**REEDLEY COLLEGE**

**Developmental Services**

# DEVSER 259 Fall 2018 Course Syllabus

### Course Title: Strategies Intervention

### Schedule #: 51693 Mondays LRC 104 and Fridays Hum 63 @ 11:00pm-11:50pm

**Instructor:** Linda Reither, M.A., CCC-SLP, Learning Disability Specialist

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**Office Hours:** By appointment or drop in on Tuesdays 8 a.m. to 4 p.m.

**Welcome to Devser 259: “Strategies” for College Success!**

**What is this class about?** This two unit class is designed for students who know they have a learning disability or who know that college may be hard for them. The course focuses on helping students understand the problems caused by learning disabilities as well as learning about their individual strengths. Students will practice learning strategies, or plans, that will help them in the areas of motivation, concentration, listening comprehension, short and long term memory, note taking, reading comprehension, test taking, and class room communication. **If you understand what works for you, you will be more successful!**

**What text book do I need?**  The only book you need is **StrengthsQuest**, by Donald Clifton, Ph.D., Edward “Chip” Anderson Ph. D. and Laurie A. Schreiner, Ph.D. **NOTE: You must have a NEW copy of this book so that you can take the StrengthsFinder assessment. The StrengthsFinder assessment is a core part of this class. You must have a book to take this class, so please see me if you need a book. I have some extra copies ☺**

**What Course Materials do I need?** You will be provided with a **class handbook** that contains all lecture notes, journals, and class assignment sheets.You will need to get a supply of 3x5 or 4x6 note cards, and a pencil or pen. **I have note cards if you need them ☺**.

**What do I need to bring to every class?** Please bring class handbook, Strengths Quest text book, and pen or pencil for taking notes. Note cards can stay at home for when you need to make study cards for quizzes.

**What will I learn in this class?**

**Student Learning Outcomes**:

1. Demonstrate the ability to make study cards from a study guide.

2. Identify learning strategies to facilitate successful completion of college courses.

3. Describe personal learning style and individual strengths.

**What EXACTLY does that mean???**

**In the process of completing this course, the student will demonstrate the ability to complete the following:**

* Learn to recognize strengths and weaknesses in information processing (visual, auditory, tactile).
* Practice effective classroom behavior: consistent attendance, punctuality, and materials readiness.
* Learn to make note card study tools from lecture notes and text (question on front, answer on back)..
* Learn to predict different types of test questions.
* Practice strategies for concentration and memory.
* Use active listening strategies during class to increase listening comprehension.
* Establish a note taking system that is effective in individual circumstances.
* Use note taking system during class lectures.
* Develop an appreciation for a variety of instructor styles and establish a plan to cope with these differences (i.e. student-instructor communication, peer communication, tutors, etc.)
* Establish and practice strategies to use visual information (i.e. charts, graphs, formulas, etc) to improve comprehension of concepts.
* Learn what their strengths are and how to develop them for improvement of processing, increased academic success, and accurate career choices.
* Establish and practice strategies to increase motivation and work completion.
* Learn to identify strengths of others.
* Develop a positive attitude toward people who are different from themselves.
* Use appropriate classroom communication with instructor and peers.
* Learn to track progress of points and grades.
* Use problem solving strategies to increase points earned.

# Course Format: Learning experiences used in this class may include, but are not limited to lecture, discussion, video presentations, guest speakers, group exercises, and simulations.

**Grading:**

This course is a graded course. Points will be based on material preparedness, punctuality, participation, journal entries, homework, handbook maintenance, mid-term and final exam.

 ***Graded Assignments: Total possible points: 500***

Homework: 7 @ 10 pts each: 70 pts

Journals: 10 @ 18 pts each: 180 pts Quizzes: 4 @ 25 pts each: 100 pts

Reflection paper: 100 pts Final Exam: 50 pts

 ***Grade Distribution:***

 *Letter Grade Percentage Points*

A 90-100% 450-500

 B 80-89% 400-449

 C 70-79% 350-399

 D 60-69% 300-349

 F <59% 0-299

**What are the course requirements?**

**Participation/Materials**

Student preparation and participation are essential to this class. Students are expected to attend all classes, be on time, bring materials (handbook, textbook, pen or pencil), actively participate in class exercises and discussions, and complete and turn in assignments.If you are unable to attend, it is your responsibility to notify the instructor and get any missed information and/or assignments from the instructor or other students. **According to campus policy, any student missing more than 4 classes may be dropped from the class.**

# Journal Assignments (in handbook)

Value: 180 points

Students will write 10 reflection journals as assigned in the class handbook. The purpose of these assignments is to personalize the information from the lecture and the textbook and help the student to reflect on past efforts and then choose strategies that will be more effective for the future. **This helps you make a plan of what will work for you!**

# Homework

Value: 70 points

Homework assignments will include getting materials needed for class, making study note cards for quizzes, and completing study guides. **The more you practice making note cards, the easier it will be to use this plan in other classes.**

# Exams

Value: 150 points

***Quizzes*** (4 @ 25 points each = 100 points) –Dates: See syllabus

Quizzes are based on lecture material and readings from the textbook. Quizzes will cover information on the study guides provided in the class handbook. All quizzes will be given twenty minutes before the end of the class period. **Any DSPS student with testing accommodations must make arrangements with the DSPS office before the exam date to take their quiz in the testing center.**

***Final Exam*** (50 points) -Date: **Friday Dec 7, 2018 (in class) OR** **Wed Dec 12, 2018 11:00-12:50 (in my office).**

This exam is comprehensive. Exam may include true/false, multiple choice, matching, fill-in-the-blanks, and essays.

**Reflection Paper**

Value: 100 points

Students will complete a typed reflection paper following the format in the class handbook. The electronic version of this format is posted on Canvas. This is your chance to summarize your conclusions about your strengths and write about your plans for effective study strategies based on what you have learned about yourself from your experiences this semester, the lecture and the SQ text book.

# Extra Credit: All students will get up to 25 extra points for completing a picture of their strengths!

Students will also earn **5 extra credit points** for **each** campus workshops they **attend** that focus on topics related to course curriculum such as study skills and time management, and **reporting** what they learned back to the class.

**What are some college rules and regulations that students should be aware of?**

**Policies of this course, DSP&S, and Reedley College:**

***Devser 259 Course Policies:***

1. Student Responsibility: **Class participation and doing assigned readings and homework are important because you are building habits that will help you achieve your college goals..** Students will be prepared to discuss class topics from the readings. If you are unable to attend class, please make certain that you contact the instructor, either by phone, email, or through a classmate. Students who arrive to class after attendance is taken are responsible to notify the instructor at the end of class to update the record. In the event of an absence, students are expected to make arrangements with classmates to collect class information and materials**. Excessive absences (4 or more) will negatively impact your course grade and may result in failure or being dropped from the class.**
2. Due Dates: Students are responsible for all listed and announced dates for assignments and exams.
3. Make-up exams: Make-up exams may be allowed with prior notification and approval from the instructor. Exams will be made up within one week of the original exam, unless approved by instructor.

***DEVSER General Instructional Policies:***

1. Participation: Regular and on-time attendance is a basic expectation. If a class is missed, it is the student’s responsibility to obtain the material missed. Students should recognize that entering a class late is disruptive to both the instructor and the other students and should make every effort to be on time. Participation includes bringing appropriate materials to class, completing assignments on time, and completing any reading assignments prior to class so that the student is able to take part in class discussions.
2. Professionalism: The faculty regards Developmental Services (DEVSER) curriculum as a bridge for students to advance their skills academically and vocationally to be a future professional in the community. As such, students are expected to behave in a professional manner. Basic program expectations include professional behavior in the classroom and during all field experiences. Attendance, preparedness, effort, and honesty, in combination with respect for faculty and other students are all considered under the heading of professional behavior. The goal is to create a community of learners in a positive, insult-free zone. A student who is unable to conduct himself or herself in a courteous and respectful manner will be asked to remove himself or herself from the classroom. Cell phone and other electronic communication devices are to be turned off during class and stored out of the way of class activity.
3. Problem Resolution: Any student who has a question about a grade or a class procedure is advised to first approach the course instructor. If the issue is not resolved at this level, the student is encouraged to meet with a counselor to determine college policy for resolving the issue.
4. Format Expectations for Written Assignments: Journals will be handwritten in class handbook. Please type the final paper and must follow the format in the class handbook. To make this easier for you, an electronic version of the format is also posted on Canvas.

***Reedley College Policies:***

* 1. **Students with Disabilities/Special Accommodations: Any student in need of an accommodation due to a disability is encouraged to provide the instructor with their verification of authorized services form and consult with the instructor immediately so that arrangements can be made.**
	2. Honor Code: Students at Reedley College are responsible to ensure that their education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academic endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences.
	3. Withdrawal Policy: Students may drop a course before the end of the ninth week of class using the standard computer system without need for instructor permission. However, course withdrawals past the end of the ninth week of class are not usually allowed without “serious and compelling” reasons that are documented by appropriate medical or other professional authority. A change of work schedule, lack of interest in the material, failing grades, etc. are not going to qualify as reasons to drop the course.
	4. Cheating and Plagiarism**:** Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. Further action may be taken in accordance with college policy. Students are instructed to refer to the administrative policies of their college catalog.
	5. Computer Usage: State Center Community College District (SCCCD) students are permitted to use a District owned computer/network. As a condition of this use, each student agrees to and is expected to abide by the District’s Acceptable Use Policy (<http://www.scccd.com/is/district_use.html>). The District is the sole determiner of the interpretation and application of the Acceptable Use Policy. It is understood that if a student violates any of the policy rules, he/she is subject to removal from the computer facility as well as discipline as a student. Students shall be specifically warned to: 1.) not transmit any communication in which the meaning of the message or its transmission or distribution would violate any applicable law or regulation or be offensive to the recipient or recipients and 2.) not search, view or download pornographic material through any means.
	6. Disruptive Classroom Behavior**:** Students are under obligation to respect the authority of each instructor and are responsible for their conduct. Failure to adhere to the college’s standards will result in disciplinary action. The college reserves the right to exclude at any time a student who violates student conduct standards and/or is not taking proper advantage of the opportunities offered. (See Student Right to Know on page 10). Instructors are authorized to remove a disruptive student from his or her class for the day of the removal and the next class meeting. During the period of removal, a student shall not be returned to the class from which he or she was removed without the concurrence of the instructor of the class. (See Reedley College’s Student Code of Conduct Policy/Board Policy 5520 and Educational Code 76032)
	7. Copyright Policy**:** Copyright laws and fair use policies protect the rights of those who have produced the material. The materials copied in this course have been provided for private study, scholarship, or research.  Other uses may require permission from the copyright holder.  The user of this work is responsible for adhering to copyright law of the U.S. (Title 17, U.S. Code).
	8. Sexual Harassment: All students and employees should be aware that Reedley College, and the State Center Community College District are concerned and will take action to eliminate sexual harassment. Sexual harassment is conduct subject to disciplinary action. Harassment on the basis of sex is a violation of Section 703 of Title VII of the 1964 Civil Rights Act, which is enforced by the Equal Employment Opportunity Commission. Sexual harassment is included among legal prohibitions against discrimination. Title IX of the Educational Amendments of 1972 also establishes sexual harassment as discriminatory and unlawful.
	9. Smoking, Alcohol, and Illicit Drug Use: Reedley College does not allow smoking on campus is a drug- and alcohol-free campus. Therefore smoking and use of tobacco products is prohibited in all campus buildings. Additionally, the college prohibits the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances (as defined in Schedules I through V of the Controlled Substances Act {21U.S.C812}and as further defined by Regulations 21 CFR 1308.15 in the 46 Administrative Policies workplace).

Important Note: Each student in this class is unique. Statistically, the Gallup organization tells us that your strengths are different than the next 10,000 students to walk in this door!! That means that what you need from this class will be different also. Please talk to me or raise the subject in class if you are having difficulty developing strategies for any of your classes. I will make time to discuss your learning needs during class time or in a private appointment with you.

 Please take the initiative!

**Reedley College-Important Dates for Fall 2018 Semester:**

August 13 INSTRUCTION begins

August 31 Last day to ADD &/or DROP CLASSES (without “W”)

September 3 Labor Day Holiday - no classes; all offices closed

October 12 Last day to drop a class (with “W”)

November 12 Veteran’s Day Holiday

November 22-23 Thanksgiving Holidays

December 7 Last day of instruction and last day to withdraw from a complete program for circumstances beyond the student's control.

Dec 10-14 FINAL SEMESTER EXAMINATIONS

December 14 FALL SEMESTER Ends

**CALENDAR OF TOPICS AND ASSIGNMENTS**

**NOTE: This schedule is subject to change. If you are absent from class, it is your responsibility to check on announcements and changes made while you were absent. Check Canvas and your college email for announcements.**

Week 1: Aug 13 to Aug 17

 Distribute Class booklets: **DON’T LOSE IT! YOU WILL ONLY GET ONE!**

 Overview of class, syllabus, and course requirements.

Overview of Available Technology.

Introduce Strengths Quest.

**Homework (10 points): Get textbook and materials necessary for class.**

 **Lecture 1:**

Discuss Learning, learning challenges, barriers, and study environments

The Importance of Vocabulary

How to Learn Vocabulary

How to Make Study Cards That HELP!

Vocabulary for Strengths Quest (34 Strengths)

Schedule SQ Evaluation times.

Week 2: Aug 20 to Aug 24

 Finish Lecture 1

 Demonstrate note card procedure

 **Write: Journal 1 (18 points)**

 **Read: Chapters 1 and 2 (pages 1-17) in text.**

 **TAKE ON-LINE StrengthsFinder TEST – PRINT RESULTS – BRING RESULTS TO CLASS!!!**

Week 3: Aug 27 to Aug 31

 **Lecture 2:** Strengths Quest

 Review SQ terms, brainstorm mental pictures as a class

 Math Strategies pages 58-59 in handbook (FYI only: will **not** be on quiz)

**Homework (10 points): Make 4x6 study cards for YOUR 5 strengths (see text affirmation pages 26-70 and pgs. 13-14 in handbook).**

 **STUDY for Quiz 1: study SQ vocabulary for YOUR 5 strengths**

**Read: Chapter 3 (pages 21-23) in text.**

Week 4: Sept 3 to Sept 7

 **Monday: Labor Day Holiday ☺**

**\_\_\_\_\_\_ Friday:** **Quiz 1: YOUR SQ Vocabulary – memorize your 5 strengths and what is good about them!**

**(25 points)**

 **BRING NOTE CARDS FOR 10 HOMEWORK POINTS!!**

Week 5: Sept 10 to Sept 14

**Lecture 3:** Instructor Lecture and Teaching Styles

Self-Advocacy and Communicating with Instructors

Class Discussion: Affirming SQ Themes: Theme Poll

Class Activity: Scavenger Hunt

 **Write: Journal 2 (18 points) and Journal 3 (18 points)**

 **Re-Read: Your strengths sections of Chapter 3 in text.**

Week 6: Sept 17 to Sept 21

**Monday:** Review SQ information, complete notebook page of strengths and picture of strengths (page 19) check journals 1, 2, 3, and answer questions regarding note cards for Quiz 2.

**Friday NO CLASS: Do page 16 in handbook with someone who knows you and cares about you (10 homework points), make note cards for Quiz 2 from study guide on page 23 of handbook (10 homework points), and study for Quiz 2 (using cards!)**

Week 7: Sept 24 to Sept 28

Class Discussion: Affirming and Celebrating Your Themes

Key Skills Checkpoint: (1) Be able to explain your signature themes (strengths) in your own words. (2) Be able to make a picture of how your strengths work together (3) Explain how learning works and what your challenges are.

**Complete the 25 point picture of how your strengths work together (page 19 in handbook).**

**Read: Chapter 5 (pages 97-101) Insights into Strengths Development**

**\_\_\_ Friday: Quiz 2: On information from lectures 1, 2 and 3 (25 points)**

**BRING NOTE CARDS FOR 10 HOMEWORK POINTS!!**

Week 8: Oct 1 to Oct 5

**Lecture 4:** Energy for College:Motivation, Stress, and Problem Solving

 **Write: Journal 4 (18 points)**

Week 9: Oct 8 to Oct 12

**Lecture 5:** Improving Concentration and Memory

 **Write: Journal 5 (18 points)**

**Read: Chapter 4 (pages 73-94) Relationships from a Strengths Perspective**

**Read: Chapter 6 (pages 141-146) Considering Strengths When Planning Your Education**

Week 10: Oct 15 to Oct 19

Lecture 6:Seeing Through StrengthsQuest Glasses

StrengthsQuest in Educational Planning and Goal Setting

 Time Management

 **Write: Journal 6 (18 points)**

 **Homework: Make study cards for lectures 4, 5, and 6 (10 points) use study guide page 36 in handbook.**

**STUDY for Quiz 3: Lectures 4, 5, and 6**

**Friday: NO CLASS - Homework : Do Library Assignment Page 57: Go to the library computer lab and do the library assignment on page 57 in your class handbook (10 points).**

Week 11: Oct 22 to Oct 26

**\_\_\_ Monday: Quiz 3 (25 points): On information from lectures 4, 5 and 6**

**BRING NOTE CARDS FOR 10 POINTS!!**

**Friday: Lecture 7:** Note Taking from Books

 Note taking From Lectures

 **Write: Journal 7 (18 points)**

 **Read: Chapter 7 (pages 149-152) in text.**

**Read: Chapters 8 (pages 219-224) and 9 (pages 227-232) in text.**

Week 12: Oct 29 to Nov 2

**Lecture 8:** Developing Academic and Leadership Strengths in College

 Being Your Own Best Educator and Learner

 Applying Strengths to Academic Achievement

 **Write: Journal 8 (18 points)**

**Read: Chapters 10 (pages 235-242), 11(pages 281-287) and 12 (pages 291-295) in text.**

Week 13: Nov 5 to Nov 9

**Lecture 9:** Test Anxiety and Exam Preparation

 Reflection Paper Requirements

**Write: Journal 9 (18 points)**

**Homework (10 points): Make study cards for lectures 7, 8 and 9 (see study guide pg. 48)**

 **STUDY: for Quiz 4 on lectures 7, 8 and 9**

 **Friday:** Review for Quiz 4, Study Guide for Final Exam, in class help with final paper.

Week 14: Nov 12 to Nov 16

**Monday:** **NO CLASS – Veteran’s Day Holiday ☺**

**\_\_\_\_\_\_Friday Quiz 4 (25 points): On Information from Lectures 7, 8 and 9**

**BRING NOTE CARDS FOR 10 HOMEWORK POINTS!!**

**Complete Final Exam Study Guide (handbook pgs. 51-52). Use your class booklet to find the answers. Pull out the study cards you need from your pack.**

**WRITE: Rough Draft of paper. This will count as journal assignment 10 (18 points). Use the format provided in your class booklet pages 53-56. An electronic copy is also available on Canvas.**

Week 15: Nov 19 to Nov 23

**Monday:** Lecture 10: Career Planning and Where Do You Go From Here?

In class help with final paper.

**Friday: Thanksgiving Holiday ☺**

Week 16: Nov 26 to Nov 30

**Monday:** Class Review of Final Exam Study Guide (pages 51-52).

Help with rough draft of paper. Last minute questions about journals (180 points) and picture of strengths (25 points).

**Friday: Rough Draft of Paper Due (18 points).**

**ALSO DUE TODAY: class handbook with journals 1-10 (180 points) and picture of strengths completed (page 19) (25 points).**

**STUDY for Final Exam. Make and study only the cards that match the study guide.**

**COMPLETE AND TYPE FINAL PAPER. USE FORMAT FROM CANVAS (also in handbook pgs.53-56).**

Week 17: Dec 3 to Dec 7

**Monday: DUE TODAY: Final draft of paper (100 points). Review for Final Exam.**

**Friday: FINAL EXAM (50 points) FRIDAY DECEMEBER 7, 2018 (IN CLASS). We do not have a classroom assigned for our scheduled final day Wednesday Dec. 12, 2018, so the exam will be given on the last day of class.**

**IMPORTANT: IF YOU MISS CLASS ON FRIDAY Dec. 7, come to my office to take the exam at the scheduled time Wednesday December 12, 2018 at 11:00-12:50.**

**NOTE: The order or duration of course content may change from what is listed here. It is the student’s responsibility to attend class and check their college email regularly for alerts and announcements regarding changes.**