

**Counseling 53: College and Life Management**

**Course Syllabus**

**Fall 2018**

**Instructor:** Susie Jimenez **Email:** susie.jimenez@reedleycollege.edu

**Course:** COUN 53-55308 **Days/Times:** Tuesdays 6:00-8:50

**Room:** Business, Hum Rm 63

**Textbook:** Textbook is free and available online as a PDF. See link below.

<http://open.lib.umn.edu/collegesuccess/>

**Course Description:**

This course is designed for first-year college students. It will prepare students for college life and academic success. Topics will include personal growth and development, academic goal development, campus resources, student success strategies, diversity and cultural awareness, and maintaining a healthy lifestyle. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. (A, CSU-GE)

**Student Learning Outcomes:**

*Upon completion of this course, students will be able to:*

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| 1. Articulate their own personal values.
2. Reflect on cultural diversity and personal educational goals.
3. Identify their own learning style.
4. Apply college policies and procedures to educational goal to increase chances for success in college.
5. Identify values and skills to help determine major and career pathway.
6. Apply strategies to a healthy lifestyle.
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| **Objectives:** |
| *In the process of completing this course, students will:*  |
| 1. Identify personal values in relation to family, culture, education and community.
2. Examine diversity and inter-cultural barriers.
3. Identify personal learning style and practice college success strategies.
4. Learn college terms, definitions and student responsibilities.
5. Be introduced to campus and online resources.
6. Review certificate, degree and transfer requirements to develop a student education plan (SEP).
7. Complete an educational inventory to identify strengths and skills.
8. Learn the elements and application of a healthy lifestyle.

**Lecture Content:** |
|   | A. Personal Growth and Development   1. Self-awareness, identity and values    2. Transition from high school to college   3. Academic values and beliefs   4. Assertiveness   6. Learning styles   7. Money management   8. Relationships and conflict resolution   9. Campus and community involvementB. Academic Goal Development   1. College terms and definitions   2. Degree and certificate requirements   3. Transfer requirements   4. Student Education Plan   5. Major and career exploration C. Campus Resources  1. Accessing campus resources  2. Web resources   3.  Library resources D. Academic Success Strategies   1. Note taking skills   2. Test taking strategies    3. Organizational skills   4. Time management strategies   5. Academic and personal integrityE. Healthy Lifestyle   1. Nutrition and exercise   2. Substance abuse   3. Stress management   4. Sexual responsibility   5. Emotional health F. Diversity and cultural awareness   1. Cross-cultural communication   2. Stereotypes and discrimination |
|   |

**Cancelled Class Policy:**

If a class session is cancelled, I will let you know ahead of time, if possible. Additionally, there will be an official school notice of the cancellation on the door.

**Attendance:**

Attendance will be taken every class period. It is **your** responsibility to make sure you are marked present. Two (2) absences will be considered excessive and may result in being dropped from the class at the discretion of the instructor. In addition, being late to class three (3) times will be equivalent to one (1) absence.

**Drop Policy:**

It is the **student’s** responsibility to officially drop a class in which he/she no longer wishes to be enrolled, however I may drop those students who have missed several classes in a row.

*Note:*

**Late Assignments:**

Students are responsible for turning in all assignments by the time and date they are due. If some emergency prevents you from turning in the assignment on time, you must notify me and get prior approval **in advance of the due date** that your assignment will be late. Otherwise, it will not be accepted. Be prepared to submit written documentation (i.e. doctor’s note) when requesting an extension of the due date.

**Americans with Disabilities Act:**

Accommodations: Students having a verifiable need for academic accommodations or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act should contact me as soon as possible.

**Plagiarism and Cheating:**

Students at Reedley College are entitled to the best education that the college can make available to them, and they, their instructors, and their fellow students share the responsibility to ensure that this education is honestly attained. Because cheating, plagiarism, and collusion in dishonest activities erode the integrity of the college, each student is expected to exert an entirely honest effort in all academics endeavors. Academic dishonesty in any form is a very serious offense and will incur serious consequences. Cheating and plagiarizing are serious academic offenses and can result in an **automatic fail** in this course.

**Classroom Etiquette:**

Cell phones are not to be used in class for any reason whatsoever. This includes photographing the board instead of taking notes, texting, social media, clock functions, etc. Please ask permission to audio tape class lectures and discussions. No video tapping is allowed.

**Course Rules for Success:**

To create the very best environment for supporting your success and the success of your classmates, this course has three important rules. The more challenging these rules are for you, the more value you will experience by adopting them. By choosing to follow these three rules, you are choosing to be successful not only in this course but in your life. These rules will support your success in every goal you pursue!

1. **Show up!**

2. **Do the work!**

3. **Participate actively!**

**Grading:**

Student success in this course will depend on the interest, willingness and enthusiasm that students bring to class. Students are expected to be an active participant in group activities and class discussions. Grades will be based on completion of the following:

Quizzes 10 points each 100

Journals 5 points each 50

Campus Community Activity 10

SEP 10

Class reflection 10

Midterm 60

Final 60

TOTAL POINTS POSSIBLE 300

A = 270-300 Points

B = 240-269

C = 210-239

D = 180-209

F = 179 or below

(See Reverse for Assignment Descriptions)

**Quizzes (100 Points)**

There will be a quiz given for each of the 12 chapter worth 10 points each. Your lowest two scores will be dropped.

**Campus Community Activity (10 Points)**

This purpose of this assignment is to find resources and locations of on campus student services. Full points will be given for fully completed worksheets.

**Journals (50 Points)**

There will be a journal question assigned for each of the 12 chapters worth 5 points each. Your lowest two scores will be dropped.

**SEP (10 Points)** Student Educational Plan prepared by a campus counselor which serves as a guide for a student to assist him/her in keeping them on track to accomplish their educational goal. Students must schedule an appointment with an academic counselor using eSARS on RC home page to create an SEP if they don’t already have one. A recent SEP copy (from Spring 2018 and on) will be accepted unless students changed their major

**Reflection (10 Pts)** 1-2 Page reflection due at the end of the semester that discusses how you’ve applied the lessons we learned in class to your everyday life.

**Midterm (60 Points)**

A midterm will be given in class which will consist of questions regarding material covered in class and throughout the text readings.

**Final (60 Points)**

A final will be given, which will consist of questions regarding material covered in class and throughout the text readings.