**CRIMINOLOGY-23-57306**

**Correctional Interviewing and Counseling (3 units)**

**Fall 2020**

**08/10/2020-12/11/2020**

**Lecture: Monday, Wednesday, Friday**

**2:00PM – 2:50PM via Zoom**

**Instructor – Kyle L. Villarama**

**Email:** kyle.villarama@reedleycollege.edu **(best point of contact)**

**Office Hours: By appointment (please email me to set one up)**

**Course Description:**

This course provides an overview of the contemporary techniques used in counseling and interviewing by corrections personnel.

**ADVISORIES: Eligibility for English 125 & 126. (A, CSU)**  **Course Credits/Class Hours: 3**

**Student Learning Outcomes:**

By the end of the semester it is expected that the student will:

1. Demonstrate skills in individual and group communication dynamics.

2. Demonstrate the ability to conduct an interview.

3. Discuss various kinds of interventions/counseling techniques.

4. Demonstrate and explain the development of roles and responsibilities of clients and staff.

5. Identify obstacles that complicate the task of conducting objective interviews and counseling.

**Learning Objectives:**

In the process of completing this course, students will:

1. Identify the purpose of correctional treatment programs.

2. Recall methods of intervention to use when dealing with violent offenders.

3. Distinguish the difference between the treatment of Juvenile offenders and Adult offenders.

4. Describe how offenders are classified.

5. Review methods of crisis intervention of inmates.

6. Recall methods used in the treatment of addicted personalities.

7. Summarize the general needs of incarcerated inmates.

8. Explain how to provide treatment of the elderly inmates and its impact of the correctional facilities.

**Americans with Disabilities Act:** Reedley College complies with the Americans with Disabilities Act. If you would like to request any accommodation for this course, please contact the Coordinator of Disabilities at (559) 638-3641 (**DSP&S**: <http://www.reedleycollege.edu/index.aspx?page=260>). A copy of the appropriate form, Notification of Authorized Services, needs to be submitted to the instructor – preferably within the first two weeks of the semester.

**Zero tolerance policy for Disruptive conduct in the classroom**

* The instructor has primary responsibility for control over classroom behavior and maintenance of academic integrity.
* He/she can order temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct which violates the general rules and regulations of the College.
* Disruptive behavior in the classroom that obstructs or disrupts the learning environment.

**Academic Integrity Statement**

* Students guilty of academic dishonesty, either directly or indirectly through participation or assistance, are responsible to the instructor of the class. Academic dishonesty is defined as, but not limited to, plagiarism and cheating.
* At the discretion of the instructor, students who cheat or steal work from another source will be subject to significant consequences.
	+ Cheating - is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without the instructor's permission.
	+ Plagiarism - is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved.
	+ See the Reedley College Catalog for further information regarding cheating and plagiarism.
* Additional disciplinary sanctions may be imposed through the regular institutional procedures as a result of academic misconduct.

**Sexual Harassment**

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when this conduct explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work performance, or creates an intimidating, hostile, or offensive work environment.

**Disclaimer:**

Due to the nature and reality of work in the criminal justice system, real life examples, verbal and non-verbal expression and role-playing by the instructor may be used to demonstrate to students important learning points. These examples are not meant to demean or insult any group or individual, but simply to give students an understanding of the reality that exists in this profession and prepare them to deal with different types of people and situations in a professional manner.

**Help:**

If you are having trouble in this class due a change in life circumstances or something you do not understand, please contact the instructor immediately. There are a number of services available to assist you at Reedley College. **Your success in this class is very important to me and I will work with you to assist you in succeeding in this course.** However, you must remember that success in this course cannot happen without you doing everything you need to do to succeed. (See **Keys to successful course completion**)

**Course Communication Policy:**

-**Availability:** Monday through Friday 8:00am to 5:00pm.

-**Preferred Method of Contact:** Email: kyle.villarama@reedleycollege.edu

-**Response Time:** I will respond to emails within 24 hours. When emailing me, please put “Crim 23” in the subject line so that I know what class you are in. This will also ensure that I respond to your email within 24 hours.

-**Appointment:** If you would like an appointment, please email me with your phone number and best time to call or text you. Another option for an appointment is a Zoom meeting. Please email me the best time to meet with you, and I will set up and email you the Zoom invitation. **Whether you want an appointment or not, please do not be afraid to contact me if you need help with the course during this semester.**

**Course changes:**

The instructor reserves the right to make changes on this syllabus, but will discuss these changes and their implications to the students before they are implemented. Please review this course in Canvas via Announcements and your e-mail daily as I regularly use these methods to communicate information to students.

**Required Text**:

**Important Note**: Assignments are embedded in the required textbook. Students are encouraged to purchase or familiarize themselves with the campus resources available to them early on. Such acquisition of the required materials will increase the likelihood of successfully completing the course. While your instructor understands the cost of textbooks can be significant, the text selected for this course will afford you a greater opportunity to develop an appropriate understanding of the course learning objectives and therefore strengthen your learning and retention of the material.

* “Correctional Counseling Rehabilitation” 9th edition, Author – Van Voohris, Salisbury. Anderson Publishing. ISBN: 9781138951679 (available at campus bookstore).

**Course Requirements:**

All assignments are expected to be submitted on the day due. *If absent on the day completed/collected, the assignment and/or quiz will need to be submitted online via* **Canvas** by the time class starts for the date the item is due(see weekly task list for chapter DUE dates)**.** Your grade will be based on successful completion of the following:

1. ***Quizzes\*:*** Quizzes will be given on Canvas regularly to assess how well you are learning the material (worth 20 points each, 80 points total). In the event a student simply fails to show for a scheduled quiz or examination without notifying the instructor, the student will only be able to obtain half credit for the quiz.
2. ***Participation:*** This is your class as well as mine. Student participation in discussion is critical to the assimilation of the material covered. There will be discussion questions each week in Canvas for you to answer. Please follow the instructions in Canvas for responding to discussion questions each week. You are expected to give a coherent response to each discussion question.  Saying “I don’t know” is not acceptable. The discussion questions are opportunities to display understanding of topics discussed**.**You must be present and participate effectively to earn participation points (worth 80 points total).
3. ***Exams\*:*** Four exams will be given during the semester on Canvas. Each is worth 50 points (200 total points). In the event a student simply fails to show for a scheduled quiz or examination without notifying the instructor, the student will only be able to obtain half credit for the exam.
4. ***Final:*** The final is worth 100 points.
5. **Annotated Bibliography*:*** The annotated bibliography topic will be left to the choice of the individual student, with guidance from the instructor. ***However***, your topic must be authorized by the instructor. The subject matter shall be any issue or subject relating to Correctional Counseling and Rehabilitation. Example topics would be: Ethical Dilemmas for Correctional Counselors, Cognitive Therapies, or Working with Delinquent Adolescents. The student will be required to use a minimum of five sources for the information in the term paper. Sources may include, but are not limited to books, or professional journals/magazines. ***Wikipedia is not acceptable source for citation****.* Annotated bibliographies will consist of the following: a cover page; a body of least five typed double spaced full pages; and bibliography. The term paper shall be a total of 7 pages. **Annotated bibliographies will be due and submitted via Canvas to the instructor on or before the week it is due as stated in the syllabus.** Additional information on how to complete this paper and the grading expectations will be provided to you well in advance of the due date. The annotated bibliography will be submitted using the turn it in feature of Canvas. **The annotated bibliography is worth 100 points.**

**Grading Criteria/Scale**:

Participation 80 points

Quizzes 80 points

Exams 200 points

Annotated Bibliography 100 points

Final Exam 100 points

TOTAL 560 points

Grade Scale:

90 – 100% = A

80 – 89% = B

70 – 79% = C

60 – 69% = D

00 – 59% = F

**Attendance and Drop Policy:**

Students are expected to attend all class meetings on Zoom. Zoom meetings will be on Mondays, Wednesdays, and Fridays from 2:00 PM-2:50 PM. Invitations for Zoom meetings will be emailed to you the day before class, so please keep an eye on your email. Furthermore, please know that simply logging into Canvas is not enough to get credit for this course. In order to earn a good grade for this course, you must participate in discussion posts and turn in assignments. Students must complete and submit the first discussion post of this course by the end of Week 1 (Sunday at 11:59 PM). Any student who does not complete and submit the first assignment by this deadline will be dropped from the course. **If a student is unable to complete this first assignment by the deadline due to legitimate reasons (illness, death of a loved one, etc.), the student must contact me via email as soon as possible to make arrangements.** Ultimately, it is the student’s responsibility to officially drop a class in which he/she no longer wishes to be enrolled. Be mindful of the drop dates listed in the Catalog and the final drop date halfway through the semester, listed below.

**Late Work Policy:**

Late work will be accepted, but 10 points will be deducted for every day it is late. If a student is unable to turn in work by the assigned due date due to legitimate reasons (illness, death of a loved one, etc.), the student must contact me via email as soon as possible to make arrangements. Under this circumstance alone will late work be accepted without point deductions. **When in doubt, please email me; let’s make this work.**

**Keys to successful course completion:**

1. Attend class meetings on Zoom regularly and on time
2. Ask questions when you are unsure of the material
3. Carefully read all assigned chapters
4. Take good notes during class and discussions
5. Participate actively and thoughtfully in class sessions
6. Get assignments done on time
7. Study and prepare for quizzes and exams
8. Seek my assistance when you are struggling with learning a topic for added assistance.

**Semester Outline:** *\*This outline is subject to change periodically throughout the semester. If a change is needed, I will advise you well in advance*

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Section I: Introduction to Correctional Interviewing and Counseling

Week #1 (Week of Aug 10)-Chapter 1: The Process of Correctional Treatment and Counseling

Week #2 (Week of Aug 17)-Chapter 2: Understanding the Special Challenges Faced by the Correctional Counselor in the Prison Setting

**Quiz 1: Chapters 1 and 2**

Week #3 (Week of Aug 24)-Chapter 3: Psychoanalytic Therapy

**Exam 1: Chapters 1-3**

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Section II: Modalities of Therapy, Part I

Week #4 (Week of Aug 31)-Chapter 4: Radical Behavioral Interventions

Week #5 (Week of Sep 7)-Chapter 5: Early Approaches to Group and Milieu Therapy

**Quiz 2: Chapters 4 and 5**

Week #6 (Week of Sep 14)-Chapter 6: Diagnosis and Assessment of Offenders

Week #7 (Week of Sep 21)-Chapter 7: An Overview of Offender Classification Systems

**Exam 2: Chapters 4-7**

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Section III: Modalities of Therapy, Part II

Week #8 (Week of Sep 28)-Chapter 8: Social Learning Models

Week #9 (Week of Oct 5)-Chapter 9: Cognitive Therapies

**Quiz 3: Chapters 8 and 9**

Week #10 (Week of Oct 12)-Chapter 10: Family Therapy

**Exam 3: Chapters 8-10**

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Section IV: Treatment of Offender Populations

Week #11 (Week of Oct 19, 24, 26)-Chapter 11: Treating Substance Abuse in Offender Populations

Week #12 (Week of Oct 26, 31, Nov 2)-Chapter 12: Treating Sex Offenders

**Quiz 4: Chapters 11 and 12**

Week #13 (Week of Nov 2)-Chapter 13: Treating Severely Antisocial and Psychopathic Offenders

Week#14 (Week of Nov 9)-Chapter 14: Treating Women Offenders

**Exam #4: Chapters 11-14**

**Annotated Bibliography Due**

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Section V: Final Considerations

Week#15 (Week of Nov 16)-Chapter 15: Correctional Treatment: Accomplishments and Realities

Week#16 (Week of Nov 23)-Chapter 16: Case Planning and Case Management

Week#17 (Week of Nov 30)-Final Review

Week#18 (Week of Dec 7)-**Crim 23 Final Exam: Chapters 15 and 16**

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**Important Campus Dates**

September 7…………………………...Labor Day

August 21 (Friday)…………………....Last day to drop

November 11 (Wednesday) ……………...Veterans Day

November 26-27 (Thursday-Friday) ………………..Thanksgiving Holiday

December 7-11 (Monday-Friday)…...Finals Week