**Syllabus – FALL 2019**

**Course:** ESL-261LS-53975 Beginning Listening and Speaking (6 Units Credit)

 ESL-361LS-53978 Beginning Listening and Speaking (noncredit)

**Time/ Location:**

|  |  |  |
| --- | --- | --- |
| **Monday** | **Wednesday** | **Friday** |
| 12:00-1:50*LAL 2* | 12:00-1:50*LAL 1/LAL2* | 12:00-1:50*LAL 1/ LAL2* |

**Units:** ESL 261LS: 6 units ESL 361LS: 0 units

**Important Dates:** **No Classes:** September 2, 2019 Labor Day

 November 11, 2019 Veterans Day `

 November 28-29 Thanksgiving Holiday

 Deadline to drop the class to avoid a “W” (withdrawal): August 30, 2019 In person, or September 2, 2019 on WebAdvisor.

 Deadline to drop Full term class (letter grades assigned after this grade): October 11, 2019

 **Final Exam: Wednesday, December 11, 2019**

 End of Fall Semester: December 13, 2019

**Instructor:** **Erika Yanez**

 **Email:** **erika.yanez@reedleycollege.edu**

 **Office Hours: Tuesday 12:00 P.M. to 1:00 P.M Library Tutorial Center**

**Materials**: 1. **Required**: Top Notch 1 Third Edition Student Book (with MyEnglishLab access code), ISBN-13: 9780133393484, Pearson.***This is a workbook. Used books are not acceptable****.*

2. **Recommended**: A USB flash drive *or* cloud-based document storage such as *Google Drive* or *Dropbox*.

3. **Recommended**: A good English/ English dictionary such as the Merriam-Webster's Advanced Learner's English Dictionary, ISBN 978-0877795506.

***MyEnglishLab Registration:*** User Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Course name:

 Course ID: Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Description:** ESL 261LS/ 361LS

is a listening and speaking course designed for speakers of other languages who want to develop oral language skills at the beginning level. This course may be taken concurrently with ESL 261I. ESL 261LS is six levels below English 1A. Students who successfully complete this course will be prepared for ESL 264LS

**Subject Prerequisites:** Successful completion of ESL 260 or 360 or appropriate multiple-measure placement by a counselor, which includes score on approved ESL placement test and/or counselor/instructor recommendation.

**Repeatability:** ESL 260 may not be repeated after successful completion.ESL 360 is repeatable after successful completion.

**Course Objectives:** In the process of completing this course, students will:

A. listen to beginning materials on familiar topics from a variety of sources.

B. listen and identify global and discrete meaning.

C. converse on everyday social and familiar topics.

D. identify and use grammatical structures found in oral English.

E. identify and use patterns of intonation and pronunciation.

F. develop content, organization, and coherence to communicate effectively in an oral presentation.

G. use software applications for language learning.

**Course Outcomes:** Upon completion of this course, students will be able to: A. listen and understand spoken English at the high-beginning level. B. communicate orally at the high-beginning level. C. perform basic language-learning computer tasks.

**Grading**: This is a pass / no pass course. Current grades will be available to students throughout the semester on *Canvas*. Final grades will be calculated as follows:

*Pass* (P) >70%;

*No Pass* (NP) <70%

|  |  |
| --- | --- |
| **Categories**  | **Weight** |
| Oral Presentations | 20% |
| Homework | 30% |
| Exams | 30% |
| Comprehensive Final Exam | 20% |

***Homework*:** Classroom and lab assignments are due at the beginning of the class period on the date due unless stated otherwise. Unless other arrangements are made, **no credit will be given for homework handed in late.** Extra work or makeup work will not affect your grade positively. Most homework will be turned in on MyEnglishLab. Some assignments are for practice or review and will not be graded. Graded homework will be clearly identified. If you do not have access to a computer, you can borrow one from the library for two hours.

***Exams:***The date for exams will be announced in advance. If you are absent on the day of an exam, you will receive a zero score. You are not allowed to take the exam on a later day unless you have made arrangements with the instructor **before** the exam. Most exams will be taken on MyEnglishLab in the computer lab. **Unit Exams** focus on the content of units in the schedule. The **Comprehensive Final Exam** may cover the content of all units in the schedule.

**Oral Presentations:** Can have visual aids (such as PowerPoint or cardboard display). They need to be 1-3 minutes long in delivery and must cover the speaking skills previously discussed. For your oral presentation, make sure you practice at home with a timer. You will Not be given extra time to finish discussing your topic.

**Privacy**: Your work done in this class may be read by other students in this and future classes. This may include exchanging and reading papers for the purpose of review. This also may include projecting your work on the screen for the whole class to review. Choose writing topics that you are willing for others to read. Your class work will not be private.

**Cheating and Plagiarism**: You will receive no credit for an assignment or exam if in the opinion of the instructor you have cheated or plagiarized. You may be reported to the college for academic dishonesty.

**Cheating** is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another’s work, supplying one’s work to another, giving or receiving copies of examinations without an instructor’s permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

**Plagiarism** is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents.

*Reedley College Catalog*

**Class Participation:** Your active participation in class is important for not only you but also your classmates. Make it your priority to be in class every day. You are expected to come to class on time with your homework complete, and actively engage in classroom activities such as group discussions and pair practice. If you miss class, you are still responsible for the homework and activities that went on in your absence. Contact a classmate or your teacher for assignments so you can be prepared for the next class. If you miss more than **six days**, you may be dropped from the class.

**Time Commitment**: To succeed in this class, you need to spend time studying outside of class. In addition to 4 hours of class time each week, you should plan on spending at least 4 – 6 hours per week studying outside of class. Most assignments will be completed on MyEnglishLab, and you can use the student computer lab in the Reedley College library. You can also use your own computer or tablet.

**Canceled Class:** In the event that class must be canceled unexpectedly, I will email you via your Reedley college official email. Additionally, an official form will be placed on the classroom door by the Dean’s Office. When you arrive to class, you are responsible to read the notice for any special assignments or instructions.

**Accommodations for students with disabilities:** If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact the instructor as soon as possible.

**Other Policies:**

* Children are not allowed in class. Adult visitors are allowed with permission of the instructor. Please make arrangements in advance.
* Please do not allow your cell phones to disrupt class. Set your phone so it does not ring. Do not answer your phone, make calls, or text during class. If you are asked to stop using your phone more than once per week, the instructor may speak with you about it. If the phone usage continues and is disrupting class, the instructor may contact counseling and Student Dean for further behavior correction according to school policies.
* You may be dropped from the class if you miss more than 4 class periods. If you miss class, please communicate with the instructor.

SCHEDULE (subject to change):

|  |  |
| --- | --- |
| Date | IN-CLASS MATERIAL |
| Weeks 1 – 3 | Top Notch 1 – Unit 1: Getting AcquaintedTop Notch 1 – Unit 1 Exam |
| Weeks 4 – 6Sep 2 Holiday | Top Notch 1 – Unit 2: Going OutTop Notch 1 – Unit 2 Exam**Oral Presentation #1** |
| Weeks 7 – 8 | Top Notch 1 – Unit 3: The Extended FamilyTop Notch 1 – Unit 3 Exam |
| Weeks 9 – 10 | Top Notch 1 – Unit 4: Food and RestaurantTop Notch 1 – Unit 4 Exam**Oral Progress Check** |
| Weeks 11 – 12 | Top Notch 1 – Unit 5: Technology and YouTop Notch 1 – Unit 5 Exam **Oral Presentation #2** |
| Weeks 13 – 14Nov 8Nov 11 Holiday  | Top Notch 1 – Unit 6: Staying in ShapeTop Notch 1 – Unit 6 Exam |
| Weeks 15 – 16Nov 28-29 Thanks Giving | Top Notch 1 – Unit 7 Top Notch 1 – Unit 7 Exam |
| Weeks 16 – 17 | Top Notch 1 – Unit 8: Shopping for Clothes Top Notch 1 – Unit 8 Exam |
| Week 17 (Dec 6) | Top Notch 1 – Units 1- 8 **Review** |
| Week 18 | **Comprehensive Final Exam and Oral Interview** |
| Dec 13, 2019 Last Day of Semester | Have a great Holiday!  |