

COURSE SYLLABUS
INTRODUCTION TO SOCIOLOGY
SOCIOLOGY 1A

Reedley College
Instructor: Professor R. A. Lyon

Spring 2019

[SOC-1A-55493](#)
[\(55493\) INTRO TO](#)
[SOC](#)

01/17/2019-05/23/2019 Lecture Thursday
06:00PM - 08:50PM, Social Science, Room 32

Email: robert.lyon@sccd.edu Office hour: TBD

Course Description

Sociology 1A promotes the understanding of society and how it works. It also examines how society affects individuals and how individuals affect society. It is an introduction to the principles and theoretical perspectives of sociology and their applications to social life through reading, writing, lecture and discussion. Discussion of sociological methods and findings in such areas as family, socialization, culture, race relations, stratification, social change and deviance will be reviewed.

Course Objectives

There are several objectives that I have for this course. First, I would like you to become familiar with the sociological perspectives so that you can apply them to your understanding of the world we live in. Secondly, you should learn to use the major concepts that sociologists have devised in the study of society. Finally, I expect you to participate intelligently during class discussions and be able to think creatively and critically about the concepts as they relate to "our lives." I hope that during this course and the discussions we have that you can incorporate theory and/or methods, concepts and topics related to sociology in your everyday lives.

Course Organization

The course objectives will be reached through a program of directed reading, writing, lectures, homework, exams, quizzes, and discussions.

Text: Custom Edition of - The Essentials of Sociology, by James Henslin 13th edition (older editions are OK).

Reading Assignments: A schedule detailing reading assignments, homework assignments, and examinations is included in the syllabus.

Lectures: My lectures are designed to supplement what you are reading in the text, and are an extension and application of topics. I hope that we can discuss issues and experiences as they relate to our readings. Keep in mind you are responsible for the reading assignments whether or not they are discussed in class.

Course Requirements and Grading

Examinations: There will be four exams covering the assigned readings each worth 30 points. Exams will cover three chapters and will be in the form of multiple-choice, matching, fill-in or short answer. **It is your responsibility to be prepared for**

the exams when they are scheduled thus I will not give make-up exams!

(Exceptions: Jury Duty and Military Duty with verifiable written documentation.) I will drop your lowest exam score, excluding the final. The final exam will consist of 45 questions worth 45 points (The final exam covers the entire semester's class discussions and reading assignments including Chapters 12, 14, & 15). Follow all exam procedures carefully. It will be necessary for you to have on the day of each exam Scantron Form # 882-E forms plus pencils. They are to be filled out in pencil. If you have an exam scoring question, contact me immediately (within 2 days) or scores are final. Please note: Exams will be handed out during the first 15 minutes of the class period only (this includes the 4 exams and the final). Time limit for the first 4 exams is 50 minutes from the time scheduled for the beginning of class. For the final exam you will be given an extra 30 minutes (1 hour and 20 minutes total) to complete your final.

Writing: Additionally, a percentage of your grade will be based on your writing/critical thinking ability. The major writing assignment will be a term paper (minimum 4 pages in length). You are to select a book from the list at the end of this syllabus and analyze the book 'sociologically' utilizing sociological terms and employing the following three sociological perspectives: Functionalism, Conflict Theory, & Symbolic Interactionism. This is not a book report! Following the list of books will be detailed directions you are to follow to complete this assignment. This assignment is due in class. Late term papers will be accepted the next class period (-20 points). After that, no papers will be accepted for any reason. No exceptions! No papers are to be submitted via e-mail or other means. The term paper is worth 70 points.

Homework: Homework assignments are posted on-line in Canvas and are to be submitted on-line. They consist of 5 True/False statements. Homework will be made available for approximately 3 weeks. The due dates are posted in Canvas. However, the homework may be completed and submitted up to the day of the exam that covers the homework assignments. (Except for chapters 12, 14, & 15, the homework for these chapters is available until Friday at 11:59 p.m. prior to the Final Exam.) After the test no homework will be able to be submitted. Plan ahead in case of a computer or internet malfunction.

Pop Quizzes: There will be 5 pop quizzes given throughout the semester based upon material in the lectures, videos, reading material, etc. It will be necessary for you to have at each class a #2 pencil and a Scantron card # 815-E (the smaller scantron card). These quizzes will each be worth 5 points. No make-up quizzes will be given.

Attendance/Participation:

Attendance will be taken every class meeting, at the beginning of class and at the end (at my discretion). If you are not in class when attendance is taken you will be counted absent. Attendance is required because there will be some learning that is not directly evaluated and missed if you are not in class. I believe attendance and participation are necessary for success in this course, thus my policy is to drop anyone who misses 6 credit hours in the first nine weeks of the semester. In addition your 'participation points' (20 points) will be tied to your attendance. If you are not

in class you cannot participate. Being tardy is disruptive to class, so do not be tardy. Plan ahead. It is ultimately your responsibility to withdraw from the course. If you miss a class, you are responsible for obtaining the information conveyed in that missed lecture. There are **No Excused** absences.

If you have any special needs or disabilities, please inform me as soon as possible so that I may accommodate you. The Disabled Students Program and Services (**DSPS**) **675-4800, ext. 4864** is also available to assist you. The tutorial center and the computer lab are also available, **call 675-4800, ext. 4846** for hours and services.

ADA Statement:

"If you have a verified need for an academic accommodation or materials in alternate media (ie: Braille, large print, electronic text, etc.) per the American With Disabilities Act or Section 504 of the Rehabilitation act please contact your instructor as soon as possible."

Pet peeves: "Zipping up" prior to the end of class. DO NOT begin packing up (stacking up your stuff/closing your notebooks) until the end of the regularly scheduled class time. Within class, I expect mutual respect. This means no "talking" while I am lecturing or while classmates are talking. Feel free to speak your mind or relate your position to the rest of the class WHEN you are given the floor. While in class turn all cellphones off. **THE USE OF WORD PROCESSING AND/OR TELECOMMUNICATIONS DEVICES IN THIS CLASS IS PROHIBITED.** If you cannot control a conditioned response to do such activities in a classroom setting, please dis-enroll from this course immediately. Violation of these "rules" may result in you being required to leave the class (and if this behavior continues, you will be suspended and lose your participation points). The college has a strict policy on cheating and plagiarism. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences. I reserve the right to fail anyone for cheating.

Grading: All grading will be on the basis of the number of points earned out of the total points possible (325)*. This number will be expressed as a percentage and based on the following scale:

90 to 100%	= A	(292.50 - 325)
80 to 89%	= B	(260 - 292.49)
70 to 79%	= C	(227.50 - 259.99)
60 to 69%	= D	(195 - 227.49)
0 to 59%	= F	(0 - 194.99)

*The total points are subject to change. Total Possible Points: 325

Homework assignments (15 x 5) 75 points. Posted on Canvas and to be submitted on-line.

Pop Quizzes: 5 X 5 = 25 points.

Written Assignment: 70 points.

Exams: 4 exams x 30 points = 120 points – 30 (I will drop your lowest score) = 90 points.

Final: 45 points

Class Participation: 20 points (0-2 classes absent = 20 pts; 3- 4 classes absent = 18 pts, & 5-6 classes absent = 16 pts; more than 6 classes absent = 0 pts)
Extra Credit: 60 points possible

Late term papers will be accepted the next class period (-20 points). After that no papers will be accepted for any reason. No exceptions! The term papers and extra credit papers are to be handed in in class on or before the due dates. No term papers or extra credit papers are to be submitted via e-mail or other means.

Suggestions for Student Success

1. This is a college course. You are a college student and will be respected and treated as a college student.
2. It is your responsibility to be able to have access to Canvas.
3. Be on time (or early) for tests. You should have a pencil and Scantron 882E.
4. Be prepared for a pop quiz: have a pencil and Scantron 815E.
5. If you stop attending class, drop the course.
6. Read the textbook. You paid for it!
7. Keep the course syllabus. It tells you some important things about the class.
8. Be on time for class, participate in class discussions, and stay until class is dismissed.
9. Follow the instructions carefully on assignments - don't make up your own.
10. Become familiar with Canvas. Your grades will be posted in a timely fashion.
11. Do not plagiarize!
12. This is a Sociology course. If you have questions, refer to the textbook.
13. The Internet is not always correct. Do not rely on it.
14. No, the professor does not carry a stapler.
15. Assignments are to be turned in or submitted on time or as stated in the syllabus. You earn the grade you receive. I do not round up or down!
16. If you are talking during a lecture (or video) and the professor is staring at you, it's a cue to stop talking.
17. If asked a question, answer it. If you ask the professor to repeat it, that probably means you were not paying attention!
18. Extra credit assignments are listed in the syllabus and on Canvas.
19. If you use e-mail to communicate, check it to see if there is a response.
20. The class is in session until the professor announces it is finished - remain calm until it's over (and don't begin packing up or stacking up your stuff before then).
21. Your grades will be constantly updated during the semester. Monitor them and contact me immediately with any questions or discrepancies.
22. Please do not enter a classroom before the previous class is dismissed.

Extra Credit Written Assignments:

Written assignments are to be typed, double-spaced, 12 pt. font, two pages minimum in length, and are to be handed in in class on or before the due dates. Points based on content (critical sociological analysis of the material) and appearance (grammar, spelling, organization). Always keep a copy.

Extra Credit Writing assignment # 1

Topic: Based upon the sociological perspective of Functionalism consider the following: Religion has endured and flourished through the centuries. Select one religion, denomination, or sect and describe how it is functional for society. State at least 3 examples. You are to employ sociological terms and the functionalist's perspective. Remember to think in terms of macro-sociological concepts & specify clearly what groups/institutions, etc. are involved and how they perpetuate the status quo; i.e., how they are functional or dysfunctional.

Extra Credit Writing assignment # 2

Topic: At your place of work (real or imaginary) your fellow employees are in discussion with a representative from a national union. The intention is to unionize the workplace. Describe in sociological terms and utilizing the conflict theory, analyze the circumstances at your workplace. Give 3 examples of conflict and state the nature of the conflict. Remember to think in terms of macro-sociological concepts & specify clearly what groups/institutions, etc. are involved and how they are in conflict and the nature of the conflict.

Extra Credit Writing assignment # 3

Topic: You have a close friend (since childhood, real or imaginary) and he/she comes out gay to you or as transgender (you choose). Describe in sociological terms and utilizing the symbolic interactionist perspective, describe your 'new' feelings and attitude towards your friend. Give at least 3 examples of symbolic interactionism; before and after. How has your relationship been changed? What will others think? What about your family? This assignment focuses on the micro-sociological level: what labels & symbols apply? How are they altered? State clearly the labels & symbols you point out.

The extra credit writing assignments will be each worth 20 points and will be graded according to the following criteria: 5 points for clearly stating the topic and defining the appropriate sociological perspective; 10 points for clearly stating your position with at least 3 lines of reasoning in support of your position employing sociological principles and sociological terms; and 5 points for your summary and overall appearance (length, grammar, spelling, and organization). No extra credit papers will be accepted after the specified due dates. No exceptions!

List of Books for the Term Paper:

1. The Jungle by Upton Sinclair
2. The Merchant of Venice by William Shakespeare
3. Never Caught by Erica Armstrong Judge
4. Lakota Woman by Mary Crow Dog and Richard Erdoes

Writing Project:

Papers are to be submitted in class on or before the due date; no papers are to be submitted via e-mail or other means.

Guidelines: The overall project is to be a minimum of 4 pages in length, double spaced, font size 12.

You are to analyze your chosen book utilizing sociological terms, descriptions, and theories. You should briefly recount the main theme of the book followed by your analysis employing the three sociological perspectives: functionalism, conflict theory, and symbolic interactionism. Each perspective should be defined as you move from one to the next. State clearly & succinctly each sociological perspective and how it illustrates various components of your chosen book. You should state three examples from your book for each sociological perspective (at the very least).

You should incorporate various sociological terms and sociologists when appropriate. Such terms and sociologists might include the following: sociologists: C. Wright Mills, Karl Marx, Max Weber, etc. and terms: Protestant ethic, society, sociological perspective, culture, subculture, counterculture, values, norms sanctions, institutions, groups, deviance, social class, socialization, looking glass self, generalized other, social interaction, macro & micro sociology, social status, roles, mores, taboos, etc. These are a few of the terms that could be employed. Remember to use those that are appropriate only.

Remember this is not a book report but rather a sociological analysis of your book utilizing the three sociological perspectives: functionalism, conflict theory, and symbolic interactionism.

Grading: your paper will be graded using the following guidelines: Stating clearly the theme of the book and the definitions of each sociological perspective (20 points); employing each of the three sociological perspectives (functionalism, conflict theory & symbolic interactionism) and giving detailed examples (at least 3 for each perspective) of how each perspective illustrates various segments of your book in your analysis (10 points each for a total of 30 points); utilizing sociological terminology throughout in support of your analysis (10 points); and 10 points for your summary and overall appearance (length, grammar, spelling, and organization). Total =70 points.

Thu Jan 24, 2019 [Homework Chapter 1](#) due by 6pm
[Read Chapter 1](#) due by 6pm

Thu Jan 31, 2019 [Homework Chapter 2](#) due by 6pm
[Read Chapter 2](#) due by 6pm

Thu Feb 7, 2019 [Book Selection Due](#) due by 6pm
[Homework Chapter 3](#) due by 6pm
[Read Chapter 3](#) due by 6pm

Thu Feb 14, 2019 [Exam # 1](#) due by 6pm
[Homework Chapter 4](#) due by 6pm
[Read Chapter 4](#) due by 6pm

Thu Feb 21, 2019 [Extra Credit # 1](#) due by 6pm
[Homework Chapter 5](#) due by 6pm
[Read Chapter 5](#) due by 6pm

Thu Feb 28, 2019 [Homework Chapter 6](#) due by 6pm
[Read Chapter 6](#) due by 6pm

Thu Mar 7, 2019 [Exam # 2](#) due by 6pm

Thu Mar 14, 2019 [Homework Chapter 7](#) due by 6pm
[Read Chapter 7](#) due by 6pm

Thu Mar 21, 2019 [Extra Credit # 2](#) due by 6pm
[Homework Chapter 8](#) due by 6pm
[Read Chapter 8](#) due by 6pm

Thu Mar 28, 2019 [Homework Chapter 9](#) due by 6pm
[Read Chapter 9](#) due by 6pm

Thu Apr 4, 2019 [Exam # 3](#) due by 6pm
[Homework Chapter 10](#) due by 6pm
[Read Chapter 10](#) due by 6pm

Thu Apr 11, 2019 [Completed Project Due](#) due by 6pm
[Homework Chapter 11](#) due by 6pm
[Read Chapter 11](#) due by 6pm

Thu Apr 25, 2019 [Extra Credit # 3](#) due by 6pm
[Homework Chapter 13](#) due by 6pm
[Read Chapter 13](#) due by 6pm

Thu May 2, 2019 [Exam # 4](#) due by 6pm
[Homework Chapter 12](#) due by 6pm

[Read Chapter 12](#) due by 6pm
Thu May 9, 2019 [Homework Chapter 14](#) due by 6pm
[Read Chapter 14](#) due by 6pm
Thu May 16, 2019 [Homework Chapter 15](#) due by 6pm
[Read Chapter 15](#) due by 6pm
Thu May 23, 2019 [Final](#) due by 6pm
[Class Participation](#) due by 8:50pm

ACADEMIC CALENDAR FOR 2018

SUMMER AND FALL 2018; SPRING 2019

April 2	(M)	Summer and Fall 2018 priority registration begins, by assigned date, for continuing students
May 1	(T)	Summer 2017 Summer and Fall 2018 open registration begins for all students
May 14-18	(M-F)	Spring 2018 final exams week
May 18	(F)	End of Spring 2018 semester; commencement ceremony
May 21	(M)	Start of 4-week Summer Session 1
May 28	(M)	Memorial Day holiday (no classes held, campus is closed)
June 15	(F)	End of 4-week Summer Session 1
June 18	(M)	Start of 6-week Summer Session
July 2	(M)	Start of 4-week Summer Session 2
July 4	(W)	Independence Day (no classes held, campus is closed)
July 27	(F)	End of 4-week Summer Session 2 and 6-week Summer Session
August 10	(F)	Last day to add a full-term Fall 2018 class in person or online through WebAdvisor 5:00 p.m.
August 13	(M)	Start of Fall 2018 semester
August 13-October 12	(M-F)	Short-term classes, first nine weeks
August 24	(F)	Last day to drop a Fall 2018 full-term class for a full refund
August 31	(F)	Last day to add a Fall 2018 full-term fall class in person with an authorization code label
August 31	(F)	Last day to drop a Fall 2018 full-term class to avoid a "W" in person
September 3	(MO)	Last day to drop a Fall 2018 full-term class to avoid a "W" on WebAdvisor
September 3	(M)	Last day to add a Fall 2018 full-term class with an authorization code label on WebAdvisor
September 3	(M)	Labor Day holiday (no classes held, campus is closed)
September 14	(F)	Last day to change a Fall 2018 class to/from a Pass/No-Pass grading basis
October 12	(F)	Last day to drop a Fall 2018 full-term class (letter grades assigned after this date)
October 15-December 14	(M-F)	Short-term classes, second nine weeks
November 12	(M)	Veteran's Day observed (no classes held, campus is closed)
November 22-23	(Th-F)	Thanksgiving holiday (no classes held, campus is closed)
December 10-14	(M-F)	Fall 2018 final exams week
December 14	(F)	End of Fall 2018 semester
December 17-January 1	(M-F)	Winter Recess (campus is open December 17-24; campus is closed December 25-January 1)
January 2	(W)	Campus re-opens after Winter Break
January 14	(M)	Start of Spring 2019 semester
January 14-March 15	(M-F)	Short-term classes, first nine weeks
January 21	(M)	Martin Luther King, Jr. day observed (no classes held; campus is closed)
January 11	(F)	Last day to add a full-term Spring 2019 class in person or online through WebAdvisor 5:00 p.m.
January 25	(F)	Last day to drop a Spring 2019 full-term class for a full refund
February 1	(F)	Last day to add a Spring 2019 full-term fall class in person with authorization code label
February 1	(F)	Last day to drop a Spring 2019 full-term class to avoid a "W" in person
February 3	(SU)	Last day to drop a Spring 2019 full-term class to avoid a "W" on WebAdvisor
February 3	(SU)	Last day to add a Spring 2019 full-term class with an authorization code label on WebAdvisor
February 15	(F)	Last day to change a Spring 2019 class to/from a Pass/No-Pass grading basis
February 15	(F)	President Lincoln day observed (no classes held; campus is closed)
February 18	(M)	President Washington day observed (no classes held; campus is closed)
March 15	(F)	Last day to drop a Spring 2019 full-term class (letter grades assigned after this date)

March 18-May 24	(M-F)	Short-term classes, second nine weeks
April 15-18	(M-Th)	Spring recess (no classes held; campus is open)
April 19	(F)	Spring Holiday (no classes held; campus is closed; classes reconvene April 22)
May 13-17	(M-F)	Spring 2019 final exams week
May 20-24	(M-F)	Spring 2019 final exams week
May 24	(F)	End of Spring 2019 semester; Commencement Ceremony

SUMMER AND FALL 2018, AND SPRING 2019 CLASS SCHEDULE

Please consult the college catalog for general information, course descriptions, and requirements for graduation, general education, certificates and transfer to other institutions. The catalog is available through the college bookstore and online.

Clovis Community College is a public two-year college of the State Center Community College District. This institution does not discriminate on the basis of race, gender, sexual orientation, disability, religion or age.

Upon request, the college schedule is available in large print, audio tapes, and Braille in the High Tech Center.

The Clovis Community College Class Schedule is an official publication of the college.

Dr. Paul Parnell	SCCCD Chancellor
Jerome Countee	Vice Chancellor, Educational Services & Institutional Effectiveness
Christine Miktarian	Vice Chancellor, Operations & Information Systems
Julianna Mosier	SCCCD Vice Chancellor, Human Resources
Vacant	SCCCD Vice Chancellor, Administration & Finance
Dr. Lori Bennett	Campus President, Clovis Community College
Kelly Fowler	Vice President of Instruction & Student Services, Clovis Community College

FALL 2018 FINAL EXAM SCHEDULE

IF CLASS MEETS	GROUP
<ul style="list-style-type: none"> • DAILY • MWF • M • W ** • F ** • MT • MW • MTh • MF • WTh** • WF ** • MTW • MTTh • MTF • MWTh • MThF • WThF** • MTWTh • MTWF • MTThF • MWThF 	A
<ul style="list-style-type: none"> • TTh • T • Th ** • TW • TF • ThF ** • TWTh • TWF • TThF • TWThF 	B
After 4:30 pm on: • M • MW	Night M
After 4:30 pm on: • T • TTh	Night T
After 4:30 pm on: • W	Night W
After 4:30 pm on: • Th	Night Th
After 4:30 pm on: • F	Night F

CLASS TIME/GROUP	FINAL DAY	FINAL TIME
All Saturday Classes	Saturday, December 8	Normal Class Time
7:00 am/A	Friday, December 14	7:00 am - 8:50 am
7:00 am/B	Thursday, December 13	7:00 am - 8:50 am
8:00 am/A	Monday, December 10	8:00 am - 9:50 am
8:00 am/B	Tuesday, December 11	8:00 am - 9:50 am
9:00 am/A	Wednesday, December 12	9:00 am - 10:50 am
9:00 am/B	Thursday, December 13	9:00 am - 10:50 am
10:00 am/A	Monday, December 10	10:00 am - 11:50 am
10:00 am/B	Tuesday, December 11	10:00 am - 11:50 am
11:00 am/A	Wednesday, December 12	11:00 am - 12:50 pm
11:00 am/B	Thursday, December 13	11:00 am - 12: 50 pm
12:00 pm/A	Monday, December 10	12:00 pm - 1:50 pm
12:00 pm/B	Tuesday, December 11	12:00 pm - 1:50 pm
1:00 pm/A	Wednesday, December 12	1:00 pm - 2: 50 pm
1:00 pm/B	Thursday, December 13	1:00 pm - 2:50 pm
2:00 pm/A	Monday, December 10	2:00 pm - 3:50 pm
2:00 pm/B	Tuesday, December 11	2:00 pm - 3:50 pm
3:00 pm/A	Wednesday, December 12	3:00 pm - 4:50 pm
3:00 pm/B	Thursday, December 13	3:00 pm - 4: 50 pm
4:00 pm/A	Monday, December 10	4:00 pm - 5:50 pm
4:00 pm/B	Tuesday, December 11	4:00 pm - 5:50 pm
Night M	Monday, December 10	Normal Class Time
Night T	Tuesday, December 11	Normal Class Time
Night W	Wednesday, December 12	Normal Class Time
Night Th	Thursday, December 13	Normal Class Time
Night F	Friday, December 14	Normal Class Time
Exam Conflicts, Makeup Exams, or Exam by Special Arrangement*	Wednesday, December 12	7:00 am - 9:00 a.m.

DAY CLASSES

- If your class does not start on the hour, please assume that it starts at the beginning of the hour in order to determine on which day and at what time your final exam will be. (For example: If you have a 9:30 a.m. Tuesday/Thursday class, your class will then fall into group 9:00 B.)
- Classes which meet two days a week and which have different starting times for those two days will have a final exam determined by the first class meeting of the week. (For example: A class which meets at 9 a.m. on Monday and 10 a.m. on Wednesday will fall into group 9:00 A.)
- Examinations calling for special arrangements and/or approved makeup exams must be scheduled through the class instructor. Final examinations not adhering to this schedule may be made by the instructor and are subject to approval by the division dean.
- Students who have three final examinations scheduled on the same day may seek to have one final exam moved to another day by contacting the individual instructors BEFORE the start of the final exam week.

EXTENDED DAY

(Classes beginning at or after 4:30 p.m. and Saturday classes.)

- Final exams will be given during the final exam week using the above schedule.
 - Classes which meet more than once during a week will meet only once during the final exam week, with the class meeting devoted to the final examination. Unless approved by the division dean, such classes will meet on the first normally scheduled night.
- NOTE: Instructors must submit their final grades in the Student Services Building, no later than noon on Monday, December 17, 2018.
- * Open periods are for final exam conflicts, makeup exams, and exam by special arrangement.
 ** Classes falling into these groups are possibly in conflict with other classes. If so, the other classes have priority for the rooms. The instructor will choose an open period for the final exam.
- § For night classes, the instructor should begin the final exam at the time the class usually begins.

SPRING 2019 FINAL EXAM SCHEDULE

IF CLASS MEETS	GROUP
<ul style="list-style-type: none"> • DAILY • MWF • M • W ** • F ** • MT • MW • MTh • MF • WTh** • WF ** • MTW • MTTh • MTF • MWTh • MThF • WThF** • MTWTh • MTWF • MTThF • MWThF 	A
<ul style="list-style-type: none"> • TTh • T • Th ** • TW • TF • ThF ** • TWTh • TWF • TThF • TWThF 	B
After 4:30 pm on: <ul style="list-style-type: none"> • M • MW 	Night M
After 4:30 pm on: <ul style="list-style-type: none"> • T • Th 	Night T
After 4:30 pm on: <ul style="list-style-type: none"> • W 	Night W
After 4:30 pm on: <ul style="list-style-type: none"> • Th 	Night Th
After 4:30 pm on: <ul style="list-style-type: none"> • F 	Night F

CLASS TIME/GROUP	FINAL DAY	FINAL TIME
All Saturday Classes	Saturday, May 18	Normal Class Time
7:00 am/A	Friday, May 24	7:00 am - 8:50 am
7:00 am/B	Tuesday, May 21	7:00 am - 8:50 am
8:00 am/A	Wednesday, May 22	8:00 am - 9:50 am
8:00 am/B	Thursday, May 23	8:00 am - 9:50 am
9:00 am/A	Monday, May 20	9:00 am - 10:50 am
9:00 am/B	Tuesday, May 21	9:00 am - 10:50 am
10:00 am/A	Wednesday, May 22	10:00 am - 11:50 am
10:00 am/B	Thursday, May 23	10:00 am - 11:50 am
11:00 am/A	Monday, May 20	11:00 am - 12:50 pm
11:00 am/B	Tuesday, May 21	11:00 am - 12: 50 pm
12:00 pm/A	Wednesday, May 22	12:00 pm - 1:50 pm
12:00 pm/B	Thursday, May 23	12:00 pm - 1:50 pm
1:00 pm/A	Monday, May 20	1:00 pm - 2: 50 pm
1:00 pm/B	Tuesday, May 21	1:00 pm - 2:50 pm
2:00 pm/A	Wednesday, May 22	2:00 pm - 3:50 pm
2:00 pm/B	Thursday, May 23	2:00 pm - 3:50 pm
3:00 pm/A	Monday, May 20	3:00 pm - 4:50 pm
3:00 pm/B	Tuesday, May 21	3:00 pm - 4: 50 pm
4:00 pm/A	Wednesday, May 22	4:00 pm - 5:50 pm
4:00 pm/B	Thursday, May 23	4:00 pm - 5:50 pm
Night M	Monday, May 20	Normal Class Time
Night T	Tuesday, May 21	Normal Class Time
Night W	Wednesday, May 22	Normal Class Time
Night Th	Thursday, May 23	Normal Class Time
Night F	Friday, May 24	Normal Class Time
Exam Conflicts, Makeup Exams, or Exam by Special Arrangement*	Monday, May 20	7:00 am - 9:00 a.m.

DAY CLASSES

- If your class does not start on the hour, please assume that it starts at the beginning of the hour in order to determine on which day and at what time your final exam will be. (For example: If you have a 9:30 a.m. Tuesday/Thursday class, your class will then fall into group 9:00 B.)
- Classes which meet two days a week and which have different starting times for those two days will have a final exam determined by the first class meeting of the week. (For example: A class which meets at 9 a.m. on Monday and 10 a.m. on Wednesday will fall into group 9:00 A.)
- Examinations calling for special arrangements and/or approved makeup exams must be scheduled through the class instructor. Final examinations not adhering to this schedule may be made by the instructor and are subject to approval by the division dean.
- Students who have three final examinations scheduled on the same day may seek to have one final exam moved to another day by contacting the individual instructors BEFORE the start of the final exam week.

EXTENDED DAY

(Classes beginning at or after 4:30 p.m. and Saturday classes.)

- Final exams will be given during the final exam week using the above schedule.
- Classes which meet more than once during a week will meet only once during the final exam week, with the class meeting devoted to the final examination. Unless approved by the division dean, such classes will meet on the first normally scheduled night.

NOTE: Instructors must submit their final grades in the Student Services Building, no later than noon on Monday, May 12, 2019.

* Open periods are for final exam conflicts, makeup exams, and exam by special arrangement.

** Classes falling into these groups are possibly in conflict with other classes. If so, the other classes have priority for the rooms. The instructor will choose an open period for the final exam.

§ For night classes, the instructor should begin the final exam at the time the class usually begins.