

**Criminology 5: Community Relations (CRN 55165)**  
**Spring 2019 Course Syllabus**

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Office Hours: After class, subject to Instructor availability; also by email

**Reedley College**

Wednesday, 6:00pm-8:50pm

Classroom Complex I, Room 204

**Course Description:**

The course examines the complex, dynamic relationship between communities and the agents of the criminal justice system. Students discuss the various multicultural issues which may arise in a diverse society and the appropriate ways in which criminal justice agents might respond.

**Course Learning Objectives:**

*In the process of completing this course, students will:*

1. Assemble knowledge of the various historical and procedural concepts of police community relations
2. Develop techniques to more effectively communicate person to person.
3. Identify and define specific barriers between the criminal justice system and the community.
4. Recognize the significance of the dynamic relationships which exist between members of a multicultural society and agents of the criminal justice system.

**Important Disclaimer:**

Unless otherwise indicated, the opinions expressed in this course are solely those of the Instructor speaking as a private individual. They are not necessarily those of the State Center Community College District, the Fresno County District Attorney's Office, the County of Fresno, or any other entity, public or private. Unless otherwise authorized by regulation or law, any audio or video recording of any lecture or communication related to this class is strictly prohibited. Any dissemination of any communication or materials related to this course is strictly prohibited.

**Required texts for Reedley College only:**

1. Linda S. Miller et al. Community Policing: Partnerships for Problem Solving. 8th Ed. Cengage. Boston: 2018.

Supplemental resource materials—e.g., handouts, online lectures, websites—may be made available or referenced to you from time to time and may, or may not, be included in this syllabus. Prior notice of the introduction of any supplemental resource materials will be made in class or communicated to each of you via Canvas or e-Mail at the instructor's discretion. Students will be responsible for all material contained in all supplemental resource materials assigned and, as such, may be tested on any of the

materials in any exam where that content may be tested (i.e., depending on in which week the content is introduced and whether or not the test is cumulative or not.)

**Important Administrative Dates:** (all dates 2019)

|             |   |
|-------------|---|
| January 11  | Last day to add a full-term Spring class in person or WebAdvisor 17:00. |
| January 14  | First day of Instruction for Spring 2019.                               |
| January 25  | Last day to drop class for a full refund.                               |
| February 1  | Last day to add a Spring class with authorization.                      |
| February 1  | Last day to add class or drop in person without a “W” grade             |
| February 3  | Last day to drop a course via WebAdvisor without a “W” grade            |
| March 15    | Last day to drop course (a letter grade will be assigned hereafter)     |
| April 15-19 | Spring recess; campus closed Friday.                                    |
| May 20-24   | Finals week   |
| May 24      | End of Spring 2019 Semester & Commencement Ceremony                     |

**Attendance Requirements:**

Under State Center Community College District (SCCCD) policy, attendance records must be kept. To this end, attendance will be kept by way of a seating chart and sign-in sheets. Failure to sit in your assigned seat at the beginning of class may result in your being marked absent.

*Policy regarding absences:* Being present for lectures and course discussions is essential to your understanding of the course subject matter and, accordingly, your performance in this class. The dates and times for this course were published in advance of student registration; if this course does not suit your schedule, it is recommended you register for another course that will. Each student will be allowed three (3) absences in this course. On the fourth absence, the student may be dropped from the course. If the fourth absence occurs after the ninth week of instruction, beyond the drop deadline where a letter grade must be assigned to the student, that student may fail the course. Because each student is allowed three absences to use at his or her discretion, there is no need to notify your Instructor as to the cause of the absence; however, in order to either turn in required work upon your return to class or to take a test you missed—you must excuse your absence to be eligible. (Please see the section below regarding make-up exams and work). In any event, I recommend that you use these absences very wisely, if at all. If a student intends to drop this course at any point, it is his or her responsibility to properly do so. Students do not have a reasonable expectation that they will be automatically dropped upon their fourth absence.

*Policy regarding arriving to class late or leaving class early:* Again, being present for the entire lecture and course discussion is essential. Furthermore, both arriving to class late and leaving class early are distracting to the instructor and your fellow classmates. As a result, incidents of arriving late or leaving early will count toward a student’s allotted absences. Specifically, two incidents of arriving late or leaving early will be

counted as one absence. Arriving to class more than thirty (30) minutes late or leaving class more than thirty (30) minutes early will count as a full absence.

**Children and Guests in Class:**

Children and guests are **not** allowed in class.

**Participation:**

To assist students in synthesizing the course subject-matter, the instructor will call on students at random to answer questions during lecture. It is, therefore, imperative that students complete the assigned reading before the class on which the reading material is to be discussed. It is highly recommended that when reading, students take notes on the reading material to review before class. Participating in this process is highly beneficial to student learning and understanding. Furthermore, this exercise will train students to “think on their feet”, articulate ideas and build confidence: skills that are beneficial well beyond our classroom.

**COURSE GRADING:**

|         |            |             |            |
|---------|------------|-------------|------------|
| Exam 1: | 100 points | Term Paper: | 100 points |
| Exam 2: | 100 points | Final Exam: | 200 points |

**TOTAL POINTS: 500**

Please note that opportunities for extra credit may arise during the semester. At the end of the semester, your Instructor may award up to 20 (twenty) extra credit points to students who consistently contribute in a meaningful way to class discussions, and/or otherwise demonstrate exceptional efforts to synthesize the course material, where these 20 (twenty) points would be determinative of the final grade. The decision to award these points is within the sole discretion of the Instructor. Students may opt out of consideration for these extra credit points should they choose. Failure to opt out of consideration for participation extra credit will be considered a waiver of a student’s ability to challenge any points awarded or not awarded by the Instructor.

The first three exams are not cumulative and will cover only content introduced since the last exam (e.g., Exam 2 will cover only that content introduced since Exam 1, and so forth.) Exam 1 will cover all material introduced before its administration. **The final examination may be cumulative and may cover all course content.**

**FINAL GRADES:**

|         |   |
|---------|---|
| 450-500 | A |
| 400-449 | B |
| 350-399 | C |
| 300-349 | D |

**Contacting the Instructor regarding your grade in any way after final grades are posted in *Canvas* but before official final grades are published in *WebAdvisor* is strictly prohibited.** Students shall receive the letter grade which corresponds to the number of points they earned during this course. Your score on the final exam will likely be posted on Canvas before official grades are published on WebAdvisor. During this period of time, you may not contact the professor in any way regarding your grade in the course. This includes, but is not limited to, contacting the Instructor because the student is numerically close to the next highest grade, the student has earned a failing grade, to ask for or negotiate participation extra credit. Simply put: just do not contact me regarding your grade in any way during this period. I kindly recommend you avoid this anxiety and the accompanying temptation to contact me by dedicating sufficient effort to this course to earn a grade with which you will be satisfied. Do not put yourself in a position where you are dependent on “rounding”, or more, to graduate, transfer or earn the grade you wish. Violating this policy will cause the student to forfeit all discretionary extra credit (including all “undergrad curving points”) awarded to that student during the entire semester.

#### **Anonymous Grading on all written work:**

Please note, due to the subjectivity involved in grading your written responses and in order to ensure these written composition grades are based solely on the merit of that particular response, your written work will be graded anonymously. **YOU WILL IDENTIFY YOURSELF ON ALL WRITTEN WORK WITH YOUR STUDENT IDENTIFICATION NUMBER ONLY.** Students are expressly prohibited from writing their names on any written compositions. Similarly, students are expressly prohibited from writing anything in written responses that may identify them to the Instructor in any way (e.g., referencing a specific conversation that took place in office hours where the student’s identity would be clear, or including any unique characteristic about the student in the response that would indicate his or her identity.) It is the student’s responsibility to know his or her student identification number and to write it down accurately on written responses. Failure to comply with this policy will adversely affect a student’s grade on the term paper in the way of a fifty (50) percent deduction from its earned score. Please avoid this penalty by being attentive and following this important procedure.

#### **Formatting requirements for all written work:**

Written responses **MUST** include a “Works Cited” page noting the materials used to derive the content and arguments. All citations must be formatted according to the Chicago Manual of Style specifications. When submitted, these materials should be typed in 12-point Times New Roman font, double spaced, and have 1” margins. Please note that your bibliography and, should you choose to include one, your title page do **NOT** count as substantive pages toward a page requirement for a given paper. Page requirements are enforced and failure to meet stated page requirements on a given paper will result in point deductions at the sole discretion of the Instructor. Students must use

complete sentences and paragraphs in response to all questions. These materials will be graded primarily on content, clarity, and completeness. However, a portion of your grade will be based on grammar, spelling, word choice, and use of slang or colloquial language. Please note that papers and assignments must be turned in on the dates and times they are due at the very beginning of class or the work will be considered late. With respect to late papers and assignments, unexpected medical situations or other valid reasons for submitting late work, please see the above mentioned section entitled “Homework Assignments, In-Class Activities, Papers, & Late Work.” Regarding submitting work after a deadline due to a preexisting medical or psychological condition, please see the section entitled “Academic Adjustment due to Disability” above.

### **Canvas Student Interface:**

You will find some important resources for this class on Canvas. To use Canvas, you can go to the Reedley College or any State Center Community College District website. Click on the Canvas box. Follow instructions to access your account. Once you’ve gained access to your Canvas account, you can then click on any of your classes.

**You should check your Canvas account several times a week for important announcements, quizzes, and course documents. The course syllabus will be available under the Syllabi & Written Assignment Prompts tab. If you do not have a computer or access to one, you can use the media center/library at Reedley College. It is critical that you get access to a computer since you will want to avoid missing important assignments and announcements that are found online. Should you have any questions regarding Canvas, please do not hesitate to ask me.**

### **Behavior:**

Conduct in the classroom that detracts from the instructor’s ability to deliver the course material and/or a student’s ability to receive the course material may trigger the removal procedure outlined in the Student Conduct Code (available at the campus library, Admissions office, Dean of Students office, Student Activities office, and Office of Instruction). Such conduct includes, but is not limited to, reading unrelated material, talking, sleeping, writing letters, text messaging, etc., during class, or failure to treat one’s classmates or instructor with respect. Those who engage in such actions can be asked to leave the classroom at the instructor’s discretion and subject you to the disciplinary process outlined below. Persisting in such behavior will subject you to further disciplinary action (see below).

Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of authority or persistent abuse of college personnel is prohibited.

Failure to treat the instructor with respect, including, but not limited to, talking back in a disrespectful tone and emotional outbursts, are prohibited.

Engaging in the prohibited conduct detailed in the syllabus or this addendum is not permitted before, during, or after class. Additionally, such conduct is not permitted via email, during office hours, or any other time a student interacts with the instructor.

Students should enter the class room quietly out of courtesy to students who are studying prior to class. Likewise, students who arrive late for class should take their seat in a manner that does not disrupt the lecture for either the students or the instructor. For students who have class in Forum 1, if you arrive late, please enter through one of the rear entrances and take your seat by walking down either the right or left isle. Do not cross the well (the space between the rostrum and the front row).

**Cell phones, pagers, MP3 players, and all other digital or electronic devices are to be turned OFF and PUT AWAY during class unless their use is requested by the instructor. This includes any and all digital, electronic, or other recording devices. However, laptop personal computers are allowed so long as they are used for note-taking purposes and nothing else. “Turned Off” is defined as pressing the power button on your device so that it does not function and excludes “vibrate,” “silent,” and other modes. “Put Away” is defined as zipped up in your backpack, purse, or other piece of luggage and out of the view of the instructor. However, if there is an exceptional circumstance that requires you to leave your phone on during class, please notify me before class so that the situation may be judged accordingly. If your request to leave your phone on is granted, please switch your ring setting to the “vibrate” mode. On examination days, no technological devices are allowed to be on. They must be turned off and put away (see definition above). Failure to adhere to these policies will trigger the disciplinary process outlined below.**

*Engaging in prohibited conduct in, but not limited to, the syllabus will trigger the following:*

1. First incident – Warning and/or conference with the instructor.
2. Second incident – Conference with the Dean of Student Services and/or removal from class for one or more days. Removal from class will activate the process to remove the student from the class for 10 or more days if appropriate.
3. Third incident – Conference with the Dean of Students and Removal from class for one or more days. Persisting in misconduct may subject the student to short-term suspension, long-term suspension, or expulsion.

**In spite of the three-step process listed on the previous page, for student behavior that is severe, which includes, but is not limited to, the aforementioned conduct, the instructor reserves the right to remove the student from class immediately for one or more days or drop the student from the course. If the student is removed from class, this will activate the process to remove the student from the class for 10 or more days if appropriate.**

## **Cheating and Plagiarism:**

Cheating is defined as “the willful and intentional practice of fraudulent and deceptive acts for the purposes of improving a grade or obtaining course credit.” Cheating is NOT limited to examinations only. It extends to any act in which you engage for the purpose of obtaining unmerited academic credit. Students are expected to do their own work unless otherwise specified by the instructor (e.g. the instructions for an assignment indicate it is a group activity). If a student copies their work from another student or otherwise engages in the behavior mentioned in this paragraph, this constitutes cheating. Plagiarism is “the fraudulent representation of someone else’s writing or other scholarly material as your own.” That is, the student tries to take credit for the work that someone else did. This includes, but is not limited to, any source you use for a paper, or submitting a fellow student’s homework while representing it as your own work. Please see the Clovis Community College Course Catalogue for more on cheating and plagiarism.

*Cheating and plagiarism constitute serious offenses which will result in severe consequences to the student. The Cheating and Plagiarism Policy is separate and distinct from the Behavior Policy listed above. The student will receive a “zero” on the exam, assignment, activity, etc., and will be reported to the Vice President of Student Services for consultation. A subsequent instance of cheating will result in receiving a “zero,” being reported to the Vice President of Student Services, and removal (one or two days) or being dropped from the course. Students may also be subject to further disciplinary action.*

## **Grades and Make-Up Exams:**

*Please note that you will be tested on all the materials covered in lecture, the reading assignments, and the handouts. In particular, you will be responsible for the lecture even if the material covered in lecture is not in the reading assignments or handouts. Likewise, you will be responsible for the reading assignments even if the material is not covered in lecture or the handouts. Finally, you will be responsible for the material in the handouts even if that material is not covered in lecture or the reading assignments.*

**Make-up exams will only be given under special circumstances.** In order for a student to qualify for taking a make-up exam, the student must give the instructor **prior notice** (no later than 24 hours before class), **a valid reason** (e.g. illness, medical emergency, court appearance), **AND a written letter from the appropriate individual on the individual’s letterhead** (e.g., a letter from a doctor on the doctor’s letterhead, a letter from the court clerk on the court’s letterhead). Failure to follow the make-up exam requirements will result in a “zero” on the exam.

If a student meets the qualifications listed above, a make-up examination must be completed within one week of the original date of administration in the Tutorial Center.

**The same policy applies to the assigned papers.** That is, the assigned papers must be turned in on the date specified unless you qualify for the above exemption. If you do

qualify for an exemption and provide the appropriate documentation, you will have one week from its due date to turn in the assigned paper. Failure to do so will result in forfeiture of all credit for the assigned paper (i.e., a grade of “zero.”)

All written assignments are due at the beginning of class. Subject to the same exemptions and procedures above, **failure to turn in a particular written assignment when they are collected at the beginning of class will result in a 25% reduction in the score that particular paper would have received were it timely submitted.**

**Due to the limited availability of space and time constraints on the instructor and Tutorial Center staff, a single time and date will be chosen by the instructor for all qualified students to make up the exam.** The time and date chosen will be the only opportunity for qualified students to make up the exam. If a qualified student fails to appear on the time and date selected for the make-up, the student will receive a “zero” on the exam. Students who are not qualified to take a make-up exam but nevertheless show up on a scheduled make-up day will receive a “zero” on their exam and will be subject to the disciplinary guidelines listed in this Course Syllabus.

**There will be no make-up exam for the final due to the time constraints placed on the instructor and Tutorial Center staff at the end of the semester.**

*For students who will require an accommodation due to disability, please see the section below regarding academic adjustments.*

#### **Scantrons:**

Unless notified otherwise, please use Scantron Form 882-E and a No. 2 pencil for all examinations.

#### **Academic Adjustment due to Disability:**

If you have a verified need for an accommodation or accommodations due to disability as described in the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101-12213; 42 U.S.C. §§ 225, 611) and/or Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701, et seq.), please notify your instructor as soon as possible (before or after class, email). All reasonable requests will be considered and efforts will be made to accommodate your needs.

#### **Course Readings, Assignments, & Exam Dates**

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Please note this schedule is tentative and subject to change at the Instructor's discretion.

Week 1 (Jan. 16) Syllabus Review & Intro  
Assignment: read Chapters 1 & 2

Week 2 (Jan. 23) *Evolution of Community Policing & Inside Police Agencies*  
Assignment: read Chapter 3

Week 3 (Jan. 30) *Understanding and Involving the Community*  
Assignment: read Chapter 4

Week 4 (Feb. 6.) *Problem Solving: Proactive Policing*  
Assignment: read Chapter 5

Week 5 (Feb. 13) *Implementing Community Policing*  
Assignment: STUDY FOR EXAM!

Week 6 (Feb. 20) **EXAM 1 & EXAM REVIEW**  
Assignment: read Chapter 6

Week 7 (Feb. 27) *Communication with a Diverse Population*  
Assignment: read Chapter 7

Week 8 (March 6) *Building Partnerships: A Cornerstone of Community Policing*  
Assignment: read Chapter 8

Week 9 (March 13) *Forming Partnerships with the Media*  
Assignment: STUDY FOR EXAM!!!

Week 10 (March 20) **EXAM 2 & EXAM REVIEW**  
Assignment: read Chapter 9

Week 11 (March 27) *Early Experiments in Crime Prevention and Evolution of CP*  
Assignment: read Chapters 10 & 11

Week 12 (April 3) *Safe Neighborhoods and Communities & CP and Drugs*  
Assignment: read Chapter 12

Week 13 (April 10) *Bringing Youths into Community Policing*  
Assignment: none!

Week 14 (April 17) **Spring break!! Yaaas!**  
Assignment: read Chapter 13

Week 15 (April 24) *The Challenge of Gangs: Controlling their Destructive Force*  
Assignment: read Chapter 14  
**TERM PAPER ASSIGNED**

Week 16 (May 1) *Understanding and Preventing Violence*  
Assignment: read Chapter 15

Week 17 (May 8) *Understanding and Preventing Terrorism*  
Assignment: read Chapter 16

Week 18 (May 15) *The Future of Community Policing & Final Review*  
**TERM PAPER DUE MAY 15**

**FINAL EXAM: May 22, 2019, at 6pm**