



**SYLLABUS – SPRING 2020**

**COURSES:** ESL 260 Low-Beginning Reading, Writing and Grammar (55861)  
ESL 360 Low-Beginning Reading, Writing and Grammar (55862)

**TIME/ LOCATION:**

Monday	Tuesday	Wednesday	Thursday	Friday
<b>ESL 260/360 (55861/55862)</b> 6:00-7:50 PM LAL 2 8:00-8:50 PM LAL 1	No class	<b>ESL 260/360 (55861/55862)</b> 6:00-7:50 PM LAL 2 8:00-8:50 PM LAL 1	No class	No class

**UNITS:** ESL 260 (55861): 6 units                      ESL 360 (55862): 0 units

**IMPORTANT DATES:**        No Classes: 1/20, 2/14, 2/17, 4/6-10  
Deadline to drop the class to avoid a "W" (withdrawal): 1/31  
Deadline to drop the class to avoid a grade: 3/13  
Final Exam: Monday, May 18, 6:00 – 8:50 p.m., LAL 2

**INSTRUCTOR:**                Carole Ogawa  
Phone:                        559-638-0300  
Email:                        [carole.ogawa@reedleycollege.edu](mailto:carole.ogawa@reedleycollege.edu)

**MATERIALS:**                Required: Project Success 1, Student Book (with MyEnglishLab & eText)  
*(\*This is workbook. Used books are not allowed.)*

**MYENGLISHLAB REGISTRATION:**

Course name: **2020 Spring ESL 260/360**                      User Name: \_\_\_\_\_  
Course ID:    **MN9U-RUWM**    Password: \_\_\_\_\_

**DESCRIPTION:** ESL 260/ ESL 360 is an integrated skills course designed for speakers of other languages who want to learn reading, writing, and grammar at the low-beginning level. This course may be taken concurrently with ESL 260LS or 360LS level courses. ESL 260/ ESL360 is an entry-level course in the ESL sequence. Students who successfully complete this course will be prepared for ESL 261 or 361 level courses.

**PREREQUISITES:** None

**REPEATABILITY:** This course may not be repeated after successful completion.

**OBJECTIVES:** In the process of completing this course, students will:

- A. read low-beginning materials on life skills topics and everyday situations.
- B. identify main ideas and supporting details.
- C. use strategies to recognize vocabulary in context.
- D. use strategies to increase reading comprehension and speed.
- E. write and edit simple sentences.

- F. identify and use grammatical structures in written English.
- G. identify and correct grammatical errors.

**COURSE OUTCOMES:** Upon completion of this course, students will be able to:

- A. read and understand in low-beginning texts.
- B. write simple sentences in the low-beginning level.
- C. recognize and use low-beginning grammar structures.

**GRADING:** This is a pass / no pass course. Current grades will be available to students throughout the semester on *Canvas*. Final grades will be calculated as follows:

Pass (P)  $\geq$ 70%;  
No Pass (NP) <70%

CATEGORIES	WEIGHT
Homework	15%
Lab Assignments	15%
Writing	20%
Unit Exams	25%
Review Exams-Midterm and Final	25%

**HOMEWORK:** Classroom and lab assignments are due at the beginning of the class period on the date due unless stated otherwise. Some assignments may be turned in electronically. Unless other arrangements are made, no credit will be given for homework handed in late. Extra work or makeup work will not affect your grade.

**EXAMS:** The date for exams will be announced in advance. If you are absent on the day of an exam or quiz, you will receive a zero score. You will not be allowed to take the exam on a later day unless you have made arrangements with the instructor **before** the exam. Some exams and quizzes may be given using the computer.

**Writing:** Your work done in this class will be read by other students in this and future classes. This may include exchanging and reading papers for the purpose of review. This also may include projecting your paper on the screen for the whole class to review. Choose writing topics that you are willing for others to read. Your writing will not be private.

**CLASS PARTICIPATION:** Your active participation in class is important for not only you but also your classmates. Make it your priority to be in class every day. You are expected to come to class on time with your homework complete, and actively engage in classroom activities such as group discussions and pair practice. If you miss class, you are still responsible for the homework and activities that went on in your absence. Contact a classmate or your teacher for assignments so you can be prepared for the next class.

**CANCELED CLASS:** In the event that class must be canceled unexpectedly, an official form will be placed on the classroom door by the Deans Office. When you arrive to class, you are responsible to read the notice for any special assignments or instructions.

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:** If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

**OTHER POLICIES:**

- Children are not allowed in class. Adult visitors are allowed with permission of the instructor. Please make arrangements in advance.
- Please do not allow your cell phones to disrupt class time. Set your phone so it remains quiet. Do not answer your phone, make calls, text, or use your phone for non-academic purposes during class.
- You may be dropped from the class if you miss more than 4 class periods. If you miss class, please communicate with the instructor.

**SCHEDULE** (subject to change)

WEEKS	PROJECT SUCCESS 1 EXAMS	PROJECT SUCCESS MyENGLISHLAB HOMEWORK	WRITING
1 – 2	Unit 1 Exam	Unit 1	Unit 1 Writing
3 – 4	Unit 2 Exam	Unit 2	Unit 2 Writing
5 – 6	Unit 3 Exam	Unit 3	Unit 3 Writing
7 – 8	Unit 4 Exam	Unit 4	Unit 4 Writing
9 – 10	Review Exam #1 Midterm-Units 1-5	Unit 5	Unit 5 Writing
11 – 12	Unit 6 Exam	Unit 6	Unit 6 Writing
12 – 13	Unit 7 Exam	Unit 7	Unit 7 Writing
13 – 14	Unit 8 Exam	Unit 8	Unit 8 Writing
15 – 16	Unit 9 Exam	Unit 9	Unit 9 Writing
16 – 17	--	Unit 10	Unit 10 Writing
18	Review Exam #2 Final-Units 6-10	--	--