

# DA 102 COURSE SYLLABUS

Instructors: Shelly Sorensen, e-mail [shelly.sorensen@reedleycollege.edu](mailto:shelly.sorensen@reedleycollege.edu), ph: 638-0371

Lois Parento, e-mail: [Lois.parento@reedleycollege.edu](mailto:Lois.parento@reedleycollege.edu), ph: 638-0370

Terri Kron and Rosie Trevino

## Office Hours:

Shelly Sorensen - Mon 9:30 - 10:30 Tues. 10:00- 11:00 Wed. 12:00-2:00 Thurs 9:30 -10:30

Lois Parento - Tue, 12:00 - 1:00 Wed, 11:30 -12:30 Thurs. 10:30 - 12:30 Fri. 8:30 - 9:30

Office Location: Den 10

**Attendance:** Attendance to each and every class in the Dental Assisting Program is mandatory. If you are absent or late, you must call this department, 638-0370. After five absences you will be dropped at the discretion of the instructors. The program policies outline homework, lab and testing procedures, NO LATE work will be accepted. This class is a total of 12 weeks; you must pass with a "C" or better to continue on to DA 103. Any paper work turned in with no name may be considered as NO points.

**Appearance:** During lecture, laboratory and clinic classes, correct uniform will be worn, hair will be up in the appropriate manner, and no jewelry will be worn (exception of wristwatch, as outlined in the program policies) or you will not be allowed into the classroom until you are in compliance.

## GRADING

Each assignment, quiz, exam, and laboratory project has an assigned point value. Your grade will be calculated as follows:

Homework = 35 % of total grade

Exams/Quizzes = 45 % of total grade

Laboratory projects = 20 % of total grade

Grading scale

90 - 100% = A

80 - 89 % = B

70 - 79 % = C

60 - 69% = D

0 - 59% = F

## HOLIDAYS

Monday, January 20, 2020

Monday, February 17, 2020

Friday, February 14, 2020

Easter - April 6 - 10, 2020

## ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

If you have special needs as addressed by the Americans with Disabilities Act (ADA) or any student who has a disability that might interfere with their work or ability to meet industry standards (including physical limitations and medical conditions) it is requested that you meet with Mrs. Sorensen or Mrs. Parento in their office. Reasonable efforts will be made to accommodate your special needs.

**PERSONAL COMMUNICATION DEVICES (TAPE RECORDERS, CELL PHONES & PAGERS) ARE NOT ALLOWED IN THE CLASSROOM**

**FINAL DROP DATE IS FRIDAY MARCH 13, 2020**

## **Academic Dishonesty**

Students at Reedley College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences.

**Cheating** is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without an instructor's permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

**Plagiarism** is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights.

Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on a particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents.

## **NEW POLICY**

**No personal electronic device utilized or turned on in the classroom. NO internet use in the classroom without permission from the instructor. Computers will be available only with permission from your instructor.**

**Clinical training work physical clearance by a medical physician is required by February 28, 2020.**

DA 102 - DENTAL ASSISTING  
COURSE NAME AND NUMBER

**COURSE OUTLINE**

**A. Radiology 2**

1. Supervised Clinical Patient X-ray Management

**B. Chairside Assisting 2**

1. Anesthesia/Anesthetics
2. Nitrous oxide analgesia
3. Isolation Devices
4. Impression materials
5. Resins and acrylics
6. Provisional crown and bridge, veneers and stainless steel crowns
7. Bonding
8. Bleaching

**C. Biodental Science 2**

1. Diet and Nutrition
2. Pharmacology
3. Medical and dental emergencies
4. Oral embryology
5. Microbiology

**D. Employment Strategies/Clinical Training**

1. Preparation for employment
2. Orientation of extramural clinical adjunct faculty
3. Affective domain/student responsibilities/orientation
4. Supervised clinical training

**E. Dental Specialities**

1. Oral & Maxillofacial Surgery
2. Periodontics
3. Orthodontics
4. Endodontics
5. Prosthodontics
6. Pediatric Dentistry
7. Public Health Dentistry
8. Oral & Maxillofacial Radiology
9. Oral Pathology

**F. Registered Dental Assisting Review**

1. Review Dental Practice Act
2. Sedative restorations
3. Matrix and wedge
4. Provisional crowns
5. Isolation devices
6. Biomedical Sciences
7. Dental Anatomy
8. Preventive Dentistry
9. Chairside Assisting
10. Dental Radiology
11. Dental Materials
12. Infection Control
13. Occupational Safety
14. Medical Emergencies
15. Dental Practice Management

**G. Registered Dental Assisting Certificates**

1. Coronal Polish
  - a. Dental plaque and other soft deposits
  - b. Dental calculus
  - c. Comparison of normal vs. diseased oral tissues
  - d. Tooth stains and discolorations
  - e. Responsibilities of R.D.A.
  - f. Fluoride
  - g. Plaque control
  - h. Coronal polish - Three clinical patients
2. Dental Sealants
  - a. Automated caries detection devices
  - b. Staining agents for dental sealant procedures
  - c. Decalcification, caries, stains and fractures lines of tooth surfaces
  - d. Clinical indications and contraindications for sealants
  - e. Filled and unfilled sealant materials
  - f. Etching materials for sealant procedures
  - g. Techniques and procedural sequence for pit and fissure sealants
  - h. Occlusion and proximal contact for placement techniques
  - i. Sealants – Four clinical patientsv

SPRING – Dental Assisting – DA102

Schedule Weeks	Chairside Assisting 2	Biodental Science 2	Employment Strategies/Clinical Training	Dental Specialities	Radiology 2	RDA Certificates	RDA Review
Start – 2 <sup>nd</sup> week	Anesthesia	Medical & Dental Emergencies	Front Office Management	Oral & Maxillofacial Surgery	Supervised Clinical Oral Examinations & Outpatient Management	Coronal Polishing	Patient Screening & Education Restorative Dentistry
2 <sup>nd</sup> – 4 <sup>th</sup> week	Nitrous Oxide	Pharmacology	Front Office Management. Preparation for Employment	Orthodontic	Patients	Coronal Polishing	Infection Control & Occupational Safety
4 <sup>th</sup> – 6 <sup>th</sup> week	Isolation Devices	Oral Embryology	Preparation for Employment	Endodontics & Prosthodontics	Patients	Coronal Polishing	Prevention, Radiology & Medical Emergencies
6 <sup>th</sup> - 8 <sup>th</sup> week	Provisionals	Histology	Resume Writing	Periodontics & Pathology	Patients	Dental Sealants	Specialties, Periodontal & Post Extraction Dressing
8 <sup>th</sup> -10 <sup>th</sup> week	Temporary Veneers & SS Crowns	Histology	Clinical Training Seminar	Pediatric Dentistry & Oral Maxillofacial Radiology	Patients	Dental Sealants	Basic Chairside & Instruments
10 <sup>th</sup> -12 <sup>th</sup> week	Bleaching, Bonding & Acrylic Resins	Diet & Nutrition	Clinical Training Orientation & Responsibilities	Public Health Dentistry	Patients & Final	Dental Sealants	Legal Duties & Review. Application & Fingerprints