies

**Class Participation:** Discussion will be an integral part of the course, so be prepared for class (**on time**) to offer productive discussion of the course readings, respecting others' views. *Preparation involves not only reading but also making notes on the reading to prepare for discussion. You must bring textbooks to class when a chapter is to be discussed according to the class schedule. Ignoring this requirement will affect your participation grade.* The **Discussions on the course Canvas** website is another venue in which you can participate in class discussion. I will create various forums within which you and your classmates can discuss the literature we are reading. As part of your participation grade, you will post short writing assignments (reading responses and other short writings) on a regular basis.

**Plagiarism:** *Plagiarism occurs whenever you borrow another author's words or ideas without giving the author credit for his/her/their work.* If you are not sure about how to cite a source in your writing, *please ask me or consult with someone at the Writing Center.* You may receive an F for an assignment in question; serious cases may result in an F for the entire course.

**Canvas:** In this class, you will have several opportunities to try out different genres of online writing for most of the writing you do for this class. I use Canvas as a means of providing information (about assignments, changes to the schedule...) and as a way to enhance your learning experience (through online discussions, e-mail and links to useful websites). You should familiarize yourself with Canvas's features and be prepared to use them. **Always double-check Canvas for announcements on assignments, class and/or schedule changes**

**Contacting Me:** If you would like to discuss work-in-progress, or have questions/concerns about the class, the best way to contact me is in person or through email. Because I am also a teacher here at Sanger High, I will not have traditional office hours. However, we will have more class time together than a traditional college course (5 hours a week). That being said, if you need to reach out for me for an additional meeting, I will make myself available upon request. *Reach out to peers for notes and assignments before contacting me when possible.* Exchange phone numbers with a classmate for this purpose and **check Canvas often.**

## Course Assignments

**Major Writing Projects:** This semester you will write *three major writing projects*—a **personal essay**, a literary **analysis essay** and a **research paper**. Class assignments are designed to build on each other so you can apply what you have learned in each assignment to your essays. The major papers will involve multiple drafts and writing workshops. I will give you assignment prompts at the beginning of each unit so that you have a clear idea about what you are required to do in these papers. **Each draft and final version of these essays will be due on Canvas** and used in class for revision. You will have opportunities to revise your projects.

**Short Writing Assignments:** Throughout the year we will have embedded short writing assignments to utilize the skills developed in class. These assignments are various in range and topic and will have specific instructions that will be explained when assigned.

**Writing Workshops:** A key component to this class is peer response to drafts of formal and informal writing. Students will be expected to share their writing with peers in order to get feedback about how to revise the writing to better address an audience's questions, challenges and responses. This means that everyone will need to share their writing with others AND strive to be a good reader to peer drafts. We will workshop your essays in small groups and as a large group. You will get more specific instructions later, and keep in mind that I will expect you to share your texts with your peers and be open to their response. I also expect that you will read your peer's texts actively and work hard to give them quality feedback about how they can improve their writing.

**Final:** This will be a Timed Essay that will be completed during class. The prompt will encompass the topics and themes we've discussed during class. More specific directions will be revealed at a later time.

### **A guide to emailing your professor**

Many of the answers to your questions can be found from this syllabus, the class schedule and Canvas. If you need further explanation, please ask a peer or feel free to email me. When emailing, you can address me with Dear Mr. Santos or Prof. Santos

*You should include the following in the subject line of your email:*

**Full Name, Class Title & period, Subject of Email.**

*Example:* Jessie Jones, ENGL-1A Per. 1, Question about the Research Paper

Remember that your approach to emails is a reflection on you as a student. Please use a professional tone of voice in your email and proofread before sending. I want to be able to fully understand what you are saying, so I can help you as best as I can. Keep in mind I will only respond to professionalism.

### **Grading Policy**

**Late/Missing Assignments:** You will agree to turn in the midterm and final essay assignments, all writing project drafts, blogs and other assignments in a timely and complete manner. Because your colleagues in class depend on you to get your work done on time so that they can do theirs on time. Late drafts for the personal, literary analysis, and research papers will not be accepted. Final drafts will only be accepted a week after the due date but will be subject to a reduction in points. Day-to-day assignments will be accepted late, so long as they are turned in during the grading period they were assigned. If assignments are not turned in a week after the initial due date or before the grading period ends they will be considered "missing" and will no longer be accepted.

**Incomplete Assignments:** Incomplete assignments are those assignments that were completed on time but did not match the “spirit and letter” of the assignment in some way. When an assignment is incomplete, you will have 48 hours from the time you receive notice from me that the assignment is incomplete to revise and resubmit the assignment for no penalty. If you take longer than 48 hours it will be a late assignment until one week has passed from the original notification at which time it becomes a “missing” assignment.

**“A” Grades**

To get an “A” your major essay assignments must demonstrate reflection and writing that point to genuine, recognizable excellence. All essays will be graded based on a rubric that includes 1) thoughtful analysis, 2) demonstration of knowledge of course content, 3) fulfillment of writing assignment requirements and 4) engagement in writing and peer review process.

**Knowing Where You Stand**

I use the gradebook on Canvas to keep track of completed, late and missed assignments as well as attendance. At any time, you can go to Canvas and see where you stand. Below is a chart that lists the requirements for the class so you can easily reference what it takes to get a particular grade. **Please be sure to check your email regularly, to be sure that you know about assignments that might need to be redone, and can thus manage revising them within the time period allotted.**

Below is a table that shows the main components that affect your successful compliance with our contract.

	# of Late Assigns.	# of Missing Assigns.	Major Essays
<b>A</b>	3 or fewer	1	Exceeds Rubric Expectations
<b>B</b>	4 or fewer	2 or fewer	Meets Rubric Expectations
<b>C</b>	4 or more	3 or more	Meets Rubric Expectations
<b>D</b>	4 or more	4	Does Not Meet Rubric Expectations
<b>F</b>	4 or more	4 or more	Does Not Meet Rubric Expectations

**College Policies**

- **Plagiarism**

- By enrolling in this course, you join a community requiring academic integrity. When you write your name on an assignment, you take credit for the work contained, whether that be an entire text or only a sentence. Plagiarism, cheating, and other forms of academic dishonesty demonstrate a disrespect of the community and will not be tolerated.
- Remember to always quote and cite your sources appropriately, even if they are unpublished or from friends or classmates. An unacknowledged paraphrase, a patchwork from several sources, as well as

the submission of someone else's work (published or not), all constitute plagiarism in the eyes of the college, and will result in a failure of this course. Please ask questions if you're ever unsure BEFORE you turn in work. Ignorance IS NOT an acceptable excuse. Scholars would agree that "plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source" (excerpt from CSUF's Policies). You will automatically receive zero points on the assignment and the incident will be noted on your academic record if you are caught plagiarizing.

- ***Authority and Disciplinary Actions***

- Instructors shall be in charge of their classes and students are under obligation to respect the authority of each instructor. Reedley College seeks to develop responsible, democratic citizenship among the students enrolled. Students are responsible for their conduct. Failure to adhere to the college's standards will result in disciplinary action. The college reserves the right to exclude at any time a student who violates student conduct standards and/or is not taking proper advantage of the opportunities offered. (See Student Right to Know on page 10). Reedley College reserves the right to exclude at any time a student who, in the judgment of the administration, is not taking proper advantage of the opportunities offered.
- In accordance with student conduct policy, if you are disruptive, and disrespectful, to myself, and to the atmosphere of my class, I will ask you to leave and not return for the following class session. Your removal from class will count as absences against you. I will fill out a disruptive behavior report and recommend suspension or removal of my class depending on the severity of the situation. If you are caught cheating such as plagiarizing information on a paper I will fill out an academic dishonesty grievance against you. The end result may be removal, fail from class, or expulsion from school depending on the severity of what occurred.

- ***Accommodation:***

- If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

## **Academic Resources**

- ***Disabled Students Programs & Services (DSP&S)*** is designed to provide specialized services and accommodations that assist students with documented disabilities to reach their maximum potential while achieving their educational goals. DSP&S staff interact with all areas of the campus to eliminate physical, academic and attitudinal barriers.
- ***Reedley College:*** Phone (559) 494-3000
  - **Contact Reedley College for ONLINE COUNSELING DAYS AND HOURS**
    - **Monday** 8am – 5pm
    - **Tuesday** 8am – 8pm
    - **Wednesday** 8am – 8pm
    - **Thursday** 8am – 5pm
    - **Friday** 8am – 4pm

## Health Services

### Health and Psychological Services Office

- You can contact College Nurse Kelly at [kelly.murguia@reedleycollege.edu](mailto:kelly.murguia@reedleycollege.edu) and Office Assistant Paula at [paula.ramos@reedleycollege.edu](mailto:paula.ramos@reedleycollege.edu) or call (559) 638-0328.
- Psychological Services is available by phone or email. You can contact Psychological Intern Kimberly at [kimberly.saelee@reedleycollege.edu](mailto:kimberly.saelee@reedleycollege.edu) or call (559) 638-0300 ext 3210.
- [HEALTH SERVICES](#) (<-- link)
- Health Services is a nurse-run clinic available to currently enrolled students. The College Nurse Practitioner provides advanced nursing assessment and treatment for acute illnesses and injuries, preventative screening services, health education, and medical referrals to local health care providers. Health Services also offers TB risk assessments, and provides immunization health clearances required for campus programs.
- Coordinator and College Nurse Practitioner: Kelly Murguia MSN, CNS, PNP-C
- Nurse Hours M-F 8:30-4pm
- Office Secretary: Paula Ramos
- Office Hours: M-F 8-5pm
- Phone: **559-638-0328**
- Location: Student Services Building #30
- [Campus Map](#) (<-- link)
- [PSYCHOLOGICAL SERVICES](#) (<-- link)
- Psychological services is a program designed to meet mental health needs of the college community in Reedley. These services are available at no charge to students and assist in the promotion of healthy emotion and psychological responses. Psychological services include 4-6 confidential counseling sessions for college students. Care is provided by a clinical psychologist and supervised graduate interns.
- Post-Doctoral: Dr. Jennifer Zizzo
- Pre-Doctoral: Ariana Quinonez
- Office Hours: Monday, Tuesday, Wednesday & Friday, 8-4p.m., and Thursdays, 1-4p.m.
- Contact Us: Phone: **559-638-0328**
- Location: Student Services

### Reading and Writing Center

The RC Reading and Writing Center is located in HUM 58. Stop by to enroll in English 272, weekly small group tutoring which is designed to help you on any writing assignment from any class. Walk-in appointments are available on the hour, and online tutorial consultations are available Monday through mid-day Friday.

**Hours: Monday - Thursday: 8 a.m. - 4 p.m.**

**Friday: 8 a.m. - 12p.m.**

**Phone: 559-638-0300 x3619**

**Email: [rc.writingcenter@reedleycollege.edu](mailto:rc.writingcenter@reedleycollege.edu)**

### Library Research

*For research help, start with the library!* The library at Reedley College offers articles, ebooks, databases, print books, music, movies and much more. Start at the library website to gain access to millions of sources that you can't find with a Google search.

Librarians are also available 24/7 to help you develop research questions, figure out search strategies, locate relevant and reliable information, select the best sources for your paper or project, and get you started with citing your sources. For more information, check out the *Ask a Librarian* box on the library's home page at <https://www.reedleycollege.edu/campus-life/library/index.html>.

### The Learning Center

The Learning Center offers *free* drop-in tutoring in multiple subjects including writing, math, sciences, business, and languages. For information about the tutoring schedule and services go to <https://www.reedleycollege.edu/academics/tutoring-services/index.html>.

### Additional Sources:

**My Portal:** Start here to access everything you need, from your class schedule to paying tuition and more.

<https://myportal.sccd.edu/uPortal/f/student-welcome/normal/render.uP>

**Bookstore:** Contact the bookstore and answer questions you might have about it by heading to their website here:

<https://www.reedleycollege.edu/campus-life/bookstore.html>

**Student Services:** Visit this website for all kinds of useful tools and links to things you might need while on campus.

<https://www.reedleycollege.edu/student-services/index.html>

**\*\*Syllabus is subject to change at my discretion**