

**Course Syllabus**  
**COUN-53: College and Life Management**  
**FALL 2018**  
***RC-WEB 100% Online***

**INSTRUCTOR:** Chris Spomer, M.A.

**Email:** [chris.spomer@reedleycollege.edu](mailto:chris.spomer@reedleycollege.edu)

**OFFICE HOURS:** BY APPOINTMENT; virtual office hours conducted via email

**Textbook:** eBook: *Excelling in College*; 1st Edition; Author: Jeffrey Kottler

The eBook is available through CENGAGEbrain website link:

<http://services.cengagebrain.com/course/site.html?id=2846373>

**Course Description:**

This course is designed to help prepare students for college life and academic success. Topics include personal growth and development, academic goal development, campus resources, student success strategies, diversity and cultural awareness, and maintaining a healthy lifestyle. (*COUN-53 meets a CSU Area-E general education requirement; is UC/CSU unit transferable and meets a graduation requirement for the Reedley College Associates Degree*)

**Attendance & Participation:**

Assignments, announcements, quizzes, exams, and course content will be available by logging in to the course website on Canvas. The instructor will not record attendance because there is no weekly “attendance” such as would exist in a face-to-face class. However, this class does require all students to demonstrate that they are actively participating in the course; each student is expected to engage in hours of study activity for this course every week of the semester.

To demonstrate “active participation” in this course, students must:

- (1) Login to the course website and check for course-related emails at least twice per week.
- (2) Make steady and timely progress in completing the course reading and assignments.

These requirements are intended to assure that students are actively engaged in the class and performing the required assignments in the course, just as would be required in a face-to-face class. Students who demonstrate a persistent pattern of non-participation may be dropped from the course. *Assignments can only be made up if prior arrangements have been made with the instructor or under extenuating circumstances.*

**Statement on Cheating and Plagiarism/Student Conduct:**

Each student is expected to exert an entirely honest effort toward attaining an education. Every instructor has the authority and responsibility for dealing with such instances of cheating and/or plagiarism as may occur in class. The online classroom is a formal educational setting and an environment conducive to learning will be enforced.

### **Grading:**

Your overall course grade will be based on completion of all class assignments. The following assignments are required for this course:

Discussion Board Posts (18)	=	90 (5 points each)
Chapter Quizzes (13)	=	195 (15 points each)
One Page Response Papers (5)	=	50 (10 points each)

*Guidelines for the stated assignments will be provided.*

**TOTAL POINTS=335**

### **Grading Scale:**

<b>90-100%</b>	<b>=A</b>
<b>80-89%</b>	<b>=B</b>
<b>70-79%</b>	<b>=C</b>
<b>60-69%</b>	<b>=D</b>
<b>59% &amp; below</b>	<b>=F</b>

### **Reasonable Accommodations:**

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact the instructor as soon as possible.

### **Student Learning Outcomes:**

*Upon completion of this course, students will be able to:*

1. Articulate their own personal values.
2. Reflect on cultural diversity and personal educational goals.
3. Identify their own learning style.
4. Apply college policies and procedures to educational goal to increase chances for success in college.
5. Identify values and skills to help determine major and career pathway.
6. Apply strategies to a healthy lifestyle.

### **Objectives:**

*In the process of completing this course, students will:*

1. Identify personal values in relation to family, culture, education and community.
2. Examine diversity and inter-cultural barriers.
3. Identify personal learning style and practice college success strategies.
4. Learn college terms, definitions and student responsibilities.
5. Be introduced to campus and online resources.
6. Review certificate, degree and transfer requirements to develop a student education plan (SEP).
7. Complete an educational inventory to identify strengths and skills.
8. Learn the elements and application of a healthy lifestyle.

**ACCESSING THE ONLINE COUN-53 WEBSITE:** This course will be presented on the internet learning management system called Canvas. The entry portal for Canvas is: <https://sccd.instructure.com>  
If you are uncertain about how to log into Canvas, instructions can be found on the websites of each campus of the State Center Community College District. This course, COUN-53 #56677, will be listed on Canvas when you login. Follow the instructions that are given for gaining access to the course site (username, password, etc.).