English 130 –Accelerated Writing-Spring2018

Meets Tuesdays and Thursdays in CCI 202

Section 53502 meets from 9 to 11:15

Section 52786 meets from 11:30 to 1:45

Although no one can go back and make a brand new start, anyone can start from now   
and make a brand new ending” – Anonymous

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| **CONTACT INFORMATION**  **Instructor**: Lori Levine  **Office**: CCI 216  **Phone**: 638-0300 ext. 3246  **Email**: [lori.levine@reedleycollege.edu](mailto:lori.levine@reedleycollege.edu)  When you email me (or any professor), please use your best writing.  Office Hours: Mondays from noon to 1 pm and Wednesdays from 11 to 1 pm. I also have a virtual office hour on Fridays from 10 to 11. You can email me during this time and I will respond. |
| **WHAT IS ACCELERATION?**  **Welcome to English 130. This class is about reading, thinking about what we read, and then writing about what we read.** This is an accelerated class designed for students who were placed into English 252 or students who placed into English 125 but who need a little extra help with their reading, thinking, and writing. Students who pass this class are typically ready to move on to 1A. Reading and writing assignments in English 130 will be interesting, challenging, and relevant to real life, and this course will prepare you for the types of reading and writing assignments you will encounter in English 1A and beyond. Over the semester, you will experience a range of feelings including success and failure, challenge and boredom, and accomplishment and frustration. Please know that I and your fellow students will be here to help you through it. Persistence and hard work are important. Put in the time and effort into your reading and writing assignments, and you will succeed.  **CLASS TIME**  We are lucky that our class meets for 2 hours and 15 minutes twice a week. This gives us a lot of time to do our work, but it also means that we have to be extra vigilant about staying focused. It’s easy to drift, so I have a few suggestions.   1. Make sure that you eat before you come to class. You can always bring a small snack to class, but note that we will not have a large break, and you will not have time to go to the cafeteria to get food. So bring some food and bring some water or something else to drink. 2. Be prepared for class. If you are prepared and have done your homework before class, the class will go faster and it will be easier. Class will also be much more interesting because you will know what it going on. 3. Come with a positive attitude or just be willing to do the work. I totally understand that reading and writing can be difficult at times and really just plain frustrating. I know at times your inner victim will come out and you might be upset and blame people for any “negative” feelings you may be having, but if you ignore those thoughts and come with a willingness to try something that might be difficult at times or out of your comfort zone, class will go a lot better. 4. Bring questions to class.   **Homework:** **Expect homework every day.** |
| **CLASSROOM Rules**  **My classroom** rules are meant to help us maintain an orderly classroom so that I can teach and you can learn. Some of these rules might seem strict, and indeed if you don’t follow them, you might be asked to leave the classroom and eventually be kicked out of the class, but if everyone follows the rules, our class time will be productive!  **I have five rules**   1. When you come to class, get your materials out—paper, pens books, articles, etc. Put your cell phone in your purse or backpack—not in your pocket. Put your backpack/purse on the ground or another chair—somewhere off of the table. **There should be nothing on the table except for materials for class.** 2. **I have a No cell phones rule unless I authorize you to use yours.** All cell phones must be put in your purse or backpack—not in your pockets or on your lap. If I ask you more than once to put away your cell phone, you will have three choices:  * Put it away. * Give it to me for the remainder of the class. * Leave and be counted as absent. If you are absent more than 3 times, you will be dropped from class.  1. Be respectful. This means:    1. No talking to your neighbor when I am talking.    2. No talking to your neighbor when someone else is talking.    3. If you have a comment/question, raise your hand, and I will call on you when I can.    4. No walking in front of me to throw away trash when I am talking. Wait until a break or the end of class.    5. No leaving class to talk to someone or text someone on your phone. You shouldn’t even know if someone called you if you are following rule #2. 2. Be on time and ready to work. If you are not, you will lose participation points. 3. Be a Creator! Reading and writing can be difficult. Essays will require multiple revisions. Just know that every time you revise an essay, you are learning. Keep going. You are becoming a better writer. |
| **DISRUPTIVE BEHAVIOR**  Disruptive behavior in the classroom should not be a problem, but I do reserve the right to ask a student to leave class whose behavior is impeding the learning of other students or making it impossible for me to do my job effectively. Disruptive behavior includes but is not limited to arguing with me. If I ask you to put your cell phone away and you argue with me about how you aren’t going to put it away, for example, I will tell you to leave. Other disruptive behavior includes any other type of outburst, frequently interrupting students or the professor, habitually being late, or breaking any of my rules above. If I ask you to leave class, you will be counted as absent. |
| **ATTENDANCE POLICY**  SCHOOL IS YOUR NUMBER 1 PRIORITY!!!  You need to be in class every day for the whole class period. You need to be on time.   1. **After 3 absences in the first 9 weeks,** I reserve the right to drop students regardless of the reason for their absence. Please think carefully about this. 2. If you miss any of the **first two weeks of class**, you might be dropped. You need to show that you are committed to the class. 3. I will NEVER give you permission to leave class early or even to miss class. If you leave early, you will get a “Late” on your attendance. 4. **PARTICIPATION POINTS**: Class starts on the hour. **At the beginning of most classes, there will also be an assignment worth 2 to 5 points.**  If you walk in even 30 seconds late, you will be counted as late and will miss points for this assignment. 5. **Being late/leaving early 4 times counts as one absence.** When I talk about being late, I mean being a few minutes late or leaving class a few minutes early. If you are significantly late or leave significantly early, you will be counted as absent. 6. I do not excuse medical appointments. If you have a medical condition that requires you to miss a lot of school, you should register with our DSPS (Disabled Students Program and Services) office. I will also need a doctor’s note giving the day and time of your visit. Do not lie and say you have a doctor’s appointment when really you are just skipping class because you didn’t do your homework or don’t feel like being there.   BE SMART ABOUT YOUR ATTENDANCE.   * Do not skip class because you don’t feel like going, have a little cold, a slight headache, or are tempted to take a trip somewhere. * Rearrange all of your doctor/dentist/counseling appointments now so they are outside of class time. * Rearrange your work schedule so you can be in class. * If you run into me on campus, then you better be in class that day. * Do not take a week off because of an “emergency” somewhere. Anytime a student has to be absent for a week, he/she usually ends up failing the class because generally speaking, these students are absent or late other times and miss a lot of work. * If you really do have to miss class, be smart about it. Contact me. Ask for the assignments. Arrange time for phone calls or video conferences with me while you are gone. Send in your assignments through email the morning they are do. DO NOT SAY YOU HAVE TO BE GONE FOR A WEEK AND THEN DO ABSOLUTELY NOTHING ELSE. Still remember that after 3 absences, you will be dropped from the class if the absences happen the first 9 weeks of the semester. |
| **REQUIRED BOOKS/ MATERIALS**   1. *The Other Wes Moore: One Name, Two Fates* by Wes Moore. Make sure you buy the book. DO NOT rent the book. Do not buy a Kindle version. Have it by the end of Week 2. If you have a problem with buying the book right away, talk to me please.   Below are items that you need to help you be prepares and organized. These are good tools for all students and they are required for my class.   1. A notebook for notes, freewrites, and other in-class work. 2. A binder to keep handouts in. 3. Obviously, you need a pen or pencil. 4. A memory stick- to save your essays on. 5. A **stapler**. All papers must be stapled! 6. A three-hole punch.   **You need the materials right away. I will do a materials check by the end of week 2. If you do not have the materials, you will lose participation points.** |
| **GRADES**  **Grades can be viewed through the Canvas grade feature.** IT IS YOUR RESPONSIBILITY TO MONITOR YOUR GRADES!  The grades for this class are weighted. Please note that you must write all essays in order to pass the class. Skipping one of these essays will result in a failing grade regardless of the grades on the other work you complete for this class. If you have an A, for instance, but you do not take the final, then you will fail the class regardless of how everything else adds up.  Likewise, you cannot skip the smaller assignments. Many times, students have decided not to do the homework/ other class work, and they fail the class.  Percentages may change if necessary.   |  |  | | --- | --- | | Participation, in-class work and homework 10% | **Grade Scale**  A= 90-100%;  B=80-89%  C=70-79%;  D=60-69%  F=0-59%  You need an A, B, or C to pass this class. | | In-class and out-of class essays 80%  Final 10% | |
| **EXTRA CREDIT**  **You can get up to 30 extra credit points.**  **Extra Credit for Tutoring:**  You can get 20 extra credit points if you have 20 or more tutoring sessions. This can be a mixture of a tutor at the writing center, sessions with Linda Reither, or sessions with me during my office hours. Keep track of your hours.  **Extra Credit for PERFECT Attendance and Homework Assignments:** If you have perfect attendance and have turned in all of your homework ON TIME, you can get 10 extra credit points. If you leave class early, come to class late, or do not turn in an assignment, you cannot get extra credit. |
| **PARTICIPATION:**  You will notice that 10% of the grade is based on participation. This includes turning in homework on time and participating in group work. Any quizzes will also count in this category. **As stated above, at the beginning of most classes, there will also be an assignment worth 2 to 5 points.** You CAN ONLY get these points if you are on time. Please note that this ends up being a significant portion of your grade.  **LATE WORK & MAKE-UP WORK**  I do not accept late work from this category. BE PREPARED! DO YOUR HOMEWORK ON TIME! |
| **ESSAYS**   1. Bring your essays with you every class period—save them on a flash drive and google docs. 2. All out-of-class essays must be typed and in **MLA format.** 3. You will turn in a hard copy of all out-of-class essays with all brainstorms and drafts. 4. You will also submit a version through Canvas. 5. Essays need to be turned in on time. OCCASIONALLY, I will give you a one week extension on your essays if you are having trouble, but you need to talk to me about this. Do not avoid me or pretend that you have turned it in when you have not. FESS UP! Also, do not tell me your essay is almost done when it’s not. If you are honest, I will be able to help you much better than if you lie. |
| **ESSAY REVISIONS**  Revision is an important part of writing, and you will revise your essays multiple times. If you want to revise your essay after it has been graded—and I highly suggest that you do if you get below a C—you will need to have a quick chat with me sometime within the week you get your essay back. Sometimes, we will have time to talk about these in class. Other times, you will need to come to my office. Then you will have another week or so to revise your essay. You will bring this revision into my office WITH your original graded draft. You also need to mark the changes on the new copy. We will then review it TOGETHER. Sometimes during that meeting, I’ll give you a better grade. Other times, you will need to work on it longer. This is okay. Every writer will tell you that revision is an important parts of writing and so expect to revise a lot and revise often. |
| **CONFERENCES**  Throughout the semester, I will hold mandatory conferences during which we will talk about your essay. If you miss a conference, you will lose 5 points off of your final essay. |
| **SHARING ESSAYS**  From time to time, I might share your essays/other work with the entire class, or you will be asked to share with each other. |
| **CHEATING/PLAGIARISM**  **Cheating** is the act of taking an examination or performing a graded task in a fraudulent or deceptive way in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another’s work, supplying one’s work to another, giving or receiving copies of examinations without an instructor’s permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.  Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source.  Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, or submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved. Having another student write your essay or taking pieces from another student’s essay also counts as plagiarism. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties.  If you plagiarize in my class, I will give you a zero on the assignment even if the assignment has already been graded, and I find out that you plagiarized after the fact. You also run the risk of failing the class. I will also turn in a plagiarism report. |
| **ACADEMIC ACCOMMODATIONS**  If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible. I will work with the DSPS office to make sure that you get the help that you require. **In order to get accommodations, you must be signed up with DSPS.**  **If you have an accommodations sheet, please come to one of my office hours to go over it and talk about your accommodations.** |
| **INFORMATION ABOUT THE READING/WRITING CENTER**  The READING/Writing Center is located in HUM 58. You may enroll in English 272, a ½ unit course designed to help you on any writing assignment from any class. You can also take advantage of their walk-in tutoring. I highly recommend that students use the writing center and sign up for the ½ unit course. |
| **COURSE OUTCOMES AND COURSE OBJECTIVES**  COURSE OUTCOMES: Upon completion of this course, students will be able to:   1. Write a source-based essay of at least 1,000 words that includes:    * an introduction, multiple paragraphs, and conclusion    * an arguable thesis sentence    * supporting details that exhibit critical thinking and use secondary sources    * correct MLA format, including a works cited page    * sentences that exhibit a command of sentence structure with minimal grammatical errors    * use of third person    * awareness of writing to specific audience    * an avoidance of intentional and unintentional plagiarism 2. Complete a timed essay independently in class 3. Analyze different ideas and information found in readings and incorporate them into writing   COURSE OBJECTIVES: In the process of completing this course, students will:   1. Write several revised essays, including at least one source based paper in which they will:    * Practice writing and synthesizing ideas into a multiple paragraph essay, complete with topic sentences, supporting evidence, and background.    * Practice writing an arguable thesis statement.    * Synthesize ideas and information from multiple sources, including readings, personal observation, and reflection.    * Distinguish and use appropriate first and third person point of view.    * Practice writing for an academic audience, with a specific purpose, and an appropriate tone.    * Practice following MLA format    * Practice supporting each point with adequate and varied evidence.    * Practice using sources appropriately, while avoiding intentional and unintentional plagiarism. 2. Write an organized essay(s) with thesis and adequate support independently within a class period. 3. Read and analyze college level prose for the purpose of integrating sources in writing.    * Practice identifying and evaluating ideas and information for use in essays    * Practice differentiating between an author’s intent and the students’ personal reactions to readings. |
| **IMPORTANT DATES**  January 8 (M) Start of Spring 2018 semester  January 8 - March 9 (M-F) Short-term classes, first nine weeks  January 15 (M) Martin Luther King, Jr. Day observed (no classes held, campus closed)  January 19 (F) Last day to drop a Spring 2018 full-term class for full refund  January 26 (F) Last day to register for a Spring 2018 full-term class in person  January 26 (F) Last day to drop a Spring 2018 full-term class to avoid a “W” in person  January 28 (SU) Last day to drop a Spring 2018 full-term class to avoid a “W” on WebAdvisor  February 16 (F) Lincoln Day observance (no classes held, campus closed  February 19 (M) Washington Day observance (no classes held, campus closed)  March 9 (F) Last Day to drop a full-term class (letter grades assigned after this date)  March 12 - May 18 (M-F) Short-term classes, second nine weeks  March 26 - 29 (M-Th) Spring recess (no classes held, campus open)  March 30 (F) Good Friday observance (no classes held, campus closed) (classes reconvene April 2)  May 14-18 (M-F) Spring 2018 final exams week  May 18 (F) End of Spring 2018 semester/commencement |

**FINAL SCHEDULE**

* For the 9 am class, the final is 9 to 10:50 on Tuesday, Dec. 12.
* For the 11:30 class, the final is from 11 to 12:50 on Thursday, Dec. 12. Please note that the final starts at 11.