

## Course Syllabus

# English 1A Reading and Composition

Section: 54795

Times: Monday and Wednesday 8:00 a.m. - 9:50 a.m.

Location: Classroom Complex I, Room 202 (CCI 202)

## Contact Information

[rebecca.snyder@reedleycollege.edu](mailto:rebecca.snyder@reedleycollege.edu) (<mailto:rebecca.snyder@reedleycollege.edu>)

559-638-0300 x3273

Notes: One of the easiest ways to email me is through Canvas. Please sign your emails and say your name on voicemail. I cannot always identify you from your email or your caller ID might be blocked. It is best to use your campus email to prevent your email from being caught in the spam filter.

## Office Hours

**Office:** HUM 61 (back side of the building)

**Office Hours:** These hours are subject to change. Check Canvas for updates.

Monday: 10-11

Tuesday: 9-10

Wednesday: 1-2

Thursday: None

Friday: Virtual 10-11 <https://cccconfer.zoom.us/j/847027888> [\\_\(https://cccconfer.zoom.us/j/847027888%20\)](https://cccconfer.zoom.us/j/847027888%20)

**Unofficial Office Hours:** I am frequently on campus 9 a.m. to 4 p.m. If you need to talk to me, just email or drop by my office. You can also email me to work out an alternative time if these hours do not work for you.

# Required Materials

- *The Female Persuasion* by Meg Wolitzer ISBN: 9781594488405
- *From Inquiry to Academic Writing: A Practical Guide* ISBN: 9781319147198 (Note: Old editions are acceptable; the *Practical Guide* is cheaper than the full version--be careful not to buy the wrong one.)
- Memory stick: The campus computers frequently fail to connect to the internet and often crash. For your own sake, bring a memory stick with your current work to class every day. And keep a backup because students often leave their memory sticks behind.
- Canvas Access: Many of the other materials, including some required readings and videos, are posted on Canvas. There are computer labs with printers on campus if you do not have access at home.
- 3 blue books (dates needed will be on the schedule)

Bring your materials to class every day.

# Official Course Description

## Course Description

Students will read, analyze, and compose college-level prose, with emphasis on the expository; study writing as a process; explore different composing structures and strategies; edit and revise their own writing; and conduct research (gather, organize, evaluate, integrate, and document information), culminating in a term research paper and annotated bibliography. Students will write a minimum of 6,000 words in formal academic language. PREREQUISITES: English 125 and 126 or English 128 and English 130 or English 132 or placement through college assessment. (A, CSU-GE, UC, I) (C-ID ENGL 100)

## Course Outcomes

Upon completion of this course, students will be able to:

1. Write multiple essays of at least 1,500 words, including at least one research paper with documentation.
  1. Arrange and integrate ideas in a multiple body essay, complete with topic sentences, supporting data, and background, as necessary.
  2. Indicate an arguable thesis.
  3. Gather, analyze, and synthesize peer-reviewed sources and/or original research such as interview, survey, or observation.
  4. Employ MLA formatting guidelines.
  5. Reduce dependence on the instructor's guidance; students will ultimately independently and accurately recognize and self-correct errors in sentence construction, punctuation, and mechanics.
  6. Craft increasingly mature and cogent writing while choosing the appropriate tone and academic voice.

7. Practice sound choices in identifying and avoiding logical fallacies.
  8. Employ appropriate use of third person universal.
  9. Identify appropriate audiences for their compositions.
  10. Employ quotations, discriminating among sources for accuracy and validity.
  11. Employ MLA formatting guidelines for Work Cited Page and in-text citations.
  12. Develop an annotated bibliography from sources for a research paper.
  13. Recognize the appropriate use of sources, while avoiding intentional and unintentional plagiarism.
2. Write an organized essay(s) with thesis and adequate support independently within a class period.
  3. Read and understand college level prose, including:
    1. identifying the model, summarizing the thesis, and locating supporting information
    2. naming rhetorical devices such as irony and parallelism and translating metaphorical language, so as to determine an author's intent, both explicit and implicit
    3. answering questions from assigned reading, differentiating between an author's intent and personal reaction
    4. describing, evaluating, and questioning the purpose, audience, organization, and style of assigned readings

## Schedule

The class schedule, including reading assignments and due dates, is posted on Canvas. We will review procedures for logging into Canvas during the first week of class. After that, it is your responsibility to visit Canvas to check the schedule. The schedule is subject to update.

## Homework

Homework is due at the beginning of class on the dates indicated by the schedule and as assigned in class. Homework due to Canvas must be submitted before you come to class.

Your work must reflect college level effort or it will not receive credit. In other words, do not expect partial credit for work that does not answer the prompt or fails to meet the requirements of the assignments. For example, do not hand in one page of a four page assignment expecting to get partial credit.

## English Department Student Error Statement

Your instructors at Reedley College want you to be successful in your classes and therefore request you use your best work. Successful students in reading and writing classes make sure that they carefully address the prompt, proofread their writing, and follow MLA guidelines.

Please note that an instructor may choose to read only the first page or less of an assignment and return it to you with little or no feedback if the paper demonstrates lack of attention to correctness. This paper is also likely to receive a failing grade.

Successful students do the following:

- Follow their instructor's instructions and pay close attention to the rubric requirements.
- Seek assistance from the Reading and Writing Center, Tutorial Center, or Smarthinking
- Ask their instructor for guidance during his/her office hours
- Look for answers in their MLA handbook or online at the PurdueOWL website DAYS BEFORE their paper is due.

## Late Work

If you cannot attend class, get your work to me before the due date. Most work needs to be submitted on Canvas, but in the rare cases where I am asking you to hand-submit paper, you may send it by email or by handing it in at the administration desk.

You will have ONE chance to hand in late work. It must be submitted within one week of the original due date. You can also arrange to make up in-class essays or tests within one week of the original due date. No work can be submitted after the day of the final, so you cannot use your one late assignment for the work due on the day of the final.

## Attendance

If you are absent or tardy, it is your responsibility to find out what you have missed before returning to class. Information covered in class will not be posted on Canvas. You may email me or come by my office to get missed work. If you miss any classes during the first week, you will be dropped. If you miss 3 days before the end of add/drop, you can be dropped.

There are no excused absences.

Participation is mandatory. Come to class prepared and ready to participate.

## Grading

You MUST complete all the major assignments, including the essays, annotated bibliography, and in-class essays, in order to pass the class.

### Grading Criteria

Essays: 60%

Annotated Bibliographies: 15%

Reading Responses: 10%

In Class Essays 10%

Exercises and Exams 5%

## **Grading Scale**

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 0-59%

## **Reading and Writing Center**

The Reading and Writing Center is located in HUM 62. You can go there to use the computers and to get help with your writing. I strongly encourage you to enroll in small group tutoring. It will help keep you on track and make you more confident in your work.

The Reading and Writing Center Hours are:

- Monday-Thursday 8:00 a.m. – 4:00 p.m.
- Friday 8:00 a.m. – 12:00 p.m.

If you receive a failing grade (D or F) on a written assignment during the first unit, you will be asked to attend the Reading & Writing Center, Tutorial Center, and/or online tutoring for a total of at least 10 hours.

## **DSPS**

If you have a verified need for an academic accommodation or materials in alternate media, please provide me with your accommodation sheet as soon as possible. I will work with the DSPS office to make sure that your needs are accommodated.

# Disruptive Behavior

Disrespectful or disruptive behavior will not be tolerated. Anyone who engages in such behavior will be reported to the college for disruptive behavior. Students who disrupt the learning environment may be dropped.

## Cell Phones

Cell phones and text messaging are major distractions and hinder not only your ability to concentrate but the ability of those around you to concentrate. If you use your cell phone in class, I will ask you to leave the classroom. Continued use of the cell phone will cause you to be referred to the Office of Instruction for Disruptive Behavior.

## Adding or dropping

It is your responsibility to complete all add/drop paperwork. I reserve the right to drop a student from the course at various points throughout the semester. (See attendance policy.)

## Plagiarism and Cheating

Students caught plagiarizing or cheating will receive a zero on the assignment and may be reported to the college for academic dishonesty. If you plagiarize on an essay assignment, you will not be allowed to revise for a better grade. Your class work will be submitted to Turnitin, which assists in evaluating the originality of the work.

Here are the college policies on academic dishonesty, cheating, and plagiarism:

Students at Reedley College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences.

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without an instructor's permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing

someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify contributors to work done in collaboration, submitting duplicated work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights.

Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. For more information, contact the Vice President of Student Services' Office or the Vice President of Instruction's Office.

## Nondiscrimination Statement

Reedley College and all its centers comply with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender, disability, sexual orientation, religion or age. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities.

Harassment of any employee/student with regard to race, color, national origin, gender, disability, sexual orientation, religion or age is strictly prohibited. Limited English speaking skills will not be a barrier at Reedley College to participation in Vocational Education programs. Inquiries regarding compliance and/or grievance procedures may be directed to the college's Title IX Officer and/or the Section 504/ADA Coordinator.

Reedley College Title IX Officer/Section 504/ADA Coordinator:

Lisa McAndrews

995 N. Reed Ave.

Reedley, CA, 93654





559-638-0300 ext. 3258

## Course Summary:

**Date**

**Details**

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Date	Details	
Wed Jan 16, 2019	 <a href="https://scccd.instructure.com/courses/34208/assignments/615077">Writing Sample</a> ( <a href="https://scccd.instructure.com/courses/34208/assignments/615077">https://scccd.instructure.com/courses/34208/assignments/615077</a> )	due by 8am
Mon Jan 28, 2019	 <a href="https://scccd.instructure.com/courses/34208/assignments/684805">Essay 1 Draft</a> ( <a href="https://scccd.instructure.com/courses/34208/assignments/684805">https://scccd.instructure.com/courses/34208/assignments/684805</a> )	due by 8am
	 <a href="https://scccd.instructure.com/courses/34208/assignments/684808">Essay 1 Workshop Participation</a> ( <a href="https://scccd.instructure.com/courses/34208/assignments/684808">https://scccd.instructure.com/courses/34208/assignments/684808</a> )	due by 11:59pm
Wed Jan 30, 2019	 <a href="https://scccd.instructure.com/courses/34208/assignments/623651">Essay 1</a> ( <a href="https://scccd.instructure.com/courses/34208/assignments/623651">https://scccd.instructure.com/courses/34208/assignments/623651</a> )	due by 8am