

Course Syllabus

Instructor Contact Information



Email: rebecca.snyder@reedleycollege.edu (<mailto:rebecca.snyder@reedleycollege.edu>)

Phone: 559-638-0300 x3273

Notes:

- My preference is that you email me through the Canvas Inbox. You may also use your campus email address.
- I am only available by phone during my official office hours. If I am with another person, I will not pick up the phone and you must leave a voicemail.
- Expect me to respond to emails and the Q&A Forum within 24 hours Monday through Friday. If you email over the weekend, I may not respond until the next Monday. If you have not heard back from me within that time frame, resend the email.
- If you do use the phone or campus email, please identify yourself by signing your emails and by stating your name on voicemails. Also, state the day and time of your class so that I can quickly find your records.
- Do not use your personal email address; your campus email is both more professional and less likely to get caught in the spam filter.

Office Hours

Office Location: HUM 61 (back side of the building)

Monday 10:00 a.m. – 11:00 a.m.

Tuesday by arrangement

Wednesday 10:00 a.m. – 11:00 a.m.

Thursday 9:00 a.m. - 10:00 a.m.

Friday by arrangement

Please review this helpful video on Office Hours:

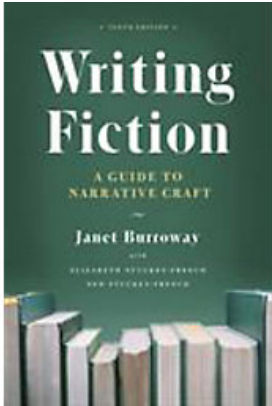
Introducing FOH: Faculty Office Hours | Arizona State University



Notes:

- Sometimes it is better to talk face to face in a setting where we can both look at your work together. While you might not be able to come to campus, I am available virtually via Zoom meetings during any of my office hours. Please email me if you would like a Zoom meeting and I will send the link. If these times do not work with your schedule, please let me know.
- I am frequently on campus beyond these hours and you are welcome to make an appointment or stop by at other times.

Required Materials



Writing Fiction by Janet Burroway 10th Edition

ISBN: 9780226616698

Old editions are fine, but the text recently changed publishers and the newer ones might actually be cheaper than the old ones. Shop around and don't assume used is cheaper than new.



Ability to view and preferably print the stories provided on this site. I will be providing you with a lot of texts through this Canvas site. I strongly, strongly, strongly encourage you to print these so that you can read them carefully. I find very few people who read well online. Please print.

Technical Requirements

Important: Because this class is in a workshop format, meaning, you will read and review each others works, you **MUST** be able to provide your work in a format that can be read electronically by others.

You must utilize Microsoft Word (either the desktop version or the free Office 365 version provided by the college) to produce your own work.

You should utilize the latest Adobe Reader and the latest version of Google Chrome to access course materials. I recommend having multiple browses (Chrome, Firefox, etc.). If you run into difficulty on one browser, the problem is often solved by changing browsers.

A note on accessing the course through your phone. I realize that you might sometimes access the course through your phone. If you do so, I recommend using the Canvas App rather than a browser. Also, know that some items will not work as well on your phone; be prepared to go to your desktop to review this material (do not skip it).

Full Course Description

Catalog Description

English 15B is intended for students who are interested in writing short fiction; the course includes appropriate exercises, readings and critical analyses of published and student work. PREREQUISITES: English 1A or 1AH. (A, CSU, UC) (C-ID ENGL 200: ENGL 15A & ENGL 15B)

Learning Outcomes

- Evaluate manuscripts on the basis of intention, merit, and received criticism, using shared critical vocabulary.
- Recognize and employ effective strategies for composing a story.

Course Policies

Schedule

The class schedule, including reading assignments and due dates for assignments, is posted on Canvas modules. It is subject to update, as necessary. Make sure you are reviewing the modules weekly, not just the To Do List in Canvas. A LOT OF STUDENTS GET LOST when they only utilize the To Do List!!! Look at all the items in the modules!!!

Homework

Work is assigned in weekly modules. The modules will be released on Friday (except the first week) and work will need to be completed by NEXT Monday at midnight, meaning you will have 10 days to complete all the work. Some of the work involves discussion boards and peer reviews that requires you to post and respond to others. Be diligent about responding to other student work in a timely manner.

Your work must reflect college level effort or it will not receive credit. In other words, do not expect partial credit for work that does not answer the prompt or fails to meet the requirements of the assignments. For example, do not hand in one page of a four page assignment expecting to get partial credit.

English Department Student Error Statement

Your instructors at Reedley College want you to be successful in your classes and therefore request you use your best work. Successful students in reading and writing classes make sure that they carefully address the prompt, proofread their writing, and follow MLA guidelines.

Please note that an instructor may choose to read only the first page or less of an assignment and return it to you with little or no feedback if the paper demonstrates lack of attention to correctness. This paper is also likely to receive a failing grade.

Successful students do the following:

- Follow their instructor's instructions and pay close attention to the rubric requirements.
- Seek assistance from the Reading and Writing Center, Tutorial Center, or Smarthinking
- Ask their instructor for guidance during his/her office hours
- Look for answers in their MLA handbook or online at the PurdueOWL website DAYS BEFORE their paper is due.

Late Work

Understand that handing in work late makes you less likely to be successful in this course. However, if you find yourself in a circumstance where you need to submit work late, you may utilize the Late Work Bank. You have 5 days you can utilize as you see fit. For example, you may hand in one response 5 days late or you may hand in one response 2 days late and another 3 days late. And so on. My advice is to use these days wisely; do not squander them early in the semester or use them to procrastinate on challenging work.

The Late Work Bank is not available on assignments that are time-sensitive like peer review workshops.

Attendance and Add/Drop

Although an online class does not record attendance daily, you do need to participate every week. You must complete the "Introduction" assignment by Monday of the second week or you will be dropped as a No Show. After that, you need to participate every week. If you have not completed any assignments for two weeks before week 9 (the end of add drop), you can be dropped.

If you are experiencing an obstacle that causes you to be unable to submit for two weeks, but you intend to continue in the class, please inform me so that I do not drop you. Know that if you fall behind, it is difficult to catch up, so if you have a known time-frame during which you will be unavailable, communicate it with me so that you might be able to work ahead.

If you choose to drop, it is your responsibility to complete all paperwork with Admissions and Records.

Diversity and Disability

Disabled Students Programs and Services (DSPS)

If you have a verified need for an academic accommodation or materials in alternate media, please provide me with your accommodation sheet as soon as possible. I will work with the DSPS office to make sure that your needs are accommodated.

Nondiscrimination Statement

Reedley College and all its centers comply with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender, disability, sexual orientation, religion or age. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities.

Harassment of any employee/student with regard to race, color, national origin, gender, disability, sexual orientation, religion or age is strictly prohibited. Limited English speaking skills will not be a barrier at Reedley College to participation in Vocational Education programs. Inquiries regarding compliance and/or grievance procedures may be directed to the college's Title IX Officer and/or the Section 504/ADA Coordinator.

Disruptive Behavior

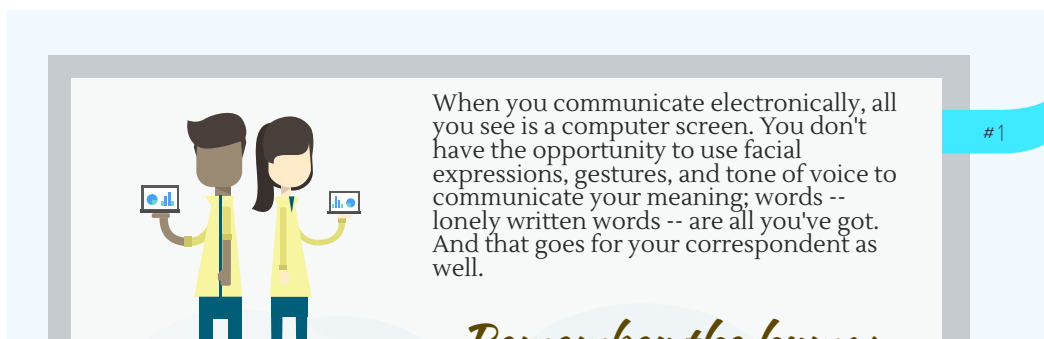
Disrespectful or disruptive behavior will not be tolerated. Anyone who engages in such behavior will be reported to the college for disruptive behavior. Students who disrupt the learning environment may be dropped.

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The Core Rules of NETIQUETTE →

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The Core Rules of Netiquette are excerpted from the book Netiquette by Virginia Shea.
<http://www.albion.com/netiquette/corerules.html>



When you communicate electronically, all you see is a computer screen. You don't have the opportunity to use facial expressions, gestures, and tone of voice to communicate your meaning; words -- lonely written words -- are all you've got. And that goes for your correspondent as well.

Remember the human

#1

Remember the human

Do unto others as you'd have done unto you.

Computer networks bring people together who'd otherwise never meet. But the impersonality of the medium changes that meeting to something less -- well, less personal.

In real life, most people are fairly law-abiding, either by disposition or because we're afraid of getting caught. And, perhaps because people sometimes forget that there's a human being on the other side of the computer, some people think that a lower standard of ethics or personal behavior is acceptable in cyberspace.

Adhere to the same standards of behavior

Be ethical : Don't believe anyone who says, "The only ethics out there are what you can get away with." if you encounter an ethical dilemma in cyberspace, consult the code you follow in real life.

Breaking the law is bad Netiquette : If you're tempted to do something that's illegal in cyberspace, chances are it's also bad Netiquette.



#2



You're taking up other people's time (or hoping to). It's your responsibility to ensure that the time they spend reading your posting isn't wasted.

When you're working hard on a project and deeply involved in it, it's easy to forget that other people have concerns other than yours.



Don't expect instant responses to all your questions.



Don't assume that all readers will agree with, or care about, your passionate arguments.

You are not the center of cyberspace

#3



Don't flame, or post flame-bait. Be courteous!

You may not be judged by the color of your skin, eyes, or hair, your weight, your age, or your clothing. You will, however, be judged by the quality of your writing. Use proper spelling and grammar.

Make yourself look good Share expert knowledge

Pay attention to the content of your writing. Be sure you know what you're talking about; bad information propagates like wildfire on the net. In addition, make sure your writing is clear and logical. It's perfectly possible to write a paragraph that contains no errors in grammar or spelling, but still makes no sense whatsoever.

#4

When someone makes a mistake -- whether it's a spelling error, a silly question or an unnecessarily long answer -- be kind about it. If you feel strongly about it, think twice before reacting.

Be forgiving of other people's mistakes

If you do decide to inform someone of a mistake, point it out politely, and preferably by private email rather than in public. Give people the benefit of the doubt; assume they just don't know any better.



Never be arrogant or self-righteous

Please feel free to share!



Accessible text document can be downloaded at:

<http://bit.ly/NetiquetteText>

Get the embed code at:

<http://bit.ly/NetiquetteCode>

powered by



Plagiarism and Cheating

Students caught plagiarizing or cheating will receive a zero on the assignment and may be reported to the college for academic dishonesty. If you plagiarize on an essay assignment, you will not be allowed to revise for a better grade. Your class work will be submitted to Turnitin, which assists in evaluating the originality of the work.

College Policies

Here are the college policies on academic dishonesty, cheating, and plagiarism:

Students at Reedley College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences.

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without an instructor's

permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify contributors to work done in collaboration, submitting duplicated work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights.

Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. For more information, contact the Vice President of Student Services' Office or the Vice President of Instruction's Office.

Support

While this is a creative class, you do need to have control over your writing so that your ideas are clear to your readers. It is always good to utilize proofreaders. In creative classes, it is also important to have someone read your work so that you can see it through another's eyes. The following services could help you with both of these elements of writing:

- On campus: Reedley College Reading and Writing Center. The Reading and Writing Center is located in HUM 62. You can go there to use the computers and to get help with your writing.
- Online: Smarthinking. Smarthinking is an online tutorial service available through our Canvas site.

Grading

Grade Weights

5 Page Scenes 15%

Complete Short Story and Revision 40%

Craft Discussions 20%

Workshops of 5 page scenes 10%

Workshops of Complete Short Story 15%

Grading Scale

A 90-100%









B 80-89%

C 70-79%

D 60-69%

F 0-59%

Course Summary:

Date	Details	
Mon Jan 13, 2020	 01 Workshop Schedule	to do: 11:59pm
Fri Jan 17, 2020	 01 Writer's Craft Introductions (https://scccd.instructure.com/courses/39736/assignments/992720)	due by 11:59pm
Sat Jan 25, 2020	 01 Writer's Craft Introductions (https://scccd.instructure.com/courses/39736/assignments/992720) (1 student)	due by 11:59pm
Mon Jan 27, 2020	 02 Writer's Craft: The Writing Process (https://scccd.instructure.com/courses/39736/assignments/1004187)	due by 11:59pm
	 01 Writer's Craft Why I Write (https://scccd.instructure.com/courses/39736/assignments/992758)	due by 11:59pm
	 Complete Short Story (https://scccd.instructure.com/courses/39736/assignments/1003594)	
	 Five Page Scene 1 (https://scccd.instructure.com/courses/39736/assignments/1003588)	
	 Five Page Scene 2 (https://scccd.instructure.com/courses/39736/assignments/1003592)	