

# Reedley College

Department of Child Development  
CD 30 – Child, Family, Community  
Section 55032- 3 units – TTH 11:00-12:15 p.m. – CCI 205  
Instructor: Richell Swallow, MA Office: CDC Office Phone: 559-638-0300 ext. 3730  
E-mail: [In Box through CANVAS](#) (Best way to reach me!)  
Fall 2018 Office Hours: Mondays & Thursdays 1:30-2:30 p.m., Fridays 8:30-10:45 a.m.  
or by appointment  
(See Door Card on Canvas)

## Course Description:

The process of socialization focusing on the interrelationship of family, school and community. Examines the influence of multiple societal contexts. Explores the role of collaboration between family, community, and schools in supporting children's development.

## Required Textbooks and Materials:

- ✓ Berns, Roberta M., (2016. *Child, Family, School, Community: Socialization & Support* (10<sup>th</sup> edition). Cengage Learning, Stamford, CT. ISBN 978-1-3050-8897-9
- ✓ Regular Use of Canvas
- ✓ Regular Use of RC email.
- ✓ Regular use of computers & programs

## Student Learning Outcomes (SLOs): In the process of completing this course, students will...

- A. Describe socialization of the child focusing on the interrelationships of family, school, and community.
- B. Identify the educational, political, and socioeconomic impacts on children and families.
- C. Describe strategies that empower families and encourage family involvement in children's development.

## Class Performance Expectations:

You will be expected to participate in large and small group discussions and various class activities. Active participation is likely to enhance your enjoyment of the course material and facilitate a higher level of learning. You will be encouraged to share your own reactions to course materials, lab experiences, questions, and ideas, as these are what will enable you, your classmates, and your instructor (me!) to gain the most from our time together. Reading the assigned materials prior to class is IMPORTANT. Being able to critically analyze what you have read and discussed, as well as make connections to real world settings when applicable, are ultimate goals.

## Students with Disabilities:

Upon identifying themselves to the instructor and the college, students with disabilities will receive reasonable accommodation for learning and evaluation. For more information, contact Disabled Student Programs & Services (559) 638-0332 or TTY (559) 638-0382.

## Academic Success:

In order to succeed at the highest level in college, be sure to utilize the College services that are available to all students. This includes the Tutorial Center, Writing Center, Disabled Student Services, Computer Lab, Library, and Counseling Services. The instructor will comply with the requirements of the Americans with Disabilities Act (ADA), by appropriately accommodating any student with verified disabilities.

## Canvas:

Information about this course, and resources for it, will be available on Canvas. Canvas is available at <http://reedleycollege.edu>. You will use your RC username and password to login. Through Canvas, you will be able to access the syllabus, assignment guidelines, and any handouts that will supplement the texts and/or lectures. In addition, you will be able to send email to your classmates and me. You will also be able to use Blackboard to check your grades online. You should monitor your grades to be sure they are entered accurately and completely. If there is a mistake, please bring it to my attention as soon as you notice it. Please keep all returned assignments until your final grade has been posted at the end of the semester in the event that I make a recording error.

Please note that ONLY your RC email address is recognized by Blackboard. Any messages that I send to the class will be sent through Blackboard, and therefore through your RC email address. I will not respond to personal emails due to spam and other computer viruses, this mean if your email is not sent through your Reedley College email, **I will not open it**. You are responsible for information disseminated through email; ignorance ("I didn't check my email," "My e-mail isn't working," "I don't have access to a computer," etc.) is not an acceptable excuse.

## Attendance Policy:

The instructor of this course believes that, though not always measureable, much important learning occurs in the classroom when we are engaged in discussions about course content. Because of this belief, the instructor has a policy that any students in this class, **who misses three (3) or more classes, for any reason, will not receive credit for the class, regardless of scores earned on work completed**. A roll sheet will be distributed at the beginning and end of every class, and you must sign each time to be considered present for the entire class. Signing for a classmate is cheating, and doing so puts you at risk for receiving a failing grade in the course.

## Leaving Early & Arriving Late Policy:

As a college student who has enrolled in a class, you are aware well in advance the time that each class starts at the time you register. Therefore, being late or leaving early to/from class is **NOT EXCEPTABLE**. It is disrespectful to the learning environment of the classroom, your fellow classmates and your instructor. If you are late or leave early you will not receive points for any in class assignments or activities that may occur. Leaving early or arriving late will affect your grade as well as your learning of the material presented in class. If you are late do not come to class.

## Communication:

All course communications **MUST** come to me through the Canvas messaging system. I teach a full load of courses and have other responsibilities on campus, because of this I receive a vast amount of emails each day. I do my best to respond in a timely manner, however, that being said, if you

email me, I will ignore the email. Always contact me by Canvas In-Box. If you are uncertain or have questions about how to use any part of the Canvas system use the help guides.

As students, sometimes it is difficult to understand an instructor is not available to answer communications at all hours of the day and night. All communications will be answered within a 24-48 hours. If, for some reason you have not heard from me, please send me a respectful, kind reminder (those are greatly appreciate).

## **Weekend Hours:**

As students, most of you are taking a full course load, because of this the demands and enjoyments of life can become overwhelming. We, instructors also have those same demands and enjoyments, for this reason I am not available during the weekend hours. I will check on the class on Fridays at around 12:00 p.m. and most of the time not be available again until Monday morning at 8:00 a.m. Every now and again, you **MIGHT** find me online on the weekend and I **MIGHT** answer a question or two. However, this does not mean I am constantly available during these hours. I will **NEVER** answer on Sundays. I encourage you to use the Q & A discussion boards or In-Box me by Friday at 12:00 p.m. Monday-Thursday all communication stops at 4:00 p.m. and on Fridays by 1:00 p.m. All of my contact information can be found on the front of this syllabus and on the Canvas Home Page for this course.

## **Cell Phone:**

All cell phones are to be turned off at the beginning of each class session. Students **MAY NOT** use cell phones in class for any reason unless specified by the instructor of the course. If a student is caught using a cell phone during the class session the student will be dismissed from that class meeting and will need to meet with the instructor before the next class session. All cell phones are to be placed in backpacks or other upon entering class.

## **Participation/Accountability:**

We have a lot to learn from each other, so individual contributions to large group discussions are encouraged and individual contributions to small groups are required. When not speaking to the class or a small group, participation includes alert and respectful attention to anyone speaking to the class or small group. Disrespectful behavior to peers and/or the instructor will be dealt with on a case-by-case basis and may result in the loss of points or, in extreme circumstances, dismissal from the course. While it is acceptable to express disagreement with the views of others, including mine, this must always be done in a calm, respectful manner; it is never ok to disrespect or condescend another student or instructor for expressing his/her views.

You, the student, are responsible for all assignments and information that you miss due to any kind of absence. In the event of an absence, it is your responsibility to ask a classmate for notes and information.

## **Examinations:**

During the course students will take two (2) exams, one at the middle and another at the end of the semester. These exams will take form in one of the following: short answer, multiple choice, or True/False. The instructor will notify the students in advance which form the exam will take.

## Late Assignments:

Turning assignments in on time is very important, and enables the instructor to return graded assignments more quickly. Some assignments **WILL NOT** be accepted late or made-up, and those include In-Class Activities, Presentations and Assignments, Raising America Documentary Questions, Community Resource Paper & Presentation, Child, Family, Community Article Review, It takes a Village, and the Socialization paper. Of the remaining assignments, which include Thinking Back assignment and the article review. **ONE** of the two assignments per student will be accepted up to **ONE WEEK** late and will automatically lose 50% of the available points. All written assignments are submitted through Turn It In through Canvas. Assignments submitted electronically have until 11:59 p.m. on the due date.

## Submitting Assignments:

Most papers must be turned in using the "Turn It In" link found on Canvas. If the assignment does not require an electronic submission you can submit the assignments to the instructor during class, to the main switch board before the class period. All assignments will be typed, complete and in proper college writing, failure to do so will result in a score of zero (0). **NO EMAILED ASSIGNMENTS WILL BE ACCEPTED!! YOU MAY NOT TURN ASSIGNMENTS INTO THE CHILD DEVELOPMENT OFFICE!**

## Retaining Returned Assignments:

Students disagreeing with the assigned final grade will be required to supply evidence to the contrary. Therefore, it is suggested that students retain all returned/graded assignments and tests until after they have signed-out on the final day of class.

## Writing Expectations:

You will see in the various assignment guidelines on Blackboard as well as in the Assessment Procedures below that writing quality is taken into consideration on all assignments. Overall writing quality includes grammar, usage, mechanics, style, as well as following proper APA citing style where applicable. All outside assignments are to be typed; any assignment turned in hand written will result in a score of zero.

The Writing Center (Humanities Building Room 58) offers free writing assistance to students on campus. For more information on all they offer, visit or call Writing Center Information at 638-3641 ext. 3619 or email [rcwritingcenter@reedleycollege.edu](mailto:rcwritingcenter@reedleycollege.edu). Learning to study more effectively will also help with writing, and The Tutorial Center (Library Building LRC 111) has a variety of services to help you succeed in college through more effective learning strategies. For more information call the Tutorial Center at 559-638-0358.

Proper writing is a basic expectation when someone has earned a college degree, and writing quality really does matter; it matters here and it will matter in your profession. If you intend to work with children and families, there will be many times when you need to communicate information that is crucial, including rationale for continued funding for your job and the children and families you serve. We often are required to communicate through our writing, and without good, consistent writing mechanics, it is difficult to communicate effectively.

## Assessment Procedures:

As noted above, the quality of your writing matters. Below you will find a general description of the characteristics that are necessary for an 'A' paper\*, a 'B' paper, etc. All work completed

outside of class will be graded for content and synthesis of ideas as well as writing format and mechanics.

\*Note that in these descriptions, “paper” is used to refer to all assignments written outside of class. Including projects and presentations etc.

- A A superior paper that thoroughly and insightfully addresses each aspect of each item. There may be slight flaws, but overall, this is a paper that demonstrates a thorough and complex understanding of the many concepts covered. Additionally, this paper is void of spelling and grammar mistakes, and thoughts are clearly and succinctly expressed and organized. All sections are complete.
- B A very good paper that is beyond adequate. This is somewhat less developed, insightful, and organized than the ‘A’ paper, yet still is indicative of a good understanding of the concepts. It may have minor problems with writing mechanics such as spelling or grammar, but is clear and coherent. All sections are complete.
- C A good paper that is adequate and addresses each aspect of each item in a satisfactory way. This paper, though, lacks the depth of understanding and synthesis that is evident in the ‘A’ and ‘B’ papers. Each item is addressed fully, but there is a lack of complexity, synthesis of ideas, and quite possibly consistency in understanding concepts. This paper may have numerous but minor problems with writing mechanics. All sections are complete.
- D A minimally acceptable paper that, in a significant way, does not address all of the items. This paper shows problems in many areas and may reflect a more serious lack of understanding about the course concepts and/or information being elicited through each paper item. This paper is likely to have serious problems with writing mechanics. There may be incomplete sections.
- F A failing paper has major deficiencies and does not meet the minimum requirements of addressing each aspect of each item in a way that clearly articulates understanding of course concepts. It is likely that there are serious problems with writing mechanics. There may be incomplete sections.

When computing final course grades at the end of the semester, issues such as participation and percentage of work completed will be taken into consideration when determining borderline grades. For instance, if you are only two or three points away from a B, have participated actively, and have turned in all assignments, you may be judged to have earned a B in the course.

### **Honor Code:**

As a community of learners together we will adhere to principles of academic integrity and mutual respect while engaged in college work and related activities. You should:

- a) Understand or seek clarification about expectations for academic integrity in this course (including no cheating, plagiarism and inappropriate collaboration).
- b) Neither gives nor receives unauthorized aid on examinations or other course work that is used by the instructor as the basis of grading.
- c) Take responsibility to monitor academic dishonesty in any form and to report it to the instructor or other appropriate official for action.

## **Cheating and Plagiarism:**

Cheating is the actual or attempted practice of fraudulent or deceptive acts for the purpose of improving one's grade or obtaining course credit; such acts also include assisting another student to do so. Typically, such acts occur in relation to examinations. However, it is the intent of this definition that the term 'cheating' not be limited to examination situations only, but that it include any and all actions by a student that are intended to gain an unearned academic advantage by fraudulent or deceptive means. Plagiarism is a specific form of cheating which consists of the misuse of the published and/or unpublished works of others by misrepresenting the material (i.e., their intellectual property) so used as one's own work. Penalties for cheating and plagiarism range from a 0 or an F on a particular assignment, paper, examination or project, through an F for the course, at the discretion of the instructor (Reedley College, 2012, pg. 48). For more information on the college's policy regarding cheating and plagiarism, refer to the Reedley College Catalog 2012-2014, pg. 48.

## **Disruptive Classroom Behavior:**

The classroom is a special environment in which students and faculty come together to promote learning and growth. It is essential to this learning environment that respect for the rights of others seeking to learn, respect for the professionalism of the instructor, and the general goals of academic freedom are maintained. Differences of viewpoint or concerns should be expressed in terms which are supportive of the learning process, creating an environment in which students and faculty may learn to reason with clarity and compassion, to share of themselves without losing their identities, and to develop an understanding of the community in which they live. Student conduct which disrupts the learning process shall not be tolerated and may lead to disciplinary action and/or removal from class.

## **Study Expectations:**

It is usually expected that students will spend approximately 2 hours of study time outside of class for every 1 hour in class. Some students may need more outside study time and some less. For on campus tutoring, contact the Tutorial Center (Library Building LRC 111) a variety of services to help you succeed in college through more effective learning strategies are offered. For more information call the Tutorial Center at 559-638-0358.

## **Grading**

<u>Assignments</u>	<u>Possible Points</u>	<u>SLOs</u>
In-Class Activities/Small Group Work/Quick Writes	80	SLO: 1-3
Syllabus Quiz	20	
Think Back Activity	25	SLO: 1-2
It Takes a Village Group Report	50	SLO: 1-3
Journal Article- Worlds Apart	25	SLO: # 1-2
Socialization Report	100	SLO: #1-3
Quizzes (2x 50 points)	100	SLO: # 1-3
<b>Total Points</b>	<b>400</b>	

**Grading Scale:****400-360=A****359-323=B****322-390=C****389-350=D****349- and Below=F****Assignments:****In-Class Activities/Small Group Work/Quick Writes (80 points) – SLO #1-3**

Throughout the course of the semester opportunities for large and small group discussions, small group presentations, activities, reflections and responses to class material will be given. These points are given randomly throughout the semester, not at every class session. If you are unable to attend class, arrive late or leave early, you will miss these opportunities and not receive points.

**These points cannot be made up. Points are posted to Canvas at the end of the semester.**

**Syllabus Quiz (20 points)**

The syllabus quiz is designed to make sure students have read critical information in this course document. All students are expected and will abide by the course policies, due dates and expectations as set in the syllabus. If you have questions, please contact the instructor.

**Think Back Activity – (25 points) – SLO #1-2**

Share your childhood memories and home by recalling details and stories from your own childhood.

**It Takes a Village Activity – (50 points) – SLO #1-3**

Work as a group to develop a community using all the elements learned in class.

**Journal Article Review: Worlds Apart – (25 points) – SLO #1-2**

Read the article found under the assignment tab on Canvas. Answer each question listed by first retyping the question and then answering in essay format. Questions to be answered:

- Discuss your reaction to the article.
- Choose 3 concepts explored in this course and apply them in the information presented in the text. (Devote at least one full paragraph to each concept)
- What are the implications of the longitudinal study reviewed in the article?

Minimum one page TYPED and submitted using the Turn It In link provided on Canvas. This article applies to every aspect of socialization we have discussed in this course, take your time and really think about the implications of these findings. Find and review any article pertaining to families and children in the community. This article may be from the newspaper, early childhood publications, web articles, magazines, or text books. Write a FULL one-page summary of the article including if you agree. Attach a copy of the article to your paper.

**Socialization Report – (100 points) SLO #1-3**

Your final exam will be based on a completed socialization report. A seven - nine page report and visual presentation (visual presentation is worth 15 points).

### **Quizzes (2x 50 points) 100 points – SLO: #1-3**

During the course students will take two (2) exams, one at the middle and another at the end of the semester. These exams will take form in one of the following: short answer, multiple choice, or True/False. The instructor will notify the students in advance which form the exam will take. Study guides will not be given for exams in this course. Students are EXPECTED to keep up with all readings, in and out assignments and attend lecture regularly. **These quizzes cannot be made up.**

### **Syllabus Disclaimer:**

This syllabus constitutes a contract between the instructor of this course and the student enrolled in the course. The student's decision to take this course denotes:

1. Acceptance of this syllabus.
2. Acceptance of the expectations of this course as outlined by this syllabus.
3. The student understands that the course schedule outline in this syllabus, including assignment due dates, are subject to change. Students will be notified through Blackboard, email or in class of any changes.
4. The student's understanding that it is their responsibility to read and complete all assignments and turn in all work by the designated times.

This syllabus and course calendar are subject to change in the event of extenuating circumstances. If you are absent from class, it is your responsibility to check on Bb for announcements made while you were absent or with a classmate.